

IQAC

INTERNAL QUALITY
ASSURANCE CELL



SGT UNIVERSITY
SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved) Gurugram, Delhi-NCR



ANNUAL Report

(1st July 2017 - 30th June 2018)

2017 -18





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Internal Quality Assurance Cell(IQAC)

Annual Report for 2017-18

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Introduction

Internal Quality Assurance Cell(IQAC) is an integral part of Higher Education Institutions(HEIs). It serves as a quality sustenance measure and integrates with Institutional system to work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution. It serves to channelize all the efforts and measures of the institution towards promoting its holistic academic excellence.

IQAC evolves mechanisms and procedures for efficient and progressive performance of academic procedures including integration of modern methods of teaching, learning and evaluation procedures. It promotes quality research programmes as well as sharing of research findings with network of institutions nationally and internationally. It also ensures timely and efficient performance of administrative and financial tasks.

Vision statement:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Core values:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement



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- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the institution



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IQAC at SGT University

The quality assurance at SGT University initiated even before the formation of IQAC through the creation of Collegium of Deans comprising of Three University Deans lead by Pro-Chancellor, Dr T.D Dogra.

The constitution of Collegium of Deans was as follows:

- 1) Dr T. D Dogra, Pro-Chancellor, SGT University
- 2) Dr M.S Sidhu, Dean, Research and development
- 3) Dr H.S Grover, Dean Education, Examinations and International relations
- 4) Dr S.C Mohapatra, Dean Academic affairs

The IQAC at SGT University was started in the year 2017 with the formation of cell as per the Guidelines of UGC.

OFFICE OF THE REGISTRAR

No. SGTU/IQAC/39/2017/934 Dated: 08.05.2017

Notification

The Vice Chancellor is pleased to reconstitute Internal Quality Assurance Cell (IQAC) as per the Guidelines of NAAC. This supersedes the existing IQAC.

The composition of IQAC is as given below:

S. No.	Proposed post for IQAC	Name & Designation
1.	Chairman	• Dr. Inderjit Singh Mann (Vice Chancellor)
2.	Member Senior Administrative officers	• Dr. Dalsep Singh (Pro Vice Chancellor) • Mr. H.K. Puri (Registrar)
3.	Teachers	• Prof. M.S. Sidhu, Dean Research and Development • Prof. H.S. Grover, Dean Education, Examinations & Foreign Affiliations • Dr. Suma G.N., Associate Dean, Research • Dr. M.S. Turan Dean, Commerce & Management • Dr. Jasdeep Monga, Asst. Professor, ENT, P/H/S • Dr. Astha Choudhary, Member Secretary
4.	Special Invitee	• Prof. Dr. R.P. Bajpai, Advisor to the Management • Prof. Dr. S.C. Mohapatra, Dean Academic Affairs
5.	Members of Management	• Smt. Madhupreet Kaur Chawla, Chairperson
6.	Alumni	• Dr. Shafali Phogat • Dr. Radhika Rai
7.	Employer Nominee	• President/ Nominee of Gurugram Industry Association
8.	Coordinator	• DR. T.D. Dogra, Pro Chancellor

Dist. No. SGTU/IQAC/39/2017/935-968 Dated: 08.05.2017

C/O Registrar



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The IQAC would meet at regular intervals (quarterly) and discuss about the quality initiatives to be taken for the University mainly in the academic front. The finalized decisions will then be communicated to all the Deans and their faculty coordinators for the implementation and execution.

The IQAC would meet the Deans and the faculty coordinators monthly regularly and sometimes fortnightly or weekly depending on the initiative or the work to be implemented.



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IQAC Meetings



IQAC Meetings

1 st Meeting	28 th June 2017
2 nd Meeting	22 nd December 2017
3 rd Meeting	17 th April 2018

Minutes of meetings

First meeting

The first meeting of members of IQAC in SGT University was held on 28th June 2017 at 11:00am in the Dental committee room.

The agenda of the meeting was:

- Introduction of members among themselves
- Presentation on IQAC By DrAsha Chaudhry and Dr Amit Bhardwaj

The following members were present for the meeting:

- 1) DrDaleep Singh- Chairperson and member senior administrative officer
- 2) Mr H.K Pir- Member senior administrative officer
- 3) Dr H.S Grover- Teacher
- 4) Dr Suma G.N- Teacher
- 5) Dr M.S Turan- Teacher
- 6) Dr Jasdeep Monga- Teacher
- 7) Dr R.P Bajpai- Special Invitee
- 8) DrAsha Chaudhry-Member Secretary
- 9) Dr Radhika Rai- Alumni
- 10)Dr Amit Bhardwaj
- 11)Dr T.D Dogra- Coordinator

The following were the proceedings of the meeting:-

- The Introduction was given by Dr Dogra about the agenda.
- The presentation on IQAC was given by DrAsha Chaudhry and Dr Amit Bhardwaj about objectives, strategies, functions, benefits, constitution of IQAC, role of coordinator and Annual Quality Assurance report.
- Dr Dogra informed the members that some of the strategies have already been formed by the collegiums of Deans. This includes Dean research and development,



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Dr M.S Sidhu and Associate Dean Research and Development Dr G.N Suma who shall be looking after all the research related activities.

- Dean Education, Examination and International affairs Dr H.S Grover will be looking towards designing of syllabus and curriculum, development of creditable evaluation procedures and networking with other institutes nationally and internationally.
- Dean Academic affairs, Dr S.C Mohapatra shall be looking after designing of new and modern syllabus and curriculum.
- Student feedback system will be monitored by Dr Amit and Dr Astha, Sub-Deans, Collegium office where Dr Astha will be looking the formatting of feedback form and Dr Amit will be handling the evaluation process of feedback forms.
- The documentation of all the activities done in University will be looked by Dr Suma in collaboration with Dr M.S Turan.
- It was stressed by the members that HR data record is extremely important for NAAC inspection as the inspectors will evaluate the stability of faculty in an institution.
- Also, the placement records of the passed out students is very important document that will be checked in NAAC Inspection. The institute should actively work to arrange for the placement letters of the students.
- It is also required that the minutes of meeting of every meeting of IQAC should be maintained separately and should be uploaded on the website of the university. The action taken report after each meeting should also be maintained and uploaded on the website.





Second meeting

The second formal meeting of IQAC committee took place on 22nd December 2017 at 10:00 am in Board room, Corporate Block with the agenda of status update of the work done by IQAC till now.

The Following members were present:

- 1) Dr T.D Dogra, Director IQAC
- 2) Mr. Devadesh Sharma, Registrar and Senior Administrative member
- 3) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 4) Dr. Amit Srivastava, Dean Examinations and Teacher IQAC
- 5) Dr. S.C. Mohapatra, Dean Academic affairs and Special Invitee
- 6) Dr. R.P Bajpai, Advisor and Special Invitee
- 7) Dr. G.N Suma, Asso Dean, Research and development and Teacher IQAC
- 8) Dr. Amit Bhardwaj, Sub Dean, IQAC and Teacher IQAC
- 9) Dr. AkshayMunjhal, Teacher IQAC
- 10) Dr. ShefaliPhogat, Member Alumni relations IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The members who could not attend the meeting were:

- 1) Dr. Daleep Singh, Pro-Vice Chancellor
- 2) Dr. M.S Turan, Dean Commerce and management
- 3) Dr. M.S Sidhu, Dean, Research and development
- 4) Dr. Jasdeep Monga, Teacher IQAC
- 5) Dr. Radhika Rai, Member Alumni relations, IQAC
- 6) Smt. Madhupreet Kaur Chawla, Managing Chairperson
- 7) Member Gurgaon Industry Association



The following were the proceedings for the meeting:

- The meeting started with the presentation of activities undertaken by IQAC so far(List enclosed) and their status report. Each activity was discussed in terms of the progress so far, the issues or hurdles encountered and the methods for their resolution.
- Regarding Syllabus and curriculum, it was discussed that syllabus should be prepared according to CBCS and it differs from subject to subject. For Physical sciences, there were issues of multiple core subjects and excessive credit hours and it was suggested by Dr.Waheeda Khan, Chairperson for CBCS committee that the total credit hours should be 120-140 and it should be strongly followed and executed by the Dean to avoid excessive burden on students and faculty and to maintain admissions.
- The newer teaching methods advocated are being followed by faculty and coordinators are submitting monthly reports for the same.
- The faculty publications and faculty profiles in the prescribed format have been compiled and have been uploaded on IQAC website. The credit for the same goes to the members of the publication division. It was updated to the members that publication section is also compiling the hard copies of all the publications to keep a record in IQAC. It was suggested that the recent updates in the publications and the faculty profiles of the newly recruited members should also be updated on the website.
- It was updated that annual report has been received by only 7 faculties namely Engineering, Physical Sciences, Pharmacy, Allied Health Sciences, Hotel management, Nursing and Indian Medical System and the rest of faculties should also update the same to IQAC as they need to be uploaded on IQAC website. Registrar sir also mentioned about University annual report that needs to be uploaded on website faculty wise.
- The status of research projects was asked and it was reported by DrShefali that compilation is going on and few faculties have left. It was suggested that whatever data has been compiled till now shall be uploaded, the remaining matter can be uploaded as and when received.
- Regarding the Choice based credit system(CBCS), The Director IQAC Dr T.D Dogra thanked Dr Waheeda Khan, Chairperson CBCS committee for all the hard work in compilation of courses and their syllabi. Dr Waheeda updated that syllabus will be compiled soon and shall be sent for uploading. Forms for the students to choose a particular course has been designed and circulated to all deans.
- Regarding the newer question paper guidelines, it was updated by all the members coming from different faculties that it has been implemented and the examinations



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presently are based on newer guidelines. Dr Amit Srivastava, Dean Examinations reported that the team is working for the online (OTMS) system for objective questions and it shall be applicable from next year onwards.

- The examination reforms of 50% theory and 50% practical and about 40% formative assessment and 60% summative assessment is being followed.
- The continuous internal assessment with Saturday as assessment day has been made applicable and is being followed in most of the faculties. Some of the faculties mentioned that instead of Saturdays some other days have been chosen depending on their timetable and it was reported that that Deans are free to choose any day as per their convenience as long as weekly assessments are being done.
- The Log book for students have been printed and are being used by the students in majority of faculties.
- The daily dairy for teachers is in printing stage and shall be applicable soon.
- Regarding research promotion by the faculty, DrBajpai suggested that on 1st and 3rd Saturday, teaching activities should be suspended for non-medical faculty to give them time to exclusively focus on research. Regarding extramural projects, it was updated that about 40 extramural projects have been sent from the university so far to multiple funding agencies.
- For the consultancy services, the proposals from each faculty have been received but their practical feasibility needs to be ensured. Communications have been going on with the accounts department to open separate account and it was suggested that a central store/outlet should be opened and that should be registered with the Government. DrAkshay, coordinator incharge for the consultancy program was asked to hold a separate meeting for the same at an early date to expedite the process and to take registrar in loop for the same. It was suggested to Dr Amit Srivastava, Dean Engineering and Physical Sciences that some software should be developed to prepare the teaching calendar in a manner that all PG orientation classes and pre Ph.D classes should be collectively taken at a common place and Dr Amit should use it as consultancy.
- The UNESCO-Bioethics unit affiliated to UNESCO Chair in Bioethics, Haifa, Israel has been established in the University on June 30th 2017 and 1 symposium and 2 guest lectures have been conducted so far by the unit.
- Regarding the National and International tie ups, it was updated that DrWaheeda Khan has been made the Dean International relations and she shall be holding meeting with all the deans regarding old tie ups and MOUs in coordination with DrAkshayMunjal. Regarding the new tie ups, DrWaheeda updated that active communications are going on for faculty exchange and students for Hotel management and communications with 2 foreign universities are in process for Faculty of Behavioural Sciences. Dr Amit Srivastava updated that along with tie ups



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we can also explore possibilities of foreign university mentors. Many of the contemporary universities like Amity, BML are following the same.

- Regarding NCC and NSS it was updated that applications for the same have been given and by March they should be done.
- Regarding the Alumni association it was updated that the next alumni meet is on 13th January and they have asked for the nominations for the members of association, President, Vice president, Secretary, Treasurer, EC member. The elections for the same will be conducted on the day of meeting and the results will be declared there only. It was updated by Dr Dogra, that association has been registered on Dr Dogra's name and annual audit account of the association should be sent. The alumni coordinators should take a note of it and do the needful. It was suggested that our website should have a separate portal "our alumni speaks" where testimonials of the alumni along with their photographs can be added. DrShefali, alumni coordinator updated that during alumni meet, they are planning to make a testimonial booklet with signatures from the alumni. There were suggestions by the members that "Best alumni award" should be given, the placement records of the alumni should be taken during the meet and they can be uploaded on website too. Also, the alumni can be asked for some monetary contributions to help in the establishment of SGT Alumni incubation centre. The rules and regulations of the alumni association can also be uploaded on IQAC website.
- Regarding the mentor-mentee system, it was updated that the system has been streamlined under the chairmanship of Dr M.S Turan and few meetings have been conducted by them. It was suggested that the record of meetings should be kept and should be uploaded on the website. The next meeting for the mentor-mentee group can be done in IQAC to handle any issues.
- It was reported by members in general that multiple meetings are been held and minutes are been recorded but the system of follow up of these and formation of Action taken report is weak and that needs to be streamlined.
- The MOU with CSDL for digitalization of degree certificates was updated to members and it was mentioned by registrar that it has been made functional.
- IQAC has been regular in conducting core team meetings and FDP was also conducted in November 2017.
- Regarding the student feedback, it was updated that one round of feedback has been taken for all the faculties of University and registrar sir mentioned that feedback form shall be introduced in ERP and the students should be asked to fill the form mandatorily before the exam. The portal for filling the form on ERP shall be open from 1st May-30th May and the process for the same has been initiated.



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- The proposal for the start of Social sciences faculty has been sent to registrar and has been forwarded to the government for approval.
- The department of Audiology and Speech language pathology(ASLP) has been established under Faculty of Behavioural Sciences. They are also in process of having an MOU with autism school.
- The MOU with Shodhganga and procurement of anti-plagiarism software URKUND was updated to members. The report of 3 Ph.D thesis checked so far was also updated to members. The letter for the process intimation and for the charges has been sent to Registrar for approval. It was suggested by registrar that SOP should be prepared for the same and should be circulated to all Deans.
- For NIRF, it was updated that since we did not fulfill the parameters for NIRF, we shall be applying for NIRF next year.
- The e-learning centre establishment was discussed with the members and it was mentioned that 1 recording of Dr Amit Srivastava has been done and we have asked all deans for atleast 5 online lecture recordings. This e-learning portal shall be created on university website for our students and faculty. For outside students we can impose some charges.
- The formulation of multiple committees of IQAC was updated to the members and the meetings of the same have been initiated and the chairman of the committee shall formulate the rules and regulations and send to IQAC. IQAC will then send the same to registrar office for circulation. The rules and regulations shall also be uploaded on the IQAC website.
- Regarding the newer initiatives by IQAC, it was reported that a manual for teaching methods and evaluation shall be prepared by IQAC. For the start up of Incubation cell, IQAC shall write to space committee to provide space for the incubation entre. The induction programme for newly recruited faculty regarding the demonstrations of newer teaching methodologies is being finalized and shall be conducted in 2 batches. 1st batch shall be covered on 16-17th January and 2nd batch shall be done on 22nd-23rd January 2018. The proposal to start the Academic staff colleges within IQAC was discussed and it shall be exclusively for training of faculty, teaching as well as non-teaching. The constitution of the same needs to be devised, the details for the same can be taken from UGC and it was decided that Dr S.C Mohapatra shall be the Director of the Academic staff College. The training in the same shall be given on many topics like dress code, discipline, teaching methods, evaluation, office procedures etc. It was suggested that training modules of renowned institutes like MDI can be arranged for reference and resource persons from MDI can also be called for training workshops.
- There were certain suggestions by Registrar that a “Student wall” can be created in each faculty for dissemination of information to students by students.



- “Hall of fame” for all faculties shall be prepared. The newsletter by students should be activated. Faculty Quality benchmarks in the same format as NAAC quality format should be done. Industrial visit of the students should be focused for practical learning.

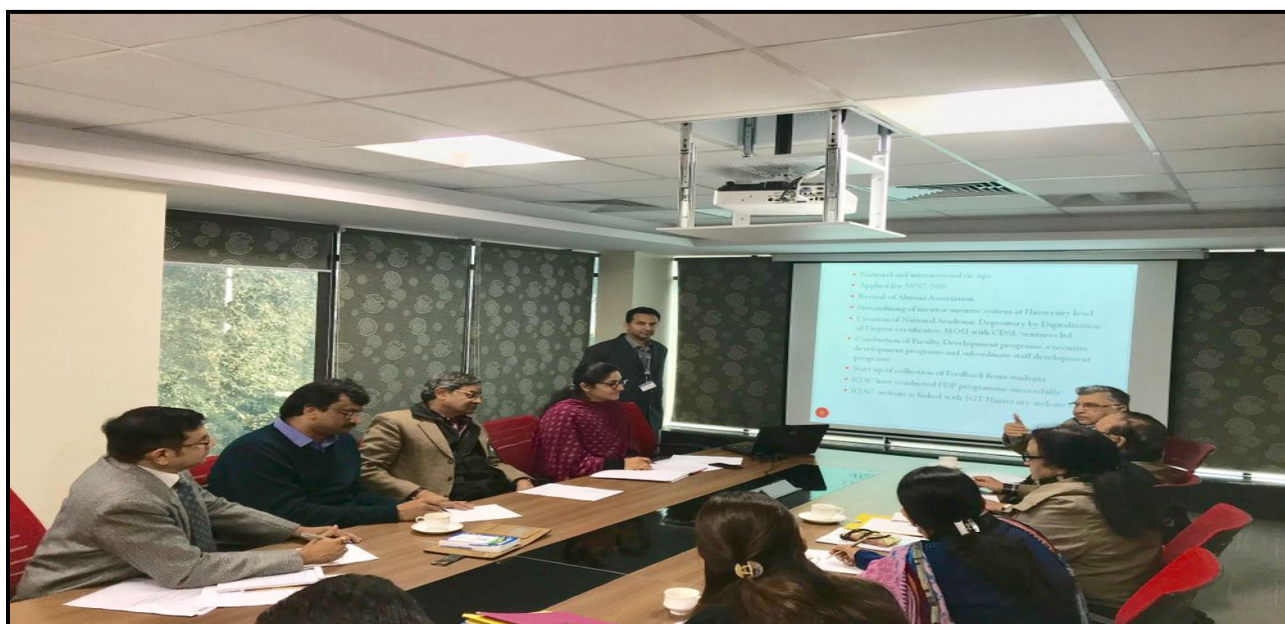
The Activities undertaken by IQAC and discussed in meeting included:

- Syllabus and curriculum
- New teaching methods
- Lesson plan/Teaching calendar
- Annual report
- Faculty Publications
- Faculty profile
- Research projects
- Choice based credit system
- New guidelines for question paper
- Examination reforms- 50% theory 50% Practical, formative 40% : summative 60%
- Continuous Internal assessment- Saturday as assessment day
- Log book for students
- Daily diary for teachers
- Research promotion- submitting of research projects for extramural grant
- Consultancy services
- UNESCO-Bioethics unit
- National and international tie ups- AIESEC,SAP, National Law school
- NCC, NSS
- Revival of Alumni Association
- Streamlining of mentor-mentee system
- Digitalization of Degree certificates
- Faculty Development programmes
- Core team meetings
- Student Feedback
- Creation of IQAC website
- Start of Social Sciences Faculty
- Start of Dept of Speech Pathology
- MOU with Shodhganga
- Procurement of Anti-plagiarism software
- NIRF
- E-learning
- Formulation of multiple IQAC committees and their functioning initiated



New initiatives and future plans

- Manual for teaching and evaluation
- Start up of incubation cell
- Induction programme for newly recruited faculty members regarding teaching methodology
- Start up of Academic Staff Colleges





Third Meeting

The Third formal meeting of IQAC committee took place on 17th April 2018 at 12:00 noon in A306, Third Floor, A Block with the following agenda:

- 1) Discussion and update about IQAC activities
- 2) Faculty Development programs
- 3) E-learning portal

The Following members were present:

- 1) Dr T.D Dogra, Director IQAC
- 2) Dr M.S Sidhu, Dean Research and Development
- 3) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 4) Dr. S.C. Mohapatra, Dean Academic affairs and Special Invitee
- 5) Dr. R.P Bajpai, Advisor and Special Invitee
- 6) Dr. G.N Suma, Asso Dean, Research and development and Teacher IQAC
- 7) Dr. Amit Bhardwaj, Sub Dean, IQAC and Teacher IQAC
- 8) Dr Manpreet Arora, Member Alumni relations
- 9) Dr. Reshu Madan, Member Alumni Relations
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:

- 1) After the welcome of all the members, the Chairman for the meeting and Director IQAC, Dr T.D Dogra updated about the continuing activities of the IQAC.
- 2) Updates were taken from alumni coordinators about the report of Alumni meet and the planning of the next meeting for year 2019.
- 3) Dr Waheeda, Chairperson CBCS and Dean International relations updated about the CBCS courses in the present year and the status of students in each. She also updated about the upcoming international collaborations with Polonia University and Kent State University.
- 4) Regarding Research Dr Sidhu updated that faculty is being motivated to write research projects for extramural funding and to submit during the open window of SERB in June 2018. Interested faculty members are being guided appropriately for the same.
- 5) It was updated by Dr Dogra that 2 faculty development programs for newly recruited faculties have been conducted on 13-14th March 2018 and 21st-22nd March 2018 and the feedback about them has been good. The third in line FDP for newly recruited faculty shall be conducted on 27th-28th April 2018.



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- 6) Dr Dogra also updated about the preparations being done for the upcoming FDP.
- 7) It was also discussed that next FDP shall be planned on OSCE/OSPE to sensitize all the faculty members in particular the health related faculty about the Objectively structured Clinical examination and Objectively Structured Practical examination. It shall be planned in May 2018.
- 8) Regarding e-learning it was updated that E-learning channel of SGT University has been created on Youtube and functional website for e-learning of SGT University has also been created which can be accessed at www.elearning.sgtuniversity.ac.in and about 40 vidoes have been uploaded. It was informed that once a video is recorded it is first uploaded on YouTube and with the lecture write up it is uploaded on e learning portal.
- 9) The meeting concluded with vote of Thanks from Chairman.



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List of IQAC activities 2017-18



List of activities in the year 2017-18

- 1) Modification of syllabus into must to know, desirable to know and need to know areas and curriculum into teaching guidelines, methodology, learning objectives.
- 2) Introduction of student centric teaching methods.
- 3) Creation of IQAC Website and regular uploading of the data
- 4) Compilation of Annual report for each faculty for uploading on IQAC website.
- 5) Compilation of Total Faculty Publications for uploading on IQAC website
- 6) Compilation of whole University Faculty members profiles on IQAC website
- 7) Compilation of completed, ongoing and submitted Research projects of University
- 8) Introduction and implementation of Choice based credit system(CBCS) as per UGC guidelines.
- 9) Formulation of Newer guidelines for question paper and introduction of Objective questions
- 10) Introduction of Examination reforms- 50% Theory 50% Practical, Formative 40% : Summative 60%
- 11) Introduction of Continuous Internal assessment with Saturday as weekly assessment day
- 12) Introduction and implementation of daily Log book for students
- 13) Research promotion and encouraging submission of research projects for extramural grants
- 14) UNESCO-Bioethics unit establishment on 30th June 2017 and its activities.
- 15) National and international tie ups
- 16) Initial communications for start up of NCC, NSS. Got the approval for establishment of NSS Unit and send the list of volunteers to MHRD
- 17) Revival of Alumni Association
- 18) Streamlining of mentor-mentee system at University level
- 19) Creation of National Academic Depository by Digitalization of Degree certificates
- 20) Conduction of Faculty Development programs
 - i) 13th-15th February 2017
 - ii) 23rd-24th November 2017



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- iii) 13-14th March 2018
 - iv) 20-21st March, 2018
 - v) 27-28th April 2018.
 - vi) 7th-8th May 2018
- 21) Workshop on research methodology on 28th May 2018 under the chairmanship of Dr Y.K Gupta for health related group
 - 22) Start up of collection of Feedback from students
 - 23) Initiation of Social Sciences Faculty
 - 24) Start up of Dept of Speech Pathology
 - 25) MOU with Shodhganga and procurement of Anti-plagiarism software-Urkund and Regular checking for plagiarism of PhD Thesis, MD/MS/MDS/MPhil Dissertation and scientific papers
 - 26) Constitution of IPR cell and formation of draft of IPR policy
 - 27) Registration of SGT University for National Institutional Ranking Framework(NIRF)
 - 28) Formulation of Ph.D Ordinance
 - 29) Formulation of multiple IQAC committees
 - 30) Academic audit for all faculties, and editorial board in December 2017
 - 31) Initiation of reporting of events. The format for report of event formulated and circulated to all faculties and all faculties were encouraged to submit the reports of all the events conducted in their faculty.
 - 32) Start up of e-learning portal for SGT University
 - 33) Creation of Education coordinators group and sensitization of faculty coordinators about curriculum and outcome based education. Regular meetings with education coordinators to discuss about the status of teaching methodology implementation reports and continuous internal assessment. The meetings include-
 - i) 9th March 2018
 - ii) 25th April 2018
 - iii) 2nd June 2018
 - 34) Compilation of teaching methods implementation report in all faculties- Monthly reports about implementation of teaching methodology



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Syllabus & Curriculum Revision



Syllabus and curriculum revision

SGT University to achieve its vision of creating a world class university that is capable of creating human resource commensurating with the international work ethos has revised its learning strategies to bring it at par with the methodologies adopted by the developed world.

The syllabus and curriculum of SGT University is primarily based on the concepts of Bloom's Taxonomy and Malcolm Knowles Principles of Andragogy to fulfill the vision of the University. The curriculum of the programs offered by University have been developed as per the industrial requirements and is benchmarked with that of the contemporary institutions in alignment with the requirements prescribed by the statutory bodies of the centre and state.

The curriculum is reviewed and revised regularly according to the changing demands of the society and industry. The syllabus has been categorized into Must to know, Desirable to Know and Nice to Know domains.

The process of syllabus and curriculum revision is well defined incorporating the inputs from stakeholders namely students, teachers, alumni, parents and employers. The feedback is analyzed and the result of the responses received together with the changing industrial and societal demands and the opinions of the external experts in the board of studies, the revisions in the syllabus and curriculum are done. The revised syllabus and curriculum is put forth to the Academic council for approval and further implementation.

The Health sciences related group of faculties are regulated by statutory bodies like MCI, DCI, PCI, INC, Central Council of Indian Medicine, RCI etc that provide the mandatory requirements for the syllabus and curriculum of related faculties and provide minimal scope for major modifications.

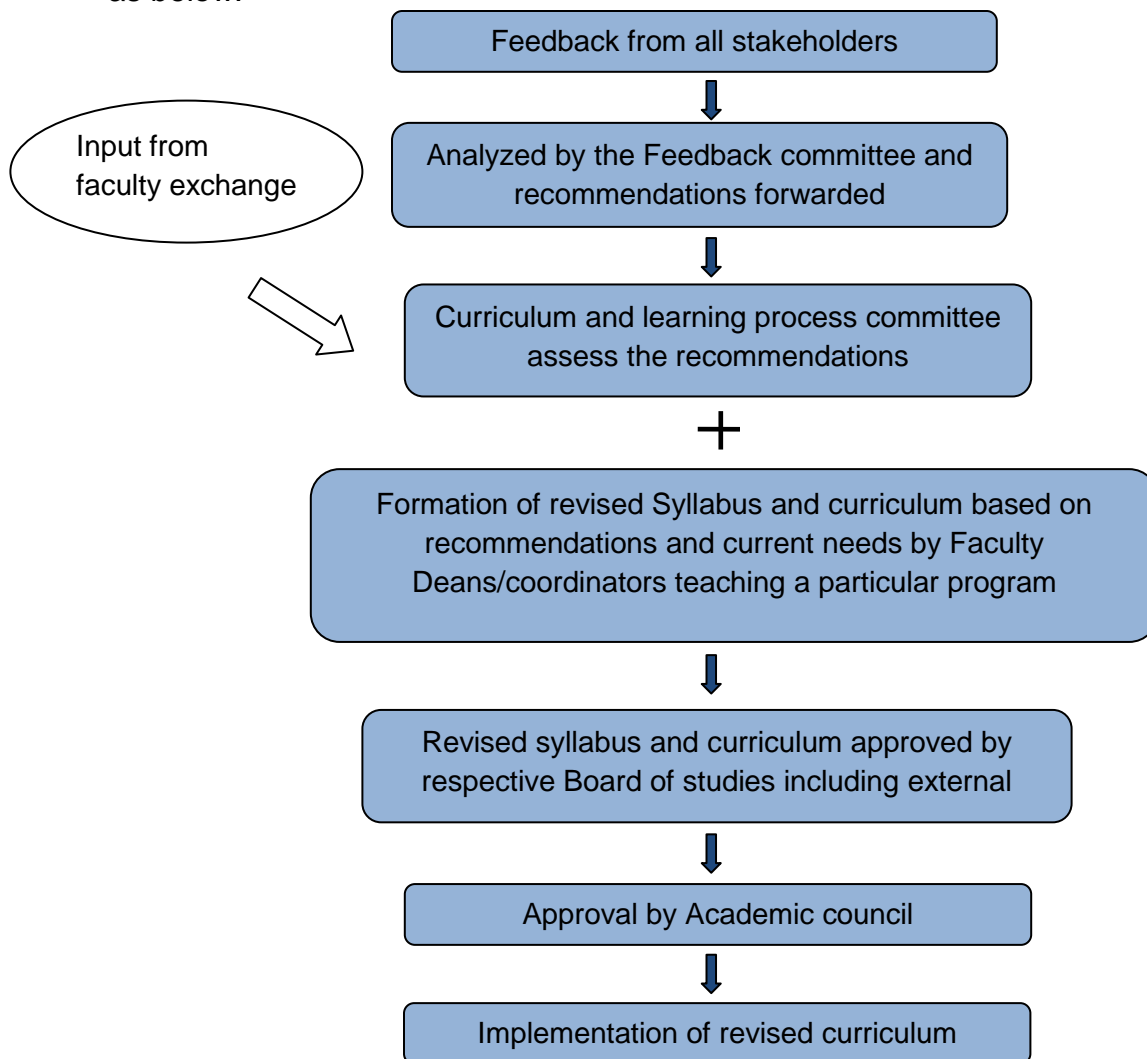
The curriculum and learning process committee has been created within IQAC to review the curriculum of each program and to revise it according to the current demands and the feedback received in consultation with the Dean/coordinator of the parent faculty.

The curriculum and Learning process committee is constituted as :-

1.	Dr.T.D.Dogra, Professor Emeritus & Advisor, IQAC	Chairman
2.	Dr M.S Sidhu, Director IQAC	Member
2.	Dr. S C Mohapatra, Dean academic affairs	Member
3.	Dr.Amit Bhardwaj, Member IQAC and Professor, FDS	Member
4.	Dr Jasdeep Monga, Associate professor, FMHS	Member
5.	Dr.Astha Chaudhry, Member secretary IQAC and Reader, FDS	Member Secretary



The whole process of syllabus and curriculum revision and implementation is summarized as below:



The syllabus and curriculum is prepared by parent faculty and is reviewed by Curriculum and learning process committee. The suggested revisions by the committee along with inputs from feedback committee will then be incorporated in the revised syllabus and curriculum prepared by the parent Faculty Dean and Faculty coordinator. The revised syllabus will then be approved by the Board of Studies constituted in each faculty and comprising of an external expert. Once approved by Board of studies, it shall be put forth to Academic council and once approved from Academic council, it shall be implemented.



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Teaching methodologies



Teaching methodologies

A **teaching method** comprises the principles and methods used by teachers to enable student learning. These strategies are determined partly on subject matter to be taught and partly by the nature of the learner. For a particular teaching method to be appropriate and efficient it has to be in relation with the characteristic of the learner and the type of learning it is supposed to bring about. Suggestions are there to design and selection of teaching methods must take into account not only the nature of the subject matter but also how students learn. In today's school the trend is that it encourages a lot of creativity. It is a known fact that human advancement comes through reasoning. This reasoning and original thought enhances creativity. This is the basic thinking process which mooted the concept of Andragogy...as "How do Adults learn!". Thus IQAC, SGT University initiated Adult Learning with Newer Teaching Technology.

The teaching methods advocated by IQAC includes:

Cognitive Skills

1. Student's Interactive Session(SIS)
2. Student's Seminar(SS)
3. Teacher's Seminar(Multispecialty)
4. Project Based Learning(PBL)
5. Problem Based Learning(PBL)
6. Case Studies
7. Integrated Teaching
 - Intra-faculty (Within one faculty)
 - Interfaculty(More than one faculty)
8. Focus Group Discussion
9. Spot Group Discussion
10. Presentation cum Panel discussion(By Teachers)
11. Presentation cum Panel discussion (By Students)
12. Fish Bowl Technique
13. Role Play
14. Simulation Technique
15. Tutorials

Psychomotor Skills

1. Unconventional Clinical Examination
2. Unconventional Practical Examination
3. Hands- on



Assessment Techniques

1. Objective type questions
2. Objective Structured Clinical Examination(OSCE)
3. Objective Structured Practical Examination (OSPE)

For the implementation of the same the strategic plan included a series of steps which were followed as mentioned below:

1) *Gaining confidence of all Deans and faculty:*

All the Deans of 17 faculties along with their faculty members were apprised of the new teaching methods advocated by IQAC. This was done through series of meetings regularly to gain their confidence and cooperation in the smooth implementation of the same.

The details of meetings were as follows:

Multiple meetings regarding implementation of newer teaching methodologies in all faculties of SGT University were conducted in the Dental Committee room from 12:00noon-1:00pm as per the schedule:

7th July 2017– Faculty of Behavioural Sciences, Faculty of Physical sciences and Faculty of Law.

8th July 2017– Faculty of Hotel and Tourism Management, Faculty of Education and Faculty of Commerce and Management

10th July 2017- Faculty of Engineering

11th July 2017– Faculty of Pharmacy and Faculty of Nursing

12th July 2017– Faculty of Physiotherapy, Faculty of Indian Medical System and Faculty of Allied Health Sciences

13th July 2017– Faculty of Mass Communication, Faculty of Fashion Technology and Faculty of Agricultural Sciences

14th July 2017– Faculty of Medical and Health Sciences and Faculty of Dental Sciences (in T.V Studio, from 2:00pm-3:00pm)

The meetings were attended by all the deans along with all the faculty members ([the signatures list attached](#)) and chaired by Dr T.D Dogra, Director IQAC. The members of IQAC and the curriculum and learning process committee that were present include:



- Dr H.S Grover, Dean education and examinations
- Dr S.C Mohapatra, Dean Academic affairs
- DrAsha Chaudhry- Sub dean, IQAC
- Dr Amit Bhardwaj, Sub-Dean, IQAC
- DrAkshayMunjial

The agenda was to discuss each newer teaching methodology and its implementation.

- The list of newer teaching methods were distributed to each member and each methodology was discussed one by one.
- It was stressed by the chairman that all didactic lectures should be replaced by SIS.
- All the teaching methods are student centric and the role of teacher will mainly be a facilitator in increasing the learning of students. The presentation skills, communication and leadership skills of the students can be improved by these methods and will help in increasing the confidence of the students. The idea is to break the monotony of the lectures and to increase the participation of the students in the learning.
- The chairman emphasized that atleast 40% of all classes should be taken by newer methods.
- The chairman also briefed about the constitution of feedback forms and that IQAC will be confidentially taking the feedback of the students regarding the faculty in general and about the teaching methods and requested that all Deans and faculty members should cooperate with this initiative of IQAC. It was also insisted by the chairman that each faculty can develop their own feedback proformas for improved results and that this activity is not to discourage or discriminate any faculty. It is just an exercise to know about the shortcomings and their improvisation.
- The Chairman Dr Dogra also suggested that extra credits should be given to students participating in student seminars, role play and other student centric activities and it should be included as part of formative assessment to increase the student participation.
- It was stressed upon that faculty should not restrict themselves to only these methods. The faculty should be creative and innovative to design and implement their own methods of teaching.

2) Creation of Group of Coordinators(action group):

The action group of education coordinators was created to act as communication link between the Faculty and IQAC.

The nominations by Deans of each faculty for the same were received and a wats app group as well as mail group of the same was created.

The list of coordinators was:



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I. Dental	Dr. ReshuMadan
	Dr. Nupur Dabas
	Dr. Atul
II. Nursing	Mrs. A.K. Mamta Devi
III. Pharmacy	Ms. Manisha Vats
IV. Physiotherapy	Dr. Sonia
V. Ayurveda	Dr. Vikas Sharma
VI. Law	Mr. Amit Singh
VII. Com & Mngt	Dr. Neha Gupta
VIII. Engineering	Mr. Aman Dureja
IX. Hotel Mgt	Ms. Ambika Chauhan Nair
X. Agriculture	Dr. Mahender Singh yadav
XI. Fashion Techn	Swati Yadav
XII. Behavioural Sciences	Ms. Preeti Pandey
XIII. Education	Dr. Chetna Jathol
XIV. Allied	Dr. Manbir Singh EVS
XV. Physical Sciences	Dr. Irfan Lone
XVI. Journalism & Masscom	Mr. Mahesh Kumar Mishra
XVII. Medical	Dr. Sanjiv Bansal
ENT	Dr. Jasdeep Monga

Regarding the practical demonstration of how each method of teaching shall be practiced, the team of trainers from Collegium of Deans office guided demonstrations of each technique in each faculty on stipulated days which is to be attended by all faculty coordinators to understand the technique so that it can be implemented in their particular faculties. The demonstrations were done in April-May 2017.

Following the demonstrations, FDPs were scheduled every Friday for the coordinators to update them about teaching technologies and assessment and evaluation methods.



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Regarding start up of FDP every Friday from 2:00-3:30pm



collegium of deans <collegiumofdeans@sgtuniversity.org>

Thu, Apr 27, 2017, 10:23 AM



to me, dean.engineering, Joginder, Prof.Suman, Ravi, Sarla, Sidhu, A.K., Prof, K.S., Mukesh, S.K., Waheeda, Indira, MK, Chinna, Devender, B.P, Akshay, vishwamegh, deaneducation

Dear Sir/Mam,

This is to bring to your kind notice that every Friday starting from 28th April 2017, there will be a FDP(Faculty Development Programme) on the various teaching modalities and examination methods in TV Studio from 2:00-3:30pm. It is compulsory for all the core team members and coordinators to attend. Other interested faculty members can also attend the same. The Deans are requested to kindly make the core team members and the willing faculty members from your respective faculty available for the same.

Please find attached the circular and the schedule of the FDP presentations.

Thanks and Regards

The list of scheduled FDPs was as:

IQAC

FACULTY DEVELOPMENT PROGRAMME SCHEDULE

NEWER TEACHING MODALITIES

S.no.	Date	Teaching methodology	Presenter
1.	28-07-2017	Seminar cum Panel Discussion	Dr Reshu Madan
2.	04-08-2017	Objective type questions exercises+difficulty and discriminatory index	Dr Akshay Munjal
3.	11-08-2017	Workshop	Ms Ambika Nair
4.	18-08-2017	Fish Bowl Technique	Dr Akshay Munjal
5.	25-08-2017	Focused Group Discussion	Dr Astha Chaudhry
6.	01-09-2017	Item analysis	Dr Amit Bhardwaj
7.	08-09-2017	Interposed tutorial	Dr Amit Bhardwaj
8.	15-09-2017	Unconventional clinical exercise	Dr Reshu Madan

Venue-T.V Studio

Time: 2:00-4:00pm

Prof.(Dr) T.D. Dogra
Pro-Chancellor

CC

- 1) Chairperson and Managing trustee
- 2) Vice Chancellor
- 3) Pro Vice Chancellor
- 4) Registrar
- 5) All Deans



After this initial schedule of FDP by Collegium of Deans, and the change in members of the group, The IQAC updated the group of coordinators taking nominations from the Deans. That group was called as Education coordinators group.

Regular meetings with the education group coordinators were held to facilitate the IQAC initiatives related to education and to have a status update regarding the use of newer methods of teaching in their particular faculty and the issues faced.

The list of meetings in 2017-18 included:

S.No.	Date of meeting
1)	23 rd October 2017
2)	27 th October 2017
3)	15 th November 2017
4)	20 th December 2017
5)	09 th March 2018
6)	25 th April 2018
7)	02 th June 2018

23rd October 2017

A meeting of all the coordinators nominated by respective Deans for Teaching methodologies took place in the corporate block at 12:30 pm in Board room, corporate block on 23rd October 2017.

The following members were present:

1. Dr T.D Dogra, Director IQAC and Chairman for the meeting
2. Dr S.C Mohapatra, Dean academic affairs
3. Dr V.K Bhalla, Principal, SGT College of Pharmacy
4. Dr Astha Chaudhry, Sub Dean, IQAC
5. Dr Varsha Goel, Faculty of Commerce and Management
6. Dr Vijyalaxmi, Faculty of Agricultural Sciences
7. Ms Mamata Devi, Faculty of Nursing
8. Ms Swati Yadav, Faculty of Fashion & Design
9. Mr Nishit R Chaki, Faculty of Law
10. Dr Kamlesh Sharma, Faculty of Physical Sciences
11. Mr Harsh Upreti, Faculty of Hotel and Tourism Management
12. Dr Manisha Vats, SGT College of Pharmacy
13. Ms Priyanka Tyagi, Faculty of Mass Communication
14. Dr Shivani Sahdev, Faculty of Behavioural Sciences
15. Dr Aparna Gupta, Faculty of Physiotherapy
16. Dr Jasdeep Monga, Faculty of Medicine and Health Sciences



Absent members:

1. Ms Jyoti Ahlawat, Faculty of Engineering and Technology
2. Dr Manbir Singh, Faculty of Allied Health Sciences

The Following points were discussed:

1. Dr T.D Dogra addressed the members and asked about the status of the teaching methods being followed in their respective faculty. All the coordinators reported that about 60-70% of the newer teaching methods are being followed in their respective faculties.
2. Dr Bhalla said that newly appointed faculty members should be trained in the newer teaching methods and FDP should be conducted for them. Dr Aparna from Faculty of Physiotherapy volunteered to make a proposal of the Induction Program for newly appointed teachers for their training in newer teaching methods and trainers will be the coordinators of this “Education Group”.
3. A wats app group and email group of all the coordinators for teaching methods needs to be prepared for effective communication. These coordinators will act as nodal persons for all the communications from IQAC related to teaching methods with their respective Deans in loop.
4. It was decided that on 4th Friday of every month, an induction program on newer teaching methods for newly recruited faculties will be conducted in corporate block at 2:00 pm. This meeting every month will also be a platform to get update about the practicing of the newer teaching method in each faculty from the respective coordinators.
5. All Coordinators have been asked to develop their feedback proformas and start collecting feedback from students without revealing their identity. Dr Kamlesh from Physical Sciences reported of the availability of online feedback proforma with herself and she has been asked to circulate in the group.
6. All Coordinators to ensure that student log book should be used by all first year students in their faculty. The respective Deans can indent the required amount from central store.
7. Dr V.K Bhalla and Dr S.C Mohapatra shall be the co-chairman of this Education Group.
8. The meeting concluded at 1:10 PM with a thanking note from chairman of the meeting- Dr T.D Dogra.



27th October 2017

The first formal meeting of all the coordinators nominated by respective Deans for Teaching methodologies took place in the corporate block at 2:00 pm in Board room, corporate block on 27th October 2017.

The following members were present:

1. Dr T.D Dogra, Director IQAC and Chairman for the meeting
2. Dr S.C Mohapatra, Dean academic affairs
3. Dr Amit Srivastava, Dean Faculty of Engineering
4. Dr Astha Chaudhry, Sub Dean, IQAC
5. Dr Vijyalaxmi, Faculty of Agricultural Sciences
6. Dr S.S Sharma, Faculty of Agricultural Sciences
7. Ms Mamata Devi, Faculty of Nursing
8. Dr Kamlesh Sharma, Faculty of Physical Sciences
9. Dr Manisha Vats, SGT College of Pharmacy
10. Ms Priyanka Tyagi, Faculty of Mass Communication
11. Dr Shivani Sahdev, Faculty of Behavioural Sciences
12. Dr Aparna Gupta, Faculty of Physiotherapy
13. Dr Abhilasha Singh, Centre for language and communications
14. Ms Jyoti Ahlawat, Faculty of Engineering
15. Dr Neeraj Gupta, Faculty of Indian Medical System
16. Dr Vikram Mor, Faculty of Allied Health Sciences
17. Mr Anil Sharma, IQAC Member

The members who could not attend the meeting were:

1. Dr V.K Bhalla, Principal, SGT College of Pharmacy
2. Dr Varsha Goel, Faculty of Commerce and Management
3. Dr Jasdeep Monga, Faculty of Medicine and Health Sciences
4. Mr Nishit R Chaki, Faculty of Law
5. Ms Swati Yadav, Faculty of Fashion & Design
6. Mr Harsh Upreti, Faculty of Hotel and Tourism Management

The agenda of the meeting was:

- I. Collection of Teaching methodology report
 - II. Students Log book – use report
 - III. Syllabus/Curriculum Revision intimation
 - IV. Publication Division- Update about status and instruction to meet atleast twice a week.
 - V. NIRF presentation by Dr Amit Srivastava
1. The meeting started with revision of the minutes of previous meeting by Dr Astha Chaudhry. The minutes were approved by all present. The action taken for the decisions taken in the last meeting were assessed. Some members were still not



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clear about the use of students Log book and its availability. They were asked to issue the students log book from central store for their first year students.

2. All coordinators were asked to ensure correct filling of Log book whether it has been filled completely and evaluated by the concerned teachers. There can be a random check by IQAC and coordinators will be answerable.
3. Since, syllabus revision needs to be done every year, coordinators have to initiate the process of curriculum and syllabus revision with coordination from their respective heads and Deans and it needs to be completed by December end.
4. All the members submitted their reports and they were asked to submit the soft copies with details of the percentage of each teaching methodology used by 30th October 2017. On reviewing some of the reports, Dr Dogra insisted that Didactic lectures needs to be converted to Student Interactive session and PPT should not be mentioned as a teaching method.
5. Regarding update about publication division section, the members of publication division Dr Manisha Vats and Ms Mamata Devi were asked to complete their pending work by 25th November 2017. Some doubts about Popular press, Conference proceedings were cleared.
6. NIRF introduction and parameters were discussed by Dr Amit Srivastava, Dean Engineering. It was decided a separate committee for NIRF will be constituted which will comprise of 2 faculty members from the Faculty of Engineering, Law, Management, Pharmacy, Medical. From all other faculties 1 coordinator those already nominated in the education group will be part of NIRF Committee and Dr Amit Srivastava will chair and coordinate the NIRF committee.
7. Also, The coordinators were intimated about the “National Convention on Higher education Road map 2030” and were asked to help the Deans in preparing the concept papers assigned to them.
8. The meeting concluded at 3:30pm with Vote of Thanks from chairman Dr T.D Dogra.

15th November 2017

A meeting took place on 15th November 2017 at 2:00pm in the Dental Committee room with the following agenda:

– Review of new Teaching Methodology its implementation and follow up

The following members were present:



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1. Mr. Manmohan Singh Chawla, Managing Trustee and Chairman for the meeting
2. Dr. S.C Mohapatra, Dean academic affairs
3. Dr. Vijay Bhalla, Principal, SGT College of Pharmacy
4. Dr. Astha Chaudhry, Sub Dean, IQAC
5. Dr. Amit Bhardwaj, Sub Dean, IQAC
6. Ms. Jyoti, Co-ordinator, IQAC
7. Mr. Anil Sharma, Co-ordinator, IQAC
8. Dr. Jasdeep Monga, Faculty of Medical & Health Sciences
9. Dr. Debashish Chattopadhyaya, Faculty of Medical & Health Sciences
10. Dr. Prachi Saffar Aneja, Faculty of Medical & Health Sciences
11. Ms. Mamta Devi, Faculty of Nursing
12. Ms. Swati Yadav, Faculty of fashion & Designing
13. Ms. Ambika C Nair, faculty of Hotel Management
14. Ms. Jyoti Ahlawat, Faculty of Engineering
15. Mr. Asad Habeeb, Faculty of Engineering
16. Mr. Rambir Joon, Faculty of Engineering
17. Mr. Vipin Tiwari, Faculty of Engineering
18. Ms. Satnam Kaur, Faculty of Engineering
19. Mr. Nishit R Chaki, Faculty of Law
20. Ms. Anchal Mittal, Faculty of Law
21. Dr. Yogesh Mehta, Faculty of Management
22. Dr. Neha Gupta, Faculty of Management
23. Dr. Varsha Goel, Faculty of Management
24. Dr. Kamlesh Sharma, Faculty of Physical Sciences
25. Dr. Shivani Sahdev, Faculty of Behavioural Science
26. Dr. Neeraj Gupta, Faculty of Ayurveda
27. Dr. Manisha Vats, Faculty of Pharmacy
28. Dr. Aparna Gupta, Faculty of Physiotherapy
29. Dr. Abhilasha Singh, Centre for Language and Communications
30. Dr. Mohinder Singh, Faculty of Agriculture
31. Dr. G.B. Bhatt, Faculty of Allied Health Sciences

The members who could not attend the meeting were:

1. Ms Priyanka Tyagi, Faculty of Mass Communication

The proceedings were as follows:

1. The Chairman addressed the members and asked about their individual experiences in using the Newer teaching modalities, the challenges faced and student perception towards these methods.
2. All the members shared their experiences and gave a **positive feedback** about the use of these newer teaching methods and also expressed that students have become more receptive to these methods due to their increased participation. Also,



the weekly assessment has improved the learning quotient and interest among the students.

3. The student seminars, group discussions are making students more confident in expressing their views and it has also increased the interaction of students with the faculty thus helping the faculty members identify the weaker students and to plan appropriate initiatives directed towards their better learning.
4. Some of the faculty members expressed that the greatest challenge in using these newer methods is that these are **time consuming** and requires more classes for particular topics and this makes it difficult to complete the syllabus in the required timeframe. Chairman sir addressed that to increase the academic time period some initiatives have been taken by controller of examinations to reduce the examination days by conducting exams both in morning and afternoon. This might give an added time period of 1 month to complete the required academic curriculum.
5. Another challenge expressed by faculty was that the some of the students have poor knowledge about **basics of computers** which make them incapable of preparing presentations for seminars etc. This issue was discussed and it was decided that some initiatives in the form of workshop or foundation courses should be taken up by IQAC.
6. Some of the faculties expressed that **communication skills** of students are weak and sometimes they have to be explained in local language to understand the concept. The chairman sir addressed that it is important to develop the communication skill but the most important task is to develop the confidence among the student so students should be allowed to express themselves even if it is in local language.
7. Chairman sir emphasized that it is very important to give **practical learning** to students especially in engineering, law, management, physical sciences and the faculty members should look for opportunities to give practical learning within the university by posting the students in groups within the departments like purchase, HR, Pharmacy, building site etc.
8. The need for **revision of syllabus and curriculum** was emphasized to remove the obsolete items and to focus on current and futuristic concepts to prepare the students for industry challenges.
9. Chairman sir also briefly discussed about the proceedings of Vision 2022 workshop and the proposed convention for vision 2030 to enable the faculty members have a



futuristic vision and to develop their course and curricula according to the increasing demands of the market and industry.

10. The meeting concluded at 3:45pm with convey of thanks from the chairman

20th December 2017

The meeting of education group coordinators was conducted on 20th December 2017 at 2:00pm in the Board room, Corporate Block with the following agenda:

- Feedback of the ICDL Diagnostic Test
- Discussion of Teaching methodology report of November month
- Finalization of Induction Program schedule for newly recruited faculty members
- Intimation for preparation of teaching methodology report of December month

The following members were present:

1. Dr. T.D Dogra, Director IQAC and Chairman for the meeting
2. Dr. S.C Mohapatra, Dean academic affairs
3. Dr. Astha Chaudhry, Sub Dean, IQAC
4. Dr. Amit Bhardwaj, Sub Dean, IQAC
5. Dr. Prachi Saffar Aneja, Faculty of Medical & Health Sciences
6. Ms. Mamta Devi, Faculty of Nursing
7. Ms. Jyoti Ahlawat, Faculty of Engineering
8. Mr. Asad Habeeb, Faculty of Engineering
9. Ms. Satnam Kaur, Faculty of Engineering
10. Dr. Yogesh Mehta, Faculty of Management
11. Dr. Kamlesh Sharma, Faculty of Physical Sciences
12. Dr. Neeraj Gupta, Faculty of Ayurveda
13. Dr. Manisha Vats, Faculty of Pharmacy
14. Dr. Aparna Gupta, Faculty of Physiotherapy
15. Dr. Abhilasha Singh, Centre for Language and Communications
16. Dr. Vinita Rajput, Faculty of Agriculture
17. Dr. G.B. Bhatt, Faculty of Allied Health Sciences
18. Dr. Vikram Mor, Faculty of Allied Health Sciences
19. Dr. Abhinav Bhargava, Faculty of Dental Sciences
20. Ms. Priyanka Tyagi, Faculty of Mass Communication

The following were the proceedings of the meeting:

1. The meeting started with the collection of feedback of ICDL Diagnostic test from each faculty member who had taken the test and the education group members had



mixed response about it. Some of the members suggested that such program can be taken up for students rather than teachers.

2. Regarding the discussion about teaching methodology reports, it was pointed out by the chairman that the reports should not include the terms didactic, Power point presentation(PPT), White Board, AV as teaching methods. All didactic lectures to be replaced by Student Interactive session(SIS). The White Board, PPT and AV are teaching aids not methods.
3. The Induction program for newly recruited faculty members should be taken in 2 batches comprising of 25 members each and should be finalized by Dr Astha.
4. All the faculty member coordinators were instructed to organize FDPs in their respective faculties monthly or bimonthly and should be intimated to IQAC.

9th March 2018

The meeting of education group coordinators was conducted on 9th March 2018 at 2:00pm in the Dental Committee room with the following agenda:

- Discussion of Teaching methodology report of December, January and February
- Cooperation with Marketing team for evaluation of teaching methods
- Intimation about capacity building for teaching technology
- Feedback about the newer question paper pattern
- E-learning modules

The following members were present:

1. Dr. T.D Dogra, Director IQAC and Chairman for the meeting
2. Dr. S.C Mohapatra, Dean academic affairs
3. Dr. Vijay Bhalla, Principal, SGT College of Pharmacy
4. Dr. Astha Chaudhry, Sub Dean & Member Secretary IQAC
5. Dr. Amit Bhardwaj, Sub Dean, IQAC
6. Dr. Jasdeep Monga, Faculty of Medical & Health Sciences
7. Mr. Asad Habeeb, Faculty of Engineering
8. Dr. Yogesh Mehta, Faculty of Management
9. Dr. Kamlesh Sharma, Faculty of Physical Sciences
10. Dr. Manish Yadav, SGT College of Pharmacy
11. Dr. G.B. Bhatt, Faculty of Allied Health Sciences
12. Dr. Aparna Dave, Faculty of Dental Sciences
13. Ms. Priyanka Tyagi, Faculty of Mass Communication
14. Ms. Swati Yadav, Faculty of fashion
15. Ms. Sandhya Singh, Faculty of fashion
16. Mr. Nishit R Chaki, Faculty of Law
17. Ms. Ambika Nair, Faculty of Hotel management



The following were the proceedings of the meeting:

1. The meeting started with the briefing of the teaching methodology reports received by IQAC of all the faculties. The missing reports from the faculties were also briefed to the members and were asked to submit the reports as early as possible.
2. For the reviewing of the implementation of the teaching methods, the management has involved marketing team to review the classes and make a report. The team shall not be judging the concerned teacher but the technique being followed or not shall be reviewed. The chairman asked all the coordinators to extend their cooperation to the marketing team for the same.
3. Dr. Dogra stressed that all coordinators should explore the literature about educational technology and should do some research or assessment about the techniques of education, their impact on results and it should be published either in University Journal or outside. An academic section shall be created in the University Journal for the same purpose.
4. Dr. Dogra intimated all the members about the Capacity Building in Teaching technology for newly recruited faculty to be held on 13-14th March/21-22nd March/28-29th March 2018. Dr Bhalla suggested that that 2-3 members from each faculty should be taken from one faculty for the training program to avoid any hinderance in the conduction of classes for the faculty where more no. of new teachers names have been provided.
5. Dr. Dogra asked the members to collect the feedback about the newer question paper pattern and the other examination reforms and should intimate to IQAC.
6. Some concerns were raised about the CAP system for evaluation and the queries were discussed and it was suggested that there will be initial settling issues for any new system and it should be handled patiently as it will be reaping benefits in the long run.
7. The faculty members were asked to explore the options about the skill courses for the professionals(in service) in their respective faculties and to prepare the e-learning modules for the same.

25th April 2018

The meeting of education group coordinators was conducted on 25th April 2018 at 2:00pm in Room no 306, Third floor, A block with the following agenda:



- Teaching methodology report of March
- Syllabus and curriculum
- Annual report
- Consultancy proposals
- Question Bank
- Continuous internal assessment follow up
- Student log book
- Faculty profiles for updating on IQAC Website
- E-learning modules

The following members were present:

1. Dr T.D Dogra, Director IQAC and Chairman for the meeting
2. Dr. S.C Mohapatra, Dean academic affairs
3. Dr. Vijay Bhalla, Principal, SGT College of Pharmacy
4. Dr. Astha Chaudhry, Sub Dean & Member Secretary IQAC
5. Dr. Yogesh Mehta, Faculty of Management
6. Dr. Yogesh Mehta, Faculty of Management
7. Dr. Kamlesh Sharma, Faculty of Physical Sciences
8. Dr. Manish Yadav, SGT College of Pharmacy
9. Dr. Aparna Dave, Faculty of Dental Sciences
10. Ms. Priyanka Tyagi, Faculty of Mass Communication
11. Dr. Neeraj Gupta, Faculty of Indian Medical System
12. Ms. Mamata Devi Akoijam, Faculty of Nursing
13. Dr. Vikram Mor, Faculty of Allied Health Sciences
14. Dr. Abhilasha Singh, Centre for Language and Communications
15. Dr. Vinita Rajput, Faculty of Agricultural Sciences

The faculties from which no coordinator/ representative attended the meeting are as follows:

1. Faculty of Physiotherapy
2. Faculty of Behavioural Sciences
3. Faculty of Medicine & Health Sciences
4. Faculty of Fashion and Design
5. Faculty of Law
6. Faculty of Engineering
7. Faculty of hotel management
8. Faculty of Education



The following were the proceedings of the meeting:

- On the absence of multiple coordinators in the meeting, Director IQAC expressed his concern that this is a monthly meeting of all the coordinators from each faculty and the absence of coordinators or representative leading to lack of representation of a particular faculty shall not be tolerated. The deans shall be informed about the absence of coordinators and shall be strictly instructed to ensure the attendance of coordinators in the meeting.
- The meeting started with the briefing of the status of teaching methodology reports of March as received by IQAC. The reports of March were received from only 4 departments. The missing reports from the faculties were also briefed to the members and were asked to submit the reports as early as possible.
- The status of the UG and PG syllabus and curriculum received so far was discussed and the faculty coordinators were asked to submit the remaining syllabus and curriculum. Dr Dogra stressed that the syllabus/ curriculum should be revisited every year by the curriculum committee of the dept/faculty relook if any modifications are required.
- Regarding the pending Annual report of 2016-17 from the 6 faculties namely Behavioural sciences, Agriculture, Commerce and Management, Fashion, Education, and Medical Sciences was asked by the present coordinators.
- The revised consultancy proposals remaining from the faculties of Hotel management, Medical sciences, Engineering, Behavioural Sciences, Physical Sciences, Language, Education, Commerce management were asked to submit as early as possible. Dr Dogra also insisted that list of items that can be kept in the SGT outlet/shop should be submitted asap so that work can be initiated early.
- Regarding the question papers formation for the creation of question bank, the queries from the faculties were resolved and they were asked to submit the papers at the earliest.
- The faculties were asked about the continuous internal assessment if it is been followed in their faculty, all the faculty members admitted that weekly tests are being done however it is not necessarily done on Saturday. As per the convenience of the teacher it is scheduled.
- It was stressed that the student log book being used should be monitored, reviewed by the faculty and it should be collected so that marks can be given according to the same.



- Since, there has been change in the faculty with the addition of new members and leaving of the old members, the faculty profiles as uploaded on the IQAC website needs to be updated and should be arranged in the order of hierarchy. For this, it was decided that format shall be circulated to all faculties and each coordinator shall be contacted one by one to check for the accuracy of uploading.
- Regarding the e-learning modules, faculty members were asked to send the topics according to the modules which should be clear, concise and each topic of the module should not be more than 20minutes.

2nd June 2018

The meeting of education group coordinators was conducted on 2nd June 2018 at 11:00am in Room no 306, Third floor, A block with the following agenda:

- Teaching methodology report of April, May
- Syllabus and curriculum
- Question Bank
- Faculty profiles for updating on IQAC Website
- E-learning modules
- Reports of events

The following members were present:

1. Dr. T.D Dogra, Director IQAC and Chairman for the meeting
2. Dr. S.C Mohapatra, Dean academic affairs
3. Dr. Vijay Bhalla, Principal, SGT College of Pharmacy
4. Dr. Astha Chaudhry, Sub Dean & Member Secretary IQAC
5. Dr. Yogesh Mehta, Faculty of Management
6. Dr. Kamlesh Sharma, Faculty of Physical Sciences
7. Dr. Manish Yadav, SGT College of Pharmacy
8. Dr Abhinav Bhargava, Faculty of Dental Sciences
9. Ms Priyanka Tyagi, Faculty of Mass Communication
10. Dr Neeraj Gupta, Faculty of Indian Medical System
11. Ms Mamata Devi Akoijam, Faculty of Nursing
12. Ms Sonia Srivastava, Centre for Language and Communications
13. Mr Asad Habeeb, Faculty of Engineering and Technology
14. Ms Malini Tewari, Faculty of Engineering and Technology
15. Ms Jyoti Ahlawat, Faculty of Engineering and Technology
16. Dr Sachin Bhardwaj, Faculty of Indian Medical System
17. Dr Aparna Gupta, Faculty of Physiotherapy
18. Prof Ashok Panchal, Faculty of Hotel and Tourism Management
19. Dr Shivani Sahdev, Faculty of Behavioural Sciences



The faculties from which no coordinator/ representative attended the meeting are as follows:

1. Faculty of Medicine & Health Sciences
2. Faculty of Agricultural Sciences
3. Faculty of Allied Health Sciences
4. Faculty of Fashion and Design
5. Faculty of Law

The following were the proceedings of the meeting:

- On the absence of coordinators/ representatives of some of the faculties mentioned above, Director IQAC expressed his concern that this is a monthly meeting of all the coordinators from each faculty and the absence of coordinators or representative leading to lack of representation of a particular faculty shall not be tolerated. The deans shall be informed about the absence of coordinators and shall be strictly instructed to ensure the attendance of coordinators in the meeting.
- Dr Dogra asked the coordinators to share their experiences of the implementation of newer teaching methods, the problems encountered. It was then decided that all the coordinators shall be making presentations about the status of teaching methodology implementation in their faculty, their outcomes, the problems encountered, any innovative technique used etc on 14th July 2018.
- Dr Yogesh Mehta expressed his concern as Centre Superintendent for the examinations that the answer booklet given for the University examinations has more than required no. of pages in view of the recently introduced Objective component in examinations, so a revision of the answer booklet is required. Dr Dogra addressed that examination branch is aware of the same and shall be revising it in the next lot to be sent for printing.
- One of concerns expressed by Faculty of Commerce and Management was that they are getting permission to attend the Faculty development programs, seminars and conferences but not workshops. This was pointed out as a clerical mistake where the concerned staff may actually not be aware of the workshops as academic activities. Dr Dogra said that he shall talk to Vice chancellor for issuing a circular to grant leave for academic activities.
- It was decided that the education coordinators will now be the IQAC coordinators to help in coordination of all the tasks/cooperation required from all the faculties by the IQAC. They shall be the point of contact by IQAC for all the information/requirements being sent to the Dean.



- There was a discussion about the Faculty development programs and it was discussed to find out the UGC guidelines for the approval of FDPs.
- The issue of making a regional centre of IGNOU for physiotherapy was discussed and faculty representative from physiotherapy was asked to find out the details about the protocol and procedures for the same.
- Since, most of coordinators expressed their concerns about Problem based learning, It was discussed that a workshop shall be planned with IQAC Coordinators on PBL.
- Some of the coordinators expressed that some of the teaching methodologies are not applicable in their field for which Dr Dogra cleared that the list of 15 teaching methods as advocated by IQAC are not the only ones to be used. The faculty is free to devise their own innovative teaching methods and can use the newer methods in whatever proportion they feel is suitable for their faculty. The basic idea is to eliminate the didactic lecture and to engage the students in the class for their increased participatory learning.
- On asking about the submission of latest curriculum and syllabus, concern was expressed that even after repeated reminders verbal and through mail, some of the faculties have not responded so they should communicate the same to their respective Deans to expedite the process. Also, since some of the faculty members may not be well versed with these terminologies and their preparation, there was a discussion to hold a half day workshop for the coordinators to make them understand about the concept of Unit, Syllabus, curriculum, modules etc. so that they may communicate the same to their respective colleagues and help in preparation of the syllabus and curriculum as syllabus and curriculum revision shall be a regular annual activity.
- The faculty was motivated to record more and more e-lectures and also to prepare modules of lectures where in 1 module may be composed of more than 5 lectures and as per Vice Chancellor, Faculty preparing modules shall be given monetary benefits and appreciation certificates.
- Regarding the question bank, all the co-ordinators were explained the purpose and the objective behind the creation of question bank so that they are able to supply the required question papers from their respective faculties to expedite the process. Dr Dogra also informed the coordinators that IQAC is in the process of procuring the question bank software that will dramatically ease the creation of question paper just before the exam to reduce any chances of bias and leaking of paper and urged the coordinators to cooperate in the same.



- Since, IQAC has already communicated to all deans regarding updating of the faculty profiles on the IQAC website, so the faculties who have not initiated the process, their coordinators were urged to help in coordination of the same. Many faculties expressed that the same data is being asked by multiple sources in multiple formats so there should be central data centre who shall be responsible for making the changes in the website when any faculty leaves or joins the institution. On this, Dr Dogra expressed that these things are being discussed and some system shall be made into place taking HR into loop.
- The faculties have also been communicated multiple times about the report of events in a said format but still then many faculties are not sending the reports post the event. The coordinators expressed that they are not aware of any report format and have been sending the write up for social media upload. But it was made very clear that social media upload is different and documentation of an event in the form of report by IQAC is required for the inspection purpose to have a record of the activities of each faculty. So, if every event report is made separately rather than a compiled report of all events, it is better representation of the faculty during the upcoming inspections like NAAC. It was decided that the IQAC format for report of events shall be sent to all the coordinators.
- The meeting ended with vote of thanks by the chairman for the meeting Dr T.D Dogra.

The Teaching methodology report for each month have been collected from the coordinators countersigned by the Deans.

For the surveillance about the use of newer teaching methods, the Marketing team was also utilized. First they were trained about each method and then they were asked to observe the teaching sessions to understand the type of teaching methodology used.

Separate training workshops to teach the faculty about education technology in the form of capacity building workshops/ faculty development programs have been conducted which have been discussed in detail in the following sections.



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Research Promotion



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Research Promotion

IQAC has also emphasized on the importance and development of research culture in the University. To begin with, a Research committee under the Chairmanship of Dean, Research and development, Dr M.S Sidhu was made. This committee was created taking coordinators from all faculties. These coordinators were contact point for the research committee and the dissemination of the relevant information to their concerned faculties.

The Research committee is as follows:


 **Office of the Registrar**

No: SGTU/Comm./37/2018/4240 Dated: 19th December, 2018

Notification

The Vice Chancellor is Pleased to constitute the Research Committee with following members:

(a) Dean, Research & Development	- Chairperson
(b) Dr. Shourya Tandon, Professor Faculty of Dental Sciences	- Member
(c) Dr. Shefali Phogat, Reader Faculty of Dental Sciences	- Member
(d) Dr. Nupur Dabas, Professor Faculty of Dental Sciences	- Member
(e) Dr. Reshu Madan, Reader Faculty of Dental Sciences	- Member
(f) Dr. Radhika Rai, Reader Faculty of Dental Sciences	- Member
(g) Dr. Shalini Ray, Assistant Professor Faculty of Medicine & Health Sciences	- Member
(h) Dr. Jasdeep Monga, Associate Professor Faculty of Medicine & Health Sciences	- Member
(i) Dr. Vidyavathi, Associate Professor Faculty of Indian Medical System	- Member
(k) Dr. Simranjeet Singh, Assistant Professor Faculty of Physical Sciences	- Member
(l) Dr. Priya Chauhan, Assistant Professor Faculty of Physiotherapy	- Member
(m) Ms. Akoljam Mamta Devi, Professor Faculty of Nursing	- Member
(n) Mr. Sunil Dullar, Associate Professor Faculty of Nursing	- Member
(o) Dr. Raman Kapoor, Assistant Professor Faculty of Engineering & Technology	- Member
(p) Dr. Suma G.N., Professor Faculty of Dental Sciences	-Member Secretary


Registrar

Endst. No: SGTU/Comm./37/2018/4240 Dated: 19th December, 2018

A copy is forwarded to the following for information and necessary action:

1. PA to Chairperson, Dashmesh Educational Charitable Trust for kind information of the Chairperson
2. PA to the VC for kind information of the Vice Chancellor

A central core team of the University was made with the selected faculty members from all 17 faculties who would meet regularly (every Tuesday) to update their and others'



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knowledge about Research, its importance, writing of research projects, extramural funding agencies, scientific publication and so on.

The details of core team meetings are as follows:-

S.No	Date	Agenda
1)	8-12-16	Introduction of the core group
2)	20-1-17	Interaction of the core group and objectives
3)	2-2-17	Interaction with Chairman
4)	7-2-17	Research projects
5)	14-2-17	Formation of Inderdisciplinary groups for academics, education examination, international tieups, development of research protocols, and infrastructure and Faculty Development.
6)	18-2-17	Interaction with Chairman
7)	4-3-17	Presentation of concepts for Tech Fest/Synergy
8)	25-4-17	Lecture- on Funding agencies and Grants for Research proposal. Filling up a Grant proposal template. Departmental presentations- FMHS
9)	2-5-17	Brief lecture- on Grants (Part 2)- other Granting bodies for Research proposal. Hands on activity on-: " Time Perspective- Psychological WellBeing and Mindfulness" Technofest Discussions
10)	9-5-17	Departmental presesntation- Faculty of behavioural sciences Lecture- on " Multi disciplinary Innovative Ideas"- Dr Bajpayee Activity on-: " Effective Communication"
11)	23-5-17	Technofest projects discussions
12)	6-6-17	FDP
13)	4-7-17	Presentation of Proposals written for various funding agencies. Activity on-: " Effective Communication - Pronunciation"
14)	22-8-17	h-index, impact factor, citation analysis
15)	29-8-17	Impactitis- how important is the Impact factor" - Dr. Mandeep, and Dr. Simranjeet Singh, FAHS. "Role of teacher & public speaking"- Dr. Sarju Devi, department of English and communication.
16)	12-9-17	NAAC – Introduction Presentation of the Committee for Research, Consultancy & Extension " (Criterion III)
17)	21-11-17	Sharing experiences by winning teams of Synergy 2017
18)	19-12-17	Interaction with Chairman Sir
19)	22-5-18	Introduction of Professor Dr. YK Gupta, Introduction & functioning of the Research council, and council members Address by Dr. YK Gupta Interactive session with core team.



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The faculty members were encouraged to write research proposals for extramural funding with resultant submission of about 24 research projects in various extramural agencies.

The list of extramural projects submitted in 2017-18 are as follows:

S.No	Name of the Faculty Investigator(s)	Title of the Project	Funding Agency	Date of Submission of the Proposal
1.	Dr Puja Malhotra, Dr Nupur Dabas, Dr Manoti Sehgal, Dr Aparna Dave, Dr Varun Arya-FODS	Extraction socket regeneration : a comparative evaluation of physiologically healed bone vs grafted bone in terms of bone quality, width and implant stability	SERB	29/7/2017
2.	Dr. Sumit, Dr Bhupender Yadav, Dr Reshu Madan, Dr Shefali Phogat-FODS	Evaluating Fracture Strength and Phase transition of Polished Monolithic Zirconia following chair side occlusal	SERB	31/7/2017
3.	Dr. Reshu Madan, Dr. Shefali, Dr. Puja Malhotra, Dr. Sumit Singh Phukela, Dr. Nupur Dabas, Dr. Bharti Raina	The Effect of salivary Cotinine levels on osseointegration of root form endosseous implants as assessed by digital radiography & clinical evaluation	SERB	31/7/2017
4.	Dr. M. S. Sidhu, Dr. Mona, Dr. Ashish	A Prospective study in orthodontic management of dental deformities in young adults using 3 adjunct devices	CSIR	31/7/2017
5.	Dr. M. S. Sidhu, Dr. Seema, Dr. Vikas	Development of newer diagnostic tool for perioral muscular therapy in orthodontic treatment	SERB	31/7/2017
6.	Dr. Aparna Dave, Dr. Manpreet Arora, Dr. Vijaylaxmi, Dr. Pulin Saluja, Dr. Radhika Rai	Assessment of Salivary Zinc Finger Protein 510 (Znf510) as a Non Invasive Tool for Early Detection and Progression of Oral Squamous Cell Carcinoma.	SERB	31/7/2017
7.	Dr. Manpreet Arora, Dr. Aparna Dave, Dr. Pulin Saluja, Dr. Radhika Rai	Assessment of serum periostin level in patients with Oral squamous cell carcinoma and in patients with Oral leukoplakia	SERB	31/7/2017
8.	Suma GN, Dr. Astha Chaudhry	A newer method of risk assessment for early in conspicuous malignant areas in oral potentially malignant diseases, through quantified reflected light by a novel optical tool.	SERB	31/7/2017
9.	Dr. Lavina Arya, Vishal Arya	Usefulness of Intensified Preventive Program for Caries Reduction in 3-6 Year Old Children in Rural Gurgaon	SERB	31/7/2017



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10.	Dr Sonia	Biochemical studies and differential gene expression of salinity stress related genes in drought tolerant recombinant inbred lines of wheat.	DST	21/2/2018
11.	Dr Sonia	Identification of the candidate gene(s) for grain yield under drought by fine mapping of a major QTL on wheat chromosome 7B and its transfer into popular high yielding variety of wheat	DST	20/3/2018
12.	Dr. S.S. Sharma	Exploitation and utilization of biorational and organic means in the production and protection of field crops	DBT	28/5/2018
13.	DrWaheeda	Neuro-cognitive correlates of prospective memory and emotional recognition in children with and without Autism Spectrum Disorder (ASd)	DST	27/6/2018
14.	Prof. Amal K. Saha/Dr. Amit Goel/Dr. Amit Goel	Smart Service Delivery for elderly, disabled, illiterate and vulnerable citizens, using Natural Language Processing (NLP), Humanoid Agent and Conversational User Interface (CUI) based channels, and Combination of Machine Learning and Rule-based Algorithms.	CSIR	1/10/2017
15.	Miss.Bharti	Prevalence of Intradialytic Hypertension and its association with 44 hours interdialytic ambulatory Blood pressure: a prospective observational case control study	DST	30/6/2018
16.	Ramandeep	Reducing the incidence of child abuse by imparting a twelve weeks training module for parents of primary school children of rural haryana	DST	30/6/2018
17.	Miss.Mamta	Development of bilingual android mobile based application on perinatal home care for developmental outcomes of mothers and infants, validation in Gurugram	DST	30/6/2018
18.	Mr.Ravi Malhotra	Effect of Air Pollutants on Respiratory Health by Monitoring Oxidative Stress by SOD and Pulmonary Expiratory Flow Rate by Wright's Peak Flowmeter and Spirometer in Youth (15-29 Years of Age)	DST	31/6/2018
19.	DrSheetal,Dr Sonia	Inspiratory Muscle Rehabilitation training for early cure in Post Pulmonary Tuberculosis Sequelae	DST	30/7/2017
20.	DrBharti,Dr Priyanka	Gait Trainer for parkinsonism patients	DST	31/7/2017
21.	DrPriya ,Dr Harpreet	Recovery of cognitive impairments in traumatic brain injury patients using virtual reality (VR) programme and assessment using CANTABR software. testing the proposal	DST	31/7/2018
22.	Dr.Dhirendra Mishra,Prof.R.C.S harma	Evaluation and mitigation of health effects using personal atmospheric pollution exposure through monitoring and modelling	SERB	30/3/2017
23.	Dr.Kamlesh Sharma	Discovery of novel multitarget3D pharmacophore model for alzheimers disease by way of computer aided drug design	CSRI	19/6/18

Out of these submitted projects, 1 project by Dr Puja Malhotra and team on "Extraction socket regeneration : a comparative evaluation of physiologically healed bone vs grafted



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bone in terms of bone quality, width and implant stability” was sanctioned the extramural grant from SERB of approx 7 lakhs in 2018.

Apart from this, the faculty is regularly motivated to attend national and international conferences by providing them with financial aid as per the travel grant policy.

The faculty is also motivated to publish research papers in good quality journals with high impact factor and indexing in Scopus/Web of Science/ABDC.

A workshop on research methodology was conducted on 28th May 2018 under the chairmanship of Dr Y.K Gupta.

The poster is for a workshop titled "Research Methodology" held on 28th May 2018 at 09:00 am onwards. It features the SGT University logo and name at the top. Below the title, it lists four guest speakers with their affiliations: Dr. Y.K. Gupta (Former Dean (Academics) AIIMS), Dr. R. M. Pandey (Prof. & Head Dept of Biostatistics AIIMS), Dr. Bikash Medhi (Prof. of Pharmacology PGI Chandigarh), and Dr. Pooja Gupta (Asst. Prof. of Pharmacology AIIMS). The venue is listed as Auditorium, 3rd Floor, C-Block.

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Cordially invites you for
a Workshop on

Research Methodology
on 28th May 2018 at 09:00 am onwards

Guest Speakers :

Dr. Y.K. Gupta Former Dean (Academics) AIIMS	Dr. R. M. Pandey Prof. & Head Dept of Biostatistics AIIMS	Dr. Bikash Medhi Prof. of Pharmacology PGI Chandigarh	Dr. Pooja Gupta Asst. Prof. of Pharmacology AIIMS
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Venue : Auditorium, 3rd Floor, C-Block

The workshop started with the inauguration ceremony which witnessed the presence of Hon. Vice Chancellor Sir, Shri Balvinder Kumar, ProChancellor Dr Sham Lal Singla, Director IQAC, Dr T.D Dogra, Dean Research and Development Dr M S Sidhu and Dr Y K Gupta, Former Dean Academics, AIIMS and Chairman SGT Council for Biomedical Research.

Dr Y.K Gupta discussed about the Research hypothesis and Research question writing. Dr Bikash Medhi, Professor Pharmacology, PGIMER, Chandigarh discussed about Good Clinical Practice, Good Laboratory practice and scheduled Y. In the post lunch session Dr Pooja Gupta, Assistant Professor Pharmacology AIIMS discussed about the Ethics in research and Dr R M Pandey, Professor and Head, Dept of Biostatistics, AIIMS deliberated on the types of study designs.



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The event included the felicitation of the faculty members of the research project that received first extramural grant from Science and engineering Research Board. The Department of Prosthodontics, Dept of Oral pathology and Department of Oral Surgery with faculty members namely Dr Puja Malhotra, Dr Aparna Dave, DrNupurDabas, DrManoti Sehgal and Dr Varun Arya were awarded with a certificate of appreciation. The research project for which grant of 7 lakhs was sanctioned was “Extraction socket regeneration: a comparative evaluation of physiologically healed bone vs grafted bone in terms of bone quality, width and implant stability”.



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The team of faculty members receiving certificate of appreciation for the extramural funding for the Research project titled “Extraction socket regeneration : a comparative evaluation of physiologically healed bone vs grafted bone in terms of bone quality, width and implant stability”



Vice Chancellor Shri Balwinderkumar presenting University memento and certificate of appreciation to Dr Y.K Gupta



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Dr M.S Sidhu presenting University memento and certificate to Dr Bikash Medhi



Dr M.S Sidhu presenting University memento and certificate to Dr R.M Pandey



Dr Anil Gupta, Dean Faculty of Dental Sciences presenting University Memento and Certificate to Dr Pooja Gupta.



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Examination Reforms



Examination reforms

The continued developments in the field of education including syllabus and curriculum and innovative teaching methods also requires reformation of examination and evaluation system.

Therefore, Collegium of Deans and IQAC advocated multiple examination reforms including:

- 1) Importance on practical and skill based learning with resultant equal distribution of theory and practical percentages.
- 2) Emphasis on continuous assessment of the student and resultant formative assessment as 40% and summative assessment as 60%.
- 3) Change of question paper pattern with the introduction of objective types of questions constituting 50% of the total marks.
- 4) The Evaluation of Objective type questions through OMR software
- 5) Creation of Question bank and generation of question paper through software.
- 6) Implementation of Choice based credit system as per UGC guidelines.

Multiple meetings have been held with various faculty Deans and Controller of Examinations office to facilitate the acceptance and implementation of these reforms.

The list of meetings include:

S.No	Date	Agenda
1.	27 th May 2017	Examination reforms with Controller of Examination office
2.	6 th July 2017	Review of Examination process of faculty
3.	7 th July 2017	Review of Examination process of faculty
4.	8 th July 2017	Review of Examination process of faculty
5.	18 th July 2017	Discussion about newer question paper guidelines
6.	20 th July 2017	Discussion about newer question paper guidelines
7.	22 nd July 2017	Discussion about newer question paper guidelines
8.	8 th August 2017	IQAC agenda items regarding exam reforms for AC meeting
9.	21 st August 2017	CBCS discussion with Faculty
10.	22 nd August 2017	CBCS discussion with Faculty
11.	30 th August 2017	Rules and regulations for CBCS
12.	4 th September 2017	Rules and regulations for CBCS
13.	7 th September 2017	Discussion of syllabus of various CBCS courses by Committee
14.	4 th October 2017	Official announcement of CBCS and Newer Question paper
15.	6 th December 2017	CBCS meeting with Deans for clarifying any queries
16.	12 th March 2018	Examination analysis presentation
17.	29 th May 2018	Regarding Question bank software
18.	18 th June 2018	Meeting with Question bank software representatives



27th May 2017

Minutes of Meeting with the Controller of Examinations

The Meeting with the Controller of Examinations took place in Collegium of Deans Office on 27th May 2017 from 12:00 noon onwards.

The following members attended the meeting:

1. Dr T.D Dogra, Pro-chancellor, SGT University- Chairperson for the meeting
2. Dr H.S Grover, Dean Education, Examinations and International affairs, SGT University
3. Dr S.C Mohapatra, Dean Academic Affairs, SGT University
4. DrKhazan Singh Sangwan, Controller of Examinations, SGT University
5. Mr. Balvinder Singh, Asst COE
6. DrAstha Chaudhry, Reader, Dept of Oral Medicine and Radiology
7. Dr Amit Bharadwaj, Reader, Dept of Periodontics
8. DrAkshayMunjal, Reader, Dept of Periodontics

The meeting was mainly done for a brainstorming session regarding the existing examination process and to discuss the possible reforms to make the examination process more student friendly and objective.

The Following points were discussed:

- 1) Controller of examinations were asked to find out if any directions/ guidelines from UGC, Council or court are prevalent regarding the necessity of external examiner for examination process as external examiners are merely adding to the expenditure for the examination process whereas the assessment is mainly based on internal observations. Discussions were done if internal examination quotient can be increased and external examination quotient can be reduced or at a 50:50 ratio of each can be done or if only 1 external examiner can be sufficient.
- 2) To search for the examination process/ patterns of reputed national and international universities.
- 3) To formulate a common question bank from where questions can be given for examinations. The question may be selected from the bank by internal examiner to reduce the expenditure posed by external examiner. However, updation and accreditation of question bank may be done time to time by calling an external expert.
- 4) To make 'Saturday' as a weekly assessment day for each subject. The assessment may comprise of objective or subjective questions. The weekly assessment will then be compiled into monthly assessment, then into mid semester and then end of



semester assessment. The average of these will constitute the internal assessment. This will actually constitute the formative assessment and this can increase the quotient of internal assessment. The policy for weekly assessment to be prepared by Dean Examinations.

- 5) The pattern of question paper should be changed. It should comprise of 150-200 questions covering all types of questions namely:
- Essay
 - Short questions
 - Only Definitions
 - Objective type
 - Problem based
 - Single response
 - Multiple response
 - Reasoning and assertion
 - Matching type
 - Sequencing
 - True/false
 - Fill in the blanks
- 6) The questions should be prepared according to syllabus areas designated as must to know, desirable to know and nice to know.

On 4th July 2017 it was decided that there is a need to review the existing examination system of all faculties and to propose the desired modifications.

All the Deans were therefore asked to send the copy of the examination system prevailing for their faculty so that they can be studied about the ratio of theory and practical marks and the ratio of internal assessment and summative assessment.

The circular which was sent to all Deans from Collegium of Deans office was as under:

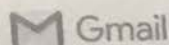


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T D Dogra <tdogra@gmail.com>

Review of Examination process

Tue, Jul 4, 2017 at 11:59 AM

collegium of deans <collegiumofdeans@sgtuniversity.org>

To: T D Dogra <tdogra@gmail.com>, dean.engineering@sgtuniversity.org, "Dr. Joginder Yadav" <dean.physiotherapy@sgtuniversity.org>, "Prof. Suman Gupta" <dean.law@sgtuniversity.org>, "Dr. Ravi Rana" <hit.ravirana@gmail.com>, "Dr. Sarla Hooda" <dean.medical@sgtuniversity.org>, "Dr. M. S. Sidhu" <deanresearch@sgtuniversity.org>, "Dr. A.K. Dubey" <dean.mgt@sgtuniversity.org>, "Prof [Dr] Kamal Piyush" <dean.hotelmgt@sgtuniversity.org>, "Dr. K.S. Bhambra" <dean.physicalsc@sgtuniversity.org>, "Mr. Mukesh Kumar" <dean.journalism@sgtuniversity.org>, "Dr. S.K. Sharma" <principal.pharmacy@sgtuniversity.org>, "Dr. Waheeda Khan" <dean.psychology@sgtuniversity.org>, "Dr. Indira Dhull" <dean.education@sgtuniversity.org>, "Dr. MK Nair" <dean.fashion@sgtuniversity.org>, "Prof. Chinna Devi M." <dean.nursing@sgtuniversity.org>, "Dr. Devender Singh" <dean.ayurveda@sgtuniversity.org>, "Dr. B.P. Govila" <dean.alliedhealth@sgtuniversity.org>, "Dr. Akshay Bhargava" <dean.dental@sgtuniversity.org>, Sadhu Charan Mohapatra <vishwamegh@gmail.com>, deaneducation@sgtuniversity.org, Rajiv Khanna <rajivkhannas@gmail.com>, registrar@sgtuniversity.org, hkpir1@gmail.com, coe@sgtuniversity.org

As desired by the Chairman, a schedule of meeting to review the examination process is arranged by the Collegium of Deans for all the Deans from 2:00pm onwards from 6th- 8th July in the dental committee room in undermentioned order.

All the Deans are requested to attend the meeting along with the existing examination process in the subject of concern and come along with a copy of rules or recommendations of regulatory council of the concerned subject if available to be presented in the meeting.

The Agenda is to finalize the examination process.

The dates for the respective faculties have been mentioned hereunder.

6th July 2017

- 1) Faculty of Law
- 2) Behavioural sciences
- 3) Hotel management
- 4) Fashion designing
- 5) Education
- 6) Agriculture

7th July 2017

- 1) Physical sciences
- 2) Mass communication
- 3) Physiotherapy
- 4) Allied Health Sciences
- 5) Ayurveda
- 6) Pharmacy

8th July 2017

- 1) Engineering
- 2) Medical
- 3) Dental
- 4) Nursing
- 5) Commerce and management

Electronically Signed

Dr T.D Dogra

Pro-Chancellor, SGT University



6th July 2017

Minutes of meeting of Deans on 6th July 2017 regarding Examination process

The first meeting regarding examination process was conducted on 6th July 2017 in the Dental committee room at 2:00 pm.

The following members were present for the meeting:

1. Dr T.D Dogra- Pro-Chancellor and Chairman of the meeting
2. DrDaleep Singh- Pro-vice Chancellor
3. Mr H.K Pir- Registrar
4. DrKhazan Singh Sangwan- Controller of examinations
5. MrBalvinder Singh- Adds COE
6. Dr H.S Grover- Dean Education, Examinations and International affairs
7. Dr S.C Mohapatra- Dean Academic Affairs
8. Mr M.K Nair- Dean Fashion and Design
9. Dr Naresh – Professor, Behavioural Sciences
10. Mr Kamal Piyush- Dean, Hotel and Tourism Management
11. Dr Rajiv Khanna- Director and Dean, faculty of Law
12. Dr K.R Dagur- Dean, Agriculture
13. DrSnehlataVerma, Off Dean, Faculty of Education
14. DrAstha Chaudhry- Reader, FDS

The agenda of the meeting was discussion regarding the examination pattern of each faculty and to discuss about increasing the practical component in each. Each faculty examination pattern was first presented by DrAstha Chaudhry pointing mainly towards the ratio of theory and practical and then discussion was done on the feasibility of the same.

- The meeting began with presentation about Faculty of Fashion and Design existing examination process. It was found that theory and practical component was 1:1 which was actually very good. Dr Grover suggested on including internship in the curriculum during which assignments also will be given to the students and it will be evaluated. Some internal marks (10 marks) can be kept for the internship.
- Examination pattern of Faculty of Behavioural Sciences was presented where it was found that theory : practical was actually 1:3 which is the need of the hour. Dr Naresh told that they have also revised the pattern a bit where practical is included with each theory paper, Students are given regular assignments and Log book is also maintained. Sir also urged that they shall be keeping Friday as assessment day as they have kept Saturday as field training day.
- Presentation of examination pattern of Agricultural Sciences was done by where theory:practical was 3:1. DrDagur explained that they follow choice based system where in student will select one of the 5 modules. The 4th semester was practical itself and the course is designed according to the regulations of council where credit



points have been given for theory and practical and if practical component will be increased, the whole time table and duration of the hours will need to be changed to keep the required credit points.

- Presentation on exam pattern of Faculty of Education was done next where it was found that practical component was different in each semester and it was bit less. So it was urged by pro-VC sir and Dogra sir to go through the guidelines of NCTE(National Council of Teacher Education) as it emphasizes practical learning more than theory classes. It was also pointed out that Distribution of marks in each semester is different and it is decreasing s semester is increasing, there should be rationalisation of marks and revisions in the examination pattern of education are required as there are some areas like school profile, psychology profile that are not considered for exams or marks and should be considered for overall evaluation of student. Faculty of Education to present the revised pattern within 3-4 days.
- Next Presentation on faculty of Hotel and Tourism management was done wherein it was found that practical learnings and practical evaluation in this faculty is almost 1:1 and should be continued in the same manner.
- Last presentation was on faculty of Law where theory:practical was 85:15. Dr Rajiv Khanna insisted that this patten has been revised to make the practical component. 50% but it needs to be approved first by Board of Studies and then by Academic Council . Once it is approved, it will be implemented.
- Dr Dogra then asked all gathered if it is feasible to have uniform theory paper pattern for whole University . On consensus of all, it was then decided that theory question paper pattern should be changed where all types of questions should be asked to overall evaluate the student.
- The questions to be included are:
 - Long essay
 - Short notes with a specific word limit
 - Discriminative questions like differences/similarities
 - Problem based question/case study
 - Definitions/concept to test the recall by the student
 - Interpretation question to check the interpretation/application ability of student.
 - Objective types of questions
 - i. Single response MCQs
 - ii. Multiple response MCQs
 - iii. Matching type
 - iv. Assertion and reasoning etc



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- All the gathered faculties are requested to prepare a model question paper according to their distribution of marks and incorporating all these types of questions and they should submit this model question paper to the collegium of Deans office by 18th July 2017.
- On discussing about the practical methodology, Dogra sir mentioned that OSCE and OSPE should be introduced.
- A separate LOG Book should be made for UG and PG student where student will mention about their daily work done and it should be time and again checked by the faculty and then overall evaluation marks should also be kept for the same. All the faculties gathered were also asked to make their own pattern of LOG Books and should submit to Collegium of Deans office by 18th July 2017. As the Log book maintenance is very crucial for NAAC and this should be implemented by the new batch students (2017-18).

7th July 2017

The second meeting regarding examination process was conducted on 7th July 2017 in the Dental committee room at 2:00 pm.

The following members were present for the meeting:

1. Dr T.D Dogra- Pro-Chancellor and Chairman of the meeting
2. Mr H.K Pir- Registrar
3. DrKhazan Singh Sangwan- Controller of examinations
4. Dr H.S Grover- Dean Education, Examinations and International affairs
5. Dr Ramachandra Nisargi, Dean, Faculty of Indian Medical System
6. DrVijay Bhalla, Principal, SGT College of Pharmacy
7. Prof Mukesh Kumar, Dean, Faculty of Mass communication and Media Technology
8. DrArchana Chaudhary, Dept of Environmental Studies, FAHS
9. DrReshamVinayak, Faculty of Physical Sciences
10. DrSheetalKalra, Asso Dean, Faculty of Physiotherapy
11. Prof R C Sharma, Professor, Faculty of Physical Sciences
12. Prof Amal k Saha, Dean, Faculty of Physical Sciences
13. Dr Amit Bhardwaj- Reader, FDS

The agenda of the meeting was discussion regarding the examination pattern of each faculty and to discuss about increasing the practical component in each.

1. Each faculty examination pattern was first presented by DrAmit Bhardwaj pointing mainly towards the ratio of theory and practical and then discussion was done on the feasibility of the same.
2. Dr Dogra explained about the various types of questions and urged that there is a need to change the existing pattern of question paper.



3. There were Discussions regarding the introduction of objective types of questions in the question paper.
4. It was discussed that each faculty should prepare as sample question paper on these lines and submit to Collegium of Deans so that it can be reviewed and if suitable can be implemented.

8th July 2017

The third meeting regarding examination process was conducted on 8th July 2017 in the Dental committee room at 2:00 pm.

The following members were present for the meeting:

1. Dr T.D Dogra- Pro-Chancellor and Chairman of the meeting
2. DrKhazan Singh Sangwan- Controller of examinations
3. Dr H.S Grover- Dean Education, Examinations and International affairs
4. Dr S.C Mohapatra- Dean Academic Affairs
5. Dr Anil Gupta, Dean Faculty of Dental Sciences
6. DrSarlaHooda, Dean, Faculty of Medical Sciences
7. Dr Amit Goel, Professor, FET
8. Maj Gen Shashi Bala, Asso Dean, Faculty of Nursing
9. Prof M.S Turan, Dean Commerce Management
10. DrAmit Bhardwaj, Asso. Prof, FDS
11. DrAsth Chaudhry- Reader, FDS

The agenda of the meeting was discussion regarding the examination pattern of each faculty and to discuss about increasing the practical component in each.

1. Each faculty examination pattern was first presented by DrAsth Chaudhry pointing mainly towards the ratio of theory and practical and then discussion was done on the feasibility of the same.
2. Dr Dogra explained about the various types of questions and urged that there is a need to change the existing pattern of question paper.
3. There were Discussions regarding the introduction of objective types of questions in the question paper. It was also discussed that id objective type questions have to be framed from external experts, appropriate remuneration should be given to the faculty.
4. It was discussed that each faculty should prepare as sample question paper on these lines and submit to Collegium of Deans so that it can be reviewed and if suitable can be implemented.
5. There were discussions about the use of Students Log book that should be filled by students and should be regularly checked by faculty.



Following these meetings it was decided that Guidelines for question paper should be framed to be circulated among all faculty so that sample papers can be made.

The guidelines were framed as:

Guidelines for setting up of question paper

As decided in the meeting held from 6th-8th July 2017 regarding the examination process, the guidelines for preparing question paper are as under.

Part A(Descriptive)

- 1) One **long essay** type question (candidate should be able to answer it in 20 mins)
- 2) **Short answer** questions (candidate should be able to answer each short note in 4 mins. Total time duration for short notes should be atleast 20 mins that makes for total of 5 questions)
- 3) **Definitions/concepts** (candidate should be able to write within 2 mins. Total time duration should be about 10 mins that makes for total of 5 questions)
- 4) **Discriminatory/differentiation** questions (4 mins each, total of 20 mins that amounts to 5 questions)
- 5) **Problem based question.**
 - Stem/story of the question should be readable within 2 mins. Candidate should be able to answer each question in 2 mins. (Total 10mins)

For example:-

A 25 yr old male was going to IFFCO Chowk on motorcycle. He met with an accident on NH8 Highway by colliding with a car. He is lying unconscious on the road with bleeding from the head and you are a passer by at the same time. In such circumstances as a responsible citizen, you will respond to the situation

- A) What first action you will take as a stranger?
- B) Explain the first action the attending Doctor will take when the victim is taken to hospital?
- C) Enumerate the possible traumatic causes of unconsciousness in such a case?
- D) What is the "Golden Hour" in emergency care?

- 6) **Interpretation questions**(candidate should be able to answer in 3 mins, total 5 questions may be asked that amounts to 15 mins)

For example,

- 1) A patient on oral examination showed discoloured central incisor tooth(11) without loss of tooth structure. It did not show any response on vitality testing. Radiographically, it showed a diffuse radiolucency at the apex measuring 3*2mm with external root resorption.

Interpret the data and make the diagnosis. What could have been the cause of the discolouration in the tooth.

- 2) A patient is having symptoms of evening rise in temperature, cough from last 2 weeks and loss of weight. Mention the 2 immediate investigations required to be done in this case.

Part B(Objective)

- 7) **Objective type questions** (Total of 50 questions)

- i) Single response questions*(1 min for each question, Total of 20 questions)

For Example

- 1) The radiographic appearance of suppurative osteomyelitis of the jaws is
A) Snail-track



- B) Driven snow
- C) Moth-eaten
- D) Onion-skin

ii) **True/False** (1 min for each question, total of 5 questions)

For example

- 1) Multiple Periodontal abscesses may be the complication of uncontrolled diabetes mellitus.

- A) True
- B) False

iii) **Assertion-reasoning questions** (2 min for each question, total of 5 questions)

For example

Assertion: Earth revolves around the sun

Because

Reason : The sun gravity attracts the earth and the earth's velocity pulls it forward into orbits.

- A. (Both assertion and reason are correct)
- B. (Assertion is correct but reason is wrong)
- C. (Assertion is wrong but reason is correct)
- D. (Both assertion and reason are wrong)

iv) **Multiple response questions** (2 mins for each question, Total of 5 questions)

For example,

- 1) The oral manifestations in HIV are:

- i) Linear Gingival erythema ii) MolluscumContagiosum iii) Lichen planus
iv) Hyperpigmentation v) Cervical lymphadenopathy

- A) i, ii, iii are correct
- B) i, iii, are correct
- C) iii,v are correct
- D) i, iv are correct

v) **Text/numerical questions** (2 min for each question, Total of 5 questions)

For example

- 1) If the single dose of paracetamol for an adult aged 25 yrs is 500mg, the single dose for a 10 yr old child will be.....mg

- A) 100
- B) 150
- C) 200
- D) 250

- 2) The atomic number of Tungsten is

- A) 64
- B) 74
- C) 84
- D) 94

vi) **Matching questions**(2 mins for each question, Total of 5 questions)

Match the following items with their developers

- | | |
|---------------|-----------------------|
| a) X-ray tube | i) Numata and Paatero |
| b) OPG. | ii) Hounsefield |
| c) CT. | iii) W.C Roentgen |
| d) X-rays | iv) W.C Coolidge |



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- A) a-vi, b-i, c-ii, d-iii
- B) a-i, b-iv, c-iii, d-ii
- C) a-iii, b-i, c-iv, d-ii
- D) a-ii, b-iii, c-i, d-iv

vii) **Sequencing** (2 mins for each question, Total of 5 questions)

For example:

Arrange in sequence the following stages of tooth development

- 1) Histodifferentiation
- 2) Initiation
- 3) Morphodifferentiation
- 4) Proliferation
- 5) Maturation

- A) 1,3,4,5,2
- B) 2,4,1,3,5
- C) 3,1,5,2,4
- D) 4,2,1,3,5

S.NO	Type of question and total no.of questions	Total time in minutes
Part A(Descriptive)		
1.	Long Essay-1	20
2.	Short notes -5	20
3.	Definitions/concepts- 5	10
4.	Discriminatory/Differentiation questions- 5	20
5.	Problem based question- 2	20
6.	Interpretation question- 5	15
Part B (Objective)		
7.	Single response questions-20	20
8.	True/False-5	5
9.	Assertion-Reasoning -5	10
10.	Multiple response questions-5	10
11.	Text-numerical question-5	10
12.	Matching type -5	10
13.	Sequencing -5	10
Total	Part A- 23 Part B-50	180 mins(3 hrs)

Dr T.D Dogra
Pro-chancellor

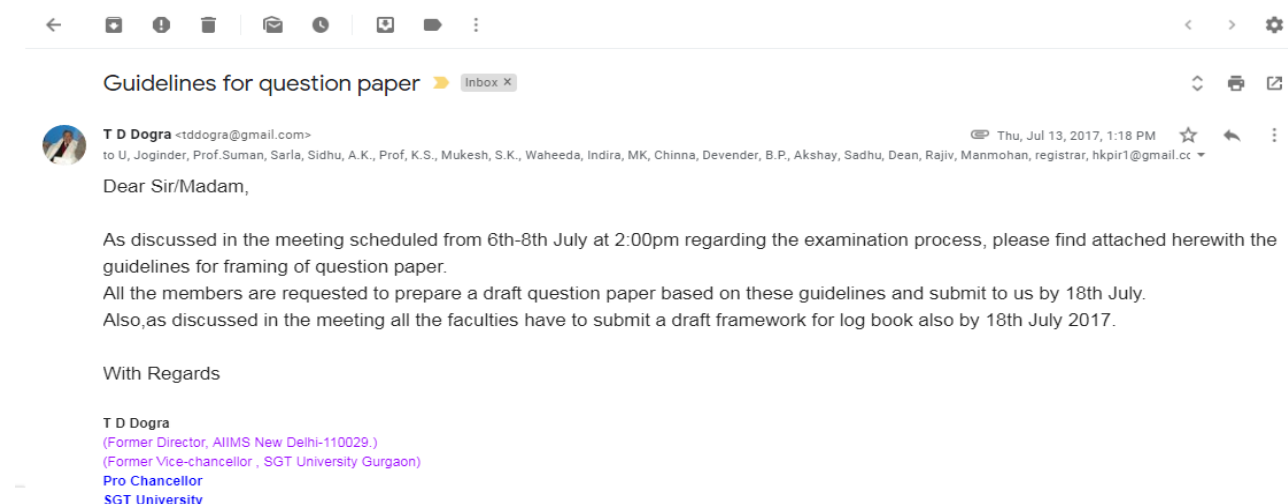


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These guidelines were then circulated to all Deans on 13th July 2017 as per the mail



Following this framing of new guidelines, multiple meetings were held with Deans to make them understand about the guidelines and to slightly tailor the questions as per their faculty requirements.

The dean and faculty members were called as per the schedule:

1. **18th July 2017-** Fashion and Design
2. **20th July 2017-** Pharmacy, Language deptt
3. **22nd July 2017-** Agriculture, Nursing, Language, Allied health Sciences, Physiotherapy, Dental, Fashion design, hotel management, medical, Behavioural sciences, pharmacy, engineering.

The following members were present in the meeting:-

1. Dr. T.D. Dogra, Director IQAC and Chairman for the meeting
2. Dr. R.K. Bajpai, Advisor
3. Dr. H.S. Grover, Dean Education and Examination
4. Dr. S.C. Mohapatra, Dean Academic Affairs
5. Dr. Amit Bhardwaj, Sub Dean IQAC
6. Dr. AkshayMunjhal
7. Dr. Astha Chaudhry, Sub Dean IQAC
8. Dr. Sonia, Faculty of Physiotherapy
9. Dr. Bharti, Faculty of Physiotherapy
10. Dr. Vikas Sharma, Faculty of Ayurveda
11. Dr. Mamta, Faculty of Nursing
12. Dr. NeelamVashist, Faculty of Pharmacy
13. Dr. Suma, Faculty of Dental
14. Ms. Ambika C. Nair, Faculty of Hotel Management



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15. Dr. Mohindersingh, Faculty of Agriculture
16. Dr. S.S Sharma, Faculty of Agriculture
17. Dr. Neha Gupta, Faculty of Commerce & Management
18. Dr. Yamini Pandey Faculty of Commerce & Management
19. Dr. Zuber Akhtar, Faculty of Physical Science
20. Mr. Gaurav, Faculty of Engineering
21. Mr. Abhishek Kumar, Faculty of Engineering
22. Mr. Raman Kapoor, Faculty of Engineering
23. Dr. Jasdeep Monga, Faculty of Medical Science
24. Ms. Swati, Faculty of Fashion
25. Ms. Monika, Faculty of Fashion
26. Dr. Nudrat Jahan, Faculty of Behavioural Science
27. Dr. Manbir Singh, Faculty of Allied Health Science
28. Dr. Sonali Bhandari, Faculty of Physical Science
29. Mr. NishitRanjanChaki, Faculty of Law
30. Dr. Sarju Devi, Language
31. Dr. Mukesh Sharma, Microbiology
32. Dr. Vijay Bhalla, Principal, SGT College of Pharmacy

The following were the proceedings of the meetings:

1. The newer examination pattern was discussed stating its significance. The faculty members were requested to prepare their model question papers according to newer guidelines and submit to IQAC.
2. All the question type patterns may not be applicable in all the faculties. Hence, Deans can choose the question types fit for their faculty, the percentage of one type of question can be increased or decreased depending on the applicability.
3. The scoring scheme was also discussed as the total marks are different in faculties. There was discussion that uniform scoring pattern should be followed for all faculties. But it was stressed that number of questions should be increased and atleast 50 objective type questions should be there.
4. The methods of checking MCQs were also discussed with COE.
5. Dr. Bhalla, Principal, Pharmacy was asked to prepare a standard format of Log book to be followed uniformly for the University.
6. It was decided that these newer guidelines needs to be approved from Board of studies and academic council for their effective implementation.
7. It was stressed by Dr Dogra that all co-ordinators from faculty should collect the sample papers both hard & soft copy and submit it to IQAC.
8. Dr. Dogra asked the members that while framing the question paper, the time taken to solve a particular question should be kept in mind before framing the question paper.



8th August 2017

A meeting was conducted in IQAC at 11:00am on 8th August 2017 regarding the Examination and Evaluation system of SGT University in Vice – Chancellors committee room.

The Following members were present:

1. Vice-Chancellor
2. Pro-vice Chancellor
3. All the Deans
4. Dr T.D Dogra- Co-ordinator IQAC for the meeting
5. Dr H.S Grover- Dean Education, Examination and International affairs
6. Dr S.C Mohapatra- Dean Academic affairs
7. Dr Amit Goel- professor, Faculty of Engineering and Technology
8. Dr Sharma- Controller of examinations
9. MrBalwinder- Examination Branch
10. DrAstha Chaudhry- Sub Dean
11. Dr Amit Bhardwaj- Sub Dean
12. DrAkshayMunjal- Coordinator

To start with the Vice-chancellor welcomed all the participants, he briefed the significance of the curriculum and evaluation process in a University set up, hence gave insistence on seriousness of the purpose of such periodic discussion. After that he asked Prof. T D Dogra for presentation and discussion on the agenda items to come at logical conclusions.

Prof. T D Dogra, explained the existing recommendations of UGC in 11th and 12th five-year plan documents circulated in April 2009 subsequently reaffirmed in Oct 2012 and new guidelines issued by UGC for 2017-18. These guidelines state that in any certificate, undergraduate, post graduate and diploma course/es the external examiner may be called for evaluation and assessment in summative examination at the end of semester. In view of the above detailed discussion was held among Deans and other members and following was decided unanimously.

Prof. Turan commented that since, SGT University is in early stage, we need to abide by the guidelines of UGC. Once, we get recognition by UGC or NAAC, then we can design or reform our policies of our own. Hence, we may not go for 100% summative examinations as internal examination.

Pro-vice chancellor said, however, we can explore the methods to reduce the cost/expenses involved in examinations.

Prof S C Mohapatra Dean, academics supported the CAP system.



1. UGC Guidelines suggest that **all the students pursuing certificate, diploma, degree, UG,PG, Research courses have to undergo external evaluation at the end of each semester as per syllabi or credit schedule and it was approved unanimously.**
2. **“Centralized assessment program” (CAP)** system of evaluation may need to be adopted where in the evaluation of answer papers will be done at the **central area in the examination branch** under CCTV surveillance for a focused evaluation and targets should be cleared to the evaluator in the beginning itself (7 answer sheets per hour accounting for 50 answer sheets/day).
3. An **“internal and external resources question bank”** should be created and submitted to Controller of examination sticking to the domains of the syllabus from where randomly, the questions can be used for regular and supplementary examinations by the Controller of Examinations. The questions in question bank should be categorized according to the level of difficulty index, discriminatory index and other norms should be set about the percentage of questions that will be used from each category to prepare a question paper.
4. The **moderation** of question papers should be done by a **committee** (not an individual) who are proficient in the same subject in the office of COE (Controller of Examinations).
5. **A special supplementary examination or summer semester** should be observed after 5th semester to clear the supplementary of students to make them eligible for appearing in the placement exams or interviews especially for engineering and Management students.
6. **About 5% of the sample copies can be scrutinized by IQAC to evaluate for appropriateness of correction.**
7. **No remuneration should be given to the internal evaluator for setting up of question paper or invigilation or evaluation**, provided the duties are being performed on the working days and within the working hours of the Institution. However, if any of these are performed on holidays, a compensatory leave or nominal remuneration can be provided to the faculty.
8. This **“No remuneration policy”** for paper setting, invigilation or evaluation should not inhibit the faculty from performing these duties within the working days and working hours of the institution and **Deans of the respective faculties should ensure complete attendance of the faculty for the prescribed duties by the examination branch.**
9. The new question paper format wherein 50% of the questions are objective will make the evaluation system easier as the objective type questions will be checked electronically. The Descriptive part will be checked by external examiner.



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10. The formative assessment system should be made strong and should account for 40% of total marks with summative assessment accounting for 60% of the total marks.

11. The answer sheets should not be shown to the students except on request of scrutiny or rechecking etc.

The points discussed in these meetings were put forth to registrar to be approved in the next Academic council meeting.

The approved agenda items in the Academic council meeting held on 30th August 2017 as enclosed below:

 OFFICE OF THE REGISTRAR (2)

No. SGTU/Acad./18/2017/ 793-811 Dated: 12.09.2017

NOTIFICATION

The following two Agenda Items of Academic council meeting held on 30.08.2017 have been approved in toto as recommended by IQAC. These two approved agenda item are being reproduced below for your kind perusal.

Agenda Item No. 4: To Consider and approve the recommendation of IQAC to all the Deans of the faculties except wherever there are specific restriction from their respective regulatory bodies to get the following agenda passed by their respective Board of Studies so that the same could be placed before the academic council for its approval.

- 1) The formative assessment shall account for 40% of the total marks and summative assessment shall account for 60% of the total marks for a subject in the faculties where there are no constraints of the council or regulatory body.
- 2) Approval regarding newer guidelines of question paper wherein 50% questions are objective and 50% are descriptive.
- 3) Regarding continuous assessment weekly (on Saturday), monthly, mid-semester and end-semester which will cumulatively account to formative assessment.
- 4) 50% marks for theory and 50% marks for the practical examinations shall be made applicable in faculties where there are no constraints of the council or regulatory body.
- 4) The choice based credit system shall be made applicable from the present session as per the UGC guidelines.
- 5) Introduction of log book for UG students and daily diary for teachers.

Agenda Item No. 5: To consider and approve the recommendations forwarded by IQAC for changes in the examination system.

- 1) "Centralized assessment program"(CAP) system of evaluation may need to be adopted where in the evaluation of answer papers will be done at the central area in the examination branch under CCTV surveillance for a focused evaluation and targets should be cleared to the evaluator in the beginning itself (5 answer sheets per hour accounting for 30-40 answer sheets/day).



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- 2) An **internal question bank** should be created and submitted to Controller of examination sticking to the domains of the syllabus from where randomly, the questions can be used for regular and supplementary examinations by the Controller of Examination. The questions in question bank should be categorized according to the level of difficulty and norms should be set about the percentage of questions that will be used from each category to prepare a question paper.
- 3) The **moderation** of question papers should be done by a **committee** (not an individual) who are proficient in the same subject in the office of COE (Controller of Examinations).
- 4) A **special supplementary examination or summer semester** should be observed after 5th semester to clear the supplementary of students to make them eligible for appearing in the placement exams or interviews especially for engineering and Management students.
- 5) About 5% of the sample copies can be scrutinised by IQAC to evaluate for appropriateness of correction.
- 6) **No remuneration should be given to the internal evaluator for setting up of question paper or invigilation or evaluation**, provided the duties are being performed on the working days and within the working hours of the Institution. However, if any of these are performed on holidays, a compensatory leave or nominal remuneration can be provided to the faculty.
- 7) This **"No remuneration policy"** for paper setting, invigilation or evaluation should not inhibit the faculty from performing these duties within the working days and working hours of the institution and **Deans of the respective faculties should ensure complete attendance of the faculty for the prescribed duties by the examination branch.**
- 8) The new question paper format wherein 50% of the questions are objective will make the evaluation system easier as the objective type questions will be checked electronically. The Descriptive part will be checked by external examiner.
- 9) The formative assessment system should be made strong and should account for 40% of total marks with summative assessment accounting for 60% of the total marks.
- 10) The answer sheets should not be shown to the students except on request of scrutiny or rechecking etc.
- 11) Regarding continuous assessment weekly (on Saturday), monthly, mid-semester and end-semester which will cumulatively account to formative assessment.
- 12) 50% marks for theory and 50% marks for the practical examinations shall be made applicable in faculties where there are no constraints of the council or regulatory body.
- 13) The choice based credit system shall be made applicable from the present session as per the UGC guidelines.

Harshdeep
Registrar

Copy to:

1. PA to VC for kind information of the Vice Chancellor
2. PA to PVC for kind information of the Pro Vice Chancellor
3. Dr. T.D. Dogra, Emeritus Professor and Director IQAC
4. All Deans/Principal/Directors except Faculty of Medicine & Health Sciences and Dental Sciences.



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Following the implementation of newer guidelines of question paper, the focus was now for the **implementation of Choice based credit system.**

Regarding Implementation of CBCS(Choice Based Credit System) in SGT University >



T D Dogra <tdogra@gmail.com>

Thu, Aug 10, 2017, 11:39 AM



to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, R, Sarju, Dean, Sidhu, deanacademicaaffairs, Suma, Astha, i

Dear Sir/Mam,

Greetings for the Day!!

This is to inform you that as per the recommendations of UGC in April 2009 reiterated in 2012 (copy attached), they have insisted upon **Choice Based Credit System (CBCS)**. I understand that the time is ripe to implement CBCS at SGT University in faculties wherein there are no constraints of the regulatory bodies or councils.

Accordingly, all the Deans (other than under regulatory bodies) are requested to plan the implementation of CBCS in their respective faculty, the background paper is attached herewith which may be helpful to understand and formulate the various programs, courses, credit, grade points, SGPA and CGPA.

In addition, two programs(choices) for the electives to be chosen by students of other faculties may also be planned. So that in each faculty one or two programs are available to be chosen by the students of other faculties.

A presentation of the plan shall be required to be made on 21st and 22nd August 2017.

With Regards

T D Dogra

Multiple meetings were held with all the Faculty Deans to make them understand the concept of CBCS. All the faculties were asked to enlist the open elective courses that they can offer from their faculty. These discussions were held in regular meetings faculty wise as per the schedule:

S.No	Date	Faculty meeting/presentations regarding CBCS
1.	21 st August 2017	<ol style="list-style-type: none"> 1) Faculty of Nursing 2) SGT College of Pharmacy 3) Faculty of Hotel and Tourism Management 4) Faculty of Physiotherapy 5) Faculty of Physical Sciences 6) Faculty of Commerce and Management 7) Faculty of Law
2.	22 nd August 2017	<ol style="list-style-type: none"> 1) Faculty of Agricultural Sciences 2) Faculty of Allied Health Sciences 3) Faculty of Indian Medical System 4) Faculty of Behavioural Sciences 5) Faculty of Fashion and Design 6) Faculty of Mass Communication 7) Faculty of Dental Sciences 8) Faculty of Education

The meeting included the Deans of all these mentioned faculties along with the members of IQAC namely

- 1) Dr T.D Dogra, Director IQAC
- 2) Dr H.S Grover, Dean Education, Examination and International affairs
- 3) Dr S.C Mohapatra, Dean Academic affairs



- 4) DrAkshayMunjal, coordinator
- 5) Dr Amit Bhardwaj, Member IQAC
- 6) DrAstha Chaudhry, Member Secretary IQAC

During this meeting each Dean presented the CBCS courses that they can offer from their faculty.
The list of courses discussed faculty wise are as follows:-

List of Elective Courses proposed by faculties for “Choice Based Credit System”

1. Faculty of Pharmacy- Pharma Marketing Management

- Pharmaceutical Regulatory Science
- Pharmacovigilance
- Quality Control and Standardization of herbals
- Computer Aided Drug Design
- Cell and Molecular Biology
- Cosmetic Science
- Experimental Pharmacology
- Advanced Instrumentation Techniques
- Dietary Supplements and Nutraceuticals

2. Faculty of Nursing – Geriatrics

- First Aid

3. Faculty of Physiotherapy - Exercise Therapy

- Rehabilitation

4. Faculty of Law - Human resource and Industrial relations

- Corporate Social responsibility
- Consumer protection law
- Intellectual property Law
- Medical Ethics and Negligence
- Medical Jurisprudence
- Sports Law
- Media Law
- SEBI Guidance

5. Faculty of Agricultural Sciences –Post Harvest management of fruits and vegetables

- Fundamentals of Agri Business Management
- Renewable Energy
- Commercial production of Medicinal andAromatic plants

6. Faculty of Hotel Management –Food, Etiquettes and Nutrition

- Life and Service skills
- Retail Management



- Culinary management
- Food Service management
- Accommodation management

7. Faculty of Physical Sciences - Computer fundamentals

- Computer hardware and Trouble-shooting
- Solid Geometry
- Programming in C
- Statics
- Data structure in C
- Programming in C and Numerical Methods
- Introduction to algorithm Design
- Programming in Java
- Numerical analysis
- Artificial Intelligence

8. Faculty of Commerce and Management – Management Concepts

- Entrepreneurial Development

9. Faculty of Allied Health Sciences – Basic Nutrition

- Forensic Sciences

10. Faculty of Indian Medical System- Ayurvedic Drug Manufacturing

- Ayurvedic Materia Medica
- Ayurvedic Dietetics

11. Faculty of Behavioural sciences- Child Psychology

- Adolescent Psychology
- Inter Group relation
- Organizational behavior

12. Faculty of Fashion & Design- Dress Designing

- Creative printing

13. Faculty of Education - Environmental Education

- Value Education
- Peace Education
- Life Skill Education
- Human Rights Education
- School Leadership and Management
- Educational Guidance and Counselling
- Health and Physical Education
- Adult Education



- Distance Education

14. Faculty of Engineering & Technology- Not submitted

15. Faculty of Dental Sciences- Infant Oral Health Care

- Oral Health Care

- Forensic odontology

16. Faculty of Mass communication – Photography

In these meetings, it was also deliberated that a central committee to formulate rules and regulations and to look after its implementation should be made.

Regarding committee for CBCS policy making >> Inbox x



T D Dogra <tddogra@gmail.com>

to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, R, Sarju, Rajiv, anilgupta_Jn, msturan, Dean, Sidhu, deanacademicaaffairs, Suma, Astha, ami

Aug 23, 2017, 11:17 AM

Dear Sir/Mam,

Greetings for the day!!

On behalf of IQAC, I convey my sincere thanks to all the Deans for coming prepared with the proposal for "Choice Based Credit System". During the deliberations on CBCS, it was found that we should settle rules and regulations for the smooth implementation of CBCS at the earliest.

Therefore, a committee of the following is being constituted by IQAC to prepare the rules, regulations and procedures not later than 15th September 2017.

1) Dr M.S Turan, Dean Commerce and Management- Chairman

2) Dr V.K Bhalla, Dean SGT College of Pharmacy- Member

3) Prof N.S Bawa- Faculty of Law- Member

4) Dr H.S Grover- Dean Education, Examination, Int Affairs- Member secretary.

With Regards

T D Dogra

Director IQAC

30th August 2017

A meeting of the IQAC was held on 30.8.17 at 12 pm for framing the rules for CBCS i.e Choice Based Credit System. The meeting was attended by Prof N S Bawa, Prof Bhalla, Prof H S Grover, and Prof TDDogra, DrAkshayMunjil. Prof Turan could not attend the meeting.

Prof N S Bawa provided the following inputs:

- To confine the system to Undergraduate courses
- Not applicable to postgraduate courses
- Difficult to accommodate extra courses in the present timetable which is already fixed
- How to incorporate the extra subject in the mark sheet
- How to incorporate the choice subject marks in the original degree
- The UGC does not allow extra charge for the extra subject
- For teaching the extra subject should the faculty go to teach the subject or students from different faculties come there.

In view of these deliberations the following was decided:

1. The CBCS shall only be applied to undergraduate courses
2. It should not be counted as part of the degree course
3. A separate certificate shall be issued to the candidate mentioning the credit score and adequate when achieved by the student



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4. It shall be necessary for all students to opt for One compulsory elective and one optional elective subject but this should not be counted as a qualifying criteria for award of degree
5. Classes will be held in the faculty offering the courses twice a week
6. Classes will be arranged so that they do not clash with the classes of the original degree courses
7. The preparation execution and examination shall be the responsibility of the faculty offering the course
8. The timetable of the degree course shall be arranged in such a manner that on Wednesday and Friday 3-4 pm students are free from their degree courses
9. The compulsory elective English and communication skills course applicable to all faculties should be an integral part of the degree program as per department of languages.
10. The Professional courses regulated by various councils shall not apply CBCS is in their teaching without permission from their respective councils.
11. A committee consisting of a Principal Pharmacy Prof Bhalla, Prof N S Bawa, Prof Turan along with Prof H S Grover as member secretary is constituted to over see the implementation of CBCS at SGT University.

After this meeting the following circular was circulated:

Regarding meeting of the committee for policy making related to Choice based credit system

Inbox x



T D Dogra <tdogra@gmail.com>

to Dean, Dean, S.K., profnsbawa, Dean, T, Sidhu, me, amit, akshay, Suma, Manmohan

Thu, Aug 31, 2017, 11:02 AM



Dear Sir/Mam,

Greetings for the day!!

This is to inform you that the first meeting for formulation of rules and regulations for choice based credit system (CBCS) took place on 30th August 2017 in corporate block. The minutes and decisions taken therein are hereby attached for your ready reference. The second meeting for the same is scheduled on **4th September 2017 at 11:30 am in Corporate block 2nd floor**. The committee members are requested to be present for the same to form the policies for smooth implementation of CBCS in the University.

With Regards

T D Dogra

Director IQAC
Professor of Andragogy & Educational Philosophy
Professor Emeritus Forensic Medicine & Forensic Sciences
SGT University



T D Dogra <tdogra@gmail.com>

Aug 31, 2017, 10:58 AM



to profnsbawa, U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, R, Sarju, Rajiv, anilgupta_in, msturan, Dean, Sidhu, deanacademicaffairs, Sum

Dear Sir/mam,

Greetings for the day!!

With reference to the above mail dated **23rd August 2017** regarding committee for CBCS policy making, please note that Dr Waheeda Khan, Dean, Faculty of Behavioural Sciences will also be a member of the committee for formulation of rules and regulations regarding the implementation of "Choice Based Credit System".

With Regards



4th September 2017

Following the circular, The meeting was held on 4th September in IQAC, Corporate block at 11:30am under the chairmanship of Dr H.S Grover to finalize the rules and regulations for CBCS.

The following members were present:

- 1) DrWaheeda Khan, Dean FBS
- 2) Dr V.K Bhalla, Principal SGT COP
- 3) Dr M.S Turan, Dean FCM
- 4) Dr Amit Bhardwaj, Member IQAC

The following were the deliberations during the meeting:

- 1) Along with English language, Environmental Studies should be a compulsory elective with 2hrs of teaching and 1hr of tutorial making a course of 2 credits.
- 2) The time table of each faculty needs to be adjusted.
- 3) The maximum number of students in each course should not be more than 60.
- 4) This shall be applicable only for UG courses and shall not be applicable in faculties government by council regulations.
- 5) Intrafaculty choice papers are preferred by the students.
- 6) Each faculty to offer maximum 2 open electives with 2hrs per week class schedule.

Following this, the committee for screening of proposals of CBCS was constituted comprising of:

- 1) DrWaheeda Khan, Dean, FBS and Chairperson CBCS committee
- 2) DrSnehlata, Officiating Dean, Faculty of Education and Member CBCS committee
- 3) Dr Suma G.N, Associate Dean, Research and Development and Member Secretary CBCS committee.

This was circulated to all as per the circular:

Regarding Committee for CBCS > Inbox X



T D Dogra <tdogra@gmail.com>

Wed, Aug 23, 2017, 11:15 AM

to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, R, Sarju, Rajiv, anilgupta_in, msturan, Dean, Sidhu, deanaci

Dear Sir/mam,

Greetings for the day!!

On behalf of IQAC, I convey my sincere thanks to all the Deans for coming prepared with the proposal for "Choice Based Credit System". After going through all the presentations, it was felt necessary that the CBCS proposal should be screened by a committee of Deans. Therefore, a committee of the following is being constituted by IQAC to screen, advise and make changes if necessary-

- 1) Dr Waheeda Khan, Dean, Faculty of Behavioural Sciences, Chairperson
- 2) Dr Snehlata Verma, Officiating Dean, Faculty of Education, Member
- 3) Dr Suma G.N, Associate Dean, Member Secretary

All Deans are requested to get their CBCS proposals screened after taking time from the chairperson Dr Waheeda Khan before 15th September 2017 so that it is implemented by 20th September 2017. She will be starting screening from 28th August 2017. Please contact her on extension(6153) or Mobile no.(9811230663) to take appropriate time.

With Regards

T D Dogra

Following this, the committee scheduled a meeting to screen CBCS proposals from all faculties on 7th September 2017 as per the following circular:



Meeting for screening of CBCS proposals, on 7.9.17 at 2pm

Inbox x



Suma Gn <sumagnodaya@gmail.com>

Sep 6, 2017, 12:27 PM



to dean.fashion, principal, Dean, Dean, Dean, Department, Joginder, R, Mukesh, V.K., Faculty, Physical, Prof, Chinna, Prof.Suman, SGT, ST, Dean, deanresearch, me

Respected Sir / Madam,

This is to bring to your kind notice that a meeting has been scheduled by the committee (Dr Waheeda Khan, Dean, Faculty of Behavioural Sciences, Chairperson, Dr Snehlata Verma, Officiating Dean, Faculty of Education, Member, Dr Suma G.N, Associate Dean Research and development, Member Secretary) constituted by IQAC to screen, advise and make changes in the CBCS proposed by all faculty, on 7.9.17 at 2pm, at the board room, ground floor, A-block.

All the Deans are requested to send the faculty member who is preparing the CBCS proposals from your respective institutions (or may personally attend), along with the copy of the proposal for screening / presenting/ corrections. In case where it is yet not ready, you are still requested to send them to discuss and clarify the challenges faced in preparing the proposals.

Anticipating your positive support

Regards

—

Prof.(Dr). G. N. Suma

7th September 2017

The meeting on 7th September 2017 was proceeded by the committee and minutes were sent to IQAC for record as mentioned below:

Minutes of the Meeting of CBCS

A Meeting of deans and their representatives was held in the Faculty of Behavioural Sciences , Block A on 7th September 2017 at 2:00 PM to discuss the progress in CBCS work

Following members attended the meeting:

- | | |
|--|------------------|
| 1. Prof. Waheeda Khan
Dean, Faculty of Behavioural Sciences | Chairperson |
| 2. Dr. Snehlata Verma
Dean(Offg.), Faculty of Education | Member |
| 3. Dr. Suma G.N.
Associate Dean, Research and Development | Member Secretary |

4. Representatives of Faculty of Physical Sciences, Nursing, Physiotherapy, Hotel Management, Commerce and Management, Engineering, Allied Sciences, Mass Communication, Education, Behavioural Sciences, Pharmacy and Indian Medical System attended the meeting whereas no representative from Faculty of Law, Agriculture, Dental, Medical have reported to the meeting. Faculty of Fashion could not attend the meeting due to pre planned orientation programme in their department.



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After prolong deliberations on the Choice Based Credit System and revision of scheme/syllabi; suggestions/clarifications for minor modifications were given to the concerned faculty and the status of work progress was assessed, mentioned as under:

S.No	Faculty	Course	Semester/ Annual	Action/Approval of CBCS Proposal
1.	Behavioural Sciences	B.Sc Psychology (3 yr)	Semester	Finalised for Approval
2.	Education	B.Ed(2Yr)	Semester	Finalised for Approval
3.	Engineering and Technology	B.Tech(4 Yr)	Semester	Discussed, draft proposal awaited
4.	Nursing	B.Sc Nursing	Semester	Draft proposal awaited
5.	Physiotherapy	BPT(4.5 Yr)	Semester	Discussed, draft proposal submitted and will be finalized by the committee
6.	Pharmacy	B.Pharma (4.5 Yr)	Annual mode open elective syllabus converted to Semester mode	Discussed, draft proposal will be finalized by the committee
7.	Allied Sciences	B.Sc Nutrition and Dietics	Semester	First meeting, draft proposal awaited
8.	Physical Sciences	B.Sc(3Yr)	Semester	Discussed, final submission awaited
9.	Hotel Management	BHMT(3 Yr)	Semester	First meeting, draft proposal awaited
10.	Commerce and Management	B.Com(3Yr)	Semester	First meeting, draft proposal awaited
11.	Mass Communication	BA (Journalism and Mass Comm)	Semester	First meeting, Discussed, final submission awaited
12.	Ayurveda	BAMS(4.5 Yr)	Annual mode open elective syllabus converted to Semester mode	Discussed, draft proposal will be finalized by the committee
13.	Agriculture	Not Reported
14.	Law	Not Reported
15.	Dental Sciences	Not reported today



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				but discussed earlier
16.	Medical Sciences	Not Reported
17.	Fashion Technology	Discussed draft proposal, final submission awaited.
18.	Forensic Sciences	Reported in morning, Discussed draft proposal, final submission awaited.

The meeting ended with a combined decision for all faculties operational under the umbrella of SGT University and the following suggestions submitted for consideration to the Chairman IQAC:

1. A minimum of two courses to be offered by each faculty under Open Courses as Open Electives, later on more could be added.
2. Open Courses will be offered from Semester I to IV, however, this year the implementation will start from the second semester onwards so that time table/examination/grade etc. get finalized and proper teaching days are available for completion of syllabi.
3. Since all faculties have their full workload in a week, so additional periods cannot be assigned, the faculties offering interdisciplinary open elective will adjust these classes in timetable in a single slot of 3:00 – 4:00 pm in a week.
4. Thus Credits earned on account of Open Elective will get adjusted in a semester without additional load and students will have the choice to choose any open electives from Semester I to IV. To begin with minimum 4 credits will be adjusted and maximum could be 16.
5. Programs governed by regulatory bodies may offer Interdisciplinary courses in Semester mode but these credits cannot be transferred/adjusted? This point need to be deliberated further.
6. A meeting with the dean/representatives of English and Allied Sciences need to be arranged separately to bring uniformity in syllabus/curriculum/examination of English Communication and Environmental Studies offered as Ability Enhancement Courses to all students of the university.

Meeting ended at 4:00PM with the thanks by the Chair to the committee members, deans and faculty representatives present there.

Following the multiple meetings regarding screening and finalizing of CBCS proposals from all faculties, the final compilation regarding CBCS was shared by Chairperson CBCS, DrWaheeda Khan as mentioned below:



Choice Based Credit System (CBCS)

About CBCS

SGT University has introduced Choice Based Credit System (CBCS) at Undergraduate level with effect from the session 2017-2018. This system is intended to provide students a wide diversity of subjects from which they can choose what they really like and have aptitude for, apart from the core subjects they have chosen. The flexibility inherent in the system will allow students to acquire skill

based knowledge across disciplines and would engage students in meaningful learning leading to their holistic development. This system also encourages students to develop inter-disciplinary aptitude in their studies and research. To facilitate this, a cumulative list of courses offered by various faculties under CBCS is being provided. Courses under CBCS are designed as to be suitable for students who have no background or previous knowledge of the subject.

Students are advised to go through the list carefully so that they can make informed choices. There would be an overall coordinator of the CBCS Program. Course Advisors, nominated by the dean in each faculty/department will help students to make their choices. Advisors should first acquaint themselves with the finer details of CBCS to be able to guide students properly. They are mentors who should help students make informed choices taking into account their special aptitude and academic leanings, their future aims and prospects. They will provide counseling and will be available for consultation by the students. They should also work in close coordination with fellow advisers in other departments/faculty and try to sort out small issues if and when arise. Deans will ensure that counseling is being done properly.

A STUDENT CARD will be issued to students who wish to enroll themselves in CBCS classes and will be signed by the advisors. In no cases, the office staff of the faculty should be entrusted with this job. The advisors should keep a record of students choosing particular subject/course and report the figure (course wise) to the Dean's office. All records must be available both with the Advisor and concerned Dean's office.

General Guidelines:

Classes for CBCS courses MUST be held from 3:00 - 4:00 or as per the decision of the department/faculty.

All courses are of 4 Credits /4 Hours (Theory+Tutorial) OR 2+2 Credits, syllabus/curriculum developed by the concerned faculty.

All courses are assigned 100/50 Marks with uniform pattern of summative and formative evaluation pattern as approved by the university.

All courses are governed by the ordinances of the concerned faculty or the amendments incorporated by the university from time to time.

There will be a link on website:

Website Details <http://cbcsgtu.webs.com/>

Home (About CBCS) Team Program Advisors Blogs Photo Gallery



B Sc. / B.A (Hons.) Clinical Psychology Programme

An Example: Proposed Semester-wise Number of Papers & Credits under the Choice Base Credit System (CBCS)

Semester	Qualifying Papers *	Core Courses (Theory+ Tutorial)	Core Courses (Practical)	Discipline Specific Electives (Theory)	Discipline Specific Electives (Practical)	Choice Based Courses /Generic Electives (Theory+ Tutorial)	Skill Enhancement Courses (AEEC)	Ability Enhancement Courses (Compulsory Courses(AECC)***)	Total Papers	Credits
I	-	3	3	-	-	1		1	8	24
II	-	3	3	-	-	1		1	8	24
III	-	3	3	-	-	1	1	1	9	28
IV	-	3	3	-	-	1	1	1	9	28
V	-	2	2	3	3	-	-	-	10	30
VI	-	2	2	3	3	-	-	-	10	30
No. of Papers	-	16	16	6	6	4	2	4	54	
Total Credits	-	16x4=64	16x2=32	6x4=24	6x2=12	4x4=16	2x4=8	4x2=8		164

Note:

*Not to be counted in the Credit/Merit;

** Each English paper / Other language paper shall be of 4 credits, can be split into two papers of 2 credit each;

***Ability Enhancement Courses: Environmental Sciences, English, MIL Communication, Gender Studies etc. will be of 2 credits.

ELECTIVE PAPERS UNDER CBCS

S.No.	FACULTIES	CBCS PAPERS	SEMESTER
1.	Agriculture	1. Post Harvest Management of Fruits and Vegetables 2. Fundamentals of Soil & Water Conservation Engineering	V V
2.	Allied Sciences	1. Healthy Life Styles & Nutrition 2. Nutraceuticals and Health Foods 3. Food Laws and Food Safety 4. Sports Nutrition 5. Cyber Security 6. Economic Offences	I II III IV III IV
3.	Behavioural Sciences	1. Child Psychology 2. Adolescent Psychology	I II



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		3. Inter-Group Relations	III
		4. Organizational Behaviour	IV
4.	Commerce and Management	1. Management Concepts	I
		2. Entrepreneurship Development	VI
5.	Dental Sciences	NOT SUBMITTED	
6.	Education	1. Peace Education	IV
		2. Life Skill Education	IV
7.	Engineering	1. Programming in C	II
		2. Data Structure using C	III
		3. Introduction to Algorithm Design.	IV
		4. Programming in Java	IV
		5. Artificial Intelligence	VI
8.	Fashion and Design	1. Surface Ornamentation	III
		2. Design Interpretation on CAD	III
		3. Dying and Printing	IV
		4. Visual Merchandising	IV
9.	Hotel Management	1. Life and Service Skills	I
		2. Food - Etiquettes and Nutrition	II
10.	Indian Medicine System	1. Ayurved Materia Medica	III
		2. Ayurvedic Dietetics	IV
11.	Law	1. Family Law-I	I
		2. Banking Law Including NI Act)	III
		3. Labour & Industrial Law-I	III
		4. Labour & Industrial Law-II	IV
12.	Mass Communication	1. Basics of Photography	I
		2. Basics of Film & Television Production	II
13.	Medical Sciences	NOT SUBMITTED	
14.	Nursing	1. Geriatrics (Gerontology)-I	I
		2. Geriatrics (Gerontology)-II	II
		3. First Aid – I	I
		4. First Aid -II	II
15.	Pharmacy	1. Dietary Supplements and Nutraceuticals	I
		2. Cosmetic Science	II
16.	Physical Sciences	1. Solid Geometry (Paper II)	II
		2. Statics	III
		3. Programming in C and Numerical Methods	IV
		4. Numerical Analyses	V
17.	Physiotherapy	1. Exercise Physiology	I
		2. Physical Fitness	II
		3. Ergonomics	III
		4. Geriatric Care & Rehabilitation	IV



SUMMARY

No. of Courses offered Semester I: 10

No. of Courses offered Semester II: 10

No. of Courses offered Semester III: 11

No. of Courses offered Semester IV: 13

No. of Courses offered Semester V: 03

No. of Courses offered Semester VI: 02

No. of Papers in ODD Semester: 24

No. of Papers in EVEN Semester: 25

TOTAL No. of Elective Courses Offered: 49

Following the compilation and finalization of data by CBCS chairperson, the official announcement in the presence of managing trustee Shri Manmohan Singh Chawla was made on 4th October 2018.

Regarding meeting for Announcement of CBCS system and New Guidelines for Question paper.



T D Dogra <dddogra@gmail.com>

to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, MK, Chinna, Devender, V.K., Akshay, R, Sarju, Rajiv, anilgupta_in, msturan, Sidhu, Dean, Suma, Astha, amit, ps.vc@sgtuniversity.org, SGT, Registrar, Manmohan, Sai, #

Tue, Oct 3, 2017, 3:40 PM

Dear Sir/mam,

I convey my sincere thanks for your kind cooperation for implementation of "Choice based credit System". The final concept paper has been prepared by Dr Waheeda Khan, Dean, Faculty of Behavioural Sciences and Dean International relations.

The official announcement of the implementation of CBCS at SGT University shall be made tomorrow 4th October 2017 at 11:00 am in the committee room A block(A05, Ground Floor).

Dr Waheeda khan, the coordinator for CBCS program will make a short presentation of 5-7 minutes.

I am further pleased to inform you that with your kind co-operation, the task of revising the question paper having uniform pattern has also been completed and the sample papers have been received from all the faculty and departments. The announcement of the newer pattern of question paper and other examination related reforms shall be officially announced along with CBCS.

Also, this is to inform you that in order to streamline the mentor-mentee system in the University, Dr M.S Turan, Dean Commerce and management has been made overall incharge for the mentor-mentee system at University level and Dr Bharti Raina, Coordinator- Cultural committee, Scholar's council and Hobby clubs shall be the secretary/coordinator for the mentor-mentee program.

For this purpose a short meeting is arranged on 4th October at 11:00 am in the committee room A block(A05, Ground Floor). Kindly make it convenient to attend out of your busy schedule.

With Regards

T D Dogra

Director IQAC

4th October 2017

For the official announcement of CBCS and New Question paper guidelines, a meeting was held in A05, Ground Floor, A Block at 11:00am.

The Following members were present for the meeting:

- 1) Shri Manmohan Singh Chawla, Managing trustee
- 2) Dr T.D Dogra, Director IQAC
- 3) Dr Daleep Singh, Pro-Vice Chancellor
- 4) Dr K.C Bhardwaj, Advisor, SGT
- 5) Shri H.K Pir, Registrar
- 6) Dr S.C Mohapatra, Dean Academic affairs
- 7) Dr V.K Govila, Dean, Allied Health Sciences



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- 8) Dr Aparna Dave, FDS
- 9) Dr Snehlata verma, Dean, Education
- 10) Dr Sonia, FPT
- 11) Ms Swati Yadav, Fashion and Design
- 12) Shri Rajiv Khanna, Director, faculty of Law
- 13) Dr V.R Dinkar, Dean law
- 14) Dr Kamal Piyush, Dean, FHTM
- 15) Dr Amal Kumar Saha, Dean, FPS
- 16) Dr Priyanka Sharma, FAS
- 17) Dr Mukesh Kumar, Dean Mass comm.
- 18) Dr Vijay Bhalla, Principal, Pharmacy
- 19) Dr R.K Patel, FCM
- 20) Dr Amit Srivastava, FET
- 21) Dr M.S Turan, Dean FCM
- 22) Dr Akshay Munjal, Member IQAC
- 23) Dr Amit Bhardwaj, Member IQAC
- 24) Dr Astha Chaudhry, Member secretary IQAC

The following were the proceedings of the meeting:

- 1) Dr Dogra addressed the members regarding CBCS and expressing his gratitude and appreciation for Dr Waheeda Khan, chairperson CBCS and other team members and also appreciated all faculty members who have helped in making the humongous task of implementing CBCS possible.
- 2) Dr Dogra also updated the members that sample papers according to newer guidelines have been received from all faculties
- 3) Dr Waheeda Khan gave a brief presentation of CBCS concept paper to resolve any queries.
- 4) It was also discussed that Mentor mentee system of the University shall be looked after by Dr M.S Turan at University level with support from Dr Bharti Raina, Coordinator of mentor mentee committee. There were deliberations about the smooth implementation of mentor mentee system and the use of mentor mentee diary and its regular updation which shall be monitored at central level.
- 5) It was also discussed that Dr Amit Srivastava who has been given additional responsibility of Dean Examinations shall be involved in the policy making for examinations and examinations per se shall be looked after by Controller of examinations.
- 6) The meeting ended with distribution of sweets on the occasion of implementation of CBCS.

6th December 2017

A meeting for the implementation of CBCS from current semester was called by Prof. Waheeda Khan, for the Deans of various faculties of SGT University, on behalf of IQAC at A Block at 3pm on 6.12.17.

The following members were present:

1. Dr. T D Dogra, Director, IQAC
2. Dr. Waheeda Khan



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3. Dr. Vijay Bhalla
4. Dr. K R Dabur
5. Dr. Anil Gupta
6. Dr. Saurab
7. Mr. V R Dinkar
8. Dr. Sonia
9. Ms. Santosh Mehta
10. Mr. Sushil Sharma
11. Dr. Mukesh Kumar
12. Dr. Suman Rohilla
13. Mr. Ashwani Bali
14. Dr. AkshayMunjial
15. Dr. PallaveeShrivastava
16. Ms Nisha Solanki

The following were the proceedings of the meeting:

- 1) The topic of discussion was introduced by Prof.T D Dogra.
- 2) Prof. Anil Gupta, DeanDental Sciences said CBCS cannot be implemented as council approval still waited.Prof. Dogra clarified the complexity of council approvals and requested FDS to designcourses as electives for other students of the university.
- 3) Prof. Waheeda Khan informedthat the advisory committee on CBCS has decided that in place of the earlier 4credits/100 marks we shall have 2 credits i.e. 2 hours of teaching to be started fromJanuary 2018 for 100 marks.
- 4) The University in the present session has around 1400students in the first year and CBCS shall be introduced for them from the currentsemester.
- 5) Prof. Dabur, Dean agriculture, suggested that the courses be offered on firstcome first basis and each course should have a maximum of 60 students.
- 6) ProfWaheeda said that each dean should intimate about the 2 courses which their faculty isgoing to offer. She also suggested that the syllabi and the courses should be interestgenerating such as course on “cyber crime”.
- 7) Prof. Dinkar, Dean law, said that thestudents should be informed about the course option well in advance.
- 8) Prof. Daburwanted to know how to insist upon the students to opt for the CBCS. Prof. Gupta saidthat this shall be an added teaching burden on the faculty. Prof. Dogra said that initiallymedical and dental faculty shall be excluded from the preview of CBCS.
- 9) Dr. Bali,additional controller examinations, suggested that we can have a counseling session forthe students of the university. It was unanimously decided that Wednesday 2PM to 4 PM shall be a common period in the university for CBCS and all deans shall submit theirCBCS program to Prof. Waheeda.
- 10) After deliberation it was unanimously decided that:CBCS be implemented from 8 th Jan 2018 onwards.
- 11) The form for options of courses shall be distributed among students by 8.12.17 so thatthe choices are received in time to plan the schedule of classes.
- 12) The counseling of students for course should be completed by 2.1.18.



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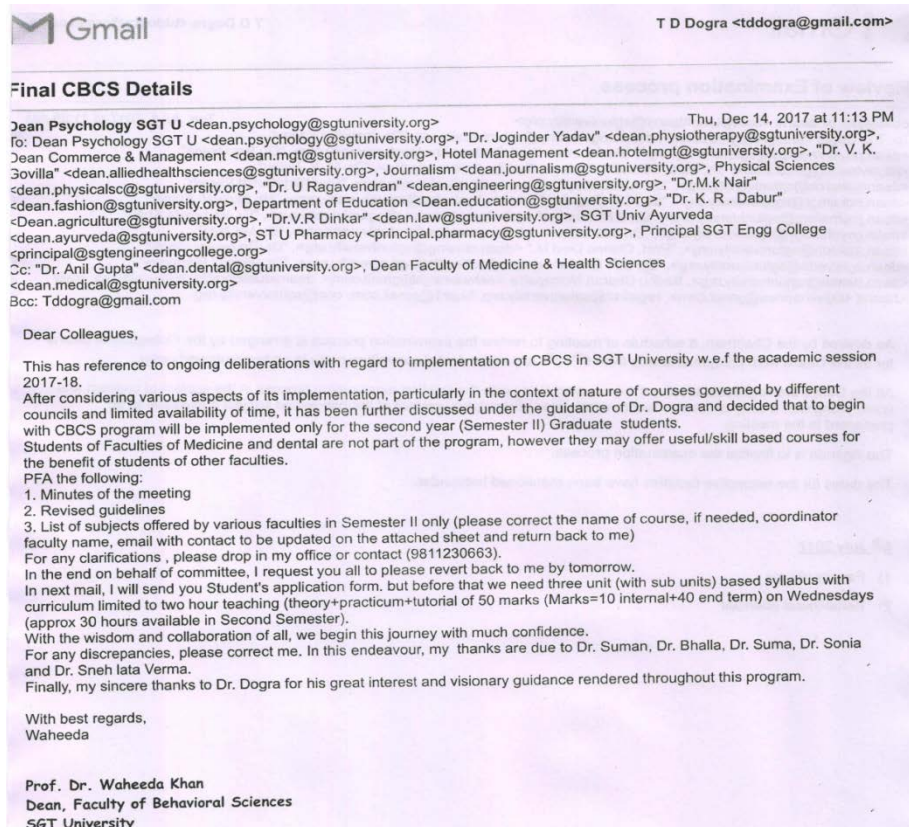
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13) There shall be not more than 60 students per class.

The meeting ended with thanks to the Chair.

Following this, the Final CBCS details were shared by Chairperson CBCS as follows:



The revised guidelines for CBCS were as follows:

REVISED Choice Based Credit System

The choice based credit system provides a 'cafeteria' type approach in which the students can take courses of their choice, learn as per interest, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning.

CBCS Guidelines

- 1) Students of 2nd Semester from each department are directed to opt one elective subject from the list of subjects offered from various faculties under CBCS Program and will learn 2 extra credits duly endorsed by Examination department. The examination will be conducted for 50 Marks (Formative=10 Marks and Summative=40 Marks (Descriptive=20 and Objective=20). Duration of exam would be two hours.
- 2) Students can choose inter-disciplinary courses / skill oriented papers from other disciplines according to their learning needs, interests and aptitude.
- 3) Students can submit preference for subject choice in the prescribed application form and can choose three elective subjects in order of preference, out of the subject list offered.



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- 4) The first option shall be allotted on first come first basis and as per the convenient application of system.
- 5) Co-coordinators from each department should counsel and help students to choose elective subjects. The ultimate decision of the choice of subject will be of students.
- 6) Student's intake is limited to 60 for one elective subject under each faculty.
- 7) Classes for CBCS Electives shall be held on every Wednesday from 2:00-4:00 pm in the faculties offering CBCS program in the university.
- 8) All other provisions related to attendance, evaluation etc. will remain the same as in other regular courses.

Important Instructions

- 1) CBCS classes will be started from 8 th January 2018 onwards.
- 2) Prescribed Application Forms duly forwarded by respective faculty Coordinator / Dean need to be submitted in the office of the Faculty of Behavioural Sciences positively before 8th January 2018. Final Allocation of students to various faculties would be done by the Chairperson CBCS Committee.

The final list of CBCS courses along with coordinators is as follows:

S.No.	Faculty	Subject Code	Subjects	Semester	Co-ordinator	Email /Contact
1.	Faculty of Indian Medical System	IMS-1	Ayurvedic Dietetics	II	Dr. B. Kothainayagi	kothai_nayagi@gmail.com Contact: 9003029857
		IMS-2	Ayurved Material Medica	II	Dr. Vidya V. Hiremath	vidyahiremath2003@gmail.com Contact: 7042517978
2.	Faculty of Commerce & Management	CM-1	Management Concepts	II	Dr. Yogesh Mehta	mehtayogi17@gmail.com
		CM-2	Entrepreneurship Development	II	Dr. Sunil Verma	skvermamc@gmail.com Contact: 9871609336
3.	Faculty of Hotel Management	HM-1	Life and Service Skills	II	Mr. Harsh Upreti	harsh.upreti@sgtuniversity.org
		HM-2	Food – Etiquettes and Nutrition	II	Ms. Ambika Nair	ambikachauhanair@sgtuniversity.org Contact: 9599811957
4.	Faculty of Physical Sciences	PS-1	Radiation Physics	II	Dr. Zubair Akhter	akhterzuber022@gmail.com Contact: 9910861245
		PS-2	Green Technology	II		
5.	Faculty of Engineering & Technology	FET-1	Cyber Security	II	Dr. Amit Goel	hodcse@sgtengineeringcollege.org Ph. No. 9268659101
		FET-2	Solid Waste Management	II	Mr. Kaushal Sharma	kaushal.sharma68@gmail.com Ph. No. 8860080237
6.	College of Pharmacy	PH-1	Dosage Form Design	II	Dr. Tripti Arora	gaba_tripati@yahoo.co.in Contact:
		PH-2	Cosmetic Science	II		
7.	Faculty of Physiotherapy	PHY-1	Basics of Yoga Therapy	II	Dr. Sonia Pawaria	sonia@sgtuniversity.org Contact: 9416414362
		PHY-2	Physical Fitness	II		
8.	Faculty of Education	ED-1	Education System in Contemporary India	II	Dr. Sneha Lata Verma	dean_education@sgtuniversity.org Contact: 9953353034
9.	Faculty of Allied Sciences	ASC-1	Healthy lifestyle and Nutrition	II	Dr. Akanksha Yadav	akankshayadav5@gmail.com Contact: 9719415211



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		ASC-2	Anthropology and Personal Identification	II	Dr. Ruchika Yadav	druchika@sgtuniversity.org Contact: 9467374988
10.	Faculty of Fashion Design	FD-1	Design Development Techniques	II	Ms. Swati Yadav	dean.fashion@sgtuniversity.org swati.yadav@sgtuniversity.org Contact: 9540111680
		FD-2	Fashion Sketching	II		
11.	Faculty of Law	LW-1	Business Law	II	Dr. Saurabh Chaturvedi	saurabh_law@sgtuniversity.org Contact: 7982292431
		LW-2	Law of Constitution	II		
12.	Mass Communication & Media Technology	MCM-1	Basics of Photography	II	Dr. Sushil S.	sushil_masscom@sgtuniversity.org Contact: 7506649180
		MCM-2	Basics of Film and Television Products	II		
13.	Faculty of Behavioral Sciences	FBS-1	Anxiety and Stress Management	II	Ms. Srishti B. Lall	srishtisagar@gmail.com Contact: 9810090595
		FBS-2	Understanding Social Behavior	II		
14.	Faculty of Agriculture Sciences	ASC-1	Hi-tech Horticulture	II	Dr. Vinita Rajput	rockingeverytime@gmail.com Contact: 9468111162
		ASC-2	Sustainable Approaches in Agriculture	II		
15.	Faculty of Nursing	NRS-1	First Aid	II	Prof. Soma Kumari	somakumari54@gmail.com Contact: 9215613081
		NRS-2	Gerontology	II	Mr. Anoop M. Sandhu	anoopsandhu3@gmail.com Contact: 9888141234
16.	Centre for Languages and Communication	CLC-1	Elementary German Language	II	Dr. Sarju Devi	sarju.devi@sgtuniversity.org Mobile: 9811457539
		CLC-2	Elementary French Language	II		

The student application form for CBCS was as follows:



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CHOICE BASED CREDIT SYSTEM
Gurugram-Badli Road, Gurugram, Haryana 122505 Phone: 0124-2278183

APPLICATION FORM
(SEMESTER II)



Student Photograph

Student's Name: _____ Registration Number: _____

Father's Name: _____ Session: _____

Date of Birth: _____ Gender: Male ☐ Female ☐

Name of Faculty: _____

Name of Course: _____ Semester: _____

Details of Choice Based Credit Courses Offered:

Name of the Faculty: _____

Open Elective Subject Name Chosen out of List of Courses Offered
(Write name of the subjects chosen in given space in preference order)

1.	2.	3.
----	----	----

Open Elective Subject Code: (Write corresponding code of the subject in given space in preference order)

1.	2.	3.
----	----	----

I declare that all the answers to this application are complete and accurate to the best of my knowledge. I have been informed about the rules and regulations of Choice Based Credit System. I am warned that failure to report accurate information will invalidate my application.

Student's Signature _____ Date: _____

Additional Information/Comments: _____

Co-ordinator:

Name: _____

Signature: _____

Date: _____

Dean/Principal Signature with seal

Date: _____



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12th March 2018

A meeting was held in Dental Committee room on Examination analysis on 12th March 2018 at 12:00noon.


The following members were present for the meeting:

- 1) Shri Manmohan Singh Chawla, Managing Trustee
- 2) Dr T.D Dogra, Director IQAC
- 3) Dr S.C Mohapatra, Dean Academic affairs
- 4) Mr Rajneesh Wadhwa, CTO and Head, CRC
- 5) Mr Arvind Makkar, Head HR
- 6) Dr Ashwani Bali, COE
- 7) Mr Balwinder, COE
- 8) Mr Sunil Sharma, COE Office
- 9) Mr Dharmender Rohilla, COE office
- 10) Dr Amit Bhardwaj, Member IQAC
- 11) Mr Anil, IQAC activity Coordinator
- 12) Dr Astha Chaudhry, Member secretary IQAC

The following were the proceedings of the meeting:

- 1) There was presentation by Dr Astha Chaudhry about the activities and reforms made by IQAC in the area of examinations.
- 2) This was followed by analysis of examination results of 2016 and 2017 and the comparison in the result outcome after the introduction of Objective type of Questions. This was presented by Dr Ashwani Bali, Additional Controller of examinations.
- 3) During the presentation, it was found that there was marked improvement in the results after the objective type questions were introduced.

The detailed presentation is as follows:

 SGT UNIVERSITY SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY GURUGRAM, DELHI-NCR (Established by the Haryana Act No.8 of 2013)				
S.No	Name of Faculty	Total No's of Courses	Total No's of Question Paper Prepared	Total No's of Candidate(s) (Batch 2017)
1	Faculty of Commerce & Management	07	76	142
2	Faculty of Engineering & Technology	11	48	118
3	Faculty of Nursing	06	23	122
4	Faculty of Indian Medical System	01	-	-
5	Faculty of Pharmacy	02	06	56
6	Faculty of Mass Communication & Media Technology	03	23	32
7	Faculty of Fashion & Design	02	09	19
8	Faculty of Physiotherapy	05	26	82
9	Faculty of Allied Health Science	18	67	141
10	Faculty of Law	04	19	42
11	Faculty of Behavioural Science	04	19	49
12	Faculty of Agriculture	01	11	35
13	Faculty of Physical Sciences	04	20	18
14	Faculty of Education	01	05	4
15	Faculty of Hotel Management	03	06	24
16	Faculty of Dental Health Sciences	02	-	-
17	Faculty of Medical Sciences	02	-	-
Total No's :-		74	358	884



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RESULTS COMPARISON

Faculty of Commerce & Management

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strength 2016	Pass % (2016)	Student Strength 2017	Pass % (2017)	REMARKS	Notification No.
1	B.Com (Pass)	1st Sem.	35	11.43	32	34.38	↑	170
2	BBA (Gen.)	1st Sem.	112	26.79	56	30.36	↑	181
3	BBA (HA)	1st Sem.	17	64.71	10	50.00	↓	164
4	BBA-MBA	1st Sem.	06	16.67	NA	NA	-	NA
5	B.Com (Hons)	1st Sem.	24	29.17	24	70.83	↑	167
6	MBA	1st Sem.	35	77.14	15	86.67	↑	176
7	MBA (HA)	1st Sem.	04	75.00	05	80.00	↑	175

RESULTS COMPARISON

Faculty of Engineering & Technology

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strength 2016	Pass % (2016)	Student Strength 2017	Pass % (2017)	Remarks	Notification No.
1	R.Tech CSE	1st Sem.	116	44.83	56	85.71	↑	148
2	R.Tech ECE	1st Sem.	16	37.50	NA	NA	-	NA
3	R.Tech ME	1st Sem.	66	51.52	14	71.43	↑	143
4	R.Tech CE	1st Sem.	23	34.78	04	75.00	↑	133
5	R.Tech EEE	1st Sem.	NA	NA	06	100	↑	134
6	M.Tech (CSE)	1st Sem.	01	100.00	01	100	↑	184
7	M.Tech (CE)	1st Sem.	01	100.00	01	00	↓	198
8	M.Tech (ECE)	1st Sem.	02	50.00	02	100	↑	195
9	M.Tech (ME)	1st Sem.	NA	NA	01	100	↑	183
10	BCA	1st Sem.	40	67.50	33	84.85	↑	127
11	MCA	1st Sem.	05	80.00	NA	NA	-	NA

Faculty of Pharmacy

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strength 2016	Pass % (2016)	Student Strength 2017	Pass % (2017)	Remarks	Notification No.
1	B.Pharmacy	1st Sem.	55	49.09	56	49.12	↑	93
2	D.Pharmacy	1st Sem.	54	51.85	NA	NA	-	-



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Faculty of Nursing

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	Basic B.Sc Nursing	1st Year/Sem.	101	52.48	84	41.67	↓	201
2	Post Basic Nursing	1st Year/Sem.	10	60 (Annual)	24	91.67 (Sem.)	↑	182
3	M.Sc. Nursing (Mental Health)	1st Year/Sem.	04	100 (Annual)	01	100 (Sem.)	↑	151
4	M.Sc. Nursing (Child Health)	1st Year/Sem.	04	100 (Annual)	05	100 (Sem.)	↑	153
5	M.Sc. Nursing (Medical Surgical)	1st Year/Sem.	NA	NA	03	100 (Sem.)	↑	150
6	M.Sc. Nursing (Obstetric & Gynaecological)	1st Year/Sem.	05	100 (Annual)	05	100 (Sem.)	↑	152

Faculty of Indian Medical System

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	B.A.M.S 1st Proof	1st Sem/Year	92	55.43 (Annual)	NA	NA	-	-

Faculty of Mass Communication & Media Technology

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	BPMC	1st Sem.	41	46.34	25	56.00	↑	116
2	MPMC	1st Sem.	03	100	02	100	↑	106
3	B.A. (Film & Television Production)	1st Sem.	NA	NA	05	60.00	↑	118



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Faculty of Fashion & Design

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	B.Design	1st Sem.	06	66.67	18	78.00	↑	205
2	M.Design	1st Sem.	NA	NA	01	100	↑	202

Faculty of Physiotherapy

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	BPT	1st Year/Sem.	99	35.35 (Annual)	76	59.21 (Sem.)	↑	179
2	Master of Physiotherapy (Neuro)	1st Year/Sem.	01	100 (Annual)	01	00 (Sem.)	↓	138
3	Master of Physiotherapy (Sports)	1st Year/Sem.	NA	NA	02	100 (Sem.)	↑	139
4	Master of Physiotherapy (Ortho)	1st Year/Sem.	02	100 (Annual)	02	100 (Sem.)	↑	137
5	Master of Physiotherapy (Cardio)	1st Year/Sem.	01	100 (Annual)	01	00 (Sem.)	↓	136

Faculty of Physical Sciences

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	B.Sc. (Non-Medical)	1st Sem.	32	18.75	11	45.45	↑	208
2	B.Sc. (Hons) Mathematics	1st Sem.	12	16.67	NA	NA	-	-
3	M.Sc. (Chemistry)	1st Sem.	17	58.82	03	100	↑	128
4	M.Sc. (Physics)	1st Sem.	05	20.00	04	100	↑	120



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Faculty of Allied Health Science

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	BMLT	1st Year/Sem.	21	85.71 (Annual)	17	94.12 (Sem.)	↑	172
2	MMLT	1st Year/Sem.	NA	NA	02	100 (Sem.)	↑	165
3	DMLT	1st Year/Sem.	13	53.85 (Annual)	NA	NA	-	-
4	BRIT	1st Year/Sem.	41	73.81 (Annual)	34	79.41 (Sem.)	↑	177
5	DRIT	1st Year/Sem.	03	66.67 (Annual)	NA	NA	-	-
6	MRIT	1st Year/Sem.	03	100 (Annual)	12	91.67 (Sem.)	↓	146
7	BOTT	1st Year/Sem.	08	62.50 (Annual)	07	85.71 (Sem.)	↑	173
8	MOTT	1st Year/Sem.	NA	NA	03	100 (Sem.)	↑	185
9	DOTT	1st Year/Sem.	03	00 (Annual)	NA	NA	-	-
10	BND	1st Year/Sem.	20	75.00 (Annual)	12	75.00 (Sem.)	↑	141
11	MND	1st Year/Sem.	03	66.67	10	90.00 (Sem.)	↑	130
12	BOPT	1st Year/Sem.	15	80.00 (Annual)	09	88.89 (Sem.)	↑	168
13	MOPT	1st Year/Sem.	NA	NA	02	50.00 (Sem.)	↑	155
14	BNPT	1st Year/Sem.	04	50.00 (Annual)	NA	NA	-	-
15	B.Sc (Microbiology)	1st Year/Sem.	06	66.67 (Annual)	11	100 (Sem.)	↑	129
16	B.Sc (Forensic Science)	1st Year/Sem.	NA	NA	21	95.24 (Sem.)	↑	180
17	M.Sc (Forensic Science)	1st Year/Sem.	01	80.00 (Annual)	01	100 (Sem.)	↑	169
18	M.Sc. (Microbiology)	1st Year/Sem.	03	100 (Annual)	NA	NA	-	-

Faculty of Law

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No
1	BA LLB (Hons)	1st Sem.	60	20.00	16	43.75	↑	105
2	BBA LLB (Hons)	1st Sem.	30	23.33	11	45.45	↑	103
3	LLB (Hons.)	1st Sem.	18	72.22	11	81.82	↑	108
4	LLM	1st Trim.	NA	NA	04	100	↑	94



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Faculty of Behavioural Science

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	B.Sc. (Clinical Psychology)	1st Sem.	31	83.87	31	87.1	↑	97
2	M.Sc (Clinical Counseling Psychology)	1st Sem.	07	100	14	85.71	↓	99
3	BA (Hons) (Psychology)	1st Sem.	NA	NA	04	100	↑	91
4	PG Diploma in Guidance and Counseling	1st Sem.	02	100	NA	NA	-	-

Faculty of Agriculture

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	B.Sc. (Hons) (Agriculture)	1st Sem.	66	27.27	35	74.29	↑	121

Faculty of Education

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	B.ed	1st Sem.	12	83.33	04	100	↑	09



Faculty of Hotel Management

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	BHM	1st Sem.	80	37.5	24	62.50	↑	87
2	Diploma in Food Production & Patisserie	1st Sem.	06	33.33	NA	NA	-	-
3	Diploma in Food Beverage & Service	1st Sem.	01	100	NA	NA	-	-

Faculty of Dental Health Sciences

End Term Theory Examination Dec-Jan, 2017-18

S.No	Course Name/Branch	Sem./Year	Student Strenth 2016	Pass % (2016)	Student Strenth 2017	Pass % (2017)	Remarks	Notification No.
1	BDS	1st Sem./Year	38	89.47 (Annual)	NA	NA	-	-

Following this, The next big initiative was for generation of **Question bank**. All the Deans were sensitized for the same as per the circular:

Preparation of **Question Bank** at SGT University



T D Dogra <tdogra@gmail.com>

Sat, Apr 21, 2018, 12:03 PM

to V.K., Dean, Sarla, Prof. Akshay, Devender, MK, K.S., Dean, Joginder, dean.pharmacy, dean.physical, U, Prof.Suman, Chinna, Dean, R, Journalism, anil.sharma, amit, astha.chaudhry, Dean, K.S.

Dear Sir/Madam,

You shall be glad to know that IQAC has decided to prepare **question bank** for controller of examination. Prof. Dr Amit Bhardwaj, Sub-Dean, IQAC shall be the officer in-charge for this activity.

To start with kindly ask your each faculty member to prepare two full **question** papers containing all the types of **questions** and send it to IQAC on amit.bhardwaj@sgtuniversity.org

Kindly send **question** papers by 1st May 2018 for any query you are welcome to contact Dr. Amit Bhardwaj at 9818718872

Thank you,
Regards

Dr. Amit Bhardwaj

for

T D Dogra



Meanwhile, the quotations from various question banking softwares was called for and there were detailed deliberations between IQAC, Pro-Vice Chancellor, COE office and the IT team to decide the plan of action and the way forward.

To understand these, meetings were held among these offices to arrive at a conclusion.

29th May 2018

A meeting was held in IQAC on 29th May 2018 regarding Question Banking software.

The meeting was attended by:

- 1) Dr Daleep Singh, Pro-vice Chancellor
- 2) Dr T.D Dogra, Director IQAC
- 3) Mr Rajneesh Wadhwa, CTO
- 4) Dr S.C Mohapatra, Dean academic affairs
- 5) Dr Amit Bhardwaj, Member IQAC
- 6) Mr Satish, Academic Registrar
- 7) Mr Vijay Kumar, COE
- 8) Mr Balwinder Singh

The following were the proceedings:

- 1) There were discussions about the various proposals received regarding question banking software.
- 2) The plan of action to proceed for Question bank generation was discussed.
- 3) It was discussed that before the purchase of software, we should be ready with the question bank. Hence all the deans should be asked to depute one faculty coordinator to prepare the question papers of their faculty in a particular format accepted by the software.
- 4) Dr Amit Bhardwaj was nominated as the incharge for creation of question bank

18th June 2018

After all the deliberations and presentations by multiple question bank software representatives, the Chronon software by Yoctel was shortlisted and a meeting with the representatives was scheduled on 18th June 2018 in IQAC to discuss about the specifications and to have an understanding of the software mechanism.

The minutes were circulated to all concerned as:



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Director IQAC <director.iqac@sgtuniversity.org>

Minutes of the meeting regarding Question Banking software

Mon, Jun 18, 2018 at 2:52 PM

Director IQAC <director.iqac@sgtuniversity.org>

To: IT Manager <jvatsa@sgtuniversity.org>, Controller Examination <coe@sgtuniversity.org>, Ajay Verma Purchase <ajay.verma@sgtuniversity.org>, Amit Bhardwaj <amit.bhardwaj@sgtuniversity.org>, Astha Chaudhry <astha.chaudhry@sgtuniversity.org>, Dean academic Affairs <deanacademicaffairs@sgtuniversity.org>

Dear Sir/Madam,
There was meeting on Question Banking software by Yoctel on 18/6/18 under the chairmanship of
Dr. T D Dogra, Director IQAC and following members.

Sh. Jitender Vats, IT Head

Sh. Vijya kumar, Dy. COE

Dr. S C Mohapatra, Dean, Academic affairs,

Dr. Amit Bhardwaj, Sub-Dean, IQAC

Dr. Astha Chaudhry, Sub-Dean, IQAC,

Ms. Neha Arora, Representative from Yoctel

After detailed discussion on all the technical aspects of the software it was found that it is suitable for implementation of question banking and question paper generation in SGT University.

Initially we want to purchase Premium cum ultimate version of this software with one license and 5 users later we may go for 4 more licenses depending on the requirement.

The company will provide us training of the software on 9th and 10th July 2018.

--
T D Dogra

Director IQAC
Professor of Andragogy & Educational Philosophy
Professor Emeritus Forensic Medicine & Forensic Sciences
Unit Head, UNESCO-Bioethics Unit
(Former Director, AIIMS New Delhi-110029.)
(Former Vice-chancellor, SGT University Gurgaon)
(Former Pro-chancellor, SGT University Gurgaon)
SGT University
Village Budhera
Gurgaon, Haryana, India-122505
Mob.-+919868176355
Ph No Off.-+911242278183,84,85
Fax- +911242278151
email- tddogra@gmail.com
Residence
C-17, South City 2
Sohna Road
Sector 49, Gurgaon
Haryana, India-122018
Ph.no.-+911244231334



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Collaborations



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Collegium of Deans and IQAC has entrusted the responsibility of collaborations with National and international Universities to Dr H.S Grover, Dean Education, Examination and International affairs.

Through him under the guidance of Dr T.D Dogra, Director IQAC, Multiple collaborations were made in 2017-18 as summarized below:

S.no	Collaborating Institute/ University/ Organisation	Date of Signing	Validity	Faculty/ Course of interest	Points of Interest	Contacting Person from SGT
1.	Polonia University, Czestochowa Poland	12.4.18	5 years	a. Nursing b. Physiotherapy c. BBA, MBA		Dr. Waheeda Khan Dean, IR
2.	Binawan Institute, Indonesia	2017	5 years	a. Physiotherapy b. Nursing (Midwifery) c. Nutrition and Dietics	a. Joint research b. Faculty Exchange Program	Dr. Priyanka (FPT)
3.	Jhpiego Corporation, Laerdal Medical India, Indian Nursing Council	2017	2019	Nursing		Ms. Mamta
4.	Oistat	2017	July 2019	Mass Communication and Media Technology		Mr. Amit Dangi
5.	Bitlis Eren University, Turkey	12.04.18	5 years	a. Engineering b. Nursing/ Midwifery		Dr. Waheeda Khan Dean, IR
6.	College of Physical Education & Sport Palestra, Prague, Czech Republic	20.12.17	5 years		Faculty of Behavioral Sciences	Dr. Waheeda Khan
7.	German Academy of Digital Education	12.06.17	In progress	Engineering		
8.	Fortis Healthcare	07.04.15		Medical	Their DNB students come for basics. Allied students go for classes of neurophysiology	
9.	SAP Associate Membership	6.05.17	12 months and extendable			
10.	CIMA, London	2016	3 years	FCM		
11.	NSE	19.06.14	6 years	FCM	<ul style="list-style-type: none"> • BCom • MCom • BBA • MBA • Short term skill oriented Diploma • Certificate in Financial Literacy 	



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12.	National Law Institute, Bangalore	03.01.17	5 years	Law		
13.	Shodhganga-Repository of Indian Electronic Theses and Dissertations	07.10.17			Depository of PH.D thesis	Mr Mukesh Kumar, Librarian, Dr T.D Dogra, Director IQAC
14.	CDSL Ventures Ltd	12.09.17	2 years	Examinations	National Academic Depository for Degree certificates	Manoj Bhatia
15.	Safexpress		2021	FCM	Students get practicum industrial exposure and get on the job training stipend based.	
16.	GEN/NEN		Lifetime	FCM	Entrepreneurship eco system	
17.	IBM-SME			FCM	Business analytics	
18.	Tally			FCM	Professional certification course	
19.	Regional Cancer Centre		LIVE	Dental		
20.	Dharamsheela Cancer Centre		LIVE	Dental		
21.	Bhagwan Mahavir Cancer Centre		LIVE	Dental		
22.	ISP Colloquim		New	Dental		
23.	Chanvaz University of Implantology		LIVE	Dental		
24.	Glasgow University		LIVE	Dental		
25.	MIW Foundation		LIVE	Dental		
26.	DLF Global Development		LIVE	Dental		
27.	Reliance		LIVE	Dental		
28.	Blind Relief Association		LIVE	Dental		
29.	Nav Muskan		LIVE	Dental		



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Faculty Development programs



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Collegium of Deans and IQAC has been conducting faculty development programs to update the faculty members about academics including curriculum, syllabus, teaching methods, framing of questions etc.

Initially weekly faculty development programs were scheduled every Friday from 2:00pm onwards for the Core team members created for training in the field of research, education and examination.

The schedule was as follows:

IQAC

FACULTY DEVELOPMENT PROGRAMME SCHEDULE

NEWER TEACHING MODALITIES

S.no.	Date	Teaching methodology	Presenter
1.	28-07-2017	Seminar cum Panel Discussion	Dr Reshu Madan
2.	04-08-2017	Objective type questions exercises+difficulty and discriminatory index	Dr Akshay Munjal
3.	11-08-2017	Workshop	Ms Ambika Nair
4.	18-08-2017	Fish Bowl Technique	Dr Akshay Munjal
5.	25-08-2017	Focused Group Discussion	Dr Astha Chaudhry
6.	01-09-2017	Item analysis	Dr Amit Bhardwaj
7.	08-09-2017	Interposed tutorial	Dr Amit Bhardwaj
8.	15-09-2017	Unconventional clinical exercise	Dr Reshu Madan

Venue-T.V Studio

Time: 2:00-4:00pm


Prof(Dr) T.D Dogra
Pro-Chancellor

CC

- 1) Chairperson and Managing trustee
- 2) Vice Chancellor
- 3) Pro Vice Chancellor
- 4) Registrar
- 5) All Deans

Separate training workshops in the field of educational technologies were also organized to train the faculty members in the field of education, teaching and examinations.



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The details of specific training programs/ FDPs organized by IQAC are as follows:

S.No	Date	Name of FDP	Number of participants
1.	23 rd -24 th November 2017	Faculty Development Program	32
2.	13-14 th March 2018	4 th Capacity Building program on Teaching technology	26
3.	20-21 st March 2018	5 th Capacity Building program on Teaching technology	25
4.	27-28 th April 2018	6 th Capacity Building program on Teaching technology	25
5.	7-8 th May 2018	7 th Capacity Building program on OSCE/OSPE	20

FDP on 23rd-24th November 2017

This faculty development program was organized to apprise the faculty about the effective teaching strategies, ethical issues in teaching, research methodology etc.





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The Program schedule was as follows:

Date	Time	Topic	Speaker
	23.11.2017		
Inaugural Session 10:00 - 10:45 AM	10:00-10:15 AM	Welcome Address	Prof T D Dogra
	10:15 AM-10:30 AM	Objectives Of The Workshop	Dr. Akshay Munjal
	10:30-10:45 AM	Introduction By Participants	
10:45-11:00 A M TEA			
Technical Session I	11:00 AM-11:45 AM	Ethical Issues In Teaching	Prof T D Dogra
	11:45 AM -12:30 AM	Effective Teaching Part I	JHPIEGO
	12:30 AM-1:15 PM	Effective Teaching Part II	JHPIEGO
1: 15- 2:00 P M LUNCH			
Technical Session II	2:00 PM- 2: 45 PM	Communication Skill	Dr. Debasish Chattopadhyaya
2:45 P M- 3:00 P M Tea			
Technical Session III	3:00 P M-3: 45 PM	Preparation And Planning For A Lecture	Dr. Debasish Chattopadhyaya
	24.11.2017		
Technical Session IV	10:00 A M- 10:45AM	Student Assessment	Dr.Prachi Saffar Aneja
10:45 AM -11:00 AM TEA			
Technical Session V	11:00 AM- 11:45 AM	Vision 2022 of SGT University	Mr. Anshumal Dixit
Technical Session VI	11:45 AM-12:30 AM	Research Methodology And Project Writing	Dr. M S Sidhu
	12:30 AM-1:15 PM	Evaluation Of Teaching	Dr. Amit Srivastava
1:15 – 1:45 PM LUNCH			
Valedictory Session	1:45 PM – 2:00 PM	Presentation By Participant Group	Moderator: Dr. S C Mohapatra
	2:00 PM - 2:30 PM	Distribution Of Certificates	
	2:30 PM - 3: 00 PM	Concluding Remarks	Prof T D Dogra
	3:00 PM-3:15 PM	Vote Of Thanks	Dr. Akshay Munjal



The list of participants for the workshop included:

1	Ms. Jyoti Alhawat	Engineering
2	Mr. Rambir Joon	
4	Ms. Satnam	
5	Mr. Nishit Ranjan Chaki	Law
10	Dr. Varsha Goel	Management
12	Dr. Neha Gupta	
14	Mr. Harsh Upreti	Hotel Management
15	Dr. Kamlesh Sharma	Physical Science
16	Dr. Mohinder	Agriculture
17	Dr. Gobind Bhatt	Allied
18	Ms. Akoijam Mamta Devi	Nursing
20	Mrs. Manisha Vats	Pharmacy
21	Dr. Aparna Gupta	Physiotherapy
22	Dr. Vikas Malik	Dental
23	Neeraj Gupta	Ayurveda
25	Dr. Prachi Saffar Aneja	Language
26	Dr. Debashish Chattopadhyaya	
27	Ms. Abhilasha Singh	
28	Ms Arvinder Kaur Pabla	Faculty of Allied Health Sciences
29	Dr Vijay Laxmi	
30	Dr Leena	
31	Ms Bharti	Nursing
32.	Dr Manish Arya	

An array of subjects was deliberated and the highlight was a session on effective teaching by resource person from John Hopkins Program for International Education in Gynecology & Obstetrics. The other esteemed Speakers were Prof. T D Dogra, Prof. M S Sidhu, Prof. Debasish Chattopadhyaya, Prof. Prachi Saffar Aneja, Prof. Amit Srivastava, and Mr. Anshumal Dixit.

The sessions were interactive and the participants enjoyed the programme. The faculty members were also motivated to conduct such programs in their respective faculties on a monthly basis and shall update the same to IQAC.



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Dr Akshay Munjal Introducing the Program on 23rd November 2017



The Audience of the FDP Programme



The Representative from JPHIEGO addressing the audience



Dr Deboshish Chhatopadhyaya interacting with the audience



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During the regular meeting with the education coordinators group, it was found out that about 80 new faculty members have been recruited. Hence it was necessary to train the newly recruited faculty with the teaching methods being followed in the University after the advocacy of the previously mentioned student centered teaching methodologies by the IQAC.

The list of those faculty members were retrieved from HR dept and 3 training programs/capacity building programs for the newly recruited faculty members were organized by IQAC.

4th Capacity building Program on teaching technology 13-14th March 2018

Once the list of faculty members were received from HR, The deans were asked to nominate the faculty members for this program so that representatives from each faculty can be accommodated.



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**Internal Quality Assurance cell
(IQAC)**

**Capacity Building in Teaching Technology
(Andragogy)**

13th-14th March, 2018

Venue: Board Room Corporate Block

The program began with the registration of the participants by entering details on the registration form as enclosed below. All the participants were given registration kit including the reading material and stationary.



IQAC

4th Capacity Building in Teaching Technology **REGISTRATION FORM**

Name of the Faculty:.....Age.....M/F

Faculty.....Department.....

Whether Trained in Teaching Technology Earlier.....Y/N

Signature



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The Program schedule was as follows:

Day	10:00-10:45am	10:45 - 11:15 am	11:15-12:15 pm	12:15-1:15pm	1:15 to 2:00 pm	2:00-2:45pm	2:45-3:30pm
Day 1	Ice Breaking Self Introduction Pre Training Evaluation Prof SC Mohapatra & Ms Arvinder Kaur Pabla	T E A B R E A K	Student Interactive session Dr Sarju Devi & Ms Arvinder Kaur Pabla	Demonstration technique Mr Harsh Upreti	L U N C H	Problem based learning Dr Sham Lal Singla	Fish Bowl technique Dr S.C Mohapatra
Day 2	Panel Discussion Dr Reshu Madan		Role Play & Simulation Ms Manisha & Ms Mamata Akoijam			Spot / Focus Group Discussion Dr Astha Chaudhry	Post Training Evaluation Valedictory session

The pre-training assessment form was given to participants.

The list of participants included:

S. No.	Name of faculty member	Designation	Faculty name
1.	Dr. Kavita Sharma	Assistant professor	Ayurveda
2.	Dr. Sarika Yadav*	Assistant Professor	Ayurveda
3.	Dr. Avinash Chaudhary	Assistant Professor	Ayurveda
4.	Dr. Sujata Surendra Masamatti	Reader	Dental Periodontology
5.	Dr. Pratibha Goswami*	Sr. Lecturer	Dental Orthodontics
6.	Dr. Sheena Mariya	Sr. Lecturer	Dental Oral Surgery
7.	Dr. Abhinav Bhargava	Sr. Lecturer	Dental Public Health Dentistry
8.	Dr. Neha Shukla	Sr. Lecturer	Dental Public Health Dentistry
9.	Dr Vatsala Saharan	Assistant Professor	Allied health Sciences
10.	Ms. Suchandra Gupta	Lecturer	Allied health Sciences
11.	Mr Sumit Pant	Tutor	Allied health Sciences
12.	Dr. Nutan Sharma	Assistant Professor	Physical Sciences Chemistry
13.	Mrs. Namita	Assistant Professor	Physical Sciences Mathematics
14.	Dr. Vinod Raghava	Professor	FMHS Pathology
15.	Dr. Praveen Shah	Professor	FMHS Pathology



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16.	Dr. Rekha Singh	Associate Professor	FMHS Pathology
17.	Dr. Sachin Yadav	Assistant Professor	FMHS General Medicine
18.	Dr. Barnali B Sharma	Assistant Professor	FMHS General Medicine
19.	Dr Sunil Arora	Associate Professor	FMHS Pathology
20.	Ms Tripti Arora	Assistant Professor	Pharmacy
21.	Ms Divya	Assistant Professor	Pharmacy
22.	Dr Tabassum	Assistant Professor	Physiotherapy
23.	Dr Priya	Assistant Professor	Physiotherapy
24.	Dr Bhawana Aggarwal	Assistant Professor	Physiotherapy
25.	Mr Shivendra Singh	Asst professor	Engineering
26.	Mr Asad Habeeb	Asst professor	Engineering

* Did not attend the training on 2nd day.



The team of participants for the workshop



The team of facilitators for the workshop



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Dr Sham Lal Singla explaining Problem based learning



Mr Harsh Upreti explaining demonstration techniques



Dr Astha Chaudhry explaining about Group Discussion

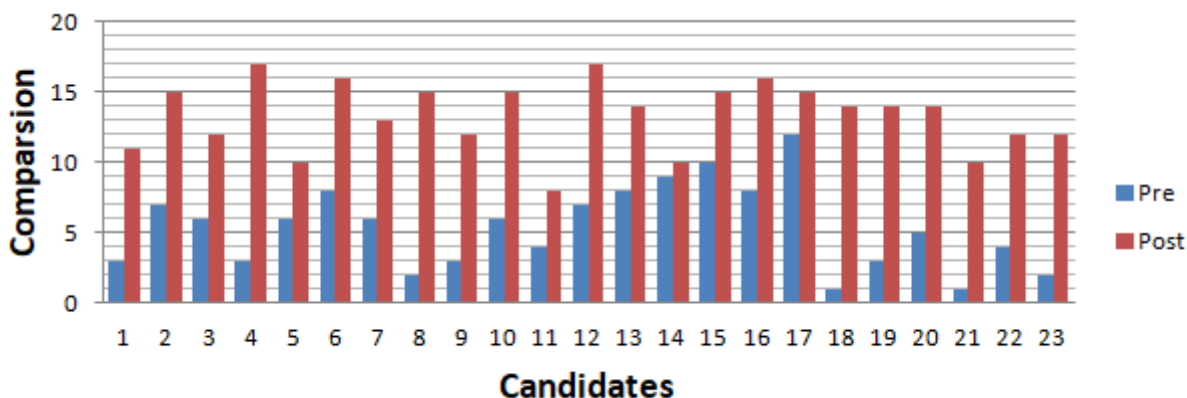


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Pre and post training assessment of participants



Certificate distribution during valedictory session





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5th Capacity Building program on Teaching technology

The second capacity building program in series for newly recruited faculty was organized on 21st-22nd March 2018.



Dr Mohapatra addressing the participants



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The Program schedule for the workshop was as follows:

Day	10:00-10:45am	10:45 - 11:15 am	11:15-12:15 pm	12:15-1:15pm	1:15 to 2:00 pm	2:00-2:45pm	2:45-3:30pm
Day 1	Ice Breaking Self Introduction Pre Training Evaluation Prof SC Mohapatra & Ms Arvinder Kaur Pabla	T E A B R E A K	Student Interactive session Dr Sarju Devi & Ms Arvinder Kaur Pabla	Demonstration technique Mr Harsh Upreti	L U N C H	Problem based learning Dr Sham Lal Singla	Fish Bowl technique Dr S.C Mohapatra
Day 2	Panel Discussion Dr Jasdeep Monga		Role Play & Simulation Ms Manisha & Ms Mamata	Objective type questions Dr Astha Chaudhry		Spot / Focus Group Discussion Dr Astha Chaudhry	Post Training Evaluation Valedictory session



Ms Ambika Nair explaining about Dining etiquettes to participants



Dr Sham Lal Singla explaining about Problem based learning



Dr Jasdeep Monga explaining about Seminar cum Panel Discussion



Demonstration of Role play by Nursing students under faculty guidance



Demonstration of Simulation by Nursing faculty and students



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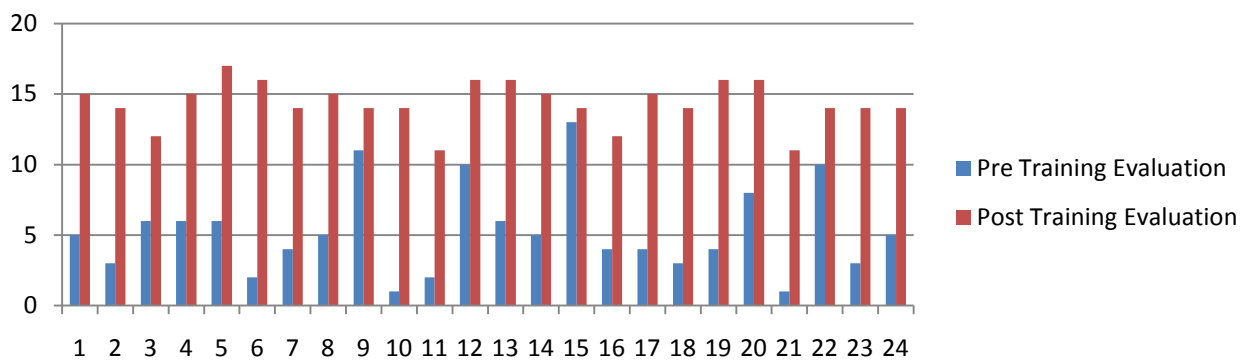
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Dr Astha Chaudhry explaining about Group Discussion



Pre-and post training assessment of participants



The team of participants and facilitators



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The list of participants for the program on 21st-22nd March were:

S.No	Name of faculty	Designation	Faculty Name
1.	Ms. Shagun	Assistant Professor	Commerce & Management
2.	Mr. Shaveta Sachdeva	Assistant Professor	Commerce & Management
3.	Prof Ashok Panchal	Professor	Hotel management
4.	Dr. Avnish Pathak	Professor	Ayurveda
5.	Dr. Nithin R. Krishnan		Ayurveda
6.	Dr. Sachin Bhardwaj		Ayurveda
7.	Dr. Himani Goswami		Ayurveda
8.	Mr. Muzaffar A. Makrani	Asst. Prof.	Nursing
9.	Ms.Nitu	Tutor	Nursing
10.	Mr S.K Pandey	Assistant professor	Mass communication
11.	Abhilasha	Assistant professor	CLC
12.	Amita Bhati	Asst Professor	CLC
13.	Dr Nitin Mittal		Pharmacy
14.	Dr Vijay Sharma	Associate Professor	Pharmacy
15.	Dr Vinita Rajput		Agriculture
16.	Dr Vijaylakshmi		Agriculture
17.	Mr Sumit Kumar Moudgil		CSE, Engineering
18.	Dr. Chitra Kaul		CSE, Engineering
19.	Ms. Preeti Garg		CSE, Engineering
20.	Ms. Renu Batra		CSE, Engineering
21.	Ms. Vimm Malhotra		CSE
22.	Ms. Neha Gehlot		CSE
23.	Mr. Pankaj Jain		CSE
24.	Dr Mukesh Kumar	Asst Prof	Physical Sciences
25.	Surender Bondwal,		FAHS



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6th Capacity Building program on Teaching technology

The third in series Capacity Building program on Teaching technology for newly recruited faculty was organized on 27th-28th April 2018.

The process followed was same, there was registration and distribution of registration kits to all participants.



The schedule for the program was as follows:

Day	10:00-10:45am	10:45-11:15am	11:15-12:15 pm	12:15-1:15pm	1:15-2:00pm	2:00-2:30pm	2:30-3:30pm
Day 1 27 th April	Ice Breaking Self Introduction Pre Training Evaluation Prof SC Mohapatra & Ms Arvinder Kaur Pabla	TEA BREAK	Student Interactive session Dr Sarju Devi/Ms Arvinder Kaur Pabla	Demonstration technique Mr Harsh Upreti/Ms Ambika Nair	LUNCH	Problem based learning Dr Sham Lal Singla	Fish Bowl technique Dr S.C Mohapatra
Day 2 28 th April	Panel Discussion Dr Jasdeep Monga		Role Play & Simulation Ms Manisha & Ms Mamata	Objective type questions Dr Astha Chaudhry		Spot Group Discussion Dr Astha Chaudhry	Valedictory session



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The participants who attended the program were:

S.No	Name of faculty	Designation	Faculty Name
1.	Ms. Shagun	Assistant Professor	Commerce & Management
2.	Mr. Shaveta Sachdeva	Assistant Professor	Commerce & Management
3.	Prof Ashok Panchal	Professor	Hotel management
4.	Dr. Avnish Pathak	Professor	Ayurveda
5.	Dr. Nithin R. Krishnan		Ayurveda
6.	Dr. Sachin Bhardwaj		Ayurveda
7.	Dr. Himani Goswami		Ayurveda
8.	Mr. Muzaffar A. Makrani	Asst. Prof.	Nursing
9.	Ms.Nitu	Tutor	Nursing
10.	Mr S.K Pandey	Assistant professor	Mass communication
11.	Abhilasha	Assistant professor	CLC
12.	Amita Bhati	Asst Professor	CLC
13.	Dr Nitin Mittal		Pharmacy
14.	Dr Vijay Sharma	Associate Professor	Pharmacy
15.	Dr Vinita Rajput		Agriculture
16.	Dr Vijaylakshmi		Agriculture
17.	Mr Sumit Kumar Moudgil		CSE, Engineering
18.	Dr. Chitra Kaul		CSE, Engineering
19.	Ms. Preeti Garg		CSE, Engineering
20.	Ms. Renu Batra		CSE, Engineering
21.	Ms. Vimm Malhotra		CSE
22.	Ms. Neha Gehlot		CSE
23.	Mr. Pankaj Jain		CSE
24.	Dr Mukesh Kumar	Asst Prof	Physical Sciences
25.	Surender Bondwal,		FAHS



Dr Dogra giving introduction about the objectives of program



Ms Arvinder and Dr Sarju Devi explaining about Student interactive session



Dr Monga explaining about seminar cum panel discussion



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Demonstrations of role play and simulation



Dr Astha Chaudhry taking session on Objective type questions



Dr Dogra evaluating the objective questions framed by faculty during exercise



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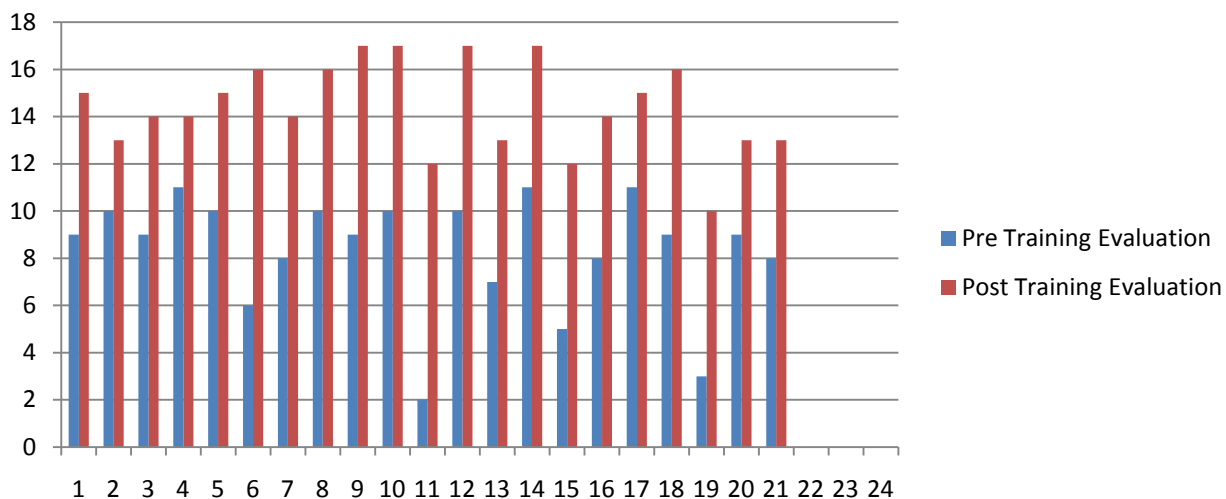
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Group activity during session on group discussion



Pre-training and post-training assessment of participants



Certificate distribution during valedictory session



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The team of participants and facilitators

7th Capacity Building program on OSCE/OSPE

After the successful conduction of 3 back to back FDPs in teaching technology, the next FDP was planned on Objectively structured practical examination and Objectively structured clinical examination.



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Internal Quality Assurance Cell

Capacity Building Workshop
on
OSPE & OSCE
07th-08th May, 2018
Venue : Room No : 306, 3rd Floor, A-Block





The 7th capacity building workshop on OSCE and OSPE was organized on 7th and 8th May 2018 to train the faculty members in the objective method of assessment. Since, OSCE/OSPE were primarily developed to be used in medical education, for this workshop only the faculty members of health related faculties namely medical, dental, physiotherapy, pharmacy, ayurveda, nursing, allied health sciences and clinical psychology were called.

A total of 20 nominations were received from the deans all of whom registered for the program on 7th May 2018. Due to the western disturbance and the thunderstorm risk in Delhi NCR on 8th May and non-plying of the university buses, 3 faculty members could not attend the program on the second day(8th May 2018).

The list of participants who completed the training program is as follows:

1) Nursing

Mr. Sunil K. Dular

Ms. Mamata Devi.

2) Medicine & Health Sciences

Dr. Mriganko Shekhar Ray, Professor, General Surgery

Dr. Prachi Saffar Aneja, Professor, Anatomy Department

Dr. Vijaylaxmi malhotra, Professor, Microbiology Department

Dr. Sheetal Kaul, Assistant Professor, General Medicine

3) Behavioural Sciences

Ms Sayma Jameel

4) Dental Sciences

Dr. Mona Prabhakar, Professor Orthodontics & Dentofacial Orthopedics

Dr. Puneeta Vohra, Reader Oral Medicine & Radiology

Dr. Pulin Saluja, Reader Oral Pathology & Microbiology

Dr. Abhinav Bhargava, Senior Lecturer Public Health Dentistry

5) Faculty of Physiotherapy

Dr Sheetal kalra

Dr Sonia

6) College of Pharmacy

Mr. Vinod Gahlot Assistant Professor

Ms Sushma Maratha Assistant Professor

7) Ayurveda

Dr. Avnish Pathak

Dr. Vikas Sharma



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The schedule for the program was as follows:

Day	10:00- 10:45am	10:45-11:15 AM	11:15-11:45 PM	11.46-1:00 PM	1:00 to 2:00 PM	2:00-3.30 PM	
Day 1	Ice Breaking Self Introduction Pre-Training Evaluation Ms Arvinder Kaur Pabla	T E A B R E A K	Why Objectivize Examination Prof T D Dogra	OSPE Dr Priti Agarwal	L U N C H	Demonstration of OSPE Dr Priti, Dr Astha, Dr. Amit & Dr Mohapatra	
Day 2	OSCE Dr Pankaj Abrol		Demonstration of OSCE Dr Pankaj, Dr Astha & Dr. Amit			2-3PM	3-3.30 PM
						Group work Dr Astha, Dr. Amit & Dr Mohapatra	Post Training Evaluation Valedictory session

Dr Dogra explaining about the need for Objective assessment and the basics of examination and evaluation.





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Ice-breaking session



Dr Priti Aggarwal explaining about OSCE/OSPE



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The first day there was discussion and demonstration about OSPE.

All the participants were handed over the checklist for the stations. The 20 participants were divided into 5 groups with 4 members each. Each group was made to rotate on each of the 5 stations where 1 student on each station was evaluated individually by each participant of the group according to the checklist provided.



Station 1 showing the student interpreting the radiograph and answering the questions



Station 2 showing the student recording the blood pressure on the simulated patient and all the participants of the group evaluating the student individually according to the checklist



The second day there was discussion and demonstration of OSCE.



Dr Pankaj Abrol explaining about OSCE



Participant group performing the task of recording history from simulated patient and being evaluated by Dr Pankaj

All the participants were thereafter engaged in group activity wherein the faculty members pertaining to one speciality were asked to formulate stations designs that can be applicable to them whether OSCE or OSPE. All the participants prepared the stations and their respective checklist and discussed the same with Dr T.D Dogra.



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Certificates were distributed to all the Participant Faculties and facilitators by Professor T D Dogra, the Director of IQAC and Prof.S C Mohapatra.





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Academic audit



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IQAC initiated the process of Academic audit/Faculty review in January 2018. The circulars for the same and the template were shared with deans as follows:



T D Dogra <tdogra@gmail.com>

Corrigendum to the mail dated 20th December regarding revised schedule for faculty review meetings

Sat, Dec 23, 2017 at 10:13 AM

T D Dogra <tdogra@gmail.com>

To: "Dr. U Ragavendran SGT U" <dean.engineering@sgtuniversity.org>, "Dr. Joginder Yadav" <dean.physiotherapy@sgtuniversity.org>, "Prof. Suman Gupta" <dean.law@sgtuniversity.org>, "Dr. Sarla Hooda" <dean.medical@sgtuniversity.org>, Dean Commerce & Management <dean.mgt@sgtuniversity.org>, "Prof (Dr) Kamal Piyush" <dean.hotelmgt@sgtuniversity.org>, "Dr. K.S. Bhambra" <dean.physicalsc@sgtuniversity.org>, Journalism <dean.journalism@sgtuniversity.org>, "Dr. S.K. Sharma" <principal.pharmacy@sgtuniversity.org>, Dean Psychology SGT U <dean.psychology@sgtuniversity.org>, "Dr. Harpreet Grover" <dean.education@sgtuniversity.org>, "Dr. MK Nair" <dean.fashion@sgtuniversity.org>, Chinna Devi Nursing <dean.nursing@sgtuniversity.org>, "Dr. Devender Singh" <dean.ayurveda@sgtuniversity.org>, "Dr. V.K. Govila" <dean.alliedhealth@sgtuniversity.org>, "Dr. Akshay Bhargava" <dean.dental@sgtuniversity.org>, dean.agriculture@sgtuniversity.org, Sarju Devi <sarju.devi@sgtuniversity.org>, Rajiv Khanna <rajivkhanna@gmail.com>, anilgupta_in@yahoo.co.in, msturan <msturan@rediffmail.com>, "Dr. M. S. Sidhu" <deanresearch@sgtuniversity.org>, Dean academic Affairs <deanacademicaffairs@sgtuniversity.org>, Suma Gn <sumagnadaya@gmail.com>, Astha Chaudhry <dr.asthac@gmail.com>, amit bhardwaj <amitmds1980@rediffmail.com>, ps.vc@sgtuniversity.org, SGT Univesity <ps.pvc@sgtuniversity.org>, Registrar <registrar@sgtuniversity.org>, "Mr. Navdeep Punj" <cfo@sgtuniversity.org>, Dilpreet Singh Chawla <dilpreet@sgtuniversity.org>, PRO VC SGT University <provc@sgtuniversity.org>, mpkchawla@sgtuniversity.org, Manmohan Singh Chawla <mmschawla7@gmail.com>, mms chawla <mmschawla07@gmail.com>, arvind.hr@sgtuniversity.org

Dear Sir/ Madam

IQAC in its endeavor to bring academic excellence in our university is pleased to inform about the formation of **Faculty Review Committee** at SGT University.

The meeting of this committee shall be held monthly. Deans of the faculties along with the heads of departments of their faculty shall attend this meeting. The dean shall make a comprehensive presentation of his or her faculty in the following areas of the previous month.

Vision of the faculty, planning for admissions, revenue projections, staff position, website update, faculty performance in terms of teaching syllabus curriculum, teaching, learning schedules & methodology, Paper presentation, publications, conferences seminars or meetings attended or conducted. The presentation should not exceed 7 minutes.

The format should be:

- Current position of syllabus on time/ late – if delay why and what measures shall be taken
- No. of lecture per faculty taken / missed, method used any new method used/ devised
- Examinations/ weekly assessment, Summative & Formative assessment
- Exam Result assessment
- Faculty: publication, presentation, research innovation, grant, patent, academic event participation, events organized, proposed, Faculty development programs/ initiatives, consultancy services provided
- Mentor – Mentee program Disciplinary action if any
- Administrative hurdles if any
- Roadmap/ Target for the following month

The template for the presentation shall be shared shortly.

The venue shall be IQAC board room in corporate block at 2pm.

Schedule for the meetings is as follows:



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DATE	FACULTY
11 th January 2018	Pharmacy, Agriculture, Physiotherapy, Nursing, Behavioural Science
12 th January 2018	Hotel Management, Law, Indian System of Medicine, Fashion Technology, Commerce & Management
15 th January 2018	Medical Sciences, Mass Communication, Education, Physical Sciences, Dental Sciences

With Regards

T D Dogra

Director IQAC

Professor of Andragogy & Educational Philosophy

Professor Emeritus Forensic Medicine & Forensic Sciences

Unit Head, UNESCO-Bioethics Unit

(Former Director, AllMS New Delhi-110029.)

(Former Vice-chancellor, SGT University Gurgaon)

(Former Pro-chancellor, SGT University Gurgaon)

SGT University

Village Budhera

Gurgaon, Haryana, India-122505

Mob.-+919868176355

Ph No Off.-+911242278183,84,85

Fax- +911242278151

email- tddogra@gmail.com

Residence

C-17, South City 2

Sohna Road

Sector 49, Gurgaon

Haryana, India-122018

Ph.no.-+911244231334

The template for the same as shared with Deans was as follows:

The format for these presentations was common and as follows:-

Faculty Name

Status of Faculty

- ▶ Faculty members
- ▶ Non-Teaching staff
- ▶ Strength of Students
- ▶ No. of courses offered
- ▶ Other activities

Teaching activities

- ▶ No. of classes
- ▶ Course completion status, problems encountered, suggested remedies
- ▶ Teaching methodology used (percentage of each method used)
- ▶ Details of Choice based credit system
- ▶ Summer and winter break assignments to students

Examination and evaluation

- ▶ Formative assessment
- ▶ Summative assessment
- ▶ Examination methodology used
- ▶ Analysis of results



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Extra-curricular activities and mentor-mentee program

Research

- ▶ Intramural
 - ▶ Extramural
 - ▶ Thesis- PhD
- MD/MS/MDS
Dissertation



Publications/patents

- ▶ Indexed/Non-Indexed
 - ▶ Indian/foreign journal
 - ▶ Popular press
- ▶ Conference/Seminar/ conventions/
symposiums- organized, participation,
presentation
 - ▶ Community lectures



National and international collaboration

- ▶ Active/inactive
- ▶ Outcome

Preparedness for next semester





Proposed activity in next 2 months

- ▶ **Invited Guest Lectures**
- ▶ **FDP Organized**
- ▶ **Industrial visits**
- ▶ **Workshops**
- ▶ **Conference / Seminar**
- ▶ **Student's activity outside**
- ▶ **MoUs / Tie Ups**
- ▶ **International Tie ups**
- ▶ **Journal Publications**
- ▶ **Awards / Recognition**
- ▶ **Research proposal/ Consultancy**
- ▶ **Professional society activities**
- ▶ **Alumni Engagement**
- ▶ **Placement**



Administrative difficulties



As per the schedule, the presentations of each faculty were carried out.

After the presentations by all faculty Deans, the review of Journal of the University i.e “Indian Journal of Health Sciences and Care” was also scheduled on 20th January 2018.

The review/audit meeting included the editorial board members headed by Dr Shobha Broor, Editor-in chief, IJHSC. They gave the entire status update about the journal and the issues being faced.



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There were discussions regarding the indexing of the journal, non-compliance of the reviewers, remuneration of reviewers, plagiarism checking of articles submitted, the open access of the journal.

Following this initial round of academic audit by IQAC, The next round of academic audit was scheduled in the presence of Vice-Chancellor Shri Balwinder Kumar as per the schedule:

Gmail

T D Dogra <tdogra@gmail.com>

Internal Academic Audit before Hon'ble Vice Chancellor (IQAC)

Fri, May 25, 2018 at 2:57 PM

T D Dogra <tdogra@gmail.com>
 To: dean.engineering@sgtuniversity.org, "Prof.Suman Gupta" <dean.law@sgtuniversity.org>, Dean Commerce & Management <dean.mgt@sgtuniversity.org>, Dean Faculty of Behavioral <dean.psychology@sgtuniversity.org>, "Dr. K. R. Dabur" <dean.agriculture@sgtuniversity.org>, "Dr. K.S. Bhambra" <dean.physicalsc@sgtuniversity.org>, Dean Faculty of Physical Sciences <dean.physical@sgtuniversity.org>, Dean Faculty of Mass Communication and Media Technology <dean.journalism@sgtuniversity.org>, "Dr. MK Nair" <dean.fashion@sgtuniversity.org>, "Prof (Dr) Kamal Flyush" <dean.hotelmgt@sgtuniversity.org>, dean.hotelmanagement@sgtuniversity.org, dean.medical@sgtuniversity.org, Dean Faculty of Dental College <dean.dental@sgtuniversity.org>, "Dr. Devender Singh" <dean.ayurveda@sgtuniversity.org>, Dean College of Pharmacy <dean.pharmacy@sgtuniversity.org>, Dean Faculty of Nursing <dean.nursing@sgtuniversity.org>, dean.physiotherapy@sgtuniversity.org, dean.alliedhealth@sgtuniversity.org, anil.sharma@sgtuniversity.org, <dean.education@sgtuniversity.org>, Sarju Devi <sarju.devi@sgtuniversity.org>, deanacademicaaffairs@sgtuniversity.org, TD Dogra amit.bhardwaj@sgtuniversity.org, astha.chaudhry@sgtuniversity.org, deanacademicaaffairs@sgtuniversity.org, TD Dogra <vc@sgtuniversity.org>, Manmohan Singh Chawla <mmschawla7@gmail.com>, mms chawla <mmschawla07@gmail.com>
 Cc: Sharanjeet Kaur <ps.vc@sgtuniversity.org>

Dear Sir/Madam,

The Hon'ble Vice Chancellor has decided that the presentations made by Deans regarding academic audit before IQAC should be repeated again before him. Therefore the schedule for the presentations of academic audit along with vision for the faculty/speciality, challenges, scope of innovation, research, preparedness of NAAC/NIRF and at least one e-learning module. before Vice Chancellor and some other officials of the university as invited by Vice Chancellor shall be made as per the following schedule. In case Dean is unable to come personally due to some urgent official engagement, he/she may depute next person well versed with the departmental activities in their faculty.

28.5.2018

Engineering	11am-12pm
Law	12:15pm-1:00pm
Commerce and Management	2:00pm-3:00pm
Behavioural Sciences	3:00pm-3:45pm

30.5.2018

Agriculture	10.30am-11:15am
Physical Sciences	11:30am-12:15pm
Mass Communication	12:30pm-1:15pm
Fashion	2:00pm-2:45pm
Hotel Management	3:00pm-3:45pm

1.6.2018

Medical	10:30am-11:30am
Dental	11:45am-12:30pm
Ayurveda	12:45pm-1:30pm
Pharmacy	2:00pm-2:45pm
Nursing	2:45pm-3:30pm

2.6.2018

Physiotherapy	10:30am-11:30am
Allied health sciences	11:45am-12:30pm
Education	12:45pm-1:30pm
language	2:00pm-2:45pm

Venue- Room no.A106, A-Block



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e-learning



The IQAC took the initiative of developing e-learning portal of the University in the month of November in the Academic year 2017-18.

Meeting regarding initiation of e-learning

The meeting for the same held in IQAC office in Corporate block on 3rd November 2017 at 10:15 am with the agenda regarding creation of e-learning centre and recoding of lectures for the same.

The following members were present:

- 1) Dr. T.D. Dogra, Director IQAC and Chairman for the meeting
- 2) Dr. Mukesh Kumar, Dean, Faculty of Mass Communication and Media technology
- 3) Dr. S.C. Mohapatra, Dean Academic Affairs
- 4) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC
- 5) Mr Anil Sharma, Executive IQAC

The following were the proceedings of the meeting:

- 1) Dr Dogra informed that e-learning centre of the University needs to be established wherein the lectures videos shall be uploaded on the website so that the students can view the lectures any time. Dr Dogra stressed that e-learning is going to be the future of education so we should start preparing the same at the earliest.
- 2) Dr Dogra informed that for the start only 5 lectures per faculty have been asked by deans so that atleast a total of 85 lectures is compiled which can be kept in library and uploaded on the website for easy access to students.
- 3) Dr Astha Chaudhry shall be the supervisor from IQAC for the same and the coordination from multiple faculties, the studio booking and coordination with mass comm. faculty shall be done by Mr Anil Sharma.
- 4) Dean Mass Communication Mr Mukesh Kumar shall make a team for the lecture recording including camera man, director, editor etc.
- 5) The logistics of execution of the same were discussed and it was decided that the initial recordings shall be done in TV studio without the students with a standard background wherein faculty constantly looks in the camera during the recording. Later on few videos can be recorded in the lecture theatre itself where there is interaction with the students and movement of the faculty.

Following this regular interactions with mass communication department were made to facilitate the process of e-learning.

The communications to all the Deans were made regarding the start of e-learning portal and to motivate the faculty members to get their lectures recorded.

The First lecture was recorded on 11th December 2017 of Dr Amit Shrivastava, Dean FET. For the uploading of lectures, a channel on You Tube was created by the name “ELearning SGTU”. All the recorded videos were uploaded on this YouTube channel. To make them readily accessible to the University Students, a separate website for e-learning was created by the IT department of University in consultation with IQAC.



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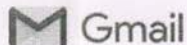
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The uploaded lectures on YouTube were linked to the e learning website with the brief write up about the lecture at "elearning.sgtuniversity.ac.in"

11/16/2017

Gmail - E learning portal of SGT University



T D Dogra <tddogra@gmail.com>

E learning portal of SGT University

T D Dogra <tddogra@gmail.com>

Fri, Nov 3, 2017 at 11:54 AM

To: "Dr. U Ragavendran SGT U" <dean.engineering@sgtuniversity.org>, "Dr. Joginder Yadav" <dean.physiotherapy@sgtuniversity.org>, "Prof.Suman Gupta" <dean.law@sgtuniversity.org>, "Dr. Sarla Hooda" <dean.medical@sgtuniversity.org>, Dean Commerce & Management <dean.mgt@sgtuniversity.org>, "Prof (Dr) Kamal Piyush" <dean.hotelmgmt@sgtuniversity.org>, "Dr. K.S. Bhambra" <dean.physicalsc@sgtuniversity.org>, Journalism <dean.journalism@sgtuniversity.org>, "Dr. S.K. Sharma" <principal.pharmacy@sgtuniversity.org>, Dean Psychology SGT U <dean.psychology@sgtuniversity.org>, "Dr. Harpreet Grover" <dean.education@sgtuniversity.org>, "Dr. MK Nair" <dean.fashion@sgtuniversity.org>, Chinna Devi Nursing <dean.nursing@sgtuniversity.org>, "Dr. Devender Singh" <dean.ayurveda@sgtuniversity.org>, "Dr. V.K. Govila" <dean.alliedhealth@sgtuniversity.org>, "Dr. Akshay Bhargava" <dean.dental@sgtuniversity.org>, "Dr. K. R. Dabur" <dean.agriculture@sgtuniversity.org>, Sarju Devi <sarju.devi@sgtuniversity.org>, Rajiv Khanna <rajivkhannas@gmail.com>, anilgupta_in@yahoo.co.in, msturan <msturan@rediffmail.com>, "Dr. M. S. Sidhu" <deanresearch@sgtuniversity.org>, Dean academic Affairs <deanacademicaaffairs@sgtuniversity.org>, Suma Gn <sumagnodaya@gmail.com>, Astha Chaudhry <dr.asthac@gmail.com>, amit bhardwaj <amitmds1980@rediffmail.com>, "ps.vc@sgtuniversity.org" <ps.vc@sgtuniversity.org>, SGT Univesity <ps.pvc@sgtuniversity.org>, Registrar <registrar@sgtuniversity.org>, Manmohan Singh Chawla <mmschawla7@gmail.com>

To

The Deans of Faculties
SGT University
Gurugram

3.11.17

Sub: E learning portal of SGT University

Sir/ Madam

IQAC has decided to start an E learning portal for the students of the university. Wherein the lectures of the faculty members will be recorded & uploaded as well as kept accessible in library. This will help students to retrieve these lectures either from net or in the library whenever required.

The preparation for proper recording shall be required hence advance intimation is necessary.

Therefore, it is requested that a list of five lecture topics along with the presenter and his contact details, which you feel to be recorded may please be sent form 15th Nov.2017 onwards so that we can contact the presenter and plan the recording of the class. This information may please be provided to the IQAC by 15th Nov. 17 so the schedule can be planned and intimated back to you.

Regards

Dr. T D Dogra

Director IQAC

Professor of Andragogy & Educational Philosophy

Professor Emeritus Forensic Medicine & Forensic Sciences

Unit Head, UNESCO-Bioethics Unit

(Former Director, AllMS New Delhi-110029.)

(Former Vice-chancellor, SGT University Gurgaon)

(Former Pro-chancellor, SGT University Gurgaon)

<https://mail.google.com/mail/u/0/?ui=2&ik=9436a43827&isver=M-vhrWn0ln0n&view=nt&msn=15f808da2a5d8dd4&n=a%20&search=querv&si> 1/2



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Following this, the list of topics were received from all faculties. After uploading of about 10 videos with write ups from faculty on e-learning site, the website was officially inaugurated by Pro-Chancellor, Dr Sham Lal Singla.

The communications for the same were:

Inauguration of e-learning Portal of SGT University



T D Dogra <tdogra@gmail.com>

to TD, Dr, Devadesh, Manmohan, Daleep, Journalism

Tue, Feb 6, 2018, 3:43 PM



Dear Sir,

IQAC is pleased to inform you that a dedicated portal for e-learning has been launched and some of the videos have already been uploaded.

IQAC shall be officially inaugurating the start of the portal by viewing 7 of the uploaded lectures out of 40 Recorded at Dental Committee Room at 2 PM .

The Pro-Chancellor and vice Chancellor are requested to grace the occasion and launch the portal. Members of IQAC and of the E-learning team shall also be present.

With regards

T D Dogra

Director IQAC

Professor of Andragogy & Educational Philosophy

Professor Emeritus Forensic Medicine & Forensic Sciences

Unit Head, UNESCO-Bioethics Unit

The inauguration ceremony was attended by Pro-Chancellor, Dr Sham Lal Singla, the IQAC team members, the Mass Comm team and the IT team.



The inauguration of the portal elearning.sgtuniversity.ac.in was done by Dr Sham Singla.



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Official inauguration of e-learning portal

Inbox x



T D Dogra <tdogra@gmail.com>

Feb 12, 2018, 10:38 AM



to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, dean.agriculture, Sarju, Rajiv, anilgupta_in, msturam, Sidhu, Dean, Suma, Astha, am

Dear Sir/Mam,

Greetings for the day!!

It gives us immense pleasure to intimate about the official inauguration of **e-learning portal** of SGT University by the Pro-Chancellor, Dr Sham Lal Singla on 9th February 2018. Dr Singla operated the system to upload the **e-learning portal** and connect it with all social media and Google. The Inaugural Photograph is attached herewith.

The Faculties and students are requested to visit the site elearning.sgtuniversity.ac.in and please put your comments to encourage us.

Kindly give it a wide publicity.

With Regards

T D Dogra

Director IQAC

Once, it was inaugurated the lectures were regularly recorded, edited and uploaded on website with the write ups.

The detailed list of all the lectures recoded in the academic year 2017-18 are as follows:



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Sl.No	Name of the teacher	Faculty Name	Name of the module	Date of launching econtent	Link of the relevant document
1	Dr Amit Srivastava	Engineering	Seepage in dams	28.01.2018	https://www.youtube.com/watch?v=Mr6JNJy3QIU
2	Dr S.C. Mohapatra	Medical	Health Management	28.01.2018	https://www.youtube.com/watch?v=nZdkZvuCx5Q
3	Dr. Astha Chaudhry	Dental	Radiation Physics	28.01.2018	https://www.youtube.com/watch?v=IFiQtQ_sMuw
4	Dr Manbir Singh	Physical Science	Air Pollution	29.01.2018	https://www.youtube.com/watch?v=HcYQud20HAg
5	Dr. Amit Bhardwaj	Dental	Resective osseous surgery	29.01.2018	https://www.youtube.com/watch?v=TjiMZlgHR04
6	Dr Shalini Ray	Medical	Adult Immunisation	05.02.2018	https://www.youtube.com/watch?v=vYLLA_qaNeY
7	Dr V.K Singhal	Medical	Polio Eradication and End game	05.02.2018	https://www.youtube.com/watch?v=iti0FEKaxEQ
8	Dr Sonia Pawaria	Physiotherapy	Postural Drainage	06.02.2018	https://www.youtube.com/watch?v=ZLO0Gb064A4
9	Dr. Pulin Saluja	Dental	Amelogenesis & life cycle of Ameloblasts	08.02.2018	https://www.youtube.com/watch?v=fOWmcluKyQ
10	Dr Bharti Arora	Physiotherapy	Vestibular Rehabilitation	11.02.2018	https://www.youtube.com/watch?v=jnDihGbLvr4
11	Ms. Rishu Jain	Law	Meaning and Introduction to the concept of Hindu Joint Family.	12.02.2018	https://www.youtube.com/watch?v=sSQFnyV0wW0
12	Dr Priyanka	Medical	Measles	15.02.2018	https://www.youtube.com/watch?v=SIBRQ-kagGk
13	Dr. Ravi Malhotra	Pharmacy	Drug Regulatory Authorities and Agencies	16.02.2018	https://youtu.be/Np1JN4HM7Do
14	Mr.Vivek Jha	Behavioral Science	Speech, Audio, Learning	16.02.2018	https://www.youtube.com/watch?v=31pU861pbwg
15	Mr. Amit Dayal	Law	The meaning, definition and conditions of law of torts.	17.02.2018	https://www.youtube.com/watch?v=bXaxXCXFfyA
16	Mr. Shekhar Olhyan	Law	Law relating to Negotiable instruments, banking and insurance-kinds of negotiable instruments.	19.02.2018	https://www.youtube.com/watch?v=GCz7AONfYfk



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17	Mr. Vinod Gahlot	Pharmacy	Skeletal System	02.03.2018	https://youtu.be/OtlalmESEgs
18	Dr Sheetal Kalra	Physiotherapy	Female Athletic Triad,	04.03.2018	https://www.youtube.com/watch?v=IKUqN-TCiA
19	Upasana Sarma	Allied	Introduction to Viruses -	06.03.2018	https://www.youtube.com/watch?v=UezhdJjiMGU
20	Dr Ashwani Kumar Ghai	Allied	Computer Vision Syndrome	08.03.2018	https://www.youtube.com/watch?v=8pxuyqvONEs
21	Ms. Apporva Dangi	Law	White Collar Crimes.	14.03.2018	https://www.youtube.com/watch?v=ETyTqj2iMg4
22	J M Gandhi	Law	Nature of Indian federalism	15.03.2018	https://www.youtube.com/watch?v=qjil5AwTRSM
23	Dr Priyanka Rishi	Physiotherapy	Scoliosis	16.03.2018	https://www.youtube.com/watch?v=bHsBeYGF0j8
24	Dr Aparna	Physiotherapy	Intracranial Tumors	16.03.2018	https://www.youtube.com/watch?v=M52fbs5TZnk
25	Dr. Nupur Dabas	Dental	Tooth preparation	19.03.2018	https://www.youtube.com/watch?v=BX7Ib9FrG2A
26	Anjali Dhillon	Pharmacy	Prescription	20.03.2018	https://www.youtube.com/watch?v=1AROkac8Dis
27	Ms. Sonia Yadav	Pharmacy	Adsorption	26.03.2018	https://youtu.be/A16xxVOW6Ao
28	Dr Bharti Arora	Physiotherapy	Parkinsonism-Clinical Implications	27.03.2018	https://www.youtube.com/watch?v=pmFT8dNn9VM
29	Dr. Aparna	Physiotherapy	Parkinsonism - Pathophysiology	27.03.2018	https://www.youtube.com/watch?v=y_rB75pF48s
30	Dr Abhilasha Singh	Language	Presentation skills	29.03.2018	https://www.youtube.com/watch?v=cYt23lgnnl4
31	Jaslien Chatwal	Hotel Management	French language	29.03.2018	https://www.youtube.com/watch?v=G87WA4oCysk
32	Dr. Vidhushi Sheekand	Dental	Chronic periodontitis	03.04.2018	https://www.youtube.com/watch?v=76G68-ni3O8
33	Naresh Kumar	Engineering	Development of system using Digital Design-	03.04.2018	https://www.youtube.com/watch?v=sX5-f0TMqgo
34	Dr. Vijay Bhalla	Pharmacy	Recent amendments in Pharmacy Act	06.04.2018	https://youtu.be/SAYYKb0LtQ0
35	Prof Ashok Panchal	Hotel Management	Wine manufacturing Process and Classification	06.04.2018	https://www.youtube.com/watch?v=fv1Kqb1qjc



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36	Prof Ashok Panchal	Hotel Management	Scotch manufacturing process	06.04.2018	https://www.youtube.com/watch?v=uSykoGEeEdE
37	Prof Ashok Panchal	Hotel Management	Trends in F&B Services	06.04.2018	https://www.youtube.com/watch?v=z-EU-ufMdjY
38	Jaslien Chatwal	Hotel Management	Negatives in French	07.04.2018	https://www.youtube.com/watch?v=qH7S2iF8i28
39	Dr Sarju Devi	Language	Language	10.04.2018	https://www.youtube.com/watch?v=1-tcF5XfPv4
40	Ms Arvinder Kaur Pabla	Language	Campus to Corporate-	10.04.2018	https://www.youtube.com/watch?v=SudoDiVU_nY
41	Dr Priya	Physiotherapy	Management of spinal cord injuries	12.04.2018	https://www.youtube.com/watch?v=eNcM5nY7QqM
42	Jaslien Chatwal	Hotel Management	French Grammar	16.04.2018	https://www.youtube.com/watch?v=nmvFEqV9WFE
43	Dr. Manpreet Arora	Dental	Introduction to odontogenic cysts	18.04.2018	https://www.youtube.com/watch?v=8zGEACrKd7E
44	Prof. Rajbir Singh	Behavioral Science	Biopsychology	20.04.2018	https://www.youtube.com/watch?v=7jdPHavN-_8
45	Ms. Ritu Ahlawat	Nursing	Burn	25.04.2018	https://www.youtube.com/watch?v=it9voHeiBEE
46	Mr Gaurav	Engineering	Introduction to Object oriented Programming using C++	29.04.2018	https://www.youtube.com/watch?v=Rz0qQoyLjZs
47	Ms Preeti Garg	Engineering	Introduction to JAVA	29.04.2018	https://www.youtube.com/watch?v=JvEhVTonJ60
48	Dr. Abdul Azim Akhtar	Law	Nation and Nationalism.	30.04.2018	https://www.youtube.com/watch?v=D0YWZJ1fXVM
49	Dr. Abdul Azim Akhtar	Law	Islam, Women and Gender Equality; Beyond Perceptions.	30.04.2018	https://www.youtube.com/watch?v=u7uNB8AZ8-4
50	Dr. Namrata Dogra	Dental	Classification of malocclusion	8.05.2018	https://www.youtube.com/watch?v=ekZIVjIwZ6A
51	Dr. Seema Grover	Nursing	Biologic basis of tooth movement	8.05.2018	https://www.youtube.com/watch?v=DAYXu7UV-Yw
52	Dr Sheetal Kalra	Physiotherapy	Gait Analysis	17.05.2018	https://www.youtube.com/watch?v=9mXs2nAeHEI



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53	Ms. Sarika yadav	Nursing	Neural tube Defects	20.05.2018	https://www.youtube.com/watch?v=hU9dJUQ434E
54	Dr Simranjeet Singh	Physical Science	Ecosystem and it's structure	21.05.2018	https://www.youtube.com/watch?v=mkXS3c89oWM
55	Ms. Anchal Mittal	Law	Karta: Meaning, Power of Karta and female as karta .	29.05.2018	https://www.youtube.com/watch?v=BuVyUgLoOYg
56	Ms. Sarika yadav	Nursing	Infection control	10.06.2018	https://elearning.sgtuniversity.ac.in
57	Dr.Aparna	Physiotherapy	Upper and Lower Motor Neuron Lesions	24.06.2018	https://www.youtube.com/watch?v=wXdzZjn82DE
58	Dr Aparna	Physiotherapy	Basal Ganglia	25.06.2018	https://www.youtube.com/watch?v=BPJx8KeGsBM
59	Dr. Anupam Sharma	Ayurveda	Prakruti	27.06.2018	https://www.youtube.com/watch?v=LCZ483FaJ0k
60	Ms. Neha Kumar	FCM	Unpaid seller	27.06.2018	https://www.youtube.com/watch?v=lr3DYfsiyDI
61	Ms. Nisha Solanki	FCM	Introduction to Management	27.06.2018	https://www.youtube.com/watch?v=wK6-ld0h4B0



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Feedback



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IQAC initiated the process of feedback collection by the students.

The standard formats for students feedback about Faculty in General, Mess, Transport, University Infrastructure and teaching session using newer teaching methods were prepared.

These feedbacks were collected manually on paper and were analyzed.

The formats used are as:

1) Faculty in general

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FEED BACK PROFORMA

DATE.....

Course..... Year/Semester

- I opted for this course due to..... My own choice/parents choice/ ornamental degree
- I am comfortable in class room with.....Young teacher/Experienced teacher/ highly experienced teacher/ All of these.

Give marks on the scale of 5 to the following (1 being the 'poorest' to 5 as the 'best')

1. The faculty of..... in general	1	2	3	4	5
2. SGT University in general	1	2	3	4	5
3. Courses and curriculum of.....	1	2	3	4	5
4. Methodology of teaching	1	2	3	4	5
5. Colleagues/Students/Classmate	1	2	3	4	5
6. Class room ambience	1	2	3	4	5
7. General facilities	1	2	3	4	5
8. Extracurricular activities	1	2	3	4	5
9. Extended academic activities	1	2	3	4	5
10. Administration	1	2	3	4	5

I want to give following suggestions for further improvement.....



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2) Newer method of teaching



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FEED BACK PROFORMA

FOR NEWER TEACHING METHODS OF ANDRAGOGY

Date.....

Course.....

Year/Semester

Teaching Method used.....

Give marks on the scale of 5 to the following (1 being the 'poorest' to 5 as the 'best')

- | | | | | | |
|---|---|---|---|---|---|
| 1. Extent of interaction between student and facilitator | 1 | 2 | 3 | 4 | 5 |
| 2. Extent of understanding the Subject Matter | 1 | 2 | 3 | 4 | 5 |
| 3. Utility of the present method in understanding the concept | 1 | 2 | 3 | 4 | 5 |
| 4. Degree of liking this method vis a vis didactic lecture | 1 | 2 | 3 | 4 | 5 |
| 5. Extent of role of facilitator in learning session | 1 | 2 | 3 | 4 | 5 |
| 6. How much did the Facilitator motivated you for learning | 1 | 2 | 3 | 4 | 5 |
| 7. Clarity of the Language | 1 | 2 | 3 | 4 | 5 |
| 8. Overall rating of Learning session | 1 | 2 | 3 | 4 | 5 |

Any suggestions

3) For Transport



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FEED BACK PROFORMA

TRANSPORT FACILITY — BUS

DATE.....

Route No.....

Bus No.

Give marks on the scale of 5 to the following (1 being the 'poorest' to 5 as the 'best')

- | | | | | | |
|---|---|---|---|---|---|
| 1. Driver's behavior | 1 | 2 | 3 | 4 | 5 |
| 2. Bus attendant's behavior | 1 | 2 | 3 | 4 | 5 |
| 3. Maintenance of cleanliness of interior and exterior of vehicle | 1 | 2 | 3 | 4 | 5 |
| 4. Maintenance of daily schedule | 1 | 2 | 3 | 4 | 5 |
| 5. Maintains discipline and reports issues to appropriate personnel | 1 | 2 | 3 | 4 | 5 |
| 6. Whether driver obey traffic rules | 1 | 2 | 3 | 4 | 5 |

I want to give following suggestions for further improvement.....




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4) For Hostel

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FEED BACK PROFORMA

HOSTEL

Date.....11/8/17
 Course.....B.Sc. in Nursing Year/Semester2017
 Name of the Hostel/Block/Wing.....S. Vishnu Hostel
 Give marks on the scale of 5 to the following (1 being the 'poorest' to 5 as the 'best')

1. Hostel's compound cleanliness	1	<u>2</u>	3	4	5
2. Hostel's corridor cleanliness	1	2	<u>3</u>	4	5
3. Room conduciveness	1	2	3	<u>4</u>	5
4. Hostel's facility	1	2	3	4	<u>5</u>
5. Hostel's mess facility	1	2	3	<u>4</u>	5
6. Safety at the hostel	1	2	3	4	<u>5</u>
7. Security's professionalism	1	2	3	4	<u>5</u>
8. Warden's professionalism	1	2	3	4	<u>5</u>
Any suggestions					

5) For Mess

 **SGT UNIVERSITY**
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(UGC Approved University) GURUGRAM, Delhi-NCR

FEED BACK PROFORMA

MESS

Date.....
 Course.....B.D.S Year/SemesterINTERN
 Mess Area.....Girls Hostel
 Give marks on the scale of 5 to the following (1 being the 'poorest' to 5 as the 'best')

1. Mess area cleanliness	1	2	<u>3</u>	4	5
2. Cleanliness of utensils	1	2	3	4	<u>5</u>
3. Freshness of food	<u>1</u>	2	3	4	5
4. Taste of food	<u>1</u>	2	3	4	5
5. Variety of food	<u>1</u>	2	3	4	5
6. Behavior of mess staff	1	2	3	4	<u>5</u>
7. Timings of mess	<u>1</u>	2	3	4	5
8. Hygiene in mess	<u>1</u>	2	3	4	5
Any suggestions					

Timings of lunch shud be extended.
or we should be allowed to take
food outside the mess in tiffin



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The analysis of feedback of all these types collected was as follows:

Feedback about Faculty in general

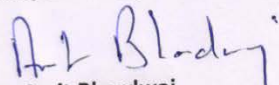
1) Faculty of Hotel management

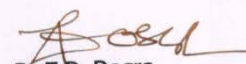
FACULTY OF HOTEL MANAGEMENT
REPORT OF FEEDBACK (28/10/2017)
BHM 5th Semester (28 participants)

Average score out of 5

1. The faculty of Hotel Management in general	3.6
2. SGT University in general	3.3
3. Courses and curriculum of Hotel Management	3.5
4. Methodology of teaching	3.4
5. Colleagues/students/classmate	3.9
6. Class room ambience	3.5
7. General facilities	3.8
8. Extracurricular activities	3.6
9. Extended academic activities	3.5
10. Administration	3.3
Total average=3.58	

Analysis & Suggestions- Overall result of the feedback is satisfactory.


Dr. Amit Bhardwaj
Sub-Dean, IQAC
SGT University,
Gurugram


Dr.T.D. Dogra
Director, IQAC
SGT University,
Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



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2) Faculty of Nursing

FACULTY OF NURSING

REPORT OF FEEDBACK (28/10/2017)

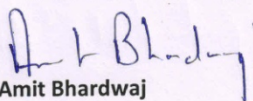
B.Sc 3rd Year(61 participants)

Average score out of 5

1. The faculty of Nursing in general	3.0
2. SGT University in general	3.5
3. Courses and curriculum of Nursing	3.5
4. Methodology of teaching	3.8
5. Colleagues/students/classmate	4.0
6. Class room ambience	3.5
7. General facilities	3.1
8. Extracurricular activities	3.1
9. Extended academic activities	3.0
10. Administration	2.7

Total average=3.36

Analysis & Suggestions- Overall result of the feedback is satisfactory except point no.10 which is below average and needs improvement.


Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram


Dr.T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria 1.0-1.9=Poor
2.0-3.0=Below average
3.0-3.5=Average/Satisfactory
3.6-4.0=Good
4.1-4.5=Very good
4.6-5.0=Excellent



SGT UNIVERSITY

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3) Faculty of Fashion and design

FACULTY OF FASHION

REPORT OF FEEDBACK (26/10/2017)

B.Design 1st Semester (11 participants)

Average score out of 5

1. The faculty of Fashion in general	1.7
2. SGT University in general	2.0
3. Courses and curriculum of Fashion	1.7
4. Methodology of teaching	2.0
5. Colleagues/students/classmate	3.8
6. Class room ambience	3.0
7. General facilities	2.0
8. Extracurricular activities	1.5
9. Extended academic activities	1.7
10. Administration	3.0

Total average=2.24

Analysis & Suggestions- Overall result of the feedback is below average. Kindly improve.

Dr. Amit Bhardwaj

Sub-Dean, IQAC

SGT University,

Gurugram

Dr. T.D. Dogra

Director, IQAC

SGT University,

Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



SGT UNIVERSITY

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4) Faculty of Behavioural Sciences

FACULTY OF BEHAVIOUR SCIENCES

REPORT OF FEEDBACK (26/10/2017)

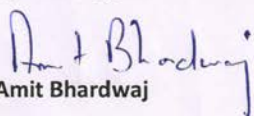
B.Sc Clinical Psychology 1st Semester (22 participants)

Average score out of 5

1. The faculty of Behaviour sciences in general	3.5
2. SGT University in general	3.1
3. Courses and curriculum of Behaviour sciences	3.8
4. Methodology of teaching	3.4
5. Colleagues/students/classmate	4.3
6. Class room ambience	3.9
7. General facilities	3.5
8. Extracurricular activities	3.0
9. Extended academic activities	3.2
10. Administration	3.5

Total average=3.5

Analysis & Suggestions- Overall result of the feedback is satisfactory.


Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram


Dr. T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria 1.0-1.9=Poor
2.0-3.0=Below average
3.0-3.5=Average/Satisfactory
3.6-4.0=Good
4.1-4.5=Very good
4.6-5.0=Excellent



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5) Faculty of Agricultural Sciences

FACULTY OF AGRICULTURE SCIENCES

REPORT OF FEEDBACK (26/10/2017)

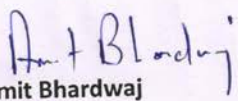
B.Sc (Hons.) Agriculture 3rd Semester (20 participants)

Average score out of 5

1. The faculty of Agriculture sciences in general	4.4
2. SGT University in general	3.3
3. Courses and curriculum of Agriculture sciences	3.9
4. Methodology of teaching	3.1
5. Colleagues/students/classmate	3.2
6. Class room ambience	2.9
7. General facilities	3.4
8. Extracurricular activities	3.2
9. Extended academic activities	3.6
10. Administration	2.9

Total average=3.4

Analysis & Suggestions- Overall result of the feedback is satisfactory. Except point no.6 & no.10 needs improvement.


Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram



Dr. T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



6) Faculty of Allied Health Sciences

FACULTY OF ALLIED HEALTH SCIENCES

REPORT OF FEEDBACK (28/10/2017)

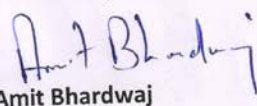
B.Sc Nutrition & Dietics 1st Semester (20 participants)

Average score out of 5

1. The faculty of Allied Health Sciences in general	3.9
2. SGT University in general	3.1
3. Courses and curriculum of Allied Health Sciences	3.9
4. Methodology of teaching	3.8
5. Colleagues/students/classmate	4.1
6. Class room ambience	3.4
7. General facilities	1.9
8. Extracurricular activities	4.0
9. Extended academic activities	3.6
10. Administration	3.6

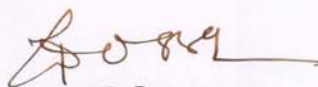
Total average=3.5

Analysis & Suggestions- Overall result of the feedback is satisfactory. Except point no.7 needs improvement.



Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram



Dr. T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



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7) Faculty of Commerce and Management

FACULTY OF COMMERCE & MANAGEMENT

REPORT OF FEEDBACK (26/10/2017)

BBA 1st Semester (37 participants)

Average score out of 5

1. The faculty of Commerce & Management in general	4.3
2. SGT University in general	3.8
3. Courses and curriculum of Commerce & Management	3.9
4. Methodology of teaching	4.1
5. Colleagues/students/classmate	4.5
6. Class room ambience	4.2
7. General facilities	3.9
8. Extracurricular activities	3.6
9. Extended academic activities	3.2
10. Administration	3.5

Total average=3.9

Analysis & Suggestions- Overall result of the feedback is good.

Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram

Dr. T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



8) Faculty of Physical Sciences

FACULTY OF PHYSICAL SCIENCES

REPORT OF FEEDBACK (28/10/2017)

B.Sc (Non-Medical) 1st, 3rd Semester (25 participants)

Average score out of 5

1. The faculty of Physical sciences in general	3.2
2. SGT University in general	3.0
3. Courses and curriculum of Physical sciences	3.4
4. Methodology of teaching	3.3
5. Colleagues/students/classmate	4.3
6. Class room ambience	3.4
7. General facilities	3.0
8. Extracurricular activities	3.0
9. Extended academic activities	2.2
10. Administration	2.1

Total average= 3.12

Analysis & Suggestions- Overall result of the feedback is satisfactory. Except point no.9 and no.10 which is below average and needs improvement.

Dr. Amit Bhardwaj

Sub-Dean, IQAC

SGT University,

Gurugram

Dr. T.D. Dogra

Director, IQAC

SGT University,

Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



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9) Faculty of Physiotherapy

FACULTY OF PHYSIOTHERAPY

REPORT OF FEEDBACK (12/10/2017)

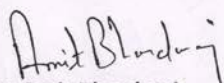
BPT 2nd Year(45 participants)

Average score out of 5

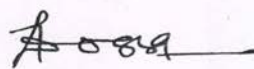
1. The faculty of Physiotherapy in general	4.3
2. SGT University in general	3.2
3. Courses and curriculum of Physiotherapy	3.6
4. Methodology of teaching	3.9
5. Colleagues/students/classmate	3.4
6. Class room ambience	3.7
7. General facilities	3.4
8. Extracurricular activities	3.0
9. Extended academic activities	2.8
10. Administration	3.0

Total average=3.4

Analysis & Suggestions- Overall result of the feedback is satisfactory except point no.9 which is below average and needs improvement.


Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram


Dr. T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria 1.0-1.9=Poor
2.0-3.0=Below average
3.0-3.5=Average/Satisfactory
3.6-4.0=Good
4.1-4.5=Very good
4.6-5.0=Excellent



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10) Faculty of Pharmacy

FACULTY OF PHARMACY

REPORT OF FEEDBACK (12/10/2017)

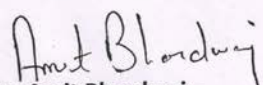
B.Pharmacy (1ST Semester)(28 Participants)

Average score out of 5

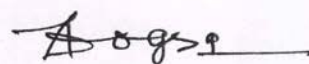
1. The faculty of Pharmacy in general	3.5
2. SGT University in general	4.0
3. Courses and curriculum of Pharmacy	3.8
4. Methodology of teaching	3.8
5. Colleagues/students/classmate	4.0
6. Class room ambience	3.8
7. General facilities	4.0
8. Extracurricular activities	4.0
9. Extended academic activities	3.7
10. Administration	3.5

Total average=3.8

Analysis& Suggestions- Overall result of the feedback is Good.


Dr. Amit Bhardwaj

Sub-Dean, IQAC
SGT University,
Gurugram


Dr.T.D. Dogra

Director, IQAC
SGT University,
Gurugram

Note- Grading criteria

1.0-1.9=	Poor
2.0-3.0=	Below average
3.0-3.5=	Average/Satisfactory
3.6-4.0=	Good
4.1-4.5=	Very good
4.6-5.0=	Excellent



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11) Faculty of Medicine and Health Sciences

Report of Feedback on 17.7.2017 MBBS (7TH Semester)

		Score 5
Q1	The faculty of MBBS in general	2.5
Q2	SGT University in general	2.3
Q3	Courses and curriculum of MBBS	2.1
Q4	Methodology of teaching	2.2
Q5	Colleagues/ students/classmates	2.2
Q6	Class room ambience	2.2
Q7	General facilities	2.1
Q8	Extracurricular activities	1.9
Q9	Extended academic activities	1.9
Q10	Administration	2

Do gya
18/7/17



Feedback analysis about Newer method of Teaching

Report of Feedback on 12/7/17(BDS 3RD YEAR)

Average score for each question (out of 5)

1. Extent of interaction between student and facilitator	2.4
2. Extent of understanding the Subject Matter	2.5
3. Utility of the present method in understanding the concept	2.5
4. Degree of liking this method vis a vis didactic lecture	2.7
5. Extent of role of facilitator in learning session	2.5
6. How much did the Facilitator motivated you for learning	2.6
7. Clarity of the Language	2.8
8. Overall rating of Learning session	2.5

Dr. T D Dogra,
Co-ordinator,
IQAC, SGT University,
Gurugram



Feedback analysis about Hostel

REPORT OF FEED BACK PROFORMA

HOSTEL

Date of feedback -11/8/17

Average marks per question on the scale of 5

1. Hostel's compound cleanliness	3.2
2. Hostel's corridor cleanliness	2.7
3. Room conduciveness	2.9
4. Hostel's facility	2.7
5. Hostel's mess facility	2.3
6. Safety at the hostel	4.2
7. Security's professionalism	4.0
8. Warden's professionalism	3.0

Dr. T.D.Dogra,

Director,IQAC



Comments observed

1. Warden is not having good attitude. Mess food and refreshment should be of good quality.
2. We want lunch at time in lunch boxes because we don't have time to lunch.
3. Drinking water quality is not good, mess food is not good.
4. Geysers are required in washrooms.
5. Drinking water quality is not good. Mess food menu & quality require improvement.
6. Hostel mess food requires a lot of improvement.
7. Geysers are required in washrooms.
8. The rooms allotted should be permanent. According to their preferences we (students) suffer while changing the room.
9. Number of times we are asked to shift the rooms according to them. So this should not be done.
10. Change the warden, she is so partial, she is of no use, she doesn't listen to student. She is not having good, positive attitude towards student. Regarding mess and refreshment.
11. Night food
12. Please improve the neatness of hostel bathrooms.



Feedback analysis about Mess

REPORT OF FEED BACK PROFORMA

Girls MESS

Date of feedback -06/9/17

Average marks per question on the scale of 5

1. Mess area cleanliness	3.2
2. Cleanliness of utensils	3.7
3. Freshness of food	3.0
4. Taste of food	3.0
5. Variety of food	2.3
6. Behavior of mess staff	4.1
7. Timings of mess	3.1
8. Hygiene in mess	2.8

Dr. T.D. Dogra,

Director, IQAC

SGT University, Gurgaon



Comments of Feedback from Girls mess(6/9/2017)

1. Change the menu for dinner.
2. Lunch timings should be extended.
3. Timings of lunch should be extended or we should be allowed to take food outside the mess in tiffins.
4. We should be allowed to take food outside hostel mess.
5. Menu should be changed. We should be allowed to take food outside hostel as we get late for lunch during OPDs.
6. Breakfast is not good.
7. Change menu please.
8. The timing of mess on Sunday should be changed. Also the snacks should be given proper. The tea available in mess (especially in breakfast) is not good as like a hot water for us. Not giving pulses(dals) every day. There should be change in food ie. Different variety of food should be given.
9. Please provide tea regularly in the evening with a better quality. Please give permission to take away lunch as we get late sometimes due to hospital work.
10. Please provide tea everyday in the evening with a better quality. Sometime we have to see patients we get late for lunch so provide us extension with the timings.
11. We are M.Phil trainee, sometimes we get late for lunch & do not get lunch to eat, please look into the matter.
12. The menu of food should be changed as per the taste as eating dals everyday is somewhat boring. Also the snacks in the evening should be proper & should be changing everyday and tea at that time is also must for refreshment. Also the cleanliness of mess should be maintained during rainy days. The whole mess gets covered with many ants that also affect the hygenicity of mess. Ya, another important issue is that sometimes the students take the food outside the mess due to certain reasons like they are ill & are uncomfortable to take the meals in the mess or any of their roommate is ill & they are serving the food for them. So, I kindly request the higher authorities please have a deep vision in that issue first that why student is taking the food outside and if the reason is genuine they let them allow to take the food. Otherwise every student is restricted here to take the food outside that is totally un-genuine.



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Miscellaneous



Anti-Plagiarsim Software

Following the Signing of contract between UGC Shodhganga and SGT University in October 2017, the anti-plagiarism software was required to be purchased.

Hence, there were discussions between IQAC and IT team to shortlist a suitable anti-plagiarism software for the University.

A meeting was held on **3rd November 2017** at 12:00 noon in Board room, Corporate block regarding Plagiarism software.

Agenda:

1. To decide the plagiarism software to be obtained for checking the plagiarism content in PG dissertations and PhD Thesis before uploading the dissertations and thesis in Shodhganga/ Shodhgangotri.
2. To decide the validating authority for thesis/dissertations

The members present were:

1. Dr T.D Dogra- Director IQAC and Chairman for the meeting
2. Dr Amit Srivastava- Dean Examinations and Dean FET
3. Mr Vimal- System analyst
4. Mr Jitender Vats- IT Head
5. Mr Mukesh Bharti- Head, Librarian
6. Dr Astha Chaudhry- Sub Dean, Member IQAC
7. Dr Akshay Munjal- Member IQAC
8. Mr Anil Sharma- Secretary, IQAC

The following points were arrived at after detailed deliberations:

1. Dr T.D Dogra as chairman for the meeting addressed the members present and highlighted the need to obtain anti-plagiarism software. Since, SGT University has signed the MOU with Shodhganga, it is mandatory to upload the PhD thesis in Shodhganga repository after duly checking by plagiarism software. Since, Shodhganga does not give unaided private universities access to the internal plagiarism software, Private universities need to procure it from outside. The softwares as suggested by IT Head include Turnitin, Quetext, Plagiarism.net, ithenticate. It was decided to contact the resource person of the paid softwares like Turnitin to understand the technical details and to have a demo about its utility.
2. Mr Vimal suggested that for better performance, atleast 2 softwares should be used to detect the maximum plagiarism.
3. It was decided unanimously that validation of thesis about plagiarism will be done by IQAC. IQAC will laid down the plagiarism policy for SGT University including the certificate by the Guide/mentor and undertaking by the involved student about the content being plagiarism free. All the thesis/dissertations submitted in soft copy to the librarian will be screened by plagiarism software by IQAC in coordination with IT and after the software report, the certificate of the thesis/dissertation being within the limits of accepted plagiarism will be issued by IQAC.



6th November 2017

A meeting took place on 6th November 2017 at 12:00 noon in Board room, Corporate block regarding Turnitin Plagiarism software.

Agenda:

1. To have the demo of the Turnitin software and to discuss its utility

The members present were:

1. Dr T.D Dogra- Director IQAC and Chairman for the meeting
2. Dr S.C Mohapatra- Dean Academic affairs
3. Dr Amit Srivastava- Dean Examinations and FET
4. Mr Vimal- System analyst
5. Mr Jitender Vats- IT Head
6. Mr Mukesh Bharti- Head, Librarian
7. Dr Astha Chaudhry- Sub Dean, Member IQAC
8. Dr AkshayMunjal- Member IQAC
9. Dr Amit Bhardwaj- Sub Dean, Member IQAC
10. Mr Anil Sharma- Secretary, IQAC
11. Mr Ankit Saxena- Representative from Turnitin
12. Mr Ajay Verma- Purchase Manager

The following points were arrived at after detailed deliberations:

1. Mr Ankit Saxena gave the introduction about the Turnitin software, its wide repository including the unique access to Cross Ref repository. The technical queries about the file formats supported, the speed of uploading and use, the display of result were cleared. It was reported by Mr Ankit that once, SGT University signs an MOU with Turnitin, and pay the requisite subscription fee for one rolling year, a unique Id and password will be issued which can be used to create 1 admin account, 10 instructor account and 100 user accounts. The user accounts would be recyclable.
2. The demonstration using existing file was given and plagiarism report was shown.
3. It was decided that minimum acceptable percentage for plagiarism needs to be decided by the University internally taking into account the faculty and context and IQAC will lay down the plagiarism policy for SGT University.
4. All the members agreed about the proposal to obtain Turnitin software and matter was forwarded to the purchase department.

After detailed deliberations with the purchase department, finally **“Urkund” Software** as recommended by UGC was purchased.

Once the software was purchased, the following steps were taken:

- 1) The Guidelines for plagiarism framed
- 2) The plagiarism testing fees were decided and forms were created



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- 3) Communications were sent to all the Deans regarding the service available and the associated cost.

Circular for Plagiarism check by IQAC ➤



T D Dogra <tdogra@gmail.com>

Dec 27, 2017, 1:08 PM ☆ ↩ ⋮

to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, dean.agriculture, Sarju, Rajiv, anilgupta_in, msturan, Sidhu, ▾

Dear Sir/Mam,

Please find attached herewith the circulars F-46/CIR/IQAC/01/27/12/2017 and F-46/CIR/IQAC/02/27/12/2017 dated 27-12-2017 regarding the plagiarism checking and charges after duly approved by the Vice-Chancellor. The same may kindly be circulated to all concerned faculty members and students.

With Regards

T D Dogra

Director IQAC

Professor of Andragogy & Educational Philosophy

Professor Emeritus Forensic Medicine & Forensic Sciences

Unit Head, UNESCO-Bioethics Unit

F-46/CIR/IQAC/01/27/12/2017

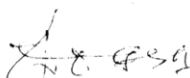
CIRCULAR

Date: 27-12-2017

The Vice-Chancellor, SGT University is pleased to approve the IQAC process of plagiarism checking of all Ph.D thesis of the SGT University by URKUND software as per the recommendation of UGC. This is mandatory for maintaining the quality of the research of this university. The un plagiarized Ph.D research will also be uploaded in "Shodhganga" web page of UGC.

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Dr.T.D. Dogra 27/12/2017
Director, IQAC





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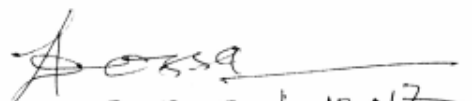
F-46 | CIR/ITC/02/27/12/2017

CIRCULAR

Date: 27-12-2017

The Vice-Chancellor, SGT University is pleased to approve the following charges for plagiarism testing at IQAC office.
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Ph.D thesis - Rs 1500/-
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M.Phil/Dissertation – Rs.500/-
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Dr. T.D. Dogra
Director, IQAC 27/12/2017



The forms for plagiarism testing were created by IQAC.

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Once the document is uploaded and similarity index is found, a pdf report is generated which is shared with the guide and the candidate.

Checking of thesis, dissertation have been made compulsory.

As per the UGC guidelines of plagiarism, the similarity index of <10% is considered acceptable for all Ph.D thesis, PG dissertations and scientific papers.

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The Director IQAC
SGT University, Gurugram

Sir,

I here with submit the softcopy of my thesis for MD/PHD/ (other specific), to be checked by URKUND software for plagiarism.

The details information about my thesis is given below.

1. Name of the course _____ Year of registration _____
2. Name of the candidate _____ DOB _____
3. Address of the candidate _____ Mob.No _____
4. Thesis Title _____

5. Department of registration _____ Reference of registration _____
6. Date of Completion _____ Expected date of submission _____
7. Name of the supervisor (Guide) _____
8. Name (s) of the co-supervisor (s) _____

9. Fee for Plagiarism check (Rs.1500/-) paid. Yes/ No, if yes, Receipt no. _____

Date _____

Signature _____

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Registration No: IQAC Thesis/MD/Ph.D/Other

Date and time of plagiarism check _____ at _____ AM/PM

Both the supervisor and candidate are requested to be present on above date time at _____
for plagiarism check.

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SGT University, Gurugram

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Plagiarism Verification Form

1. Name of Researcher:.....
2. Thesis ID No.....
3. Title of the Thesis:.....
.....
.....
4. Faculty:.....Department.....
5. Name of Supervisor:.....
6. Official Designation a) Researcher.....
b) co-Supervisor.....

The above thesis was scanned for similarity detection. The report is as follows:

Software used..... Date.....

Similarity Index..... Total word count.....

The report is attached for the review by the Researcher/Supervisor

Signature of Supervisor with Seal

Signature of Researcher

The plagiarism verification facility (URKUND) was provided in the office of IQAC SGT University, Gurgaon on _____ at _____ AM/PM.

Signature_____

Designation_____



URKUND

Help Upload documents Astha

Analysis Address : [astha.chaudhry.sgt@analysis.urkund.com](#)

astha.chaudhry.sgt@analysis.urkund.com (197) New folder Settings

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D33721836	Thesis- PCOS.docx	Study of Serum Biomarkers- PCOS	844 KB	42102 word(s)	Astha	12/13/2017 10:24 AM
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<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D35242969	Dr Gyaneshwar Tiwari.docx	Biofilm as virulence marker- Dr Gyaneshwar Ti...	25 MB	54826 word(s)	Astha	2/2/2018 5:57 AM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D35507296	Mr Sumit Kumar Moudgil.pdf	Steganography - ECE, Engineering Mr Sumit Ku...	5 MB	16042 word(s)	Astha	2/10/2018 6:00 AM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D36686404	Ruchi.docx	Hypnotisability in young adults- Mewar University	148 KB	21294 word(s)	Astha	3/19/2018 10:01 AM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D37517057	Dr Pawan Kumar Mahato.docx	Anatomy- Dr Pawan Kr Mahato	3 MB	18166 word(s)	Astha	4/13/2018 8:47 AM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	D37517449	Dr Pawan Kumar Mahato.docx	Anatomy- Dr Pawan Kumar Mahato	3 MB	12733 word(s)	Astha	4/13/2018 9:01 AM
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NSS/NCC

The communications for the start up NCC/NSS were initiated by IQAC in October 2017. After multiple deliberations with the concerned offices, it was informed by NSS that our University can apply in the self-financing unit.

And thus, the approval for start up self-financing unit of NSS was received in May 2018 as

F. No.P-14/2/NSS/RDD/2018-2019/ 37-46
Government of India
Ministry of Youth Affairs & Sports
Regional Directorate of NSS
15/11, Jamnagar House
New Delhi-110011

Dated 13 May, 2018

To,

The Principal,
(As per the list enclosed)

Sub: - Approval for opening of Self-Financing unit in your Institution-Reg.

Sir/Madam,

With reference to your Proposal regarding opening of a Self-Financed Unit in your Institution. You are allowed to open one Self-Finance Unit (one Unit = 100 NSS Volunteers) in your respected institution as your proposal has been approved by competent authority.

You are requested to be in touch with the Regional Directorate of NSS, Ministry of Youth Affairs & Sports, Govt of India, 15/11, Jamnagar House, New Delhi from time to time for further and necessary information. You are also advised to visit NSS Website (nss.nic.in.) for detailed information related to NSS. All NSS Units should furnish all reports & returns as prescribed in NSS Manual to State NSS Officer, Director, General Higher Education, Skisha Sadan-5, Panchkula and Concerning Programme Coordinator and to this office regularly failing which the unit will be withdrawn.

Therefore you are also requested kindly fill up the requisite information only in prescribed format (format enclosed) for Head of institutions, Programme Officer and Volunteers details and send to State NSS Officer and to this office.

Thanking you

Yours faithfully,

(S.P.Bhatnagar)
Regional Director
New Delhi

Copy to:-

1. Dr. Kapender Singh, State NSS Officer, Director General Higher Education, Skisha, Sadan, Sector-5, Panchkula.

Sd/-
(Regional Director)



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List of Colleges to whom NSS SFU is allocated as per the letter enclosed.

- 1 Baba Mungipa Vidyapeeth Sr. Sec. School, Bushan(Tosham), Distt-Bhiwani(Haryana).
- 2 BML Munjal University.
- 3 Shree Guru Gobind Singh Tricentenary University.
- 4 PT. Sita Ram Shstrri B.Ed Training College, Meham Gate, Bhiwani (Haryana).
- 5 All India Lawyers & Legal Professionals Forum, Kila Colony, Jhajjar, (Haryana).
- 6 PM, College of Pharmacy, Kami, Sonapat(Haryana).
- 7 PM, Polytechnic, Kami, Sonapat(Haryana).
- 8 PM, College of Engineering, Kami, Sonapat(Haryana).
- 9 Shree Krishna Pranami Public School, Siwani Mandi, Distt. Bhiwani, Haryana.

Following this, the NSS asked for overall coordinator and list of volunteers.



T D Dogra <tdogra@gmail.com>
to NSSRC_DELHI

Dear Sir,

With reference to your email, please find attached the required formatted list of student volunteers from Shree Guru Gobind Singh Tricentenary (SGT) University in the required format. The details of the Unit are as follows:-

1) Name of Institution with complete address- SGT University, Chandu bhdhera-Gurugram, badali road, Gurugram (Haryana) 122505

Phone - 0124-2278183

Fax- 0124-2278151

Website -www.sgtuniversity.ac.in

Email - info@sgtuniversity.org

2) Name of Head of Institution with Mobile No and Email id:- Shri D K Mishra, Registrar, SGT University
registrar@sgtuniversity.org, 9871795336.

3) University/Directorate- SGT University

4) Name of adopted Village- Budhera

5) Name of Programme Officer- Dr Amit Bhardwaj, 09818718872, amit.bhardwaj@sgtuniversity.org

With Regards

T D Dogra

Director IQAC

Professor of Andragogy & Educational Philosophy

Professor Emeritus Forensic Medicine & Forensic Sciences

Unit Head, UNESCO-Bioethics Unit

The list of volunteers was as enclosed:



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Aadhar No.	Name of student	Fathers name
406911760449	Rohit Mahawaly	Omvir / Munesh
816248059334	Amit Lakhna	Harbir Singh/ Anita Devi
285425532204	Sheetal Dalal	Mukesh Kumar/ Usha
486158819213	Kabir Bedi	Rajinder Mohan Bedi/ Manisha Bedi
936196149531	Harish Gupta	Raj Kumar/ Sunita Devi
828264188435	Gaurav Chauhan	Sartaj Singh/ Nirmala Devi
991211826180	Priya	Ajit Singh/ Neelam
497113343757	Keshav Bhati	Ashok Kumar/ Sushila Bhati
572083181790	Manish Kumar	Rakesh Kumar Sharma
567322299715	Mohit Tyagi	Omkar Tyagi/ Kusum
814304535842	Paras	Deepak gambhiria
316915139818	Neha Soni	Malkhan Singh Soni/ Ratna Devi
687671547181	Gaurav	Jaibhagwan Sharma/ Roshni Devi
720681493548	Mukul Dalal	Mukesh Kumar/ Usha
400620815421	Aarti	Rajsingh Yadav/ Suresh Devi
592515232136	Dheeraj Ghughyal	Anand Singh
978822556710	Devanshi	Sandeep Kumar
657312820031	Kanan Sharma	Rajender Sharma
533928153628	Parvneet Kaur Khurana	Surinder Singh
373574822333	Lydia Donbiakkim	Thuamminthang Hangzo
242261490948	Namish Chugh	Lalit Chugh
306910465625	Lakshit Rao	Vikas Yadav
742407341360	Kavita Sharma	Girdhari Lal
394851114308	Nikita Yadav	Rajpal Yadav
	Salomi Samba Dolma	Semon Dandul Sherpa
899476369859	Laxmi	Vijay Kumar
978672273694	Muskan Sharma	R D Sharma
895264301750	Juhi Jana	Pradip Jana
690784934588	Sunali Saini	Sham Lal Saini
4689 0977 0735	Rahul Rathee	Mr. Sanjay Rathee
6896 4818 5116	Chirag	Mr. Bhupender Singh
6103 8321 6028	Ketan Chauhan	Mr. Rajeev Chauhan
7872 5043 5414	Abhishek Kumar	Mr. Anil Kumar
4044 4170 6208	Dikshant Goyal	Mr. Dinesh Kumar
8392 9975 9082	Tejesh Sighodia	Mr. Tejender Sighodia
5738 2989 8564	Tarun Singh	Mr. Govind Singh
3853 3671 7744	Satabdee	Mr. Dilip Panda
9450 4967 4046	Nikita Dahiya	Mr. Sudhir
6921 7584 6438	Sudhanshu Saini	Mr. Karan Singh Saini
6568 9308 3043	Abigail	Mr. Lalruotlien Sinate
2576 5272 7869	Bhanita	Mr. Maheshwar Koch
4586 6478 5112	Pinki	Mr. Lalaram
8503 3323 2035	Pooja Chhilwal	Mr. Ramavtar
5750 1863 9304	Uddeshya	Mr. Lalit Ghai
938792118375	Sachin Rohilla	Sunder Kumar
974091208824	Komal	Mr. Narender Kumar
	AMAN YADAV	MEHAR SINGH
205398242249	DIVYA GURSA	SUDESH GURSA
478927520708	PREETI DESWAL	NARENDRA DESWAL
266423838214	AKASHDEEP	BHERARAM CHOUDHARY
515063099975	SHEEREN	SHAMSHEER AHMED
644188936154	MANVI DOGRA	SANJEEV KUMAR DOGRA
490244658261	AKRAM	IQBAL KHAN



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788772409056	PRINCE	BIGANDER KUMAR
	KRISHAN	HEMANT YADAV
	VISHAL DAGAR	VIRENDER DAGAR
	ANKUR SHARMA	RAJESH SHARMA
	DISKHA YADAV	INDERJEET SINGH
	P. ANJANA	M.PRAMODH KUMAR
	MOHIT YADAV	JASWANT SINGH
362214179761	SUNANDA LAMBA	KULDEEP SINGH LAMBA
790435342214	VASUNDHARA	RAJESH VERMA
333082249677	TANYA ROSE	BINOD KUMAR SINGH
275810305316	AJAY	VIKRAM SINGH
967993280136	AHTASHAM KHAN	MD AYUB KHAN
650613641588	VINAY DAHIYA	SATBIR SINGH
958323899236	DHAIRYA SHARMA	ISHWAR SINGH
267871918438	SAGAR KAUSHIK	HARI CHAND KAUSHIK
953958252116	PRERNA KANOJIA	MADAN GOPAL KANOJIA
856705840738	MANIKA GAUTAM	MAN SINGH
848125564700	NEHA	RAKESH
694486433761	SOMYA GARG	MANOJ GARG
378312104286	PRINCE	SURENDER SINGH
776782183936	SHIVAM BANSAL	RAJESH BANSAL
579728086175	HIMANSHU GAKHAR	SANJAY KUMAR
654956251512	MOHIT YADAV	DHARAMPAL YADAV
645109753700	ANKIT SHARMA	GANESH DUTT SHARMA
785557749686	SARABJEET SINGH	DAVINDER SINGH
255062387678	SANTOSH KUMAR	MAHESH MISHRA
585852348409	VAIBHAV GOEL	RAJESH KR. GOEL
411267860147	POOJA YADAV	ARUN KUMAR
820316150608	DEEPIKA	MAMAN SINGH
496363834032	ANJALI	BALBIR
298772222821	PIYUSH	SATENDER YADAV
713220465059	KAJAL	RAKESH SHARMA
304058758730	PRIYANSHI	RAMESH KUMAR
219281056019	KARUNAKAR KUMAR	NAVEEN KUMAR
689933883431	VISHAL ROHILA	DILAWAR SINGH
404999633720	MANSHI DANGI	SUDESH KUMAR
936098305769	SIMRAN	MANOJ KUMAR
917988797832	SWAPNIL	GANESH BHAGAT
652832482444	SAURABH SINGH	MOTI LAL
568037481053	AJAY DHAKA	NARESH
309575243852	ROHIT JAKHAR	RAJ KUMAR
443474025803	PRATHAM	DEEPAK
404883495531	MANISH	GAJRAJ
760408531322	ABHISHEK KADYAN	WAJIR SINGH
873368350172	DEEPAK RANA	BALAM SINGH
333205493995	SAKSHI AGARWAL	ANIL KUMAR AGARWAL
845299524081	UROOJ MUSHTAQ	MUSHTAQ AHMAD BHAT
726930315959	DEEPAK CHAUHAN	DHANPAT CHAUHAN
737172384292	AAKASH RATHEE	SANJEEV RATHEE
869578678905	MOHIT AHLAWAT	OM PARKASH
781025332949	HARISH	NARENDER
913300428264	RADHEY SHYAM	SURESH SHARMA



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658807122018	LALIT CHAUDHARY	MOTI SINGH
538832585595	DIKSHA	JAI SINGH
211727546228	MONIKA	VIJAY KUMAR
849659357976	SATYA PRAKASH	CHANDRA BHUSHAN JHA
352550635523	AZAD	BHARAT SINGH
831566724354	ZISHAN	RAJ KUMAR
390654346068	JASINA	RAI SAHAB
500094908856	KOMAL	RAM GOPAL BANSAL



IQAC website and updation

The framework for IQAC website was discussed with IT team in July 2017 and all the data pertaining to IQAC was uploaded on the website.

The IQAC Website had all details pertaining to IQAC in terms of :

- 1) IQAC committee and its functions
- 2) IQAC meetings
- 3) All other meetings related to teaching, curriculum, examinations, CBCS etc
- 4) Research
- 5) All faculty profiles
- 6) All faculty publications
- 7) All research projects
- 8) Journal
- 9) Souvenir
- 10) Academic audit presentations
- 11) Annual report



University Mentor Mentee

To establish the smooth system of mentor-mentee system in the University, IQAC was entrusted to look into the matter.

Multiple meetings were held at different levels as follows:

28th September 2017

A meeting of all the deans was conducted to streamline the mentor-mentee system in the University on 28th September 2017 at 2:00pm in A block (A05)

The following points were arrived at:

1. The overall incharge for Mentor-mentee program at university level will be **Dr M.S Turan, Dean, Commerce and Management.**
2. Each faculty will depute 1 overall incharge and 2 deputy incharge followed by batch incharges and mentors.
3. **Dr Bharti Raina**, Coordinator- Cultural committee, Scholar's council and Hobby clubs, shall be the **secretary/coordinator for the mentor-mentee program.**
4. Every faculty should include names of 2-3 parents depending upon the no. of students in the mentor-mentee system with well established roles.
5. **Dr Abhishek**– Dept of Psychiatry and **Dr Mustafa Nadeem Kirmani**– department of clinical psychology will be members of the mentor-mentee system and will be resource persons to provide psychologic counseling to the students at the time of need.
6. **Dr Gunjan**– Department of Gynecology will be a member of the mentor-mentee system and will be resource person to handle the gynecological issues if any for the students.
7. The Hostel Wardens to ensure that no students remain in the Hostel after 9:00 am.
8. Since students have many hostel issues, a representative from accounts section should be deputed to handle the students affairs.
9. Management will provide transport to students in case of any emergency.

27th October 2017

The proceedings of the meeting were as follows :

Attended by

Designation	Name
Chairman	Dr. M. S. Turan
Dean, Faculty of Agriculture	Dr. K.R. Dabur
Dean, Faculty of Hotel ,Management	Mr. Kamal Piyush



Designation	Name
Chief Mentor , Faculty of Dental Sciences	Dr. Aparna Dave
Coordinator	Dr. Bharti Raina
Student Outreach	Ms Anjana Dash

Agenda

1. Issues raised by students of various Faculties were shared and discussed.
2. Hostellers must not be allowed to stay in the hostels after 9am.
3. Certain issues related to North-Eastern students were discussed.

Decisions made

1. Mentoring sessions to be held on 1st & 3rd Monday of every month between 12-1pm.
2. Summary Report to be sent on last wednesday of the month.
3. Central Committee Members will discuss the raised issues on last thursday of the month.

30th November 2017

Proceedings of the Central Mentoring Committee meeting held on 30.11.2017 at 02:00 p.m.

1. The Chairman welcomed all the members present in the meeting and requested them to present the main points of mentoring report prepared on the basis of two previous mentoring sessions held in respective department / faculty. All members discussed and gave their observations. The proforma sent by the Chairman of Mentoring Committee for the purpose of summary report to be submitted by the all Deans to the Coordinator was agreed upon as such.
2. All the members were apprised that a review of summary reports shows that mostly the problem highlighted are relating to infrastructure and other facilities like shortage of teachers, WiFi connectivity, transport etc. Therefore, it was clarified that these are the grievances which should be sorted out by Heads and Deans in general, while mentoring should be conducted for each student individually and his/her problem should be properly heard, examined and sorted out.
3. All Deans/Heads were requested to share with the respective mentors the contents of mentoring guidelines already circulated. It was also felt that at the time of mentoring all mentors should have with them the attendance record of the students for the last 15 days and reasons of shortage of lectures, if any, should be enquired into while mentoring. Those who do not attend mentoring session and are not



punctual in the classes should be taken seriously as they are the ones who really need mentoring and counseling.

4. It was agreed that a workshop for the mentors need to be conducted for which a date will be conveyed separately by the coordinator in consultation with the Chairman of Central Mentoring Committee. It will be a short duration workshop and the resource persons will be experienced internal teachers.
5. It was discussed and agreed that the students from distant states like north east and J&K have distinct problems and therefore, need special care, concern and mentoring. It was resolved that besides their mentors in the faculty, a separate mentor cum counselor should be at the University level too for the group of such students. It was decided that the coordinator Dr. Bharti Raina will identify a teacher staying in campus in consultation with Dr. Waheeda Khan, Dean, Faculty of Behavioral Sciences for the purpose.
6. Lastly all members were requested to ensure that mentoring should be regularly held in its letter and spirit as per notified schedule. The meeting ended with a vote of thanks by the Chairman of the Committee.

20th December 2017

The University has constituted a committee comprising of university officials, Deans of all faculties, non –teaching officials & parents to revive the mentor –mentee program.

Mentor- Mentee Committee at University Level:

1.	Dr. Mewa Singh Turan	Chairman
2.	Dr. Bharti Raina	Co-ordinator
3.	Shri. H.K. Pir (Registrar)	Campus Official
4.	Deans	Of all the Faculties
5.	Few Parents	Of all the Faculties
6.	Dr. Abhishek	Psychiatrist
7.	Dr. Mustafa Nadeem Kirmani	Psychologist
8.	Dr. Gunjan (In-campus)	Gynaecologist
9.	Mr. Sharma	Chief Warden
10.	To be nominated	Accounts Section



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Further, the office of the Chairman Mentor- Mentee program has formulated certain guidelines to strengthen our already existing Mentor –Mentee program as follows:

1. Every alternate Monday between 12-1 pm a Mentor –Mentee period will run in all the faculties of the university w. e. f. 16-10-2017 (Monday). All Deans/HODs are, therefore, requested to make provision in the time tables accordingly. The mentors will maintain usual attendance record of this class.
2. Last Thursday of every month between 2-3 PM, a meeting of designated officials will be held in room no. A 05, 'A' block, Ground Floor. The Registrar is requested to issue standing instruction to official concerned to spare committee for the purpose. Cooperation of all is highly solicited in making the programme a success.

17th May 2018

Proceedings of the Central Mentoring Committee meeting. Details are as follows:

Date: 17.05.2018

Venue: Room No 106, Block A

Time: 2.00 pm

1. The Chairman greeted all the members present in the meeting.
2. All the members were asked to send the Summary Report on time. This will help in solving student 's problems well in time.
3. The Chairman of the committee also emphasized on the need of conducting Workshop on "Methods and Importance of Mentoring" in the month of July (Tentative 2nd week of July)
4. It was discussed and agreed upon that the students from far off places should have an additional Mentor belonging to the same state besides their primary mentor from the same Faculty/Discipline.
5. All the Deans were requested to include Mentor-Mentee Class in the Academic Time Table & Copy to be forwarded to Chairman Mentor-Mentee Committee.

The Chairman of the Committee has requested all the Deans to get directly involved in the Mentor-Mentee process. It will create seriousness among faculty members' level.



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Initiation of Social Sciences faculty and Programs

Proceedings of IQAC Committee Meeting for Establishment of Faculty of Social Sciences

A meeting was held on 8.10.2017 at 10 am in the board room of IQAC SGTU. The following were present.

1. Dr. T D Dogra
2. Prof. M S Turan
3. Prof. Dr Waheeda Khan
4. Prof. Amit Srivastava
5. Prof. R.K Patel
6. Dr. S.C Mahapatra
7. Dr. Amit Bhardwaj
8. Dr. Akshay Munjal

The proposal for establishment of Faculty of Social Science at SGT University was discussed. The committee was of the opinion that in view of the varied faculties in the university the establishment of the faculty of social sciences shall be easier by mobilizing resources from the other faculties. The scope & need of the Social sciences in India & North India in particular is enormous. The interdisciplinary training & interaction will provide an excellent situation for such graduates & post graduates to learn the subject thoroughly in depth including its applied aspects.

One of the courses proposed MMSW (Masters in Medical Social Work) is highly relevant and very much in demand with new upcoming medical institutions & hospitals.

Therefore establishment of faculty of Social Sciences at SGTU is recommended. The name of the faculty shall be FACULTY of SOCIAL SCIENCES. Courses to be started MSW (Master in Social Work) & MMSW (Master in MEDICAL SOCIAL WORK).

The proposal for the same as prepared by Dr R.K Patel, Professor, Faculty of Commerce and management was as follows:

Establishment of Faculty of Social Science at SGT University

As we advance towards new century, our entire society is changing in a changing global context. Major institutions including government, industry, finance and medical are seeking ways to change and restructure in a manner that will increase their flexibility and effectiveness in this climate of change. Change in education system is also must to keep pace with the changes and developments in all walks of life and also because education is often pointed to as the key sector of society that can prepare us for this new world and ensure our success. Social Education must also be modernized and strengthen for anticipating and managing changes that are taking place all around us and especially in rural sector. Employment opportunities in the public sector are decreasing with a faster rate, while the number of jobs in private sector is on rise so the programmes will also



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prepare the students to start their own venture. The programmes will be instrumental for the students to find job opportunities at managerial, executive and officer level in both private and public.

Keeping above in mind, the following three need based job oriented Master Degree programmes will be started. The duration of these Master Degree programmes will be 2 years comprising of 4 semesters.

1. Master in Social Work (MSW)
2. Master in Medical Social Work (MMSW)
3. Master in Human Resource Management (MHRM)

Faculty requirement

S. No.	Name of Post	Number	Subject/Field of Specialization
1.	Assistant Professor -	Two	- Sociology/ Rural Sociology/ Psychology/ Pol. Science
2.	Assistant Professor -	One	- Statistics / Computer
3.	Assistant Professor -	One	- Economics
4.	Assistant Professor -	Two	- Medical Science
5.	Assistant Professor -	Two	- HRM / MBA

Collaboration with other departments

1. Department of Economics
2. Department of Medical Sciences
3. Department of Commerce and Management

This proposal was forwarded to registrar office to be put up to Higher Education for sanctioning.



Creation of IPR Cell and Policy

IQAC also initiated the development of IPR cell and IPR policy for the SGT University. For this, multiple deliberations were made and Dr M.S Turan, Dean Commerce and Management was handed over the responsibility for creation or IPR policy and maintenance of IPR cell.

In consultation with Chairman of Cell Dr M.S Turan, the following members were constituted in IPR cell.

Designation	Name
Chairperson	Dr. M.S. Turan
Member	1. Dr. T.D. Dogra 2. Dr. Rajiv Khanna 3. Dr. S C Mohapatra 4. Dr. Amit Srivastava 5. Dr. Amit Bhardwaj 6. Dr. Astha Chaudhry
Member Secretary	Dr Akshay Munjal

The IPR policy was also prepared by Dr M.S Turan.




Format for report of Events

In order to have good record and documentation of all the events being conducted in the University in all faculties and at central level, it was decided that a standard format of report of events should be created and should be communicated to all so as to get uniformity in all the reports submitted.

The standard and uniform format throughout the University will improve the quality culture in the conduction as well as documentation of the events.

The standard was prepared by IQAC and it was circulated to all Deans, all coordinators.

MOST URGENT- Regarding Reports of Events > Inbox x

 **T D Dogra** <tdogra@gmail.com>
to U, Joginder, Prof.Suman, Sarla, Dean, Prof, K.S., Journalism, S.K., Dean, Harpreet, MK, Chinna, Devender, V.K., Akshay, R, Sarju, Rajiv, anilgupta_in, msturan, Sidhu, Dean, Suma, Astha, TD, Manmohan, H. ▾
Sat, Feb 17, 2018, 3:41 PM ☆ ↶ ⋮

Dear Sir/Mam,

IQAC has directed earlier to submit the **report** (inclusive of photographs) of each and every **event** organized by each department in a spiral bound copy. It is observed that for the last few months no faculty has submitted such **report**.

Therefore, it is requested that **reports** of all the **events** (separately for each **event**) held in last 6 months by your faculty may kindly be submitted by 27th February 2018 positively.

Kindly see that **format** already circulated by IQAC, for the same is adhered with.

The same is to be submitted by IQAC to the office of Vice-Chancellor and Chairman.

Kindly take it most urgent and important.

With Regards

T D Dogra
[Director IQAC](#)



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UNESCO-Bioethics Unit

Inauguration of Unit and Symposium

The Inauguration of UNESCO-Bioethics unit at SGT University was done on 30th June 2017 by Dr Russell D Souza, Head, Asia Pacific division, UNESCO-Chair in Bioethics, Haifa. A **symposium** on Bioethics was conducted on 1st July 2017 at T.V.Studio, SGT University. The symposium started by the introduction of UNESCO Universal Declaration on Human Rights by Dr Russell D'Souza, Head, Asia Pacific Division, UNESCO Chair in Bioethics, Haifa.

The multiple challenges in teaching Bioethics to teachers and students were discussed by Dr Mary Mathew, Head of the Indian Program, UNESCO Chair in Bioethics and Professor, Manipal University. Dr Mary told that ethical issues are faced by the Health Sciences students from the first year itself when they are exposed to cadaver. So, ethics teaching is mandatory in all Health Sciences students.

A very informative interactive session followed Dr Mary's Lecture where ethical dilemma was discussed through a case study and the valuable inputs from dignitaries were indeed helpful for our faculty members and students.

Dr Geethalakshmi, Chair Faculty development AISHU-UNESCO Bioethics National Program and Vice Chancellor Tamil Nadu Dr MGR Medical University discussed the Bioethics Curriculum development and implementation and also presented the Bioethics curriculum that has been implemented in MGR University.

The session was concluded by Lecture on Medical Education and Ethics of caring by Dr Russell D'Souza where he discussed the multiple philosophies of caring that should be incorporated in the medical curriculum.



The Dignitaries sitting on the dias including the Distinguished guest Dr Russell D'Souza, Chief Guest- Dr O.P Kalra, Guest of Honour- Dr Geethalakshmi, Dr Mary Mathew, Dr Bipin Batra, Managing Trustee-Mr Dilpreet Singh Chawla and Pro-chancellor Dr T.D Dogra



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The Distinguished guest Dr Russell D'Souza presenting the writ of appointment to Pro-chancellor Dr T.D Dogra as Unit Head of UNESCO-BIOETHICS unit at SGT University



The Distinguished guest Dr Russell D'Souza presenting the writ of appointment to Dr H.S Grover as Secretary of UNESCO-BIOETHICS unit at SGT University



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The Distinguished guest Dr Russell D'Souza presenting the writ of establishment of student wing to Mr Dilpreet Singh Chawla and Dr M.S Sidhu



The Distinguished guest Dr Russell D'Souza presenting the writ of appointment as Joint Secretary to Dr Astha Chaudhry



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Dr Mary Mathew delivering lecture on “Challenges in teaching Bioethics” on 1st July 2017



Dr Russell D'Souza delivering lecture on “Universal Declaration of Human Rights” on 1st July 2017



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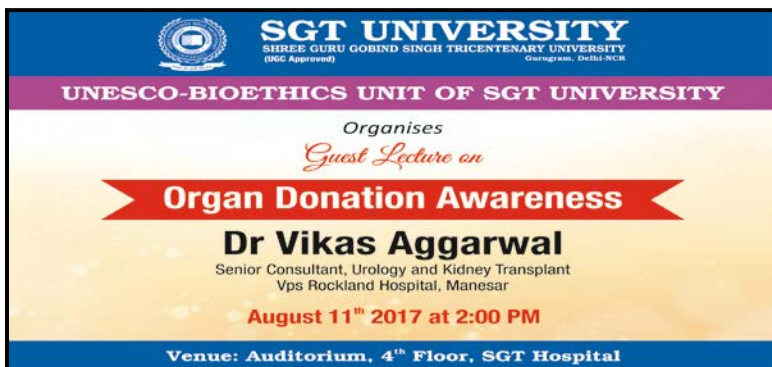
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Extension Lecture on “Organ Donation Awareness”

On 11th August 2017, an extension Lecture was organised on a very sensitive and crucial subject "Organ Donation Awareness". The Talk was delivered by Dr. Vikas Aggarwal, Senior Consultant & Head Urology and Renal transplant at VPS ROCKLAND HOSPITAL, Manesar. It reminded that after all , we all are mortals and humans , so why not Be Human , donate our organs and Have a Life after Death.



Guest Lecture by Speaker



Presentation of memento to the speaker by Pro-Chancellor, SGT University



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Guest Lecture On “Bioethics And Biomedical Research In Today's World”.

On 13th September 2017, UNESCO Bioethics Unit achieved yet another milestone by inviting an international speaker, Dr Mark A. James, Ph.D, Professor and Chair, Department of Biostatistics, Environmental Health Sciences & Epidemiology, Kent State University, Ohio, USA to enlighten on the topic "Bioethics and Biomedical research in Today's World". The target audience was UG Students, interns, PG Students and faculty members from the Faculty of Dental sciences, Medical sciences, Allied health sciences, Pharmacy, Ayurveda and Behavioural Sciences. The Guest speaker in his talk enlightened about the research ethics and protocols followed globally. He introduced about the "Belmont Report " which summarizes ethical principles and guidelines for research involving human subjects. The three core principles included the respect for persons, beneficence, and justice.



Dignitaries on the Dias- Dr Mark A James, Dr M.S Sidhu, Dr S.C Mohapatra, Dr H.S Grover



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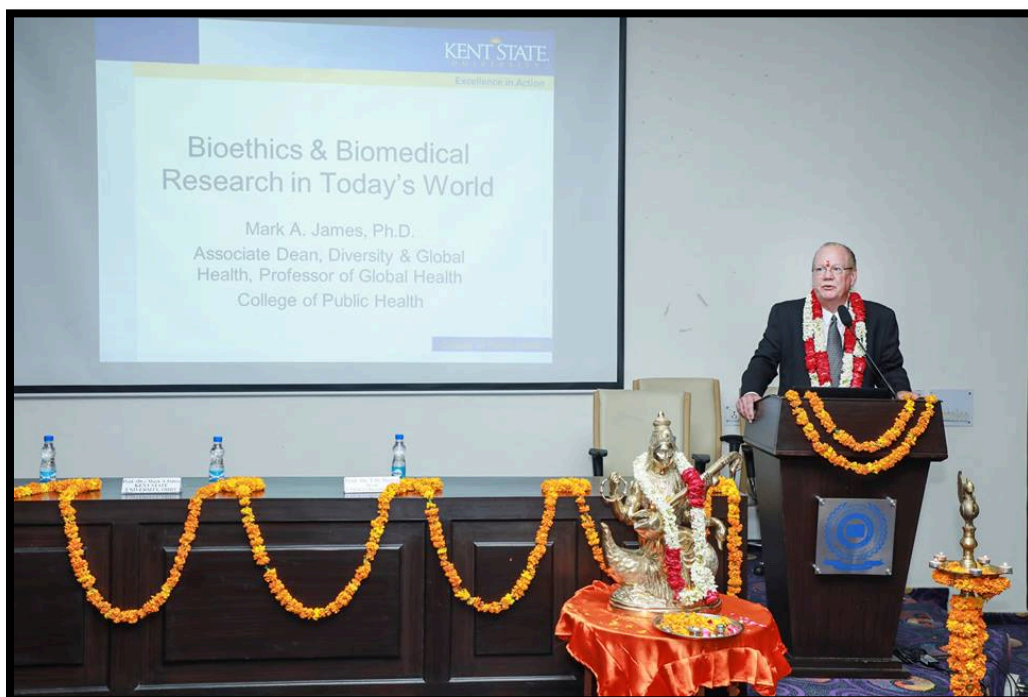
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Garlanding of Lordess Saraswati by Guest Speaker Dr Mark A James



Guest Lecture by Speaker on “Bioethics and Biomedical Research in Today’s World”



IQAC Committees

It was decided that multiple committees of the University needs to be created. So IQAC in consultation with Registrar recommended multiple committees.

The meeting held with registrar for the same was as follows:

19th December 2017

A meeting was held in the office of the Director of IQAC at 12.30 PM on December 19, 2017 with Registrar, SGT University regarding revival of various committee of the university.

The following members were present in the meeting:

1. Dr. T. D. Dogra, Director IQAC
2. Dr. Devadesh Sharma, Registrar, SGT University
3. Dr. S.C. Mohapatra, Dean Academic Affairs
4. Dr. Astha Chaudhry, Sub dean IQAC
5. Dr. Amit Bhardwaj, Sub dean IQAC
6. Dr. Akshay Munjal, Member IQAC
7. Mr. Anil Sharma, Member IQAC

The following decisions were taken in the meeting:

1. The committees were constituted in consultation with the Registrar, SGT University.
2. Some new members were added in consultation with registrar sir in place of members who had left the institution. The committees list is hereby enclosed.
3. It was decided that all the committees shall be formally informed about their constitution and the chairman of the committee shall prepare the mandate rules & regulations and can change the constitution by adding or removing the members as per the requirement. This shall be done within 7-10 days and the mandate shall be submitted to IQAC which shall be the forwarded to registrar and shall also be uploaded on IQAC website.
4. All the committees shall hold regular meetings and the minutes of meeting shall be send to IQAC for uploading on website.
5. Certain other issues related to PhD dropout students, students' feedback and placement records were also discussed.

The multiple committees constituted are as follows:

Administrative Committees

1. Human Resource Development Committee

Chairman- Dr.R.P.Bajpai,Advisor

Members- Mr.DevadeshSharma,Registrar

Mr Arvind Makkar, GM, HRDept

Dr. Yogesh Mehta,FCM



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Dr Amit Bhardwaj, Sub Dean, IQAC

Mr. Saurabh Chaturvedi, FOL

Member Secretary- Dr. G.N.Suma, FDS

2. Instrumentation and Equipment Committee

Chairman- Dr.M.S.Sidhu, FDS

Members- Mr. Ahluwalia, Purchase Dept

Mr. Navdeep Punj, Finance Dept

Mr. Amit Srivastava, FET

Mr. Mukesh Chand, Librarian

Member Secretary- Dr. Amit Bhardwaj, Sub Dean, IQAC

2. Publication and Data base Committee

Chairman- Dr. Shobha Broor, FMHS

Co-Chairman- Dr. G N Suma, FDS

Members- Ms. Yamini Pandey, FCM

Ms. Vijaylaxmi, Agriculture

Dr. Megha, FMHS

Dr. Neha, FDS

Dr. Vimmi, FET

Member Secretary - Ms. A. Mamata Devi, Nursing

4. Space Committee

Chairman- Dr. V.K. Bhalla, Pharmacy

Members- Mr. Deepchand Yadav (Estate manager)

Mr. Vijender Singh

Mr. Rajinder

Mr. Rajesh Gupta

Member Secretary- Mr. Gaurav Chaudhry, Administrator

5. Conference, Workshop and Seminar Committee

Chairman- Dr. Sheetal Kalra, FP

Members- Dr. Snehlata Verma, FOE

Dr. Sarju Devi, FOL

Ms. Shweta Sharma

Dr. Vikas Vats, FA

Mr. Manish Yadav, Pharmacy

Member Secretary- Dr. Radhika Rai, FDS



6. Discipline Committee

Chairman- Dr.D.P.SSudan,FMHS

Members- Mr. DevadeshSharma,Registrar

Dr. M. S. Turan,FCM

Mr. UmeshKothari,Administrator, CSO

Dr. JitenderKumar,FDS

Member Secretary- Dr. BhupinderKaur,FMHS

7. Grievance Redressal Committee

Chairman- Dr. R.K Patel,FCM

Members-

Ms. AnuGrover,FN

Dr. Jasdeep Monga,FMHS

Member Secretary- Dr. Amit Bhardwaj,FDS

Academic Committees

1. Curriculum and Learning Process Committee

Chairman- Dr. T.D.Dogra,AAEP

Members- Dr. S C Mohapatra,FMHS

Dr.AmitBhardwaj,FDS

DrAkshayMunjal, FDS

Member Secretary- Dr. AsthaChaudhry,FDS

2. Research Committee

Chairman- Dr. M.S.Sidhu,FDS

Members- Dr. G. N.Suma,FDS

Dr. ShouryaTandon(FDS)

Dr. Shefali (FDS)

Dr. Nupur (FDS)

Dr. Reshu (FDS)

Dr. Radhika (FDS)

Dr. Jasdeep Monga (FMHS)

Dr. Shalini (Community Medicine, FMHS)

Dr. Vidyavathi (FIMS)

Dr. Simranjeet Singh (FAHS)

Dr. Priya Chauhan (FPT)

Mrs. Mamta Devi (FN)

Mr. Sunil (FN)

Dr. Raman Kapoor (FET)

Mrs. Vimmi Malhotra(FET)



3. Feedback Committee

Chairman- Dr. Amit Srivastav, FET

Member- Dr. Astha Chaudhry, Sub Dean, IQAC

MrVimal K Vashisht, System analyst

Member Secretary- Dr. Amit Bhardwaj, Sub Dean, IQAC

4. Student Welfare committee

Chairman- Dr. D.P.S Sudan, FMHS

Members- Ms. Bhawna, Asst registrar

Dr. Jasdeep Monga, FMHS

Dr. ManbirSingh, FAHS

5. Anti – ragging Committee

Chairman- Dr. DPS Sudan, FMHS

Members- Ms. Akoijam Mamata Devi, FN

Dr. Anil Gupta, FDS

Ms. Vinit Verma, FET

Dr. Shweta Sharma, FMHS

Dr. Abhishek Kapoor, FMHS

Mrs. Ambika Chauhan Nair, FHMT

Chowki-in-charge, Budhera

6. Cultural and Extracurricular Committee

Chairman- Dr. Bharti Raina, FDS

Members- Dr. Bharti Arora, FP

Ms. Sonia, FN

Ms. Neha Gahlot, FET

Dr. Radhika Rai, FDS

Dr. Vidushi Sheokand, FDS

Dr. Shikha Dogra, FDS

Dr. Hemlata Vats, FP

Ms. Usha Yadav, FN

Mr. Kaushal Sharma, FET

Ms. Monika, FET

Ms. Yashika, FET

Dr. Vandana Chaudhary, FP

Ms. Kavita Attri, FP

Ms. Gurpreet, FOL

Mr. Biswamber Bose, FMC&MT

Ms. Mamta, FAHS



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Dr. ShilpaRajput,FAHS

Mohd. Haleen,FHTM

Dr. Nisha,FIMS

Dr. TimsySrivastav,FIMS

Ms. ShivaniYadav,FPS

Dr. Priyanka,FA

Ms. KavitaRani,FCM

Ms. Swati,FFD

Ms. Poonam,FFD

Ms. AnjanaDash,Academic counsellor

Ms. Apporva,Academic counsellor

7. Hostel Committee

Chairman- Mr Sharma,Chief warden

Members- Mr. S.C.Chauhan,Administrator

Ms Jennifer Cook, Warden, Ladies Hostel

8. Finance Committee

Chairman- Mr Suresh Gupta, CFO

Member- MrNavdeepPunj

MrDevadesh Sharma, Registrar

Mr. Ramesh Semwal, Accounts Officer

9. Sports Committee

Chairman- Mr Sharma, Chief Warden

Mr. KuldeepChauhan,Warden

Mr. Moolchand,Warden



Digitalization of degree certificates

A meeting was conducted on **11th September 2017** at 2:00pm in Board room, Corporate block regard-ing Digitalization of Degree certificates and use of university ERP system.

The Following members were present:

1. Dr T.D Dogra, Director IQAC – Chairman for the meeting
2. Mr H.K Pir- Registrar
3. Dr Sharma- Controller of Examinations
4. Mr Satish- Asst registrar
5. Dr M.S Turan – Dean, Commerce and Management
6. Mr Jitender Vats- IT, Head
7. Mr Hanumanth- IT member
8. Dr H.S Grover- Dean Education, Examination and International affairs
9. Dr S.C Mohapatra- Dean Academic affairs
10. Dr Astha Chaudhry- Sub-Dean
11. Dr Amit Bhardwaj- Sub-Dean
12. Dr Akshay Munjal- Coordinator, International affairs

The following decisions were taken:

1. After the introduction of the agenda and its significance was explained to the members by Dr Dogra, **all the members agreed in principle that we should have a digital database of degree certificates** as it will not only help our alumni in getting their academic credentials verified from anywhere in the world, but will also weed out the chances of faking our university degree by someone else. Also it will be in accordance with the central Govt's Digital India initiative.
2. **Dr M.S Turan, Dean Commerce and Management will be chairman for the same** and will lead the initiative by contacting the concerned company(CVL) for agreement with the University and will arrange for the suitable date for the visit of the concerned company representatives to the University so that the terms and conditions can be discussed before the formal MOU in collab-oration with IT dept and Controller of Examinations.

5th October 2017

A meeting regarding Digitalization of Degree certificates took place on 5th October 2017 in Board room, Corporate Block at 11:00am.

The following members were present:

1. Dr T.D Dogra, Director IQAC
2. Mr Dilpreet Singh Chawla, Managing trustee
3. Dr R.P Bajpai, Advisor



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4. Dr M.S Turan, Dean Commerce and Management
5. Dr Amit Srivastava, Dean Engineering and Technology & Dean Examinations
6. Dr S.C Mohapatra, Dean Academic affairs
7. Mr. H.K Pir, Registrar
8. Dr Daleep Singh, Pro Vice-Chancellor
9. Mr Satish, Asst Registrar
10. Dr Suma G.N, Associate Dean, Research and development
11. Mr Jitender Vats, IT Head
12. Mr Hanumanth, IT member
13. Mr Balwinder Singh, Examination section
14. Dr Astha Chaudhry, Sub dean
15. Dr Amit Bhardwaj, Sub dean
16. Dr Akshay Munjal, Coordinator
17. Mr Anil, Marketing executive

The company representative **Shri Amit Kumar Jain, Manager, CDSL Ventures Ltd (CVL)** explained the salient features of National Academic Depository (NAD).

The members present raised some queries regarding the charges, OTP facility, its utility for University and other safety and security issues.

All the members agreed for the proposal of MOU between SGT University and CDSL ventures Ltd as it will curb the problem of fake degrees.

Dr M.S Turan will be the Professor Incharge/coordinator for the program.

The MOU signing will take place on **11th October 2017 in Board room, Corporate Block at 11:00am.**

11th October 2017

SGT University in accordance with the Digital India initiative of the Central Government, moved one step forward towards digitalization of its academic and administrative proceedings. On 11th October 2017 the collaboration of SGT University with CDSL Ventures Ltd for creation of National Academic Depository (NAD) took place that holds academic degrees in electronic form in central data base. This will not only help our alumni in getting their academic credentials verified from anywhere in the world, but will also weed out the chances of faking our university degree by someone else.

The Memorandum of Understanding (MOU) was signed on 11 th October 2017 by Mr H.K Pir, Registrar, SGT University and Mr Amit Kumar Jain, representative from CDSL Ventures Ltd.

The ceremony began with the welcome of all the members and the introduction about the MOU, its purpose and significance. The ceremony was witnessed by Mr Dilpreet Singh Chawla, Member, Governing Body, Dr R.P Bajpai, Advisor SGT University, Dr T.D Dogra, Director IQAC and Dr M.S Turan, Dean, Commerce and Management and Professor incharge for the program.



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Memorandum of Understanding Signing Ceremony

On 11th October 2017



COSL VENTURES LIMITED
exploring new horizons

TO COLLABORATE WITH



SGT UNIVERSITY
SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY

At Board Room, Corporate Block At 11:00am



Introduction of ceremony by Dr M.S Turan



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MOU Signing by Registrar Sir and representative from CDSL Ventures Ltd



The two documents signed by both the parties



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Internal Quality Assurance Cell(IQAC)

Annual Report for 2018-19

(1st July 2018- 30th June 2019)



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Introduction

Internal Quality Assurance Cell(IQAC) is an integral part of Higher Education Institutions(HEIs). It serves as a quality sustenance measure and integrates with Institutional system to work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution. It serves to channelize all the efforts and measures of the institution towards promoting its academic excellence.

IQAC evolves mechanisms and procedures for efficient and progressive performance of academic procedures including integration of modern methods of teaching, learning and evaluation procedures. It promotes quality research programmes as well as sharing of research findings with network of institutions nationally and internationally. It also ensures timely and efficient performance of administrative and financial tasks.

Vision statement:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Core values:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles



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- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the institution



Reconstitution of IQAC

Since, some of the notified members of the IQAC, left the institution and some new members have joined, The IQAC was reconstituted, with the change of members. As per the UGC guidelines for IQAC, the Director of IQAC should be changed after every 2 years. Hence, Director IQAC was also changed vide Registrar office order SGTU/O&A/47/2018/2488 dated 13th November 2018 and Dr M. S Sidhu was appointed as Director IQAC and Dr T.D Dogra was appointed as Advisor, IQAC.

The revised constitution of IQAC as notified by Registrar office vide SGTU/IQAC/39/2019/2425 dated 6th May 2019 as:



Office of the Registrar


No: SGTU/IQAC/39/2019/2425

Dated: 5th May, 2019

Notification

In Supersessionth of previous/existing Internal Quality Assurance Cell (IQAC), the Vice Chancellor is pleased to reconstitute the IQAC with following members:

Designation	Name
Chairman	Prof. (Dr.) Gurpreet Singh Tuteja, Pro Vice Chancellor
Member of Management	Mr. Dilpreet Singh Chawla
Member Senior Administrative officers	Mr. N.N. Gupta, Registrar
	Mr. Rajneesh Wadhwa, Director (CAS)
Teachers	Prof. (Dr.) S.C. Mohapatra, Dean, Academic Affairs
	Prof. (Dr.) Joginder Yadav, Dean, Physiotherapy
	Prof. (Dr.) Waheeda Khan, Dean, Behavioral Sciences
	Dr. Suma G.N, Associate Dean, Research & Development
	Prof. (Dr.) K. Tara Shankar, Dean, FCM
	Prof. (Dr.) Vijay Bhalra, Principal, SGT College of Pharmacy
	Dr. Amit Bhardwaj, Professor, FDS
	Dr. Rajan Rai, Professor, FOL
Member Secretary	Dr. Astha Chaudhry, Reader, FDS
Alumni	Dr. Shefali Progat, Reader, FDS
	Dr. Reshu Madan, Reader, FDS
	Dr. Mahesh Yadav, Junior Resident, FMHS
Employer Nominee	Mr. M.S. Gosai, Head- HR, TVS, Brakes India
Special Invitee	Dr. T.D. Dogra, Advisor
Director- IQAC	Prof. (Dr.) M.S. Sidhu, Dean Research & Development

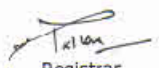

 Registrar

Endst. No: SGTU/IQAC/39/2019/2426-2463

Dated: 6th May, 2019

A copy is forwarded to the following for information and necessary action:

1. PA to Chairperson, Dashmesh Educational Charitable Trust for kind information of the Chairperson
2. PA to the VC for kind information of the Vice Chancellor
3. PA to PVC for kind information of the Pro Vice Chancellor
4. All Deans/Directors/Principals
5. All Members of the Committee
6. GM- Admin
7. GM- HR


 Registrar



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IQAC Meetings



The IQAC would meet at regular intervals (quarterly) and discuss about the quality initiatives to be taken for the University mainly in the academic front. The finalized decisions will then be communicated to all the Deans and their faculty coordinators for the implementation and execution.

The IQAC would meet the Deans and the faculty coordinators monthly regularly and sometimes fortnightly or weekly depending on the initiative or the work to be implemented.

IQAC Meetings

4 th Meeting	6 th October 2018
5 th Meeting	18 th Jan 2019
6 th Meeting	25 th April 2019

Minutes of meetings

4th Meeting

The 4th formal meeting of IQAC committee took place on 6th October 2018 at 2:00pm in 306 A, Third Floor, A Block with the following agenda :

- 1) Appraisal and update about the activities of IQAC in last 6 months
- 2) Planning for newer initiatives

The Following members were present:

- 1) Dr T.D Dogra, Director IQAC
- 2) Dr Daleep Singh, Pro-Vice Chancellor and Senior Administrative member
- 3) Mr. D.K Mishra, Registrar and Senior Administrative member
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr Reshu Madan, Member Alumni relations IQAC
- 6) Dr. Shefali Phogat, Member Alumni relations IQAC
- 7) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 8) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The members who could not attend the meeting were:

- 1) Smt. Madhupreet Kaur Chawla, Managing Chairperson
- 2) Dr. M.S Sidhu, Dean, Research and development
- 3) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 4) Dr. Jasdeep Monga, Teacher IQAC
- 5) Dr Manpreet Arora, Member Alumni relations, IQAC
- 6) Dr. Radhika Rai, Member Alumni relations, IQAC
- 7) Member Gurgaon Industry Association

The following were the proceedings for the meeting:



- The meeting started with the discussion of activities undertaken by IQAC in 2018. (The list enclosed)
- There were detailed discussions regarding each point mentioned in the list.
- Regarding Alumni, it was discussed that each activity done by alumni should be documented. All meeting should be documented. The general body meeting of association can be done on same day as alumni meet. During the meet feedback for curriculum can be taken.
- Regarding Syllabus and curriculum, it was discussed that industry inputs regarding syllabus and curriculum can also be taken.
- Multiple committees needs to be prepared keeping NAAC in view point. The scope, preamble of each committee should be framed.
- The data from CRC, DSW should be compiled for last 5 years.
- The documentation by HR regarding selection committee, selection and recruitment policy should be properly compiled for each faculty.

Activities ongoing and completed 2018

- Syllabus and curriculum revision for UG Courses
- Preparation of syllabus and curriculum for PG courses
- Compilation of teaching methods implementation report in all faculties
- AQAR report initiation
- Introduction of CBCS for PG courses- Preparation of module on “Professional Ethics and human values”
- Research promotion and encouraging submission of research projects for extramural grants- council for biomedical research created and regular reviews of projects by Dr Y K Gupta.
- Tie up with Kent State University, Polonia University and Btlis Eren University. New provisions for National and International Tie ups- Dr Reshu Madan, Coordinator
- Capacity building programs on teaching technology for newly recruited faculty- 13-14th March, 20-21st March, 27-28th April 2018.
- Capacity Building on OSCE/OSPE 7th-8th May 2018
- Workshop on research methodology 28th May 2018 health related group and workshop from 9th-14th July for non-medical group.
- FDP in association with SGT College of Pharmacy sponsored by Pharmacy council of India from 22-24th August 2018.
- Establishment of NSS Unit- got the approval and sent the list of volunteers
- Progress of consultancy from each faculty- Dr Ravindra Kumar, Dean Ayurveda(Incharge) and Dr Kothaiyanagi and Dr Milind Deshmukh as coordinators
- Recording and uploading of lectures on e-learning portal of SGT University
- Online collection of feedback- Taken for Commerce management, Behavioural Sciences, Agriculture, Physical sciences, Engineering, Hotel Management, Fashion
- Regular checking for plagiarism of PhD Thesis, MD/MS/MDS/MPhil Dissertation
- Academic audit completed and uploaded.



- Compilation of report of Events conducted in University
- Updation of faculty profiles on IQAC website
- Preparations for NAAC- faculty sensitization and interaction with Dr J R Sharma, preparation of Vision and mission of each faculty
- Completion of Data requirements for QS I gauge Accreditation.
- Procurement of Question bank software and started creation of question bank.
- Revised committee for Publication Division
- Revised committees of IQAC
- Environmental audit of SGT University
- Regular updating of data on IQAC website
- Preparation of Ph.D thesis evaluation proforma
- Sensitization of faculty coordinators about curriculum and outcome based education.
- Bioethics day competitions and celebrations of world bioethics day
- IQAC Research- Student self assessment send for publication
- Preparations and selection of faculty for Simulation lab
- Initiated proposal for central controller of records/data bank

5th meeting

The 5th formal meeting of IQAC committee took place on 18th January 2019 at 2:00pm in 306 A, Third Floor, A Block with the following agenda :

- 1) Introduction of New Director IQAC to Committee
- 2) Plan of action for NAAC accreditation

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiar IQAC
- 3) Mr. D.K Mishra, Registrar and Senior Administrative member
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) Dr T.D Dogra, Ex Director, IQAC apprised New director Dr M.S Sidhu about all the activities undertaken by IQAC till now in detail.
- 2) All the activities, their progress, successes and failures were discussed with him to update him about the challenges and issues faced.
- 3) Since SGT University is going to complete 6 years of its existence on 23rd January 2019 and is getting eligible for NAAC application, The IQAC has



been entrusted by the competent authorities to carry forward the process and fulfill the requirements of NAAC accreditation.

- 4) There were deliberations regarding the same among the committee members. The committee was apprised of newly introduced manual and modifications in the accreditation process.
- 5) It was updated by Dr Sidhu that initial meetings with Deans and their faculties have been done regarding educating them about NAAC manual and criterias.
- 6) A plan of action was made for data compilation regarding NAAC.
- 7) The SSR of recently accredited institutes was shared to understand the manner in which responses will be compiled.
- 8) Dr Sidhu urged all the members to cooperate wholeheartedly in this humungous task of NAAC data compilation and the meeting was dispersed at 3:30pm with vote of thanks from Chairman.

6th meeting

The 6th formal meeting of IQAC committee took place on 25th April 2019 at 12:00noon in 306 A, Third Floor, A Block with the following agenda :

- 1) Assess the progress of NAAC data compilation
- 2) Update about other activities of IQAC
- 3) Reconstitution of IQAC

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiar IQAC
- 3) Dr S.C Mohapatra, Dean academic affairs
- 4) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 5) Dr G.N Suma, Asso Dean R&D, and teacher IQAC
- 6) Dr Manpreet Arora, Member Alumni relations, IQAC
- 7) Dr. Radhika Rai, Member Alumni relations, IQAC
- 8) Dr Reshu Madan, Member Alumni relations IQAC
- 9) Dr. Shefali Phogat, Member Alumni relations IQAC
- 10) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 11) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) The Chairman of the meeting, Dr M.S. Sidhu apprised the members about the status of NAAC data compilation. The steering committee and the chief coordinators for each criteria were updated and the data received from all faculties was compiled and shared with members for verification.
- 2) It was urged by Director IQAC to verify each data at individual level so that all the mistakes can be corrected and appropriate data can be added to SSR.
- 3) Some of the University central responses were delegated to particular faculties for framing of appropriate responses.
- 4) The parallel activities of IQAC were discussed.



- 5) The members were apprised of the MDP (management development program) on Leadership skills organized by IQAC from 29th April to 2nd May 2019. The list of participants and module of the workshop was discussed with the members.
- 6) The feedback obtained in the last 2-3 months regarding the syllabus and curriculum from stakeholders namely students, teachers and alumni were analyzed and discussed. The general feedback about University and feedback of quality of teaching in each faculty from the students was also discussed. The action taken reports from individual faculties were also screened and forwarded to registrar for further implementation.
- 7) Since some of the members of IQAC had left the institution, so it was deliberated that IQAC needed to be reconstituted. All the members were asked for their suggestions and some names were shortlisted and the revised constitution was approved by members to be forwarded to registrar for notification.
- 8) The director expressed his gratitude to all members for their participation and tremendous cooperation throughout the NAAC data compilation.
- 9) The meeting concluded with the Vote of Thanks from the Chairman.



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List of IQAC Activities 2018-19



List of activities in the Academic Year 2018-2019

- 1) Quality audit by Q.S I Gauge with resultant awarding of “GOLD” overall rating and “DIAMOND” rating in ‘Teaching and learning’, ‘Facilities’, ‘Employability’ and ‘Social responsibility’.
- 2) Institutional roadmap workshop by QS team on 27th November 2018 regarding the discussion about the result in each indicator.
- 3) Faculty Development programmes
 - FDP on research methodology for non-medical group from 9th-14th July 2018 in association with faculty of Mass communication and media technology
 - FDP in association with SGT College of Pharmacy sponsored by Pharmacy council of India from 22-24th August 2018.
 - Management Development Program on “Leadership Skills” with resource faculty from International Institute of Health management and research from 29th April to 2nd May 2019.
- 4) Introduction of Value added course on “Professional Ethics and human values”.
- 5) Development of Online mechanism for collection of feedback and creation of feedback policy.
- 6) Research promotion and encouraging submission of research projects for extramural grants. Creation of council for biomedical research under the chairmanship of Dr Y K Gupta.
- 7) Syllabus and curriculum revision for UG Courses and Preparation of syllabus and curriculum for PG courses. Creation of Program Outcomes, Program Specific outcomes and course outcomes for all the programs offered by the University.
- 8) Regular checking for plagiarism of PhD Thesis, MD/MS/MDS/MPhil Dissertation and scientific papers. The UGC Guidelines for plagiarism issued in July 2018 adopted and plagiarism policy of the University prepared on those lines.
- 9) Creation of AQAR report for 2017-18.



- 10) Academic audit – The academic proceedings according to said proforma was presented by each Dean under the chairmanship of Vice Chancellor, Shri Balwinder Kumar on 21st, 22nd June, 4th, 6th, 13th, 20th, 23rd, 24th, 25th and 27th July 2018 with members of IQAC in all the meetings.
- 11) Updation of faculty profiles on IQAC website
- 12) Preparations for NAAC- Regular meetings of faculty along with their NAAC coordinators for education about the NAAC data requirements
- 13) Compilation of all data from 17 faculties regarding Self Study report (SSR) for NAAC application.
- 14) Procurement of Question bank software and successful creation of question bank- Yoctel Chronon software was purchased after detailed deliberations and discussions with IT, COE, CTO and IQAC.
- 15) Reconstitution of multiple committees – the multiple committees required for NAAC and otherwise have been reconstituted and have been duly notified by the Registrar office. The broad scope of the functioning of each committee was prepared and shared with the Chairman of the committee.
- 16) Environmental audit of SGT University- The environment audit of SGT University with external agency EHS alliance was done in August 2018.
- 17) Preparation of Ph.D thesis evaluation proforma
- 18) Creation of Education coordinators group and sensitization of faculty coordinators about curriculum and outcome based education. Regular meetings with education coordinators are held to discuss about the status of teaching methodology implementation reports and continuous internal assessment.

The meetings in 2018-19 include-

- i) 9th July 2018
 - ii) 21st July 2018
 - iii) 6th September 2018
- 19) Creation of Institution Innovation Council- IIC under MHRD was created with Dr T.D Dogra as president and Dr Yogesh Mehta as convener. The institutional certificate for SGT IIC was received on 21st November 2018.



- 20) Creation of IPR cell and IPR policy. IPR policy was passed from academic council and Mr Manoj Bhatia was made the contact person for the IPR/patent. 5 proposals for patent have been submitted to our consultant Luthra and Luthra.
- 21) The activities of UNESCO Bioethics Unit of SGT University with Dr T.D Dora as Unit Head- World Bioethics day was celebrated as per the guidelines received from UNESCO Chair in Bioethics, Haifa. The Bioethics competitions were conducted in all faculties and selected entries were sent for International competitions. 2 entries (artistic poster and Short film) were sent for international competitions and certificates have been received. 'World Bioethics day' was celebrated on 24th October 2018 in collaboration with ICFMT (Indian Congress of Forensic Medicine and Toxicology) on the theme "Solidarity and Cooperation".
- 22) Simulation lab establishment and conduction of 1st SUN Conference on 26th- 27th October 2018.
- 23) Workshop on IPR- by Dr Amarjeet Singh Monga on 24th October 2018.
- 24) Faculty appraisal form has been created and all the inputs related to NAAC have been given to HR
- 25) Compilation of teaching methods implementation report in all faculties- Monthly reports about implementation of teaching methodology
- 26) Regular updating of data on IQAC website
- 27) Compilation of report of Events conducted in University
- 28) Consultancy proposals from each faculty were received. The details of consultancy amount received so far from Physiotherapy, Ayurveda and Hotel management have been compiled.
- 29) Recording and uploading of lectures on e-learning portal of SGT University
- 30) "Critical thinking workshop and skill development- 'Odyssey'
- 31) Conference of academic leadership on 29th September 2018 held at Vigyan Bhawan inaugurated by Hon PM, Modi- all preliminary discussions, deliberations held with IQAC
- 32) Tie ups with National and International Universities- Coordinator external relations- Dr Reshu Madan has been handed over the charge for the same.
- 33) Initiation of Webinar activity to facilitate live streaming of lecture from one point to multiple lecture theatres.



- 34) Conduction of Gender Sensitization workshops for students, faculty members and non-teaching staff on 28th February 2019, 7th March 2019, 11th March 2019 and 26th March 2019.
- 35) “Know your rights” workshop organized in association with UNESCO Bioethics unit of SGT University on 18th March 2019 for non-medical group of students and on 19th March 2019 for medical group of students.



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Quality audit by QS I Gauge

QS I.GAUGE is a brand incorporated in India as an independent private-sector initiative specialized in rating colleges and universities. It brings together the global expertise, experience and reputation of UK based QS (Quacquarelli Symonds) along with the deep local knowledge of luminaries from Indian Higher education.

Based on the globally recognized QS Stars University rating system developed by QS, QS-I GAUGE has been adapted to capture the reality of the dynamic Indian higher education sector, while at the same time maintaining the strict quality standards that are synonymous with the QS brand.

It is a comprehensive and independent rating system for Indian colleges and universities

The communications with QS Team client relations were initiated in May 2018. And after deliberations regarding the methodology and the negotiations regarding the procedural cost, the contract with QS-ERA was signed.

After the signing of contract by Registrar Shri D.K Mishra on July 9th 2018, an analyst from QS I Gauge, Mr Kumaraswamy was associated with IQAC, SGT as Point of Contact throughout the audit process.

The audit process was shared by the analyst on 10th July 2018. The process involved broadly 2 steps:-

1. Independent survey – elicits survey responses from students, faculty members and alumni.

The survey links corresponding to all the stakeholders and the respective thresholds for the type of survey were as follows:- .

Type of Survey	Survey Link	Sample size to be met
Student	http://studentsurvey.in/s/index.php/976994?token=Eh7WCRu5O7IPHO5	<u>20% or more</u> of the total student population on-campus
Faculty	http://studentsurvey.in/s/index.php/748886?token=PmmK0QSNiXUXDwo	<u>50% or more</u> of the total faculty size currently employed with the institution
Alumni	http://studentsurvey.in/s/index.php/392297?token=ntqazznKofNJ0Mn	<u>10% or more</u> of the total student population



2) Critical data input sheet – to be provided by the Institute.

The [critical data input sheet](#) was elaborative and was to be filled within six weeks from 10/7/2018 (i.e. till 21th August 2018).

To understand the data requirements for input sheet, multiple skype sessions with the analyst and QS team were held on 24th, 25th, 26th July 2018 and 3rd August 2018.

The detailed methodology of the audit process was shared by team. All the details are enclosed in separate QS I Gauge report prepared by IQAC.

Out of the 5 secondary criterias, Our University chose Arts and culture along with the Research indicator which was mandatory for the Universities.

The whole methodology and data input sheet was well read and understood by the IQAC team.

Since, the format was detailed, the next big step was to get the data from all the 17 faculties in the required format.

For this, multiple meetings were held with the Deans of all the faculties, Registrar, HR dept, Accounts dept, Corporate Resource centre, Alumni association, Students section, Dean Research office and community medicine and dentistry departments to get the required data.

The contributing offices were explained the format in detail on 6th August 2018 and 7th August.

The individual criterias/ indicators in QS data input sheet were divided according to the offices that shall be contributing the respective data as follows:-

Criteria/Indicator	Contributing office
Faculty List	HR Dept
Student enrolment	Student section+ Faculty Deans
Employability	Corporate resource centre+ Faculty Deans
Recruiters	Corporate Resource Centre+ Faculty Deans
Career service	Corporate Resource Centre+ Faculty Deans
Students societies	Cultural committee + Faculty deans
Diversity	Students section
Scholarships	Finance dept
Differently abled	Registrar office
Accessibility	Students section
Low income outreach	Registrar office- students section
Sporting and medical facilities	Sports officer
Accommodation	Registrar office
Management information system	Registrar office



Library facilities	Librarian
Social responsibility	Community Medicine + Public Health Dentistry
Environmental impact	Dept of Environmental Sciences
Accreditations	IQAC
Culture	Cultural committee
Research	Dean Research and development

Another important task was the satisfaction survey from students, teachers and alumni.

For the students and teachers survey, the links provided by QS team were circulated to the Deans for necessary action.

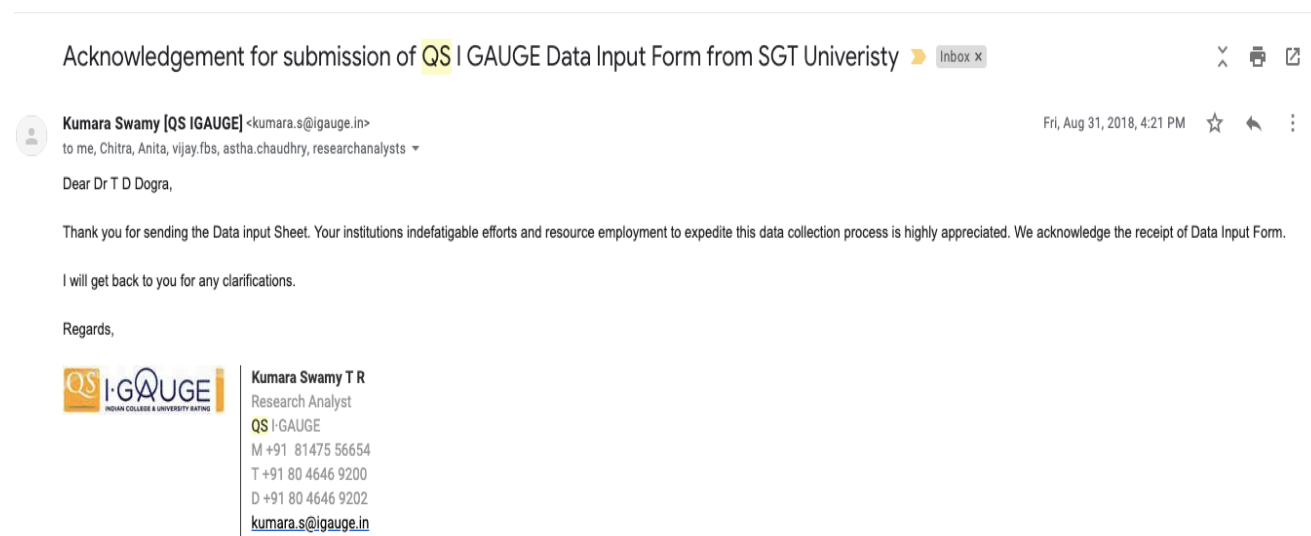
For the feedback of alumni, the alumni association was sensitized and the link was circulated to all the alumni through mail by the alumni coordinators.

The feedback given by the stakeholders was directly registered with the QS. The total number of feedback responses received from each were:

Name of the Survey	Number of Responses Received
Student Survey	1307
Faculty Survey	320
Alumni Survey	188

All the data was compiled as per the instructions given with the format and the data was finally submitted to QS team on 30th August 2019.

The acknowledgement of receipt of data along with the appreciation of the meticulous and fully furnished data with all evidences and supporting documents was well appreciated by the QS Team as can be seen through the screenshot of mail received.





Following the data submission, the data analyst associated with us clarified any queries which arose. It was also discussed that instead of arts and culture indicator in the secondary criterias, the data on Entrepreneurship should be submitted.

Following this, all the deans were sent the format for the data regarding entrepreneurship. The required data was compiled and was sent to our analyst on September 27, 2018.

The final data input sheet with all the filled responses and supporting documents is attached in the QS I Gauge report.

During the data verification process, there were certain queries regarding the publication data in the scopus. For this, multiple possible affiliations of the SGT University were shared with the analyst to verify the publication data of the University as mentioned below:-

1. Shree Guru Gobind Singh Tricentenary University
2. SGT University
3. SGT Group of Institutions
4. Sri Guru Gobind Tricentenary University
5. SGT Medical College Hospital and Research Institute
6. Hospital and Research Institute, SGT Medical College
7. SGT Medical College
8. SGT Dental College
9. Hospital and Research Institute, Department of Orthodontics
10. S.G.T. Dental College and Hospital
11. Hospital and Research Institute, Department of Orthodontics and Dentofacial Orthodontics

Following the thorough data verification, the analyst informed that the result for this audit shall be formally declared during the QS India Summit to be held on 15th October in New Delhi as per the mail.



QS I-GAUGE Audit Results for Shree Guru Gobind Singh Tricentenary University - Congratulations!

Boxbe Waiting List x



Kumara Swamy <Kumara.Swamy@qs.com>
to me, researchanalysts@igauge.in, AshwinFernandes, Santhosh ▾

Oct 12, 2018, 7:06 PM ☆ ↶ ⋮

boxbe Kumara Swamy (Kumara.Swamy@qs.com) is not on your Guest List | [Approve sender](#) | [Approve domain](#)

Dear Dr T D Dogra,

In continuation to our discussion, we are pleased to share the audit results with you. Your institution will be awarded "GOLD" overall rating. Congratulations from the QS I-GAUGE team!

We require a formal consent from you to declare your results in the award ceremony on **15th October, 2018**. Please express your approval. A detailed report on your audit and a development roadmap will be shared with you shortly.

We look forward to seeing you at the award ceremony in New Delhi.

Regards,



Kumara Swamy T R
Research Analyst
QS I-GAUGE
M +91 81475 56654
T +91 80 4646 9200
D +91 80 4646 9202
Kumara.Swamy@qs.com

After the approval of declaration of audit results, the team IQAC comprising of Dr Astha Chaudhry, Member Secretary IQAC and Dr Amit Bhardwaj, member IQAC headed by Dr T.D Dogra, Director IQAC attended the QS India Summit on 15th October at Hotel Shangrila –Eros, New Delhi.

The QS India summit witnessed the presence of Vice Chancellors and IQAC directors of multiple Universities.

The event included the declaration of QS BRICS rankings as well as awarding of certificates to all the Institutions who went for the audit by QS I gauge.

The formal invitation for the summit was as :-



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved)

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505. Ph. : 0124-2278183, 2278184, 2278185



I-GAUGE
INDIAN UNIVERSITY RATING

GOLD



QS requests your esteemed presence for the launch celebrations of

QS BRICS University Rankings



QS India University Rankings

In the honourable presence of

Chief Guest

Dr Rajiv Kumar

Vice Chairman, NITI Aayog



An exclusive evening to manifest the success of India

Shangri-La's - Eros Hotel New Delhi

Monday, 15th October 2018

6:30 p.m. onwards

Cocktail Reception Sponsor



Kindly RSVP by 12th October to rsvp@qsindiasummit.com
+91 77093 31688

Attire Business Formal • Program Overleaf

Dinner Reception Sponsor



جامعة عجمان
AJMAN UNIVERSITY



Program

18:30 – 19:00	Cocktail reception
19:00 – 19:05	Welcome speech Jason Newman, Vice President, QS
19:05 – 19:10	Setting the scene Ashwin Fernandes, Regional Director MENA & South Asia, QS
19:10 – 19:20	Partner Address from Ajman University Nancy Bercaw, Chief of Staff, Ajman University
19:20 – 19:40	Speech by Chief Guest Dr Rajiv Kumar, Vice Chairman, NITI Aayog
19:40 – 19:55	Official Certificate Ceremony by Chief Guest QS BRICS and QS India University Rankings
19:55 – 20:00	Official Certificate Ceremony by Chief Guest QS I-GAUGE Indian Rating
20:00 – 20:20	Keynote Address Dr Soumitra Dutta, Founding Editor, Global Innovation Index, USA
20:20 – 22:00	Dinner reception

Cocktail Reception Sponsor



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rsvp@qsindiasummit.com
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Dinner Reception Sponsor



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Gurugram, Delhi-NCR



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Some of the Highlights of the QS India summit includes:-



Team IQAC-Dr T.D Dogra, Dr Astha Chaudhry and Dr Amit Bhardwaj attending the QS India Summit on 15th October 2018.





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During the evening reception, The QS certificate was awarded by the Vice-Chairman Niti Ayog- Shri Rajiv Kumar.





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The institutional certificate was as follows:



Shree Guru Gobind Singh Tricentenary University

QS-ERA India Pvt Ltd has, through rigorous and independent data collection and analysis against performance metrics as set out in the QS I-GAUGE methodology, awarded Shree Guru Gobind Singh Tricentenary University with a Gold University Rating

GOLD

QS I-GAUGE is a custom-designed rating system for Indian universities and colleges. It provides Indian institutions with an opportunity to effectively benchmark their current performance in order to inform strategies for upgrading their educational services and all-round institutional performance.

CATEGORY RATING

Teaching and Learning	DIAMOND
Faculty Quality	GOLD
Employability	DIAMOND
Student Diversity	SILVER
Facilities	DIAMOND
Social Responsibility	DIAMOND
Entrepreneurship	GOLD

Ashwin Fernandes
CEO, QS-ERA India Pvt Ltd



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I-GAUGE
INDIAN UNIVERSITY RATING

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Following the “Gold” rating of the University, An Institutional roadmap workshop by QS representatives- Mr Santosh Karunananda, Head, Client relations and Mr Sachin Kumar, Client relations-NCR was conducted on 23rd November 2018 wherein the performance of the Institution in QS audit according to each criteria was thoroughly discussed by QS Team with the members of the management and all the deans of the faculty.





SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
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Online feedback



Online collection of feedback

Feedback is the essence of two-way communication between the provider and the receiver. Effective feedback, both positive and negative is important for continuous improvement as it helps in understanding the strengths, weaknesses, opportunities and challenges faced by the organization. It is advantageous to the organization as well as the stakeholders as improvisations made based on the feedback received benefits all the stakeholders.

SGT University in its mission for continuous improvement in all sectors, academic or administrative has entrusted IQAC with the responsibility for arranging feedback responses from all stakeholders of the University on quality related institutional processes.

In 2017, when IQAC brought forward the concept of feedback, initially it was set of questions on paper about the teaching methods and faculty infrastructure in general. The feedback was obtained mainly from the students.

In 2018, the mechanism was improvised and online mechanism for collection of feedback was generated. The online formats for feedback from all stakeholders namely students, teachers, parents, employees, alumni were made and executed.

The involvement of all the stakeholders in the feedback inculcates a sense of ownership about the organization and make them feel valued and responsible. Regular feedback is important across the entire organization in order to remain aligned to goals and is part of continuous learning process for regular improvisations to serve better.

The following feedbacks were taken by IQAC at central level:-

S.No	Type of feedback	Date of collection	No. of responses
1.	Students feedback about University in general	24 th November 2018	1845
2.	Students feedback about curriculum	16 th January-10 th February 2019	1847
3.	Teachers feedback about curriculum	7 th March-31 st March 2019	389
4.	Students feedback about quality of teaching	September 2018-December 2018	Varied according to each faculty
5.	Alumni feedback about curriculum	12 th January 2019	609



- 1) **Students feedback about University in general:** The format for the same was prepared on google forms and the link was circulated to all the 17 deans to pass it on to their students via mail or wats app.

There were total 1845 respondents. The questions were closed ended and the respondent had to choose response on a scale of 1 to 5 where 1 is poor and 5 is excellent. The analysis of the responses received is as follows:-

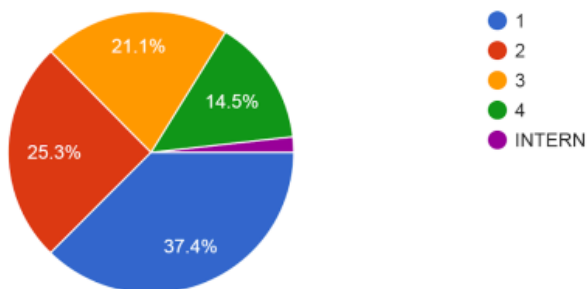
FACULTY

1,845 responses



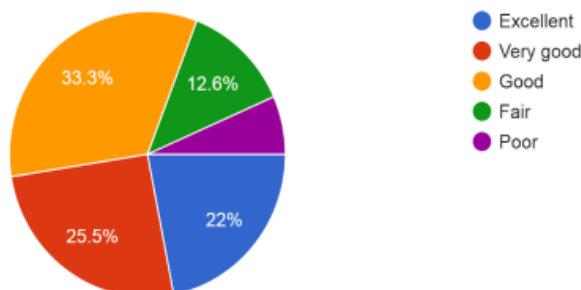
YEAR

1,845 responses



How is the audio/video facility in the class room/Lecture Theatre

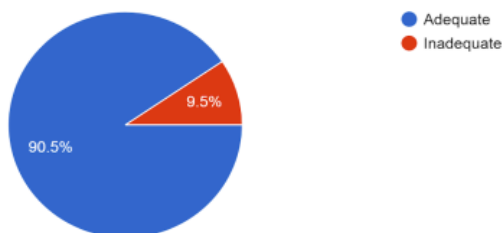
1,845 responses





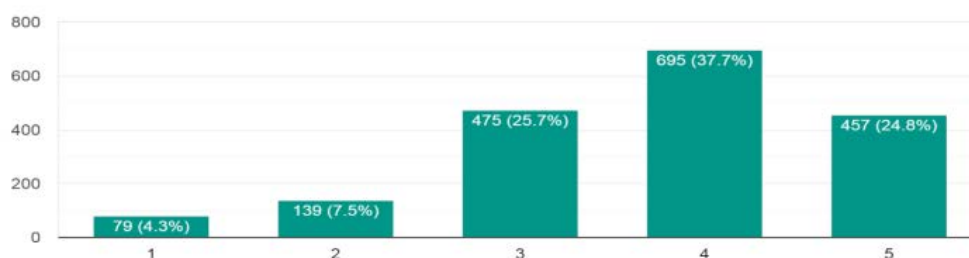
Seating capacity of classroom

1,845 responses



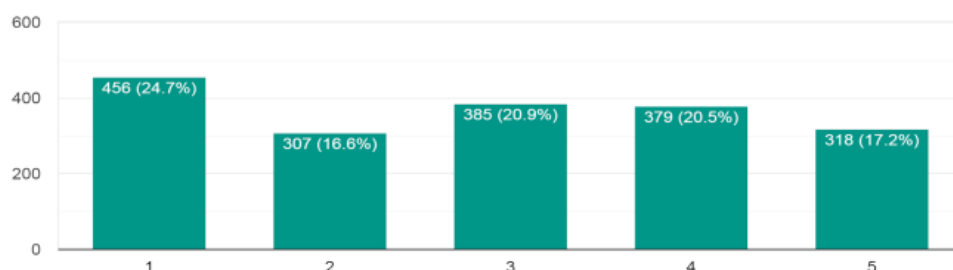
General Ambience of the classroom

1,845 responses



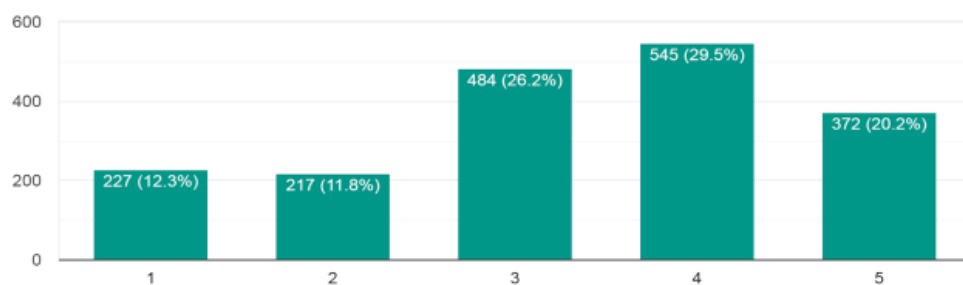
How is the Wi-Fi facility in the campus

1,845 responses



Rate your experience with ERP system

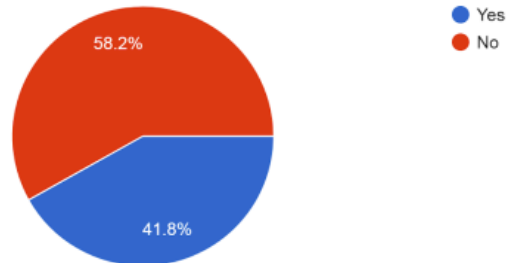
1,845 responses





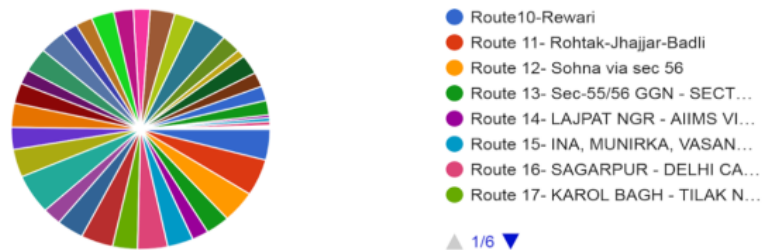
Do you avail college Transport?

1,845 responses



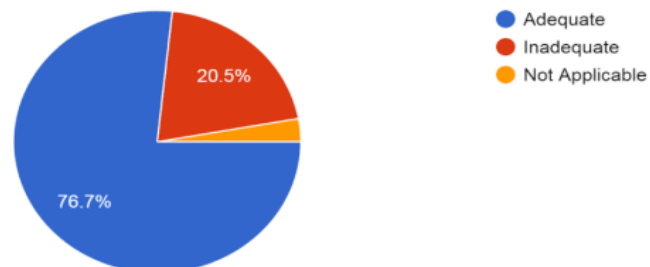
What bus route no. do you avail?

772 responses



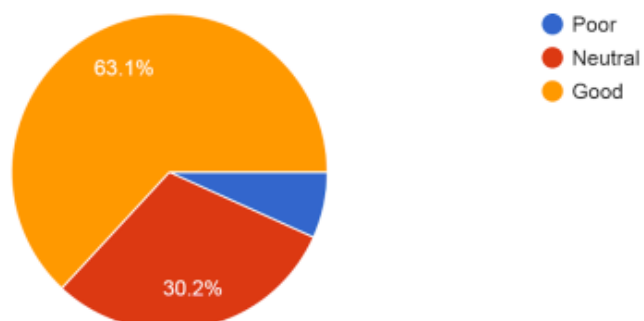
Availability of seats in college transport

772 responses



Behavior of the Driver/Conductor

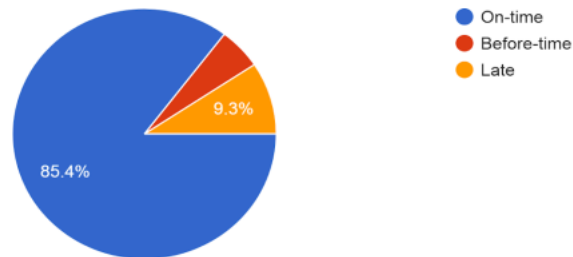
772 responses





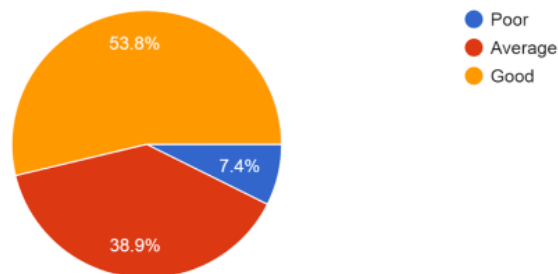
Pick up and drop timings of the bus

772 responses



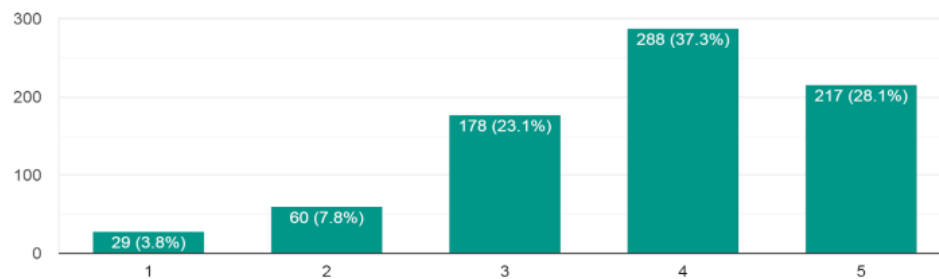
Cleanliness/Maintenance of the Bus

772 responses



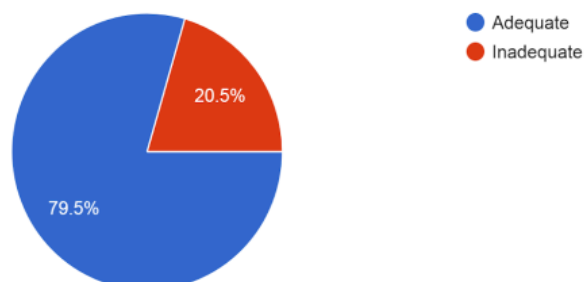
Overall experience with Transportation Facility

772 responses



Availability of Books

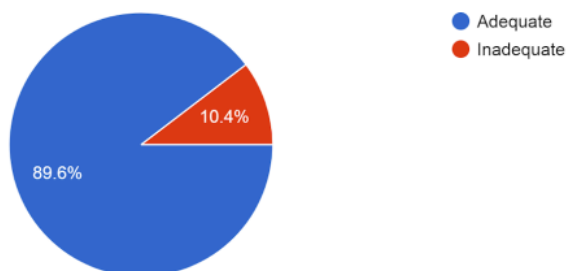
1,845 responses





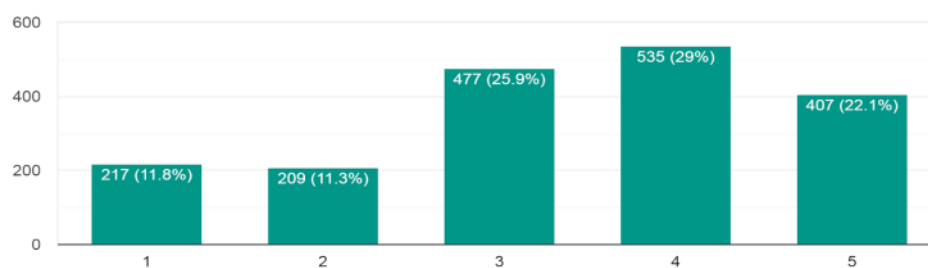
Seating/ Reading space in Library

1,845 responses



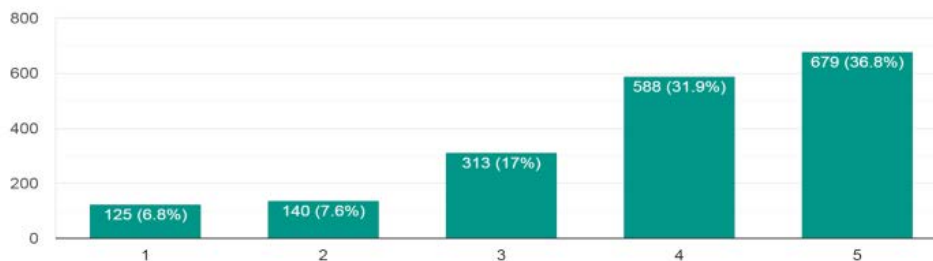
Access to online Library/ Availability of Online Journals

1,845 responses



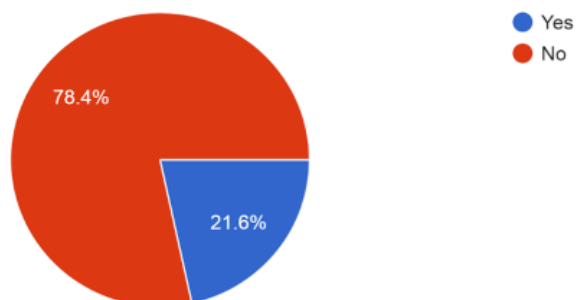
Behaviour of Library Staff

1,845 responses



Are you availing Hostel Facility of SGT University?

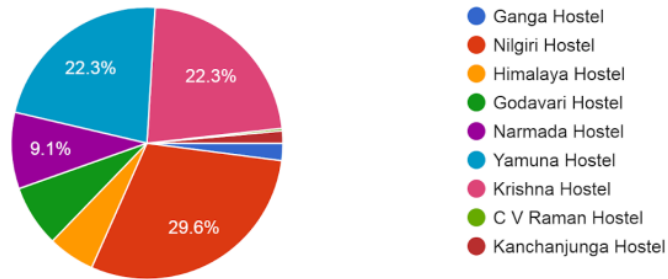
1,845 responses





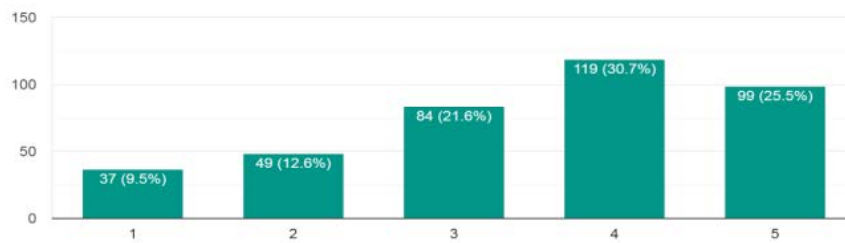
Which hostel facility you are availing?

341 responses



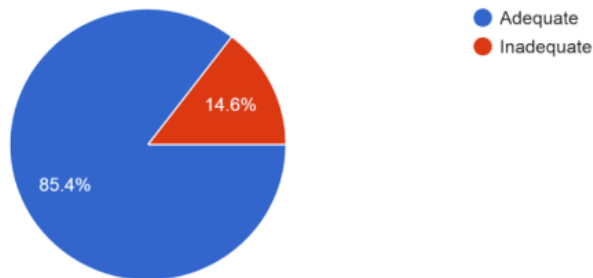
Rate your hostel room stay facilities

388 responses



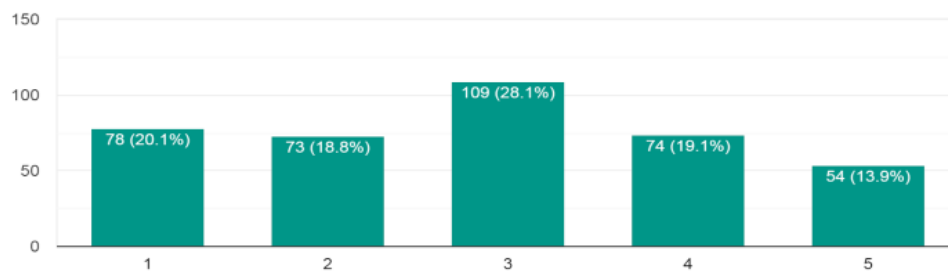
Seating Capacity in Mess Area

390 responses



Overall quality of food served in the mess

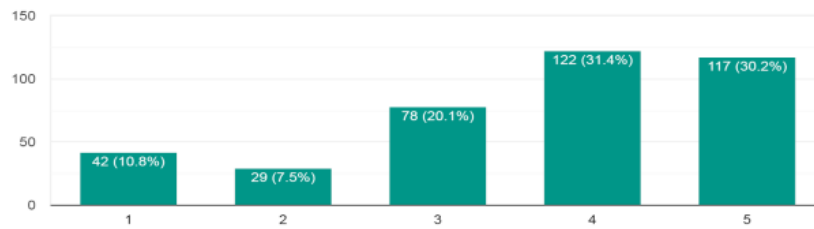
388 responses





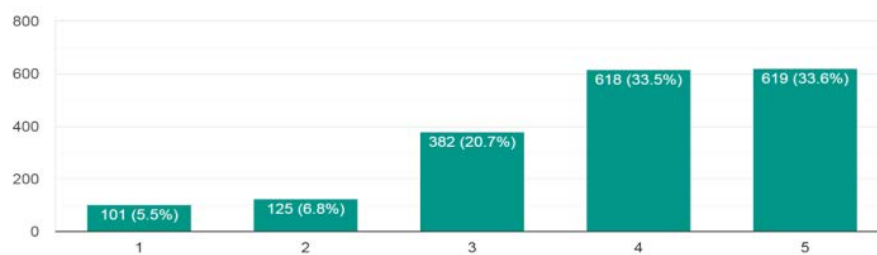
Rate behavior of the warden of your hostel

388 responses



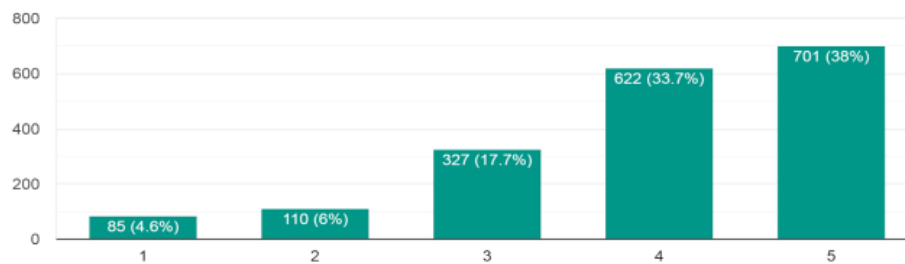
Rate the support you receive from Students' section

1,845 responses



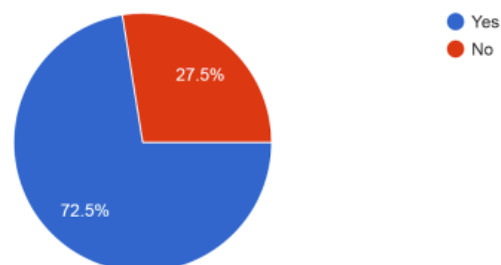
Rate the behavior of staff members of students' section

1,845 responses



Do you get timely notification about your attendance?

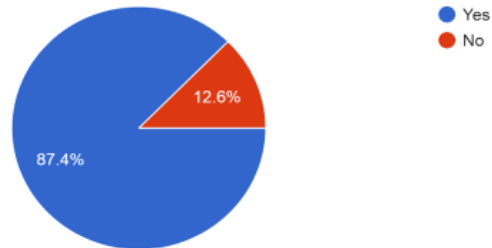
1,845 responses





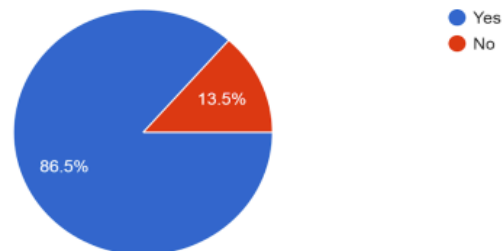
Do you get timely information about Exam dates/Forms/Fee submission dates

1,839 responses



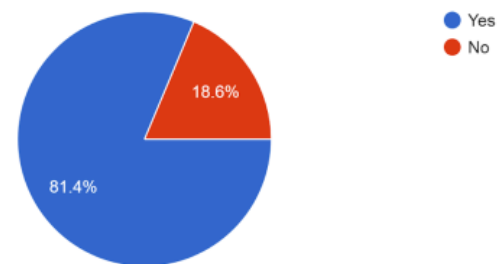
Are you happy with the faculty contact hours for teaching?

1,845 responses



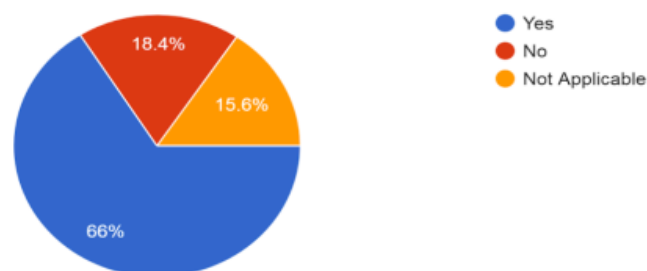
Are you satisfied with the Mentor-mentee system?

1,845 responses



Has your problem been resolved through Mentor-mentee program

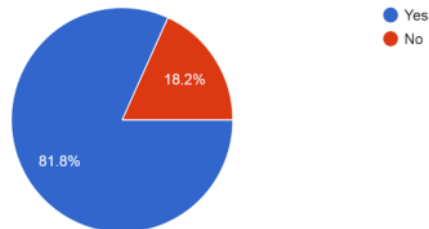
1,845 responses





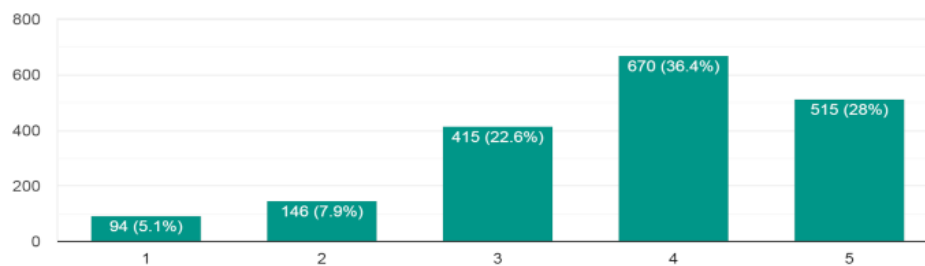
Are you satisfied with the examination and evaluation pattern of the University?

1,845 responses



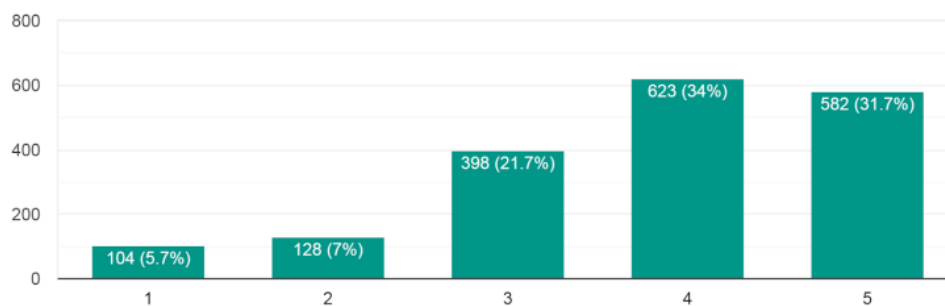
Rate the sanitary facilities in the campus

1,840 responses



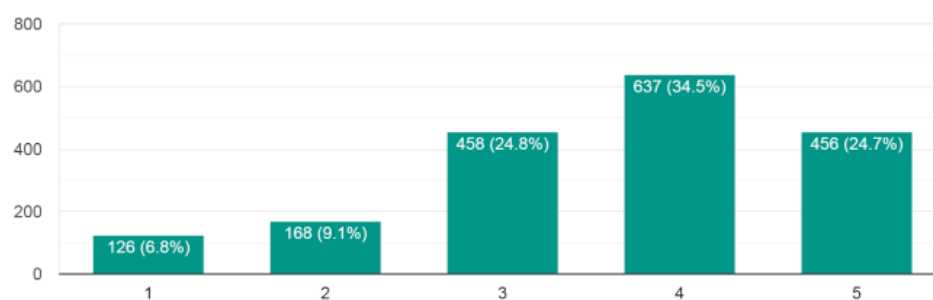
Rate the parking facilities in the campus

1,835 responses



Rate the food quality/availability of food and snacks items in the campus

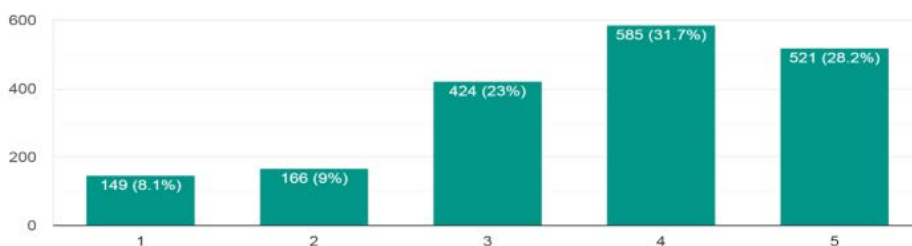
1,845 responses





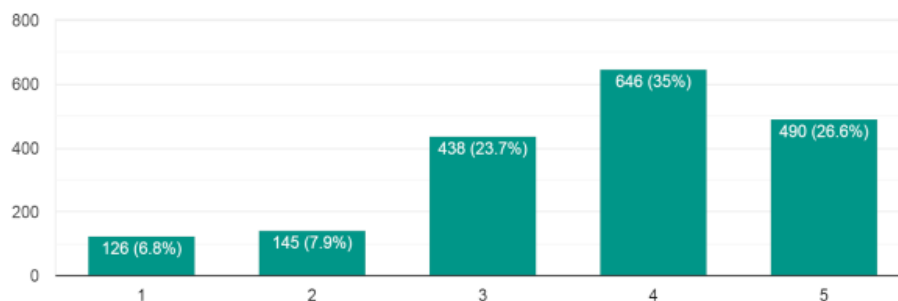
Rate the campus life in University

1,845 responses



Overall satisfaction with the University

1,845 responses

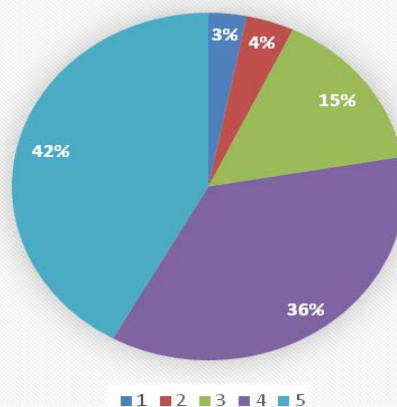


- 2) **Students feedback about curriculum**: The format for students feedback about syllabus and curriculum was prepared on www.surve.com through central email id feedback@sgtuniversity.org. It was initiated on 16th January 2019 and the portal was opened till 10th February 2019. The format contained closed ended questions for which respondent had to give response on a scale from 1 to 5 with 1 being poor and 5 being excellent.

There were 2 open ended questions which allowed students to mention about the topics which they would like to be taught and about the topics which according to them were obsolete and should not be included in the syllabus.

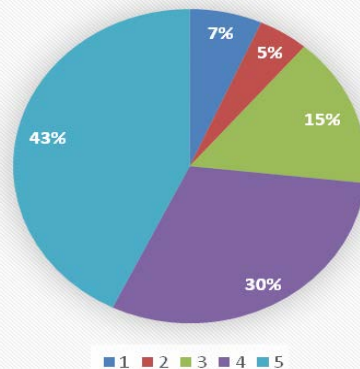
The total number of response were 1847.and the compiled analysis is as follows:

Content of course is based on current professional needs and demands

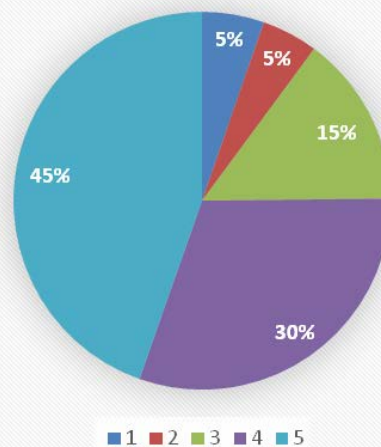




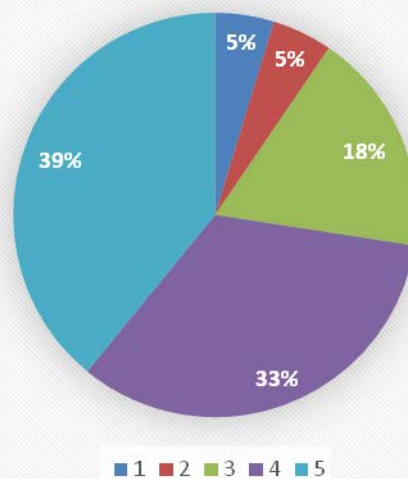
Practicals/Labs are given equal importance



The practicals/lab experiments enhanced understanding of concepts of theory



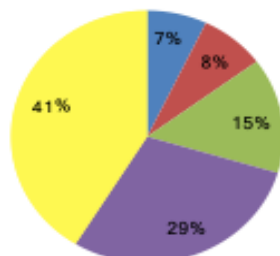
Course content enhances technical skills to practice profession





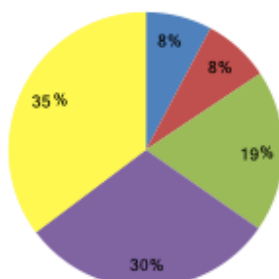
Adequate reference books are available in Library

1 2 3 4 5



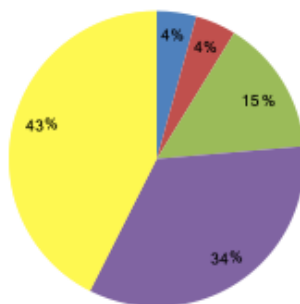
Appropriate reference material (print & online) is provided

1 2 3 4 5



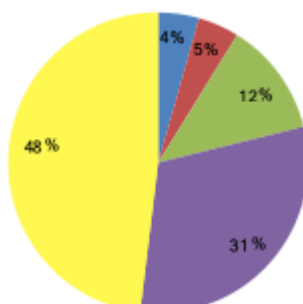
Teaching methods encourage your participation in learning

1 2 3 4 5



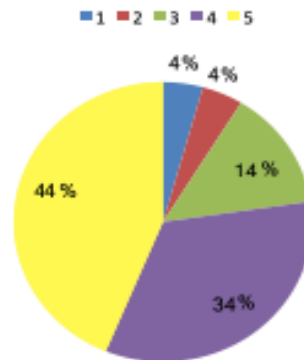
Teacher is responsive to students needs and problem

1 2 3 4 5

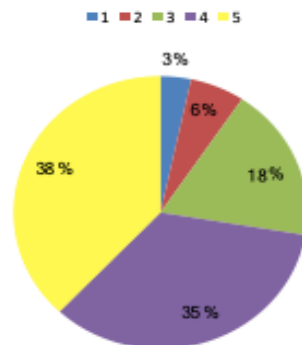




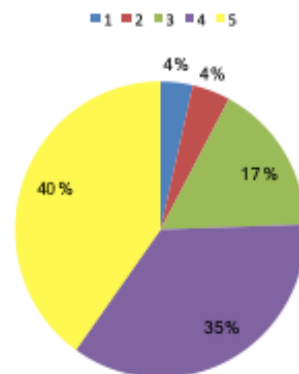
The teacher's ability in explaining areas of confusion



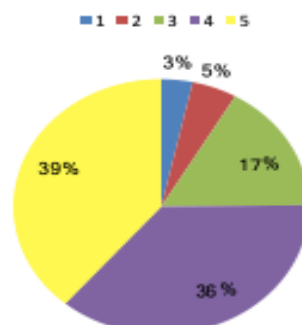
Overall environment in the class is conducive to learning



The contents of syllabus were appropriately sequence



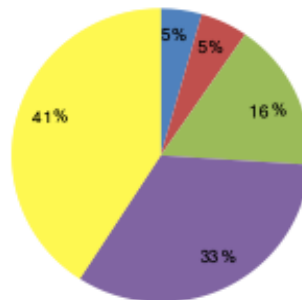
The course content stimulated your interest in the subject area





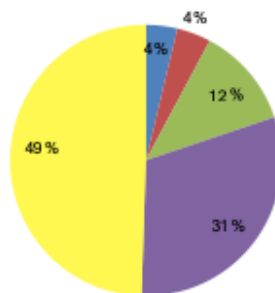
Syllabus was covered well within time

1 2 3 4 5



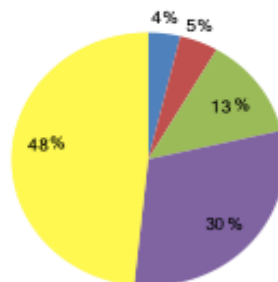
Tests and examinations are conducted well within time

1 2 3 4 5



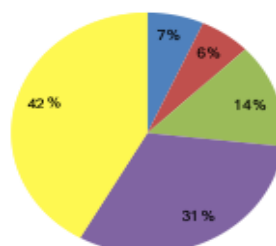
The sequence of internal/sessional examinations is helpful in covering the whole course content

1 2 3 4 5



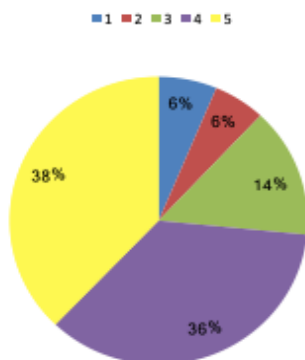
Rate your experience with the inclusion of Objective type Questions in the Exam paper

1 2 3 4 5





Rate your satisfaction with the examination and evaluation pattern of the university



Apart from the compiled data of the whole University, the data was also analysed according to individual faculty. The analysed responses along with the data regarding the 2 open questions were send to individual deans to prepare their respective action taken reports.

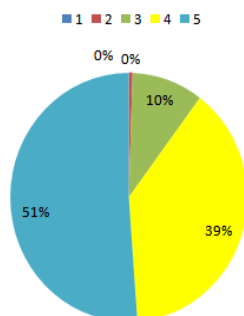
The action taken reports were analysed by the feedback committee and was forwarded to registrar office for necessary approval and implementation.

- 3) **Teachers' feedback about curriculum:** The format for this online feedback was prepared on www.surve.com and it comprised of all closed ended questions. The feedback was initiated on 7th March 2019 and the portal was opened till 31st March 2019. The links for online feedback were circulated to all Deans to be passed onto their faculty members.

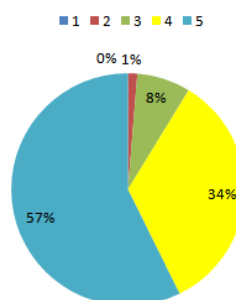
The faculty member respondents has to response to the question from a scale of 1 to 5 where 1 is poor and 5 is excellent.

The total number of respondents were.....and the detailed analysis of feedback is as follows:-

1. Content of the course is based on industry needs and demands

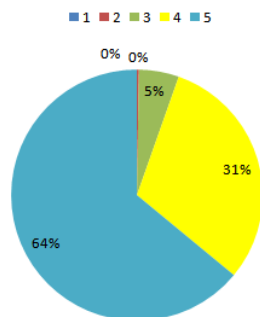


2. Course has good balance between theory and practical application

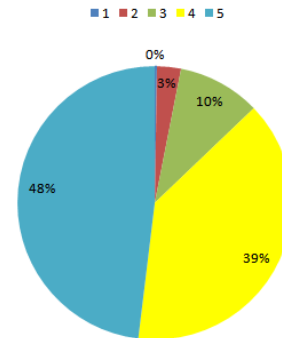




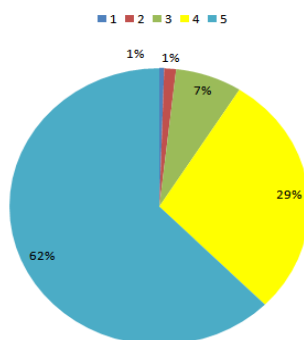
3. Course content stimulate my interest in the subject area



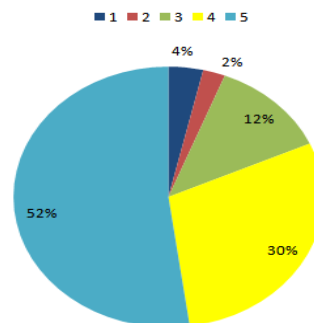
4. Employability is given weightage in curriculum design and development.



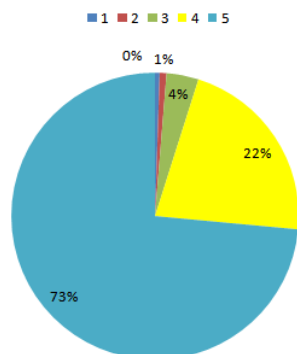
5. The curriculum is updated time to time



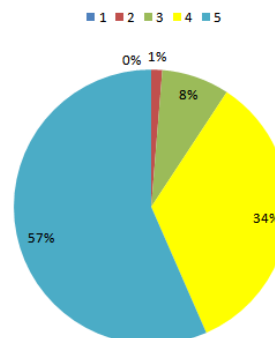
6. Freedom to propose, suggest, modify topics in syllabus/ course content



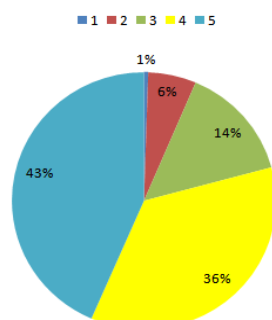
7. Freedom to innovate and adopt new teaching strategies/ methods



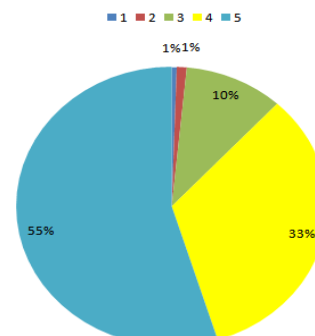
8. Freedom to design strategies/techniques for formative assessment



9. Adequate number of reference books are available in Library

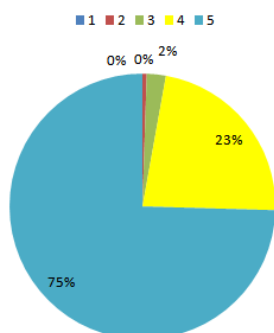


10. Appropriate Teaching aids(audio-visual) are available in lecture theatres

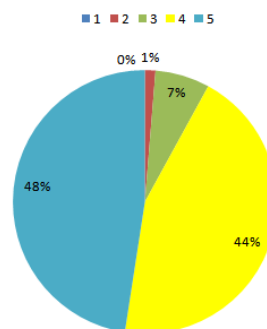




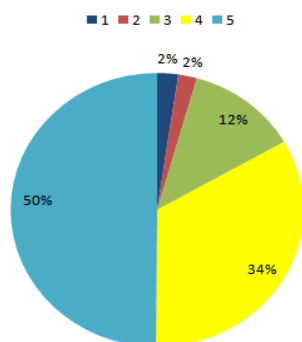
11. Internal/sessional examinations are conducted in time with adequate coverage of all syllabus



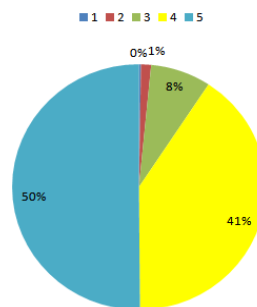
12. Level of satisfaction with the percentage of theory and practical marks in the examination.



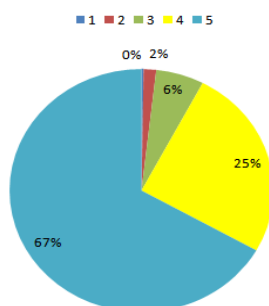
13. Level of satisfaction with inclusion of Objective type questions in examinations



14. Rate your level of satisfaction with examination and evaluation pattern of the University



15. Overall environment in department is conducive to teaching and learning



- 4) **Students feedback about Quality of Teaching:** This feedback was generated online through google forms and separate links were created for each faculty. IQAC members went to each class of each faculty to get the feedback about Individual teacher's quality of teaching. This process was initiated in September 2018 and till 31st October 2018, the feedback had been taken from:
- Faculty of Commerce and management
 - Faculty of Engineering
 - Faculty of Physiotherapy
 - Faculty of Allied Health Sciences
 - Faculty of Behavioural Sciences
 - Faculty of Agricultural Sciences



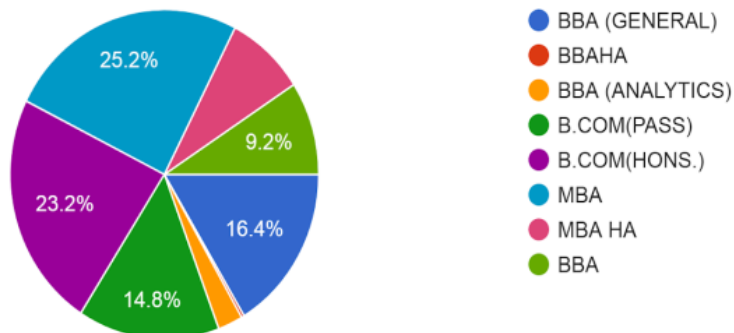
- g) Faculty of Physical Sciences
- h) Faculty of Mass communication
- i) Faculty of Hotel and Tourism management
- j) Faculty of Nursing
- k) Faculty of Indian Medical System
- l) SGT College of Pharmacy
- m) Faculty of Fashion and Design

The number of respondents varied according to the number of students in each faculty. The format for feedback contained all closed ended questions.

Each student had to choose a particular faculty from the list of faculty members teaching in particular faculty and had to give the feedback about their quality of teaching. A sample of the overall compiled data of quality of teaching from commerce and management is as follows:

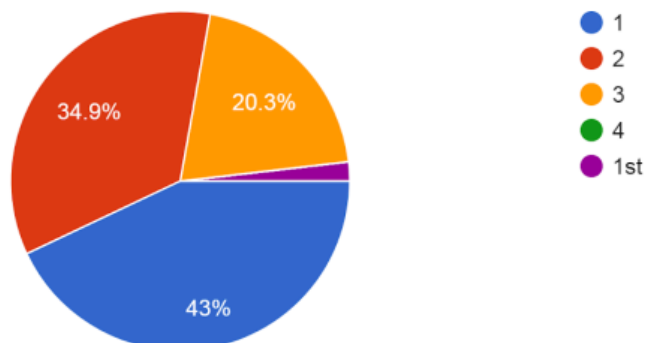
Course

654 responses



Year

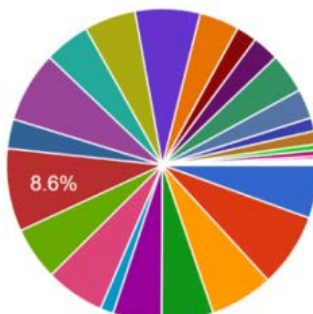
654 responses





Faculty Name(To be Assessed)

654 responses

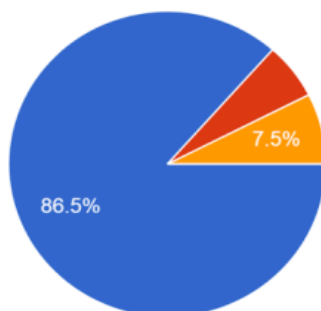


- Dr. Yogesh Mehta
- Dr. M U Farooque
- Mr. Amit Dangi
- Dr. Varsha Goel
- Ms. Nisha
- Dr. Heena
- Dr. Neha gupta
- Dr. Sunil Verma

▲ 1/4 ▼

Does the Teacher interact in the class?

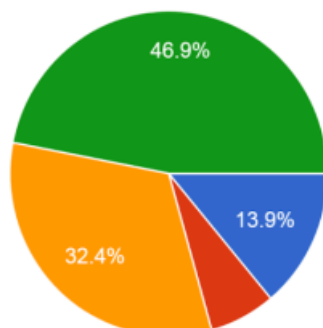
654 responses



- Yes
- No
- Some What

How is the communication in the class?

654 responses

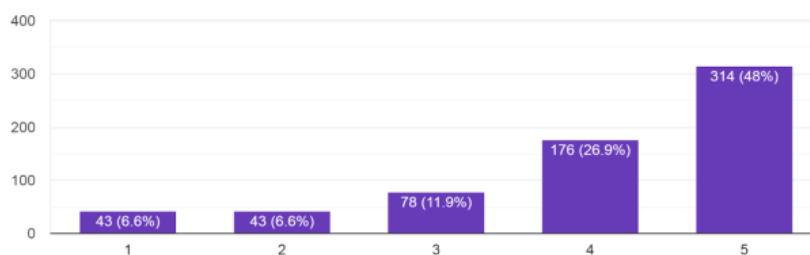


- Only Teacher Speaks
- Teacher Ask Questions at the end only
- Teacher ask questions in between to generate students' participation
- Good discussion about the topic between students and teachers



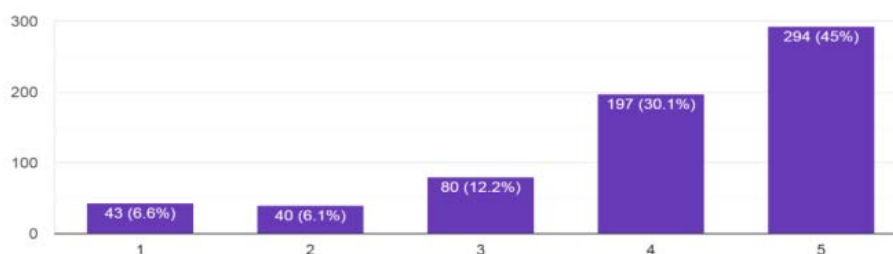
Extent of understanding of the subject by the Teacher

654 responses



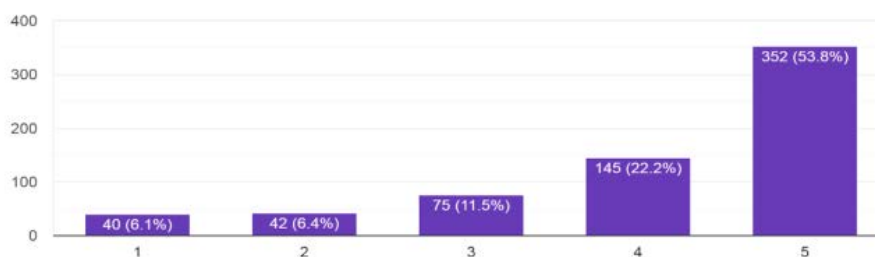
Quality of content of lecture

654 responses



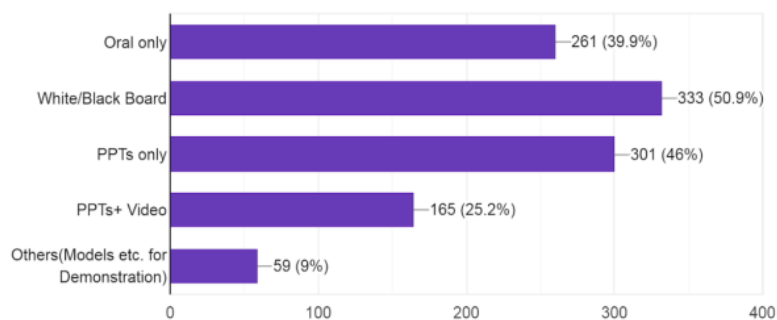
Communication Skills of Teacher

654 responses



Type of Teaching Aid used by Teacher (Check all those which are applicable)

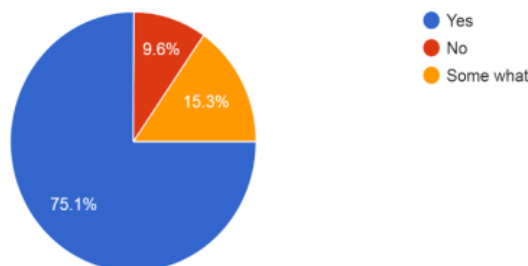
654 responses





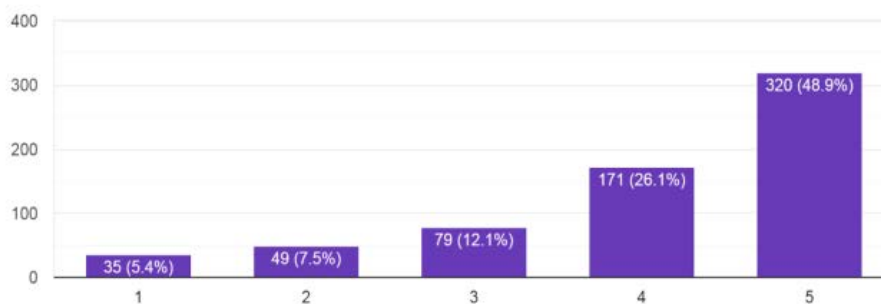
Does the methodology used by Faculty helped in understanding the concept

654 responses



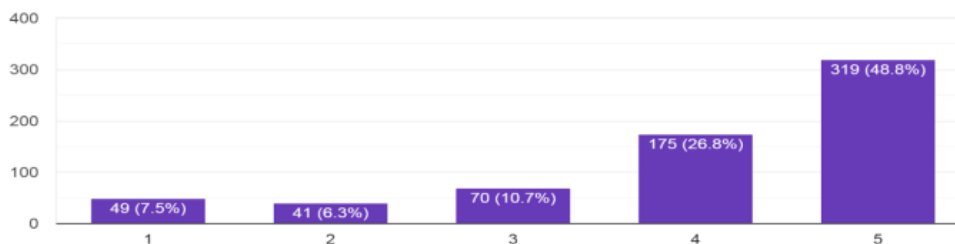
Clarity of the language of the faculty

654 responses



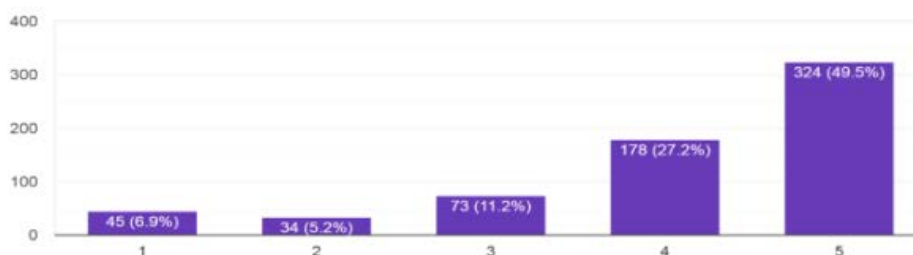
Faculty Motivates in the Class to Learn and to participate

654 responses



Overall rating of learning session by faculty

654 responses





- 5) Alumni feedback about curriculum:-** the common format for alumni feedback was prepared and on the day of University Alumni meet held on 12th January 2019, the alumni were asked to fill the feedback form on paper. The responses were then computed digitally and compiled analysis faculty wise were prepared.
The feedback format contained both open and closed ended questions. The format is hereby enclosed:-

Name of Alumni:.....

Contact No..... Email id:.....

Program(Degree/Diploma) pursued from SGT:

Year of passing:.....

Have you gone for Higher studies:

Yes No

If Yes, Degree obtained/pursuing after graduate Degree and the Institution :

.....
.....

If employed presently, Current Job Designation:.....

Name & Address of Company/Employer:.....

Salary Package (per annum):.....

- 1) Have you qualified any state/national/international level examination?
(NET/SLET/GATE/CAT/GRE/TOEFL/NEET/Civil Services/State government
examinations/Any Other competitive exam)

.....

- 2) Rate your level of satisfaction with the course curriculum delivered to you?

Poor	Fair	Satisfactory	Good	Excellent
------	------	--------------	------	-----------

- 3) How do you rate the relevance of the curriculum of your degree/diploma program with respect to your current job?

Not at all relevant	Somewhat Relevant	Totally relevant
---------------------	-------------------	------------------

- 4) Did you get sufficient placement opportunities through the institution?

Yes	Somewhat	No
-----	----------	----

- 5) Did the curriculum of your degree/diploma program helped you in placement?

Yes	Somewhat	No
-----	----------	----

- 6) Any special training/tools/new technologies you have learnt to meet the current job requirements?

.....

- 7) Any valuable suggestions to improvise the curriculum?

.....

50



Regarding the feedback from parents and employers, the standard formats were circulated to all the deans to collect the feedback at their level during the Parent teacher meetings and placement drives.

The formats for the same are attached below:

INTERNAL QUALITY ASSURANCE CELL

Parents' feedback

Name of Parent:

Student ID of the ward in University:

Name of Degree/Diploma program Ward is pursuing:

Year/Semester:

Date:

Direction: For each item, indicate your opinion choosing a score from 1 to 5 with 5 being excellent and 1 being Poor.

S.No	Particulars	1	2	3	4	5
1.	Overall personality development of your ward					
2.	Importance to practical classes					
3.	Regular field/industry visits for practical learning					
4.	Ambience of the University for effective delivery of academics					
5.	Infrastructure facilities in institution for learning(lecture theatres/library/computer labs etc)					
6.	Co-curricular activities in the institution					
7.	Skills enhancement programs in the curriculum for better result in placement activities					
8.	Placement activities in the institution					
9.	Cultural activities in the institution					
10.	Transparency in the examination and evaluation system of the University					

Signature of Parent:



INTERNAL QUALITY ASSURANCE CELL

Employer

Feedback

Name and Designation of the Employer:

Company/Organization name:

The purpose of the feedback is to obtain the employers input on the quality of the graduates at SGT University.

Your response as an esteemed employer in this regard is valuable for our continuous improvement.

Please mark your opinion about the graduates on the scale 1 to 5 where 1 is poor and 5 is excellent.

S.No	Particular about Graduating students	1	2	3	4	5
1.	Have acquired adequate subject knowledge					
2.	Updated with current techniques, skills and modern tools					
3.	Function effectively in a team and individually including diverse and multidisciplinary approach to accomplish a task					
4.	Aware of ethical and professional responsibilities					
5.	Possess the necessary interpersonal and communication skills to be a productive member of the team in work environment					
6.	Demonstrate effective planning and implement plans within time frame					
7.	Have motivation to pursue life-long learning					

The action taken report of each analyzed feedback was then compiled by IQAC and forwarded to registrar through feedback committee for necessary approval and implementations.



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved)

Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185



GOLD


Research Promotion



Research Promotion:

IQAC has also emphasized on the importance and development of research culture in the University. To begin with, a Research committee under the Chairmanship of Dean, Research and development was made in 2017. This committee was created taking coordinators from all faculties. These coordinators were contact point for the research committee and the dissemination of the relevant information to their concerned faculties.

The Research committee was revised in 2018 as follows:




Office of the Registrar

No: SGTU/Comm./37/2018/4240 Dated: 19th December, 2018

Notification

The Vice Chancellor is Pleased to constitute the Research Committee with following members:

(a) Dean, Research & Development	- Chairperson
(b) Dr. Shourya Tandon, Professor Faculty of Dental Sciences	- Member
(c) Dr. Shefali Phogat, Reader Faculty of Dental Sciences	- Member
(d) Dr. Nupur Dabas, Professor Faculty of Dental Sciences	- Member
(e) Dr. Reshu Madan, Reader Faculty of Dental Sciences	- Member
(f) Dr. Radhika Rai, Reader Faculty of Dental Sciences	- Member
(g) Dr. Shalini Ray, Assistant Professor Faculty of Medicine & Health Sciences	- Member
(h) Dr. Jasdeep Monga, Associate Professor Faculty of Medicine & Health Sciences	- Member
(i) Dr. Vidyavathi, Associate Professor Faculty of Indian Medical System	- Member
(k) Dr. Simranjeet Singh, Assistant Professor Faculty of Physical Sciences	- Member
(l) Dr. Priya Chauhan, Assistant Professor Faculty of Physiotherapy	- Member
(m) Ms. Akoijam Mamta Devi, Professor Faculty of Nursing	- Member
(n) Mr. Sunil Dullar, Associate Professor Faculty of Nursing	- Member
(o) Dr. Raman Kapoor, Assistant Professor Faculty of Engineering & Technology	- Member
(p) Dr. Suma G.N., Professor Faculty of Dental Sciences	-Member Secretary


Registrar

Endst. No: SGTU/Comm./37/2018/4240-4281 Dated: 19th December, 2018

A copy is forwarded to the following for information and necessary action:


1. PA to Chairperson, Dashmesh Educational Charitable Trust for kind information of the Chairperson
2. PA to the VC for kind information of the Vice Chancellor

The faculty members were encouraged to write research proposals for extramural funding.



A council of Biomedical Research under the Chairmanship of Dr Y.K Gupta was also established to facilitate the writing, submission and reviewing of extramural research projects by the faculties of health related group namely Medical, Dental, Ayurveda, Nursing, Physiotherapy, Pharmacy, Allied Health Sciences.

The constitution of Council of Biomedical Research is as follows:-


 **Office of the Registrar**

No: SGTU/Comm./37/2018/4458 Dated: 19th December, 2018


Notification

The Vice Chancellor is Pleased to constitute the Council of Biomedical Research with following members:

1. Dr. Y.K. Gupta, Principal Advisor DBT and Former Dean Academics, AIIMS	- Chairman
2. Dr. Shobha Baroor, Professor Emeritus, Microbiology, FMHS	- Vice-Chairman
3. Dr. RavindraKumar Arahunsi, Dean, Faculty of Indian Medical System	- Member
4. Dr. M.S. Sidhu, Director, IQAC	- Member
5. Dr. Deboshish Chattopadhyaya, FMHS, Associate Professor	- Member
6. Dr. Aparna Dave, HOD, Oral Pathology, FDS, Professor	- Member
7. Dr. Astha Chaudhary, Member Secretary, IQAC	- Member
8. Dr. V.K. Bhalla, Principal, SGT College of Pharmacy	- Member
9. Dr. KVS Chaudhary, Addl. Dean, Faculty of Nursing	- Member
10. Dr. Sheetal Kalra, Faculty of Physiotherapy, Associate Dean	- Member
11. Dr. Suma G.N., Professor, FDS	- Member Secretary
12. Dr. Shefali, Reader, FDS	- Coordinator
13. Dr. Sujatha, Reader, FDS	- Coordinator
14. Mrs. Akoljam Mamata, Professor, Faculty of Nursing	- Coordinator
15. Mrs. Manisha, Lecturer, Faculty of Nursing	- Coordinator
16. Dr. Vidyavathi, Associate Professor, Faculty of Indian Medical System	- Coordinator
17. Dr. Nitin, Assistant Professor, Faculty of Indian Medical System	- Coordinator
18. Dr. Nitin Mittal, Associate Professor, SGT College of Pharmacy	- Coordinator
19. Dr. Vijay Sharma, Associate Professor, SGT College of Pharmacy	- Coordinator
20. Dr. Akansha, Assistant Professor, Faculty of Allied Health Sciences	- Coordinator
21. Dr. Manisha, Assistant Professor, Faculty of Allied Health Sciences	- Coordinator
22. Dr. Priya Chauhan, Assistant Professor, Faculty of Physiotherapy	- Coordinator
23. Dr. Sonia, Assistant Professor, Faculty of Physiotherapy	- Coordinator

 **Office of the Registrar**


24. Dr. Lokesh Gupta, Assistant Professor, Faculty of Behavioural Sciences - Coordinator


Registrar

Endst. No: SGTU/Comm./37/2018/4454-4547 Dated: 19th December, 2018

A copy is forwarded to the following for information and necessary action:

1. PA to Chairperson, Dashmesh Educational Charitable Trust for kind information of the Chairperson
2. PA to the VC for kind information of the Vice Chancellor
3. PA to PVC for kind information of the Pro Vice Chancellor
4. All Deans/Directors/Principals
5. All Members of the Committee
6. GM- Admin
7. GM- HR
8. Sports Officer


Registrar



Under this council of biomedical research, multiple meetings with Dr Gupta have been held and multiple research ideas and projects have been discussed as follows:

	Presenter	Proposed Research Project	Faculty	Discussed	Submitted
1.	Bhupender Yadav Dr Sumit	A comparative evaluation of periodontal parameters, crestal bone level, inflammatory biomarkers in gingival crevicular fluid, colony count of anaerobic bacteria and enamel wear as influenced by two different crown and bridge material - An in-vivo study	Dental Sciences		Submitted in SERB
2.	Dr.Vijay Sharma	Development and characterization of poly-herbal constituents based novel drug delivery system for effective management of diabetes	Pharmacy	Discussed	-
3.	Dr.Sujata/ Dr.Shalini	To assess the efficacy of an anti-microbial photodynamic therapy in patients with Type 2 Diabetes Mellitus and Chronic Periodontitis: A study protocol for randomized control trial	Dental Sciences	Discussed	submitted SERB 2019
4.	Akoijam Mamta Devi/Co-investigator	Effectiveness of a Maternal Health Based perinatal home care program on the development outcome of mothers and infants	Nursing		Submitted in SERB 2018
5.	Raman Deep	A study to assess the effectiveness of parent training programme for parents of primary school children developed with a view to reduce child abuse.	Nursing		Submitted in SERB 2018
6.	Dr.Dibyabh	Development of herbal tooth powder and evaluation of its safety and efficacy W.S.R to oral hygiene	Ayurveda	Discussed	
7.	Dr. Priya	Cognitive impairment in head injury patients using virtual & augmented reality	Physiotherapy	Discussed	Submitted in CSRI 2018
8.	Dr. Reshu	Effect of salivary cotinine levels on osseointegration of root form endosseous implants as assessed by digital radiography and clinical evaluation.	Dental	Discussed	Submitted in SERB in 2018 and 2019
9.	Dr. Priya	Efficacy of transcranial direct current stimulation to enhance motor recovery in persons with spinal cord injury.	Physiotherapy	Discussed	Submitted in CSRI 2018
10.	Dr.Avinash Chaudhary	Standardization of methodology of drug dosage determination for virechana karma by Trivrit eha	Ayurveda	Discussed	-
11.	Dr.Vidyavati/ Dr V.H Dr.Arind	Evaluation of Efficacy of Kitamari – Aristolochia Bracteolata W.S.R. to Antimalarial Activity – A Clinical Study	Ayurveda	Discussed	-
12.	Dr.Arind Dr Vidyawati	Effect of Seasonal Variation on Bio Physical Parameter (Sebum, Melanin, Erythema, pH, Gloss, hydration) on Skin with special reference to Prakriti	Ayurveda	Discussed	-
13.	Dr.B.Kothainayagi Dr.Anupam Sharma	Developing a test battery (standard parameters) based on theory of Ayurveda for the diagnosis of Prakriti	Ayurveda	Discussed 2-3 times	



14.	Ritu Yadav	Prevalence of elderly abuse and prevention , its relationship with attitude of family members in Gurugram Haryana	Faculty of Nursing	Discussed	-
15.	Dr Ganjoo, Dr Sawhney	A comparative study of Efficacy of platelet rich plasma with oral finasteride in androgenic alopecia	FMHS- Dermatolog y	Discussed	Submitted in ICMR
16.	Dr. Ritu Soni	Topic: Effects of yoga practice on HRV and female sex hormones in early post-menopausal women	Medical Departmen t of Physiology	Discussed	Submitted in ICMR
17.	Dr. Nikhil/S Broor	Topic: Identification and characterization of clinical isolates of Candida species using Conventional method GHROM- agar & MALDI-TOF and their antifungal susceptibility testing.	Microbiolog y	Discussed	
18.	Dr. Mukesh/SBr oor	Topic: Comparative Evaluation of Nuclear Acid Test versus ELISA for detection of Hepatitis B,C & HIV among blood donors in rural teaching Hospital.	Microbiolog y	Discussed	
19.	Dr.Dibyabh Dr.Nithin, Dr.Avinash	Development of Azadiracta Indica skin lotion and evaluation of its antifungal activity	Ayurveda	Discussed	
20.	Dr Deswal/ Dr B Kaur Presenter Dr Deswal	A prospective study of ageing and health disorder among 50 years and above age of rural population of Gurgaon	Departmen t of community Medicine	Discussed	
21.	Dr BK Anand /Dr VK Singhal Presenter Dr Anand	Perception , satisfaction of women of families with community based postnatal care in rural field practice area of SGT Medical College Gurgaon	community Medicine	Discussed	
22.	Dr Shalini Ray/Dr Deswal	A study on quality of life among postmenopausal women residing in rural areas	community Medicine	Discussed	
23.	Dr Shikha	Application of cpp-acp varnish and cpp-acp tooth mousse on incipient white spot caries lesion in blind children	Pedodontic s	Discussed	-
24.	Dr Varun Arya	Extraoral conventional vs transoral or intraoral endoscopically assisted management od condylar fracture- A comparative evaluation	Oral Surgery	Discussed -	
25.	Dr Alok	Study of correlation of chieloscopy and dermatoglyphics of parents of cleft lip and palate: A potential predictive marker	Oral Surgery	Discussed	
26.	Dr Kamlesh	Discovery of Novel Multi target 3D Pharmacophore Model for Alzheimer's Disease by way of computer- aided drug design	Physical Sciences		Submitted in CSIR
27.	Dr Vijay Sharma	Transdermal application of iso-tretinoin	Pharmacy	Discussed	



28.	Dr Neelkanth Prasad		Pharmacy	Discussed	
29.	Dr Dinesh Kumar Yadav	Standardization of Polyherbal formulation for luekorrhoea in experimental model of rat	Pharmacy	Discussed	
30.	Mr Vinod Gehlot	Catheter associated UTI	Pharmacy	Discussed	
31.	Dr Puneeta Vohra	Development and validation of algorithm based medical kiosk for paramedical staff for HIV testing	Dental	Discussed	Submitted in SERB 2019
32.	Dr Shantanu Dixit	Knowledge attitude and practice regarding radiation protection and safety among dentists in NCR	Dental	Discussed	
33.	Dr Archana Nagpal	Effect of socio-economic status on smoking and smokeless tobacco consumption in female population of Haryana and its impact on oral health	Dental	Discussed	Submitted in SERB 2019
34.	Dr Namrata/ Dr Seema Grover	Assessment of maximum occlusal bite force of posterior teeth and contribution of each using Tekscan, ELF system and evaluation of change in biteforce in posterior transverse and vertical malocclusion following orthodontic treatment	Dental	Discussed	
35.	Mr Manish Pal Singh	Isolation and characterization of Phytoconstituents of leaves and wound healing activity in experimentally induced diabetic animals	Pharmacy	Discussed	
36.	Dr Anupama Patra	Effect of Yashtimadhu and shatavari churna and yashtimadhu Grahita on Digital eye strain/computer vision syndrome	Ayurveda	Discussed	
37.	Dr Mona prabhakar	A study of bond failure rate in orthodontic treatment of flourosed teeth using sandblasting versus conventional etch method for bonding of brackets	Dental	Discussed	
38.		Multimodal ayurvedic management of hypothyroidism	Ayurveda	Discussed	
39.	Dr Bhupinder Yadav	To evaluate and compare the clinical and radiographic success of immediate implant when grafted with various types of bone augmentation material- A 2 year follow up study	Dental	Discussed	
40.	Dr Aparna Dave/ Dr Astha Chaudhry	Variant Tobacco Hookah smoking practices and its effect on oral mucosa in rural population of Haryana:A Prospective Observational Study	Dental		Submitted in ICMR 2019
41.	Dr Sheetal Kalra	Ph.D Thesis	Physiotherapy	Discussed	
42.	Dr Shilpi Garg	Study Of Mosaic Organization Of hippocampal neuroepithelium including dentate gyrus and correlation of it with the expression of NSE and BDNF in 2 nd and 3 rd trimester aborted human fetuses.	Medical		Submitted in ICMR



43.	Dr Sushmita Saha	Human Rental Morphogenesis During Mid Gestation-	Medical		Submitted in ICMR 2019
44.	Dr Nimarpreet Kaur	A study on the duration based effect of hypertension on auditory brainstem evoked response and heart rate variability	Medical		Submitted in ICMR 2019
45.	Dr Kajal Nandi	Role Of Anti-Mullerian Hormone And Polymorphism Of Amh And Amhrii	Medical		Submitted in ICMR 2019
46.	Dr Priti Agarwal	Analysis Of Antibiofilms And Molecular Characteristics Of Staphylococcus Aureus Isolates From Rural Community And Their Association With Isolates From Patients Admitted In Rural Health Care Setting In Haryana	Medical		Submitted in ICMR 2019
47.	Dr Shalini Ray	Global Positioning System For Mapping Undernutrition Among Children (3-9 Yrs) In Rural Areas Of Gurugram	Medical		Submitted in ICMR 2019
48.	Dr. Sapna Goel	Prevalence Of Haemoglobinopathies With Hb-Hplc In Rural Population Of Gurugram A population based study	Medical		Submitted in ICMR 2019
49.	Dr Bharat Bhushan Sharma	Evaluation Of Suspected IUGR Patients In Respect Of Doppler Indices Of Umbilical And Uterine Arteries	Medical		Submitted in ICMR 2019
50.	Dr Ved Marwah	A survey of Psychological well being Of School Children of Gurugram	Medical		Submitted in ICMR 2019
51.	Dr D.P.S. Sudan	Evaluation Of Education And Personal Characteristics among Poorly Controlled Asthma	Medical		Submitted in ICMR 2019
52.	Dr D.P.S. Sudan	Impact Of Integrative Yoga Exercise On Autonomic Function & Health Related Quality Of Life In COPD	Medical		Submitted in ICMR 2019
53.	Dr Rajesh Chandra	Results With Limited Disc Excision By Intra Laminar Fenestration For Surgical Management Of Lumbar Intervertebral Disc Herniation	Medical		Submitted in ICMR 2019
54.	Dr Rajesh Chandra	To Study The Effect Of Parenteral Bisphosphonates On Post Menopausal Osteoporosis In Rural Gurugram	Medical		Submitted in ICMR 2019
55.	Lt. Gen (Dr.) H L Kakria	Outcome Of Tibial Fractures By Intramedullary Interlocking Nail & Early Dynamisation	Medical		Submitted in ICMR 2019



56.	Dr Jasdeep Monga	Infant Hearing Loss In Rural Gurugram- Detecting The Disease Burden	Medical		Submitted in ICMR 2019
57.	Keshav Chandra Khanduri	Prospective Randomized Controlled Study Of Effect Of Dexmedetomidine Infusion In Improving Cost Effectiveness And Recovery Characteristics Of Desflurane On Entropy Guided General Anaesthesia.	Medical		Submitted in ICMR 2019
58.	Dr Aparna/ Dr Astha	Evaluation of micronuclei to assess genotoxic damage on oral mucosa by Hookah smoking and its correlation with varying hookah smoking practices	Dental	Discussed	
59.	Dr Neelam Vashisht	Design, synthesis and microbiological evaluation of new azoles derivative by QSAR approach for resistant microbes	Pharmacy	Discussed	
60.	Dr Pratibha	Alcoholic extract Achyranthes Aspera on glycemic control, neuropathy and nephropathy	Pharmacy	Discussed	
61.	Dr Sonia Pawaria	A study of the Impact of device resisted Inspiratory muscel training for early cure in post pulmonary tuberculosis Sequelae	Physiother apy	Discussed	Submitted in ICMR and Pre-proposal accepted
62.	Dr Vijay Sharma	Formulation, Characterization and Optimization of Isotretenoin Loaded Fluidic Terpenoid Nanovesicles (Invasomes) for the treatment of Acne Vulgaris and its Evaluation using Experimental Model in Rats	Pharmacy	Discussed	Submitted in SERB 2019
63.	Dr Aparna Dave/Dr Astha Chaudhry	Evaluation of micronuclei to assess the genotoxic effects of Hookah smoking on oral mucosa and its correlation with varying Hookah smoking practices in rural population of Haryana"	Dental	Discussed	Submitted in SERB 2019

Discussed but rejected/not continued forward by Dr Y.K Gupta

1.	Dr. Vidyavathi	Herbal Intracanal medicament	Ayurveda+ Dental	Discusse d Rejected
2.	Dr. Debashish		FMHS	Discusse d Rejected
3.	Dr.Jyoti Kumbar	Clinical Evaluation of the effect of Sootika Paricharya in post natalwomen	Ayurveda	Faculty on papers
4.	Dr.Jyoti Kumbar	A survey to assess pH of cervical mucosa in different women W.S.R to infertility	Ayurveda	
5.	Dr.Shobha Broor	Topic: Community Acquired infections with ESBL producing E.Coli & Klebsiella	Medical Department	



	Presenter: Mrs. Sumitra	Pneumoniae in patients attending a hospital in rural area. Analysis of risk factors & molecular epidemiology	of Microbiology	
6.	Dr. Megha Maheshwari	Topic: Isolation, Identification & Antifungal Susceptibility testing of clinical isolates of dermatophytes.	Medical Department of Microbiology	Left college
7.	Dr. Manisha Sharma	Study of endophytic growth regulating microbes for winter cereals (broad area: Agriculture Microbiology)	Allied health sciences	Left college

Other activities by the council under chairmanship of Dr Y.K Gupta

1.	Dr Sonia and Dr Archana Chaudhary	Establishment of SGT ATAIC- Agrochemical toxicity awareness and information centre
2.	Dr Poonam and Dept of Pharmacology	Pharmacovigilance workshop- 16 th January 2019
3.	Dr Suma, Dr Aparna Dr Astha	Research publication workshop on 9 th March

Apart from this, the faculty is regularly motivated to attend national and international conferences by providing them with financial aid as per the travel grant policy.

The faculty is also motivated to publish research papers in good quality journals with high impact factor and indexing in scopus/web of sciences/ABDC.

The research incentives announced in 2018-19 include:



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Office of the Pro Vice-Chancellor
Prof. Gurpreet Singh Tuteja
pvc.admin@sgtuniversity.org

08 December 2018

Incentive to publish

With a view to promote research activities and consequent publication, the management has decided to grant incentive to members of faculty, who will publish their research in following categories of journals within 6 months (w.e.f 08.12.18)

The incentive for publication of Research paper is as under:

Journal	Incentive
ABDC listed Journal (A* Category)	Rs 2,00,000(two lakhs)
ABDC listed Journal(A Category)	Rs 1,00,000(one lakh)
ABDC listed Journal(B Category)	Rs 50,000(fifty thousand)
Scopus Indexed Journal	Rs 50,000(fifty thousand)
Web of Science Indexed Journal	Rs 50,000(fifty thousand)
UGC approved list journal indexed in Scopus /	
Web of Science	Rs 50,000(fifty thousand)

The incentive applies to members of faculty who publish while remaining on rolls of the university.

In case the publication is in joint names/authorship the incentive shall be appropriately distributed to Authors of the paper.

Publication of scholarly papers in good journals shall promote the academic standard of our University across academia and Industry and help us receive coveted accreditation like NAAC etc.

Prof. Gurpreet Singh Tuteja
(Pro Vice-Chancellor)

Phone : 0124-2278183-85,
Fax : 0124-2278151

Website : www.sgtuniversity.ac.in
Email : info@sgtuniversity.org

Budhera, Gurugram-Badli Road,
Gurugram (Haryana)-122505

Research Promotion and Incentives at SGT University

In continuation to letter dated 8th December 2018 following Research incentives & awards be noted:

- The faculty (PI) **submitting a research project for extramural funding** by government / other agencies (for more than Rs. 3,00,000), priorly approved by the University Research committee / SGT council for biomedical research, shall be awarded a monetary rewards of Rs. 5000 per project.
- The faculty (PI) submitting a research project for extramural funding and **getting a sanction by funding agency** (government / other) shall be awarded a monetary rewards of 2% (two percent) of the total funding.



- iii) Publication of scientific articles henceforth in SCOPUS/ PUBMED/ UGC indexed journals, shall be awarded a cash prize as mentioned in the notice by the pro vice chancellor dated 8th December 2018.
- iv) Faculty members publishing Books / Chapters in the reputed publishing house in edited volumes will be awarded a suitable cash prize Rs. 10,000.
- v) Faculty members receiving state/national/International award/fellowship for shall be awarded suitably.
- vi) Annual Best Teacher award in each faculty shall be awarded according to parameters judged by committee constituted by competent authority. The award shall include a certificate, medal and a suitably awarded cash prize.
- vii) Every faculty member will have an annual assessment based on contribution in academic & research spheres. These assessments henceforth will be given significant weightage for individual faculty member & collectively for the department. Research performance and achievements are an essential part of the Key Performance Indicators (KPIs) for annual increments. For promotion to Higher post / salary increment, significant contribution in teaching, research and patient care if applicable will be awarded and given weightage in professional career advancement.
- viii) The researcher is permitted to use the infrastructural facilities like research equipments available within the University, with prior approval through proper channel. A letter of appreciation shall be made from The Dean, Research & Development would be given to researcher for extraordinary research work.
- ix) It has been decided that all assistant professors will do a FDP program from NPTEL and examination fee will be refunded after producing certificate of successful completion.
- x) The Plagiarism check done by IQAC for scientific papers of students/faculty from SGT University shall not be charged.

The list of faculty who have received research incentives includes:

List of Faculty members who have received Faculty Promotion Grant under the category of publication in the specified indexed journal

S.no	Faculty name	Name of the Department
1	Dr Manish Sharma	Department of ECE, Faculty of Engineering & Technology
2	Dr Shakir Hussain	
3	Dr Puja Malhotra	Department of Prosthodontics
4	Dr Sumit Singh Phukela	
5	Dr Bhupender Yadav,	
6	Dr Reshu Madan	
7	Dr Shefali Phogat	
8	Dr Manoti Sehgal	
9	Dr Jaiveer Singh Yadav	



10	Dr Bharti Raina	
11	Dr Ashish Dabas	Department of Orthodontics Faculty of Dental sciences
12	Dr Astha Chaudhry	Department of Oral Medicine And Radiology, FDS Department of Oral Pathology, FDS
13	Dr PulinSaluja	
14	Dr Sakshi Joshi	Department of Pedodontics, FDS
15	Dr Shaurya Tandon	Department of PHD, FDS
16	Dr Sachin Chand	
17	Dr Mamta Singla	Department of conservative Dentistry Faculty of Dental sciences
18	Dr Priyanka Chopra	Department of Periodontology, Faculty of Dental
19	Dr Sujata Surendra Masamatti	Sciences , SGT University
20	Dr Neelam Vashist	College of pharmacy
21	Bhawna Sethi	College of pharmacy
22	Dr.Kamlesh Sharma	Department of Chemistry, faculty of Physical sciences
23	Dr Bhupinder Kaur Anand	Department of Community Medicine, FHMS
24	Dr Pankaj Abrol	Department of Pediatrics Faculty of medical and health sciences
25	Dr Mohit Chauhan	Forensic Medicine, Faculty of Medicine & Health Sciences
26	Dr Archana Chaudhary	Department of Environment Science
27	Dr Sonia Pawaria	Faculty of Physiotherapy
28	Dr Sheetal Kalra	Department of pulmonary medicine, faculty of
29	Dr Dharmpal Singh Sudhan	medical sciences
30	Dr Sonia Goel	Faculty of Agricultural Sciences

List of Faculty Members Who Have Received Incentives for Extramural Grant From SGT University

S.No	Name of the faculty	Name of faculty member
1.	Faculty of Dental Sciences	Dr .Puja Malhotra(PI)
2.		Dr.Nupur Dabas(Co PI)
3.		Dr.Manoti Sehgal(Co PI)
4.		Dr.Varun Arya(Co PI)
5.		Dr.Aparna Dave(Co PI)
6.	Faculty of Agricultural Sciences	Dr.Sonia Goel (PI)

List of faculty member who have received incentive for Submitting extramural project

S.No	Name of the faculty	Name of faculty member
1	Faculty of Physiotherapy	Dr Sonia Pawaria



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NAAC SSR Compilation



NAAC SSR Compilation

The SGT University on completion of its 6 years of existence on 23rd January 2019 decided to go for NAAC accreditation. For this, IQAC was entrusted to carry forward the process of educating all the faculty members and getting the required data for NAAC compilation.

After an initial sensitization workshop from 24-26th July 2018 by Dr J.R Sharma regarding NAAC manual and their criterias to all the University Deans, faculty members and university offices, the NAAC manual for Universities was circulated to all the Deans and central offices.

The IQAC started the process of educating the deans and faculty members about each point of each indicator in detail from 19th November 2018 onwards.

After this initial process of back to back meetings from 19th November till 27th November 2019 with all faculty members and Deans, the indicators in the manual were divided according to the offices from which data will be obtained.

The following offices were sent the required indicators for furnishing of data:-

- 1) Registrar office
- 2) HR dept
- 3) Students Section
- 4) Finance dept
- 5) Corporate resource centre
- 6) Controller of examinations
- 7) General administration
- 8) Sports officer
- 9) Dept of Environmental sciences
- 10) All the Deans and HODs

Regarding the collection and compilation of data from individual faculty, NAAC coordinators are made from each faculty. These coordinators are the main coordinators who supervise the overall data from their respective faculty.

Following this, each Dean divided the 7 criterias to different faculty for detailed data collection and compilation.

The list of faculty coordinators selected for this purpose are as follows:-

Sl.No	Faculty	Name	Criteria no.	Contact No.	Mail ID
1	Dental	Dr. Aparna	Overall	9717703007	aparnaad15@gmail.com
		Dr. Sujata	1	9999816163	Sujata_masamatti@sgtuniversity.org
		Dr. Nupur Dabas	2	9873163023	drnupurdabas82@gmail.com
		Dr. Shefali	3	9560288445	shefaliphogat@gmail.com



		Dr. Ashish Dabas	4	9871702660	ashishdabas79@gmail.com
		Dr. Astha arya	5	9810761757	ashtha.arya@sgtuniversity.org
		Dr. Radhika Rai	6	9818193544	dradrikajrai@gmail.com
		Dr. Alok	7	8587883077	alok.bhatnagar@sgtuniversity.org
2	Medical	Dr. Jasdeep Monga	2	9729554829	jasdeep_fmhs@sgtuniversity.org
		Dr. Sikha Manajan	1	8708336091	doc.mahajan7@yahoo.com
		Dr. Mukesh Sharma	3	7982996169	mukeshraturi320@gmail.com
		Dr. Kapil Hazarika	4	8851509620	kapshaz@rediffmail.com
		Dr. Shalini Ray	5	9437312202	drshalini.medhealth@gmail.com
		Dr. R. Talukdar	6	9810139249	talukdarramen@yahoo.co.in
3	Allied	kanishka Raheja	6	7082525098/ 8059200000	kanishka.raheja@gmail.com
		Ms. Upasana Sarma	2&5	8588842448	upasanasarma20@gmail.com
		Ms. Suchandra Gupta	2&5	8171214194	gupta.suchandra@gmail.com
		Dr. Vatsala	1 & 3	9711793395	vatsala.saharan@gmail.com
		Ms. Rashmi	4&7	8397963812	dcrust.bme.7023@gmail.com
		Dr. Akanksha	1 & 3	9719415211	akankshayadav5@gmail.com
4	Physiotherapy	Dr. Jogender Yadav	Overall	8527090261	Dean.physiotherapy@sgtuniversity.org
		Dr. Sheetal	Overall	9990003410	Sheetal.kalra@sgtuniversity.org
		Dr Bharti Arora	1	9416414362	sonupawaria@gmail.com
		Dr Priyanka Rishi	2	9468324923	dr.sajjanyadav@gmail.com
		Dr Priya Chauhan	3	9023245955	saurabh04pt@gmail.com
		Dr. Shivangi	4	8289015265	jaganjyotidas4@gmail.com
		Dr Sonia Pawaria	5	8882043172	dr.ankitagrover@gmail.com
		Dr Sajjan Yadav	6	9910927021	bharti.arora@sgtuniversity.org
		Dr Jaganjyoti Das		8588878467	prnk.rishi@gmail.com
		Dr Saurabh Kumar	7	7042122863	isicpriyachauhan1@gmail.com
5	Pharmacy	Dr. Neelam Vashisht	Overall	9250543728	neelam.vashisht@sgtuniversity.org
		Dr Ankita Grover		7838460762	airybatth62@gmail.com



		Dr Neelkant Prasad	1	9027169402	neelkant.pharmacy@sgtuniversity.org
		Dr. Pratibha Mehla	1		
		Dr Vijay Sharma	2	8146069364	drvijay.pharmacy@sgtuniversity.org
		Mr. Manish Pal Singh	2		
		Dr. Nitin Mittal	3	9837135368	drnitin_pharmacy@sgtuniversity.org
		Dr. Kiran Sharma	3		
		Ms. Bhawna Sethi	4		
		Mr. Vinod Gahlot	4	9213780722	vinod.gahlot@sgtuniversity.org
		Ms Sonia Yadav	5	9999630180	sonia.yadav@sgtuniversity.org
		Ms. Tripti Arora	5		
		Ms. Kavita Atri	6		
		Mr. Manish Yadav	6	9717594522	manish.yadav@sgtuniversity.org
		Dr. Dinesh Yadav	7		
		Mr Dheeraj Kumar Sharma	7	9457057966/9205298306	dheeraj.sharma@sgtuniversity.org
6	Ayurveda				
		Dr. Neeraj Kumar Gupta	1 & 2	9650970307	neeraj.bvp.coa@gmail.com
		Dr. Nitin Krishnan		9620300103	nithinkris1989@gmail.com
		Dr. Yagyik Mishra		7732814921	yagyikmishra@gmail.com
		Dr. Kapil		8901006644	kpy3112@gmail.com
		Dr.Premraj Chaudhary	3	<u>9958090243</u>	dr.premrajchaudhary@gmail.com
		Dr. Swapnil Auti		8446318328	swapn.punarvasu19@gmail.com
		Dr. Madhu Pathak		7877020139	Dr.madhupathak81@gmail
		Dr. Avinash Chaudhary		9588509659	dr.avinashchaudhary@gmail.com
		Kothainaya g	4	9003029857	Kothai.nayagi@gmail.com
		Dr. Milind Deshmukh		8308934955	drmilindd13@gmail.com
		Dr.Vikash Sharma	5	9654350079	drtimshivikassharma@yahoo.co.in
		Dr. Timsi Sharma		9315545155	drtimshivikassharma@yahoo.co.in
		Dr. Dibyabh		9916847902	dibyabh.fims@sgtuniversity.org
		Dr. Poonam		8126279698	Poonam.bamola@gmail.com



		Bambola			
		Dr. Anupama Patra		8826948950	dranupamapatra@gmail.com
		Dr. Vidyavati Hiremath	6	7011739589	vidyahiremath2003@gmail.com
		Dr. Arvind goel		8010505241	Arvsap0412@gmail.com
		Dr. Praveen		9468284545	Py1096@gmail.com
		Dr. Anupam Sharma	7	9868418382	anupam@sgtuniversity.org
		Dr. Himani Goswami		9458977760	himani.fims@sgtuniversity.org
		Dr. Supriya		8527509679	Supriya4aug@gmail.com
7	Nursing	Dr. Himani Gupta		7060830568	gupta.himani2103@gmail.com
		Prof. K.V.S. Chaudhary	Overall	9205798509	addean.nursing@sgtuniversity.org
		Prof. AK Mamta Devi	1	8588065631	mamatadevi@sgtuniversity.org
		Mr. Sunil Dular	1	9582074477	skdular@sgtuniversity.org
		Ms. Khushboo	2	9971130504	khushboo.nursing@sgtuniversity.org
		Ms. Shweta Handa	3	9540822290	shweta.nursing@sgtuniversity.org
		Ms. Salu	4	7678653406	shalu_nursing@sgtuniversity.org
		Ms. Sarika Yadav	5	9560157710	sarika@sgtuniversity.org
		Mrs. Anu Grover	5	9958513339	anu.nursing@sgtuniversity.org
		Mrs. Ritu Yadav	6	9711200369	ritu.nursing@sgtuniversity.org
8	Mass Com	Mrs. Sikha Thapa	7	8130843367	sarika@sgtuniversity.org
		Mr. Sushil	Overall	7506649180	sushil_masscom@sgtuniversity.org
		Ms. Apoorva Agnihotri	1	9935731781	apoorva_masscom@sgtuniversity.org
		Mr. Biswambhar Bose	2	8920454052	bosebiswa@sgtuniversity.org
		Ms. Jitendra Singh	3	8439208867/9958276999	jitendrasingh079@gmail.com
		Mr. Asif Husain	4	9891123811	asif.hussain@sgtuniversity.org
		Ms. Sabiha Farhat	5	9810914349	sabiha.farhat@sgtuniversity.org
		Kranti	6	9818735616	kranti_fmc@sgtuniversity.org
		Mr. S K Pandey	7	9716204602	shashikumar.pandey@sgtuniversity.org



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9	Behavioral science	Dr. Nimisha	Overall	9953681570	drnimisha_fbs@sgtuniversity.org
10	Fashion	Dr. M.K. Nair	Overall	9540111680	dean.fashion@sgtuniversity.org
		Ms. Anuradha	Overall	9643464699	anuradha.sharma@sgtuniversity.org
		Ms. Kavita	Overall	8368682625	kavita_FFD@sgtuniversity.org
11	Commerce and Management	Mr. Sumit	Overall	8604413471	sunilkumar.verma@sgtuniversity.org
		Ms. Arti	Overall		-
		Mr. sandeep sahu	Overall	9015427593	sandeepkumar_fcm@sgtuniversity.org
12	Hotel Management	Ms. Richa	Overall		-
		Ms. Anshu	Overall	9015777199	anshu.fhtm@sgtuniversity.org
13	Education	Ms. Ritika Devi	Overall	9810169534	ritika.devi@sgtuniversity.org
		Ms. Ruby	Overall	9911591536	-
14	Agriculture	Dr. Baldeep Singh	Overall	9050078444	baldeep.singh55@gmail.com
15	Physical Science	Dr. Manbir Singh	3 & 7	9671011662	manbirsingh_fps@sgtuniversity.org
		Dr Manjistha	4	9874045884	manjistha.fps@sgtuniversity.org
		Dr Vikram	1 & 7	9996822404	vikram_fps@sgtuniversity.org
		Mr. Ekramudde n	2	9643975676	ekramu.fps@sgtuniversity.org
		Mr. Vipin Yadav	6	8447370149	-
		Mr. Naveen kumar	6	9992524909	naveen_fps@sgtuniversity.org
		Mr. Naveen Kadyan	5	9813011620	naveen_kumar@sgtuniversity.org
16	Engineering	Dr. Rajan Garg	Overall	9466475135	rajan_fet@sgtuniversity.org
		Ms. Sangeeta	1	9990003424	sangeetarani.fet@sgtuniversity.org
		Ms. Jyoti Ahlawat	2	9560052832	jyoti_fet@sgtuniversity.org
		Mr. Asad Habib	3	9643323461	asad_fet@sgtuniversity.org
		Ms.Neha Gahlot	4	9999710660	neha_fet@sgtuniversity.org
		Dr. Neeraj Saini	5	9643626546	drneeraj.fet@sgtuniversity.org
		Dr. Sumit Kumar Moudgil	6	9654899863	drsumit_fet@sgtuniversity.org
		Mr. Aman Kumar	7	7827914720	amanthapak_fet@sgtuniversity.org
17	Law	Mr. Nishit Ranjan Chaki	1	9654035694	nishitranjanchaki_law@sgtuniversity.org



		Dr. Bhawna	1&3	9654032085	dr.bhavana.law@sgtuniversity.org
		Mr. Shekhar Olhyan	2	9654765199	adv15.olhyan@gmail.com
		Miss Anchal Mittal	2	9810997768	mittalanchal28@gmail.com
		Mr. Azad Singh	3	9560659722	azadsingh.hc@gmail.com
		Miss Resham Khanna	3	8527582289	reshamkhanna1990@gmail.com
		Mr. Akanshu Gupta	4	9899926982	akanshugupta@gmail.com
		Miss Neha Dhillon	4	9711225699	nehadhillon31@gmail.com
		Prof. J.M. Gandhi	5	9818822323	jagdish.mitter.gandhi@gmail.com
		Miss Ruchi Gupta	5	9873961407	ruchi.gupta1407@gmail.com
		Mr. Mohit Kumar Gupta	6	9871603969	mohitkumar_law@sgtuniversity.org
		Mr. Yatin Kathuria	6	9560538963	yatin.law@sgtuniversity.org
		Professor S.K. Gupta	7 & Overall	9717227026	drskgupta@sgtuniversity.org
		Professor Suresh Minocha	7 & Overall	9211532403	sureshminocha@gmail.com
18	Language	Dr. Sarju Devi	Overall	8859356711	abhilasha.singh@sgtuniversity.org

Once, the data from these coordinators was furnished, some of the coordinators were selected as chief coordinators to compile the data of all 17 faculties for each criteria and indicator. The list of main/ chief coordinators were as follows:

S.No	Criteria	Chief Coordinators
	I	Dr Bharti Arora(Physiotherapy) Dr Sujata Masamatti(Dental)
	II	Dr Nupur Dabas(Dental) Dr Priyanka Rishi(Physiotherapy)
	III	Dr Shefali(Dental) Dr Mukesh(Medical)
	IV	Dr Ashish Dabas(Dental) Dr Shivangi Sachdeva(Physiotherapy)
	V	Dr Ashtha Arya(Dental) Ms Arti Sharma(Commerce & Management)
	VI	Dr Radhika Rai(Dental) Ms Ritu Yadav(Nursing)
	VII	Mr Dheeraj Kumar Sharma(Pharmacy) Ms Shikha Thapa(Nursing)



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Regular meetings almost every alternate day since 19th November 2019 were held with all the coordinators to check the status and to solve the queries or any issues arising during data compilation.

All the data was compiled in the SSR format and is made ready for final review by the authorities and NAAC application.

Simultaneously, all the required data is also updated on the University and IQAC website for easy online verification by NAAC.

The NAAC steering committee comprises of all Chief coordinators, IQAC members- Dr Astha Chaudhry and Dr Amit Bhardwaj and All Deans. This committee is headed by Director IQAC- Dr M.S Sidhu.



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Faculty Development Programmes



Faculty Development Programmes

In the academic year 2018-19, the following faculty development programs were conducted by IQAC.

1) **FDP /Continuing Pharmacy education in association with SGT College of Pharmacy sponsored by Pharmacy Council of India held from 22nd to 24th August 2018.**

This FDP/CPE included faculty members from field of Pharmacy from 12 different institutes.

There were topics related to pharmacy in particular and some topics were taken by IQAC.

These included:-

- 1) Curriculum Design- Dr T.D Dogra on 22nd August 2018
- 2) Teaching methodologies- Dr Astha Chaudhry on 23rd August 2018
- 3) Assessment and evaluation- Dr Amit Bhardwaj on 23rd August 2018
- 4) Research methodologies- Dr S.C Mohapatra on 24th August 2018

CHIEF PATRONS

Sh. Ram Bahadur Rai, Chairman
Smt. Madhupreet Kaur Chawla, Managing Trustee
Sh. Manmohan Singh Chawla, Managing Trustee

PATRONS

Mr. Balvinder Kumar, Vice-Chancellor
Dr. Sham Singh, Pro-Chancellor
Dr. Dileep Singh, Pro-Vice-Chancellor
Dr. Kamlesh Kohli, Director, NMRB

ADVISORS

Prof. B.Suresh, President, IQAC
Dr. Shalinder Sirohi, Vice President, IQAC
Mrs. Archana Mudgal, Secretary, IQAC
Mr. Atul Nasa, Member, IQAC
Mr. Indir Singh Chauhan, EC Member, IQAC

Organising Committee

IQAC	SGT COP
Dr. T.D Dogra	Prof. Vijay Shukla
Dr. Anila Gauram	Dr. Ravi Malhotra
Dr. S.C Mohapatra	Dr. Neelam Vashist
Dr. Astha Chaudhary	Dr. Vijay Sharma
Dr. Amit Bhardwaj	Ms. Sonia Yadav

Co-ordinators

Mr. Vinod Gahlot	Dr. Mohd. Nasser Moflick	Dr. Nalin Mittal
Mr. Manish Yadav	Ms. Sushma Manotha	Ms. Divya
Ms. Tripti Arora	Mr. Dhruv Sharma	Ms. Kavita Athi

For Enquiries, Please Contact
Dr. Vijay Shukla : 9810540434, principal.pharmacy@sgtuniversity.org
Ms. Sonia Yadav : 999630180, sonia.yadav@sgtuniversity.org

SGT COLLEGE OF PHARMACY
Organises
CONTINUING PHARMACY EDUCATION (C.P.E)
Sponsored by : **Pharmacy Council of India**
22nd-24th August, 2018
Venue: SGT University

E. mail: principal.pharmacy@sgtuniversity.org, sonia.yadav@sgtuniversity.org
In collaboration with
INTERNAL QUALITY ASSURANCE CELL (IQAC)
www.sgtuniversity.ac.in
Chand-Budhera, Gurugram-Badli Road, Gurugram-Haryana-122505
Phone: 0124-2278257, Fax: 0124-2278151



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY

(UGC Approved)

Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505. Ph. : 0124-2278183, 2278184, 2278185



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About SGT University

The SGT University came into existence by the Haryana Private Universities (Amendment) Act No. 8 of 2013 and opened its gates to all segments of the society under the patron of Dashmesh Educational Charitable Trust, which was founded in 1999 with the holy cause of propagating the message of Shree Guru Gobind Singh Ji the great philosopher and social reformer that **spread of learning is the best service to mankind**.

Currently, the University imparts education from Undergraduate to Ph.D. level in Health Sciences, Engineering, Commerce, Management Sciences, Law, Hotel Management, Physical Sciences, Life Sciences, Media Management and Social Sciences and associates more courses.

About PCI

The Pharmacy education and profession in India upto graduate level is regulated by the PCI, a statutory body governed by the provisions of the Pharmacy Act, 1948 passed by the Parliament.

- The Pharmacy Act 1948 was enacted on 4.3.48 with the following preamble- "An Act to regulate the profession of pharmacy. Whereas it is expedient to make better provision for the regulation of the profession and practice of pharmacy and for that purpose to constitute Pharmacy Councils".
- The PCI was constituted on 9.8.49 under section 3 of the Pharmacy Act.
- Regulation of the Pharmacy Education in the Country for the purpose of registration as a pharmacist under the Pharmacy Act.
- Regulation of Profession and Practice of Pharmacy.

SGT College of Pharmacy

SGT College of Pharmacy, SGT University, Gurugram, Haryana is duly approved by State Government, University Grant Commission (UGC), New Delhi – MHED and Pharmacy Council of India (PCI) – MHFW. SGT college of Pharmacy was started in 2015 to offer B. Pharmacy and D. Pharmacy courses. In 2017 SGT College of Pharmacy Started B. Pharmacy (Practice) course for the first time in Northern India.

The SGT believes in preparing its graduates for a life-long journey of learning and professional development. Pharmacy remains one of the most respected professions. Students who are interested in pharmacy today are enrolling because they feel that they can make a difference in their communities. The mission of the SGT is to provide excellent education in a stimulating environment where delivery of superb pharmaceutical care is integrated with nationally and internationally recognized research. In order to achieve our mission we apply innovative and proven educational methods to produce pharmacists who possess the skills and knowledge they need to serve their patients in an ethical and professional manner. Our mission is also served through faculty who conduct competitive basic, clinical, and social sciences research that translates into improved patient care and public policy.

The SGT College of Pharmacy has integrated approach of teaching learning pedagogy with the Faculty of Medical & Health Sciences with multi specialty teaching hospital that fulfills the requirement of in-house pharmacist training as per PCI norms.

IQAC

The IQAC, SGTU is an integral part of Higher Education Institutions. It serves as a quality assurance measure and constantly work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. It serves to channelize all the efforts and measures of the institution towards promoting its holistic academic excellence.

IQAC evolves mechanisms and procedures for efficient and progressive performance of academic procedures including integration of modern methods of teaching, learning and evaluation procedures. It promotes quality research programmes as well as sharing of research findings with network of institutions nationally and internationally. It also ensures timely and efficient performance of administrative and financial tasks.

Aim of the CPE

Teaching fraternity is the back-bone of a higher education system and it becomes imperative for a teacher to upgrade his/her knowledge and competencies on continuous basis through research & development and connect it with the problems of industry and society as a whole. Keeping this in view, SGT College of Pharmacy, SGT University, Gurugram is going to organize a faculty development program in Excellence in Teaching & Learning to enhance the skills set of the teaching fraternity. The aim of the FDP is to develop and improve the presentation skills, increase the compatibility with students and understand their psychological state the faculty are exposed to exhaustive program which includes presentation skills, teaching techniques, team building etc for upgrading the teaching skills and soft skills which ultimately cause effective conduct of lecture and practical for students benefit.

Course Contents :

• Communication cum Transaction Analysis	• Publication & Project Writing
• Teaching Methodologies & Allied Learning	• Research Methodologies
• Human values & professional ethics	• Intellectual Property Right (IPR)
• Understanding Evaluation Scheme	• Drug Regulatory Affair (DRA)
• Demonstration on Instrument Handling	• Clinical Research



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SGT COLLEGE OF PHARMACY

Organises

CONTINUING PHARMACY EDUCATION (C.P.E)



PHARMACY COUNCIL OF INDIA
Ministry of Health & Family Welfare

Esteemed Guest



Archana Mudgal
Registrar Cum Secretary
Pharmacy Council of India (PCI)
Ministry of Health & Family Welfare (MoHFW)
New Delhi



Atul Nasa
Head of Office
Controlling & Licensing Authority
Drugs Control of Department
Government of Delhi, New Delhi

Sponsored by :

PHARMACY COUNCIL OF INDIA

In collaboration with:

INTERNAL QUALITY ASSURANCE CELL (IQAC)

22nd-24th AUGUST, 2018

Venue: 3rd Floor Committee Room, A-Block



The inauguration ceremony of CPE/FDP with Dr T.D Dogra, Director IQAC presenting University memento to Chief Guest Shri Atul Nasa



Dr Astha Chaudhry delivering her lecture to the audience and receiving appreciation from Dr Vijay Bhalla, Principal, SGT College of Pharmacy



Dr S. C Mohapatra delivering his lecture on Research methodology to the audience



The organizing committee members with Chief Guest during Valedictory function



The full team of participants and organizing committee members

This FDP was sponsored by Pharmacy Council of India and it was attended by about 20 participants from 12 different institutes.

The grant letter from PCI is as follows:



PHARMACY COUNCIL OF INDIA
(Constituted under the Pharmacy Act, 1948)

TELEGRAM : "FARMCOINCL"	Combined Councils' Building,
TELEPHONE : 23239184, 23231148	Temple Lane,
FAX No. : 011-23239184	Kotha Road
E-MAIL : pcindia@vsnl.net.in	Akshay-T-Ghosh Marg
WEBSITE : www.pcindia.in	NEW DELHI - 110 002

SPEED POST + E-MAIL

11 MAY 2018

Ref.No.14-293/2016-PCI (C-VR UBL) 2473

The Principal
SGT College of Pharmacy,
SGT University
(Shree Guru Gobind Singh Tricentenary University)
Chanda- Bhadara Road,
Gurgaon Badli Road,
Gurgaon- 122505(Haryana)
Email: principal.pharmacy@sgtuniversity.org
vijay0434@gmail.com

Sub: Selected institutions for conduct of CEP for pharmacy teachers.

Sir/Madam

With reference to the subject cited above, it is informed that your institution has been selected by 289th EC (April, 2018) for the conduct of CEP for pharmacy teachers. The said committee has further decided as under –

- to release financial assistance of Rs.3 lakh to the selected pharmacy institution requiring it to complete the programme within six months,
- to release the above financial assistance in advance and the institutions shall submit the following documents within 15 days of the conduct of programme -
 - Utilization Certificate.
 - A certificate to the effect that the expenditure claimed has not been sought from any other source.
 - A brief report of not more than 5 pages.
 - A few photographs, say 5, as documentary evidence.

In view of above, please find enclosed herewith Cheque No. 475541 dt.1.5.2018 for Rs.3,00,000/- (Rupees Three Lakhs only) of State Bank of India, New Delhi.

2) Management Development program on Leadership Skills in association with International Institute of Health management and research(IIHMR) from 29th April-2nd May 2019.

SGT University has been focusing on 3 key areas- Innovation, Ethics and Leadership as evident in its logo.

Leadership is an essential skill that is required to fulfill any academic post requirement of the teacher as no academic post is purely academic, it has many administrative dimensions. Hence, Internal Quality Assurance cell(IQAC) organized this faculty development program to enhance Leadership skills of the faculty.

IQAC collaborated with the prestigious International institute of Health Management and Research(IIHMR) located in New Delhi for this Management Development Program on Leadership Skills. A team of 4 facilitators lead by Dr Sanjiv kumar, Director IIHMR and also



the course director for the program module conducted the 4 day long workshop starting from 29th April 2019 to 2nd May 2019.

The program included 25 faculty participants from all the 7 health related faculties namely Medical, Dental, Ayurveda, Allied Health, Pharmacy, Physiotherapy and Nursing.

The list of participants and their attendance on 4 days are as follows:

 SGT UNIVERSITY SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY (UGC Approved) Gurugram, Delhi-NCR Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185							
MANAGEMENT DEVELOPMENT PROGRAM ON LEADERSHIP SKILLS IN ASSOCIATION WITH IIMR 29th April to 2nd May 2019							
S.No	Name of faculty member	Designation	Faculty	Signature Day 1	Signature Day 2	Signature Day 3	Signature Day 4
1.	Dr. Alok Bhatnagar	Associate Professor	FDS				
2.	Dr. Bhupender Yadav	Reader	FDS				
3.	Dr. Anshul Arora	Reader	FDS				
4.	Dr. Vidushi Sheokand	Sr. Lecturer	FDS				
5.	Dr. Shikha	Sr. Lecturer	FDS				
6.	Ms Kanishka	Assistant Prof	FAHS				
7.	Dr Upasana Sarma	Assistant Prof	FAHS				
8.	Ms Rashmi	Lecturer	FAHS				
9.	Dr. Mohit	Asst Professor	FOP				
10.	Dr Gurpreet	Asst Professor	FOP				
11.	Dr Sajjan Pal	Assistant Professor	FOP				
12.	Dr. Vidyavati V. Hiremath	Associate Professor	FIMS				
13.	Dr. Himani Goswami	Assistant Professor	FIMS				
14.	Dr. Dibyabh	Assistant professor	FIMS				
15.	Vinod Gahlot	Assistant Professor	SGTC OP				
16.	Dr Nitin Kumar	Associate Professor	SGTC OP				
17.	Dheeraj Kumar Sharma	Assistant Professor	SGTC OP				



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18.	Mr. Anoop Masih Sandhu	Associate Professor	FON	Anoop	Anoop	Anoop	Anoop
19.	Ms. Ritu Yadav	Assistant Professor	FON	Ritu	Ritu	Ritu	Ritu
20.	Ms. Sonia	Assistant Professor	FON	Sonia	Sonia	Sonia	Sonia
21.	Dr. Susmita Saha	Associate Professor	FMHS	Sush	Sush	Sush	Sush
22.	Dr. Vijay Kumar Roy	Associate Professor	FMHS	Vijay	Vijay	Vijay	Vijay
23.	Dr. Meghna Pandey	Associate Professor	FMHS	Meghna	Meghna	Meghna	Meghna
24.	Dr. Shalini Ray	Assistant Professor	FMHS	Shalini	Shalini	Shalini	Shalini
25.	Dr. Bindoo Yadav	Associate Professor	FMHS	Bindoo	Bindoo	Bindoo	Bindoo

These faculty members were nominated by respective deans based on their designation of Assistant/Associate Professor rank and with atleast 2 years of experience in SGT University.

The session plans were as follows:-

Day	9:30-10:30am	10:30-11:00am	11:00-11:30 am	11:30- 1:00pm	1:00-2:00pm	2:00-3:30pm
Day 1- 29 th April 2019	Introduction and Inauguration	Ice Breaking	Tea Break	Concepts and theories of capacity building and their application 1 (Dr Sanjiv Kumar)	Lunch Break	Concepts and theories of capacity building and their application 2 (Dr Sanjiv Kumar)
Day 2- 30 th April 2019	Strategic Management and Change management skills (Dr Sanjiv Kumar)	Team Building and Team Leadership (Dr Preetha GS)		First Things First (Time Management) and Work Life Balance (Dr BS Singh)		Emotional Competencies (Dr Preetha GS/ Dr Sanjiv Kumar)
Day 3- 1 st May 2019	Listening Skills, Dealing with difficult persons	Networking and Negotiation Skills (Dr Sanjiv Kumar)		Scientific Writing (Dr Neeta Kumar)		Personal Leadership Development Plans (Dr Preetha GS)
Day 4- 2 nd May 2019	Presentation and review of the individualized personal leadership development plans (All facilitators)					Valedictory Session

Before the workshop, all the participants were given pre-workshop assignments which were collected from all participants by 21st April 2018 and submitted to the team of facilitators for review and planning of module according to the participants.

The highlights of the event were as follows:



Dr M.S Sidhu and Dr S C Mohapatra presenting Dr Sanjiv Kumar, Director IIMR University memento



Dr M.S Sidhu addressing the gathering during inaugural session



The faculty participants engaged in group activity being facilitated by facilitator Dr Sanjiv Kumar



Dr S C Mohapatra addressing the team of participants



Certificate distribution to participants by facilitators



The whole team of participants, facilitators and organizing committee



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Value added course



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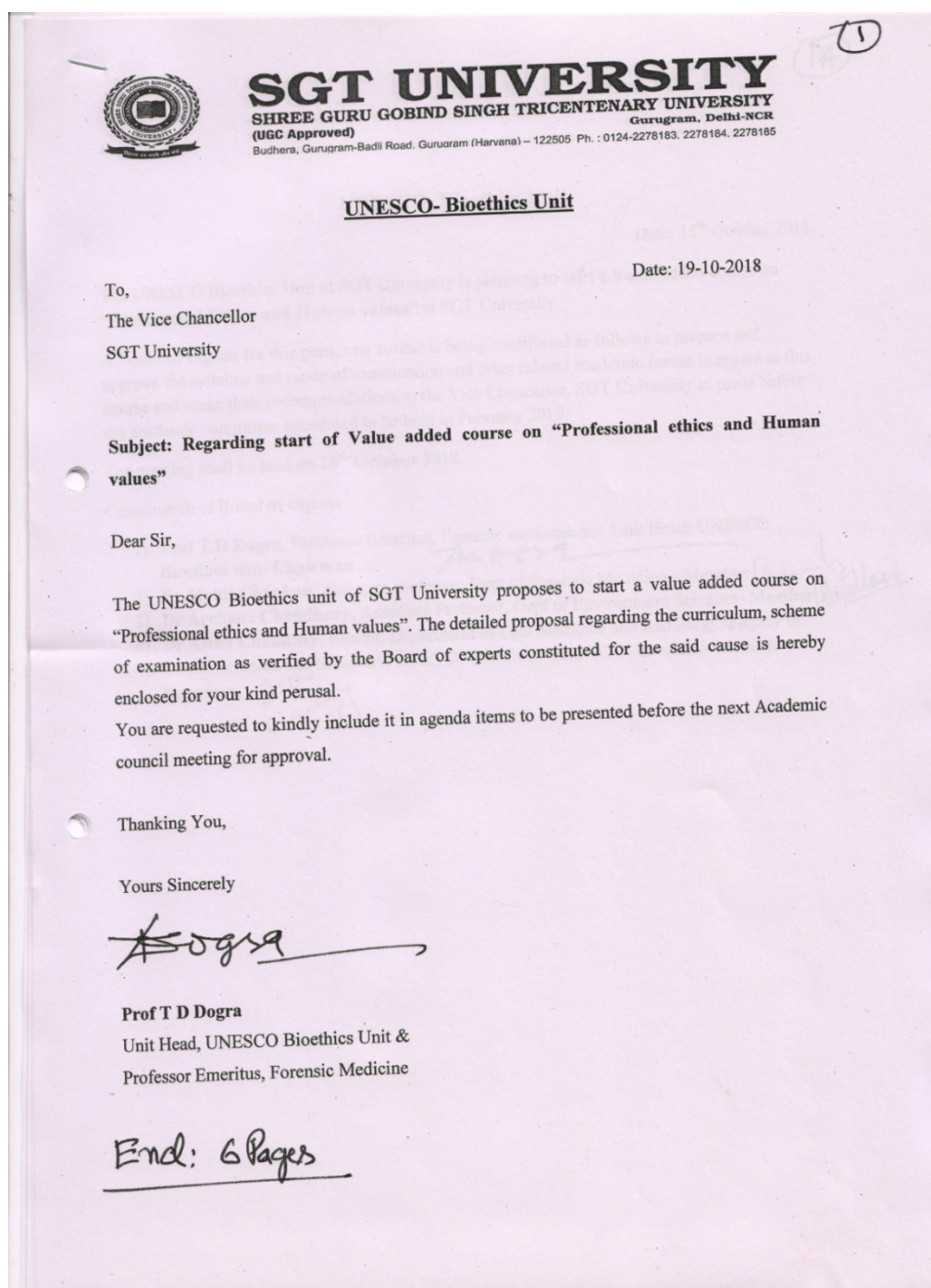
GOLD

Value added course

IQAC through UNESCO-Bioethics Unit of SGT University started a Value added course on “Professional Ethics and Human Values”.

The proposal for the course was laid down in October 2018 and the course was started in January 2019.

The details about the syllabus and approval letters are enclosed below:





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14

UNESCO- Bioethics Unit

Date: 15th October 2018

The UNESCO Bioethics Unit at SGT University is planning to start a Value added course on
“Professional Ethics and Human values” at SGT University.

A Board of experts for this particular course is being constituted as follows to prepare and approve the syllabus and mode of examination and other related academic issues in regard to this course and make their recommendations to the Vice Chancellor, SGT University to place before the academic committee scheduled to be held in February 2019.

The meeting shall be held on 18th October 2018.

Constitution of Board of experts

- 1) **Prof T.D Dogra**, Professor Emeritus, Forensic medicine and Unit Head, UNESCO Bioethics unit- **Chairman**
- 2) **Dr Mohit Chauhan**, Assistant professor, Dept of Forensic Medicine - **Member**
- 3) **Dr Archana Chaudhary**, Associate Professor, Dept of Environment Sciences- **Member**
- 4) **Dr Astha Chaudhry**, Reader, Department of Oral Medicine and Radiology, Faculty of Dental Sciences and Secretary, UNESCO Bioethics Unit, SGT University- **Member Secretary**.



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UNESCO- Bioethics Unit

Date: 18th October 2018

Minutes of Meeting of Board of experts

The meeting of Board of experts for value added course on “Professional Ethics and Human Values” was held on 18th October 2018 at 2:00pm at A306, Third Floor A Block.

The member secretary presented the draft of the courses, curriculum and scheme of examination of the value added course on “Professional Ethics and Human values”.

After detailed discussion and due consideration finally the enclosed curriculum and scheme of examination was approved by the board of experts for the said cause. The committee felt that this course may be kept under the Bioethics unit as its academic activity.

Prof T D Dogra, Professor Emeritus, Forensic medicine and Unit Head, UNESCO Bioethics unit- **Chairman**

[Signature]

Dr Mohit Chauhan, Assistant professor, Dept of Forensic Medicine - **Member**

Dr Archana Chaudhary, Associate Professor, Dept of Environment Sciences- **Member**

[Signature]

Dr Astha Chaudhry, Reader, Department of Oral Medicine and Radiology, Faculty of Dental Sciences and Secretary, UNESCO Bioethics Unit, SGT University- **Member Secretary**.

[Signature]



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UNESCO- Bioethics Unit

Value added course on "Professional Ethics and Human values"

SGT University aims at holistic development of the students focusing on the personality development as a professional along with personal development as a human being. In order to ensure that our students develop the desired set of professional and personal competencies, it is important that Value added courses are introduced in all the programmes to help the students acquire the necessary skills for their professional and personal growth.

SGT University focuses on mainly 3 thrust areas i.e Leadership, Innovation and Ethics as evident in its logo. In order to inculcate ethics in our students, the UNESCO Bioethics unit of University proposes to start a value added course on "Professional Ethics and Human Values". Ethics is an integral part of all professions whether medical, dental, business, fashion, journalism, pharmacy, nursing etc. A sound knowledge and practice of ethics and values in general and in particular professions is extremely necessary for any individual to succeed. Hence, it is important to teach our students about ethics in general and specific professional ethics.

This value added course on "Professional Ethics and Human Values" will be starting from 10th January 2019 and will be of 32-34 hrs duration. The following are details about the course:

I) Course components:

- A) *General ethics* of 20hrs duration includes topics common to all faculties and shall be taken centrally through the unit as per the following schedule :

Sr.No	TOPIC	FACULTY
Module I: Applied Ethics		
1.	<ul style="list-style-type: none"> Introduction: Defining Ethics and Bioethics Historical Evolution: Ancient civilization, Development of ethics after world war II, Development of ethics as related to religion and culture. 	Dr Nupur Dabas Faculty of Dental Sciences
2.	Theories related to Bioethics: <ul style="list-style-type: none"> Utilitarian theory-Consequence based theory Deontological theory-Duty based theory Communication theory-Community Based theory 	Dr Astha Chaudhry Faculty of Dental Sciences
3.	<ul style="list-style-type: none"> Universal declaration on bioethics Neuremberg code Principles of benefit and harm as applied to bioethics 	Dr Debashish Chattopadhyay, Faculty of Medicine & Health Sciences
Module II: Human rights and values		
1.	<ul style="list-style-type: none"> Autonomy Consent process (Written/Oral/Informed consent) Right to withdraw 	Dr Mona Prabhakar Faculty of Dental Sciences
2.	<ul style="list-style-type: none"> Equality (as related to physical/mental/gender/cast/religion) 	Dr Vijay Bhalla College of Pharmacy



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	<ul style="list-style-type: none"> • Vulnerability and Personal Integrity • Confidentiality 	
Module III: Environmental ethics		
1.	Marshall's categories: <ul style="list-style-type: none"> • Ecologic extension • Conservation ethics • Libertarian ethics 	Dr Archana Choudhary Environmental sciences
2.	<ul style="list-style-type: none"> • Humanist theory • Anthropocentrism 	Dr Priya Physiotherapy
3.	<ul style="list-style-type: none"> • Disaster ethics • Animal ethics 	Dr Astha Arya Faculty of Dental Sciences
Module IV: Research Ethics		
1	<ul style="list-style-type: none"> • IRB & its functions • Authorship 	Dr Amit Bhardwaj Faculty of Dental Sciences
2.	<ul style="list-style-type: none"> • Ethical issues in clinical research • Drug trials 	Dr Vijay Bhalla College of Pharmacy

B) **Discipline specific ethics** of 12-14 hrs duration to be taken by respective faculties. This includes **Module V: Professional Responsibilities and Ethics** containing topics pertaining to individual discipline. These topics will be decided by individual faculties and will be taught by discipline specific teachers.

II) Course beneficiaries:

This course will be common for Undergraduate and postgraduate students. Any one semester/year of UG and any one semester/Year of PG students can be enrolled for this course. The choice of semester/year of UG/PG students in any faculty will be upto the discretion of their Deans. The Deans shall also be deputing a faculty coordinator for maintenance of class attendance record.

III) Course delivery

The general ethics part of 20 hrs shall be taken through online module. The lectures shall be recorded and will be uploaded on the e-learning site of SGT University. The Discipline specific ethics classes shall be taken by the concerned faculty themselves.

IV) Examination Scheme

The course shall be of 2 credits.

This shall be a qualifying exam for student and extra credits obtained shall be notified in the marksheet.

Total marks: 50.

The 50 marks paper will comprise of 2 parts Objective(25 marks) and Descriptive(25 marks). The Objective part will of general ethics and will be same for all the students irrespective of the faculty and shall be provided by the Unit and the Descriptive part will be of discipline specific ethics and will be provided by individual faculty.

The students having 75% attendance shall be eligible for examinations.

The minimum pass percentage for qualifying the exam will be 40%.



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QUESTION PAPER PATTERN
“Professional Ethics and Human Values”

Duration - 3 hours

Part A (General Ethics)

Maximum marks-25

Objective Questions (MCQs) (0.5Marks X 50=25 Marks)

50 questions to be prepared centrally by the Unit

Part B(Discipline Specific Ethics)

Maximum marks-25

Descriptive questions

- 1) Long Answer Question (7 marks)
- 2) Short Answer Question (4 MarksX2= 8 marks)
- 3) Short Notes (2 marks X 5 = 10 marks)

Out of 17 faculties, 15 faculties participated in this course except Faculty of Physiotherapy and Education.

The topics for general ethics as specified in the syllabus were initially taken through webinar method starting from 10th January 2019. Later on, due to practical difficulties in 7 prescribed locations, the lectures were recorded and uploaded on elearning channel of SGT University on Youtube.



The links for the recorded lectures are as follows:


Sr.No	TOPIC	FACULTY	Video Links
Module I: Applied Ethics			
1.	<ul style="list-style-type: none"> Introduction to Ethics and Bioethics 	Dr Nupur Dabas Faculty of Dental Sciences	https://youtu.be/cFOZplkRqsk
2.	Theories related to Bioethics: <ul style="list-style-type: none"> Utilitarian theory-Consequence based theory Deontological theory-Duty based theory 	Dr Astha Chaudhry Faculty of Dental Sciences	https://youtu.be/HJk1Eodmf9A
3.	<ul style="list-style-type: none"> Universal declaration on bioethics Neuremberg code Principles of benefit and harm as applied to bioethics 	Dr Debashish Chattopadhyay, Faculty of Medicine & Health Sciences	https://youtu.be/IWZwFN825EE
Module II: Human rights and values			
1.	<ul style="list-style-type: none"> Autonomy Consent process (Written/Oral/Informed consent) Right to withdraw 	Dr Mona Prabhakar Faculty of Dental Sciences	https://youtu.be/HffXs9RHfSE
2.	<ul style="list-style-type: none"> Equality (as related to physical/mental/gender/cast/religion) Vulnerability and Personal Integrity Confidentiality 	Dr Vijay Bhalla College of Pharmacy	https://youtu.be/SWggd0wbqAk
Module III: Environmental ethics			
1.	Marshall's categories: <ul style="list-style-type: none"> Ecologic extension Conservation ethics Libertarian ethics 	Dr Archana Choudhary Environmental sciences	https://youtu.be/Fqt7m8LH5GY
2.	<ul style="list-style-type: none"> Humanist theory Anthropocentrism 	Dr Priya Physiotherapy	https://www.youtube.com/watch?v=59jdCKaFwIQ
3.	<ul style="list-style-type: none"> Disaster ethics Animal ethics 	Dr Astha Arya Faculty of	https://youtu.be/9JJykyE2MHw



		Dental Sciences	
Module IV: Research Ethics			
1	<ul style="list-style-type: none"> IRB & its functions Authorship 	Dr Amit Bhardwaj FDS	https://youtu.be/2VYF_t51FyE https://youtu.be/hjzA_rZG-bU
2.	<ul style="list-style-type: none"> Ethical issues in clinical research Drug trials 	Dr Vijay Sharma College of Pharmacy	https://youtu.be/ASKZ3wMzz9E https://youtu.be/7OisVli8HIE

These are the topics of General Ethics. The Discipline specific ethics topics were taught by Individual faculties themselves. The attendance was maintained by the deans themselves.

The examination form was customized as follows:-



END TERM EXAMINATION FORM (PEHS)

(All Particular to be filled in by the Student in Block Letters)

Affix
Photograph
Here

University Roll No./.....
 Registration No./.....
 Name of Faculty/..... Batch/.....
 Examination Month/..... Year/.....
 Name of the Candidate/.....
 Mother's Name/..... Father's Name/.....
 Have you ever been disqualified in Examination Yes/No if Yes, Give Details/.....

Value added course on Professional Ethics and Human values (PEHS)

Faculty	Semester/year	Code
.....

Contact no of the Candidate/.....
 Permanent Address of the Candidate/.....


In case of discrepancy filed in by me in the admission form, I shall be responsible for the consequences. I have given though the syllabus and Regulations of the Exam and Understand the same for my eligibility for the same Exam(s).

Signature of the Candidate/.....
Date/.....

This is to certify that the candidate has completed the prescribed course of studies had fulfilled all the conditions mentioned in the Regulation for the conduct of Exam and is eligible to appear in the exam as a student of SGT University. The Candidate bears a good Moral Character and all above particulars filed by him/her are correct as per available record.

Signature of the Dean/Head of Deptt.
(With date and Seal)

Cut from here



ADMIT CARD (Only for PEHS candidate)

(All particulars are to be filled by the students in Block Letters with neat Hand Writing)

Affix
Photograph
Here

University Roll No./..... Name of Candidate/.....
 Registration No./..... Mother's Name/..... Father's Name/.....
 Branch/Program/..... Batch/.....
 Examination/..... Examination Center/.....
 (Month & Year)

Faculty	Semester/year	Code
.....

(Signature of Candidate) (Controller of Examination)



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The Examination for the same was announced on 31st May 2019 as per the date sheet given below:-



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GURUGRAM, DELHI-NCR

Ph. : 0124-2278183, 2278184, 2278185

(Office of The Controller of Examinations)

Dated:- 27/05/2019

Date Sheet for Professional Ethics & Human Value Examination -May 2019

Time of Exam :- 10:00am to 1:00pm (Morning Session)

Date	Day	Faculty/College	Subject Code	Centre of Exam.
31-05-2019	Friday	Allied Health Sciences	FAHVA02	D-Block, SGTU.
		Nursing	FONVA02	
		Indian Medical System	FIMVA02	
		College of Pharmacy	COPVA02	
		Law	FOLVA02	Faculty of Law
		Engineering & Technology	FETVA02	
		Agriculture Sciences	FASVA02	
		Behavioural Sciences	FBSVA02	A-Block, SGTU.
		Fashion Design	FBDVA02	
		Commerce & Management	FCMVA02	
		Mass Communication & Media Technology	FMCVA02	
		Hotel & Tourism Management	FHTVA02	
		Dental Sciences	FDSVA02	
		Physical Sciences	FPSVA02	

Verified by

Controller of Examinations



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Workshops



Conduction of workshops

IQAC organized multiple workshops regarding Gender Sensitization and Know your Rights in 2019 as per the following dates:-

S.No	Title of Program	Audience	Date of event
1)	Guest Talk on Intellectual property Law	Faculty members and students	24 th October 2018
2)	Gender Sensitization workshop	Medical Group of students	28 th February 2019
3)	Gender Sensitization workshop	Faculty members	7 th March 2019
4)	Gender Sensitization workshop	Non-Teaching Staff	11 th March 2019
5)	Gender Sensitization workshop	Non-Medical Group of students	26 th March 2019
6)	Know your rights in association with JoshTalks and ITC Vivel in Collaboration with UNESCO Bioethics Unit	Non-Medical group of students	18 th March 2019
7)	Know your rights in association with JoshTalks and ITC Vivel in Collaboration with UNESCO Bioethics Unit	Medical group of students	19 th March 2019

Guest Talk on Intellectual Property law

An expert talk on “Intellectual Property Rights and Law” Was organized by IQAC and IPR cell of SGT University to apprise the faculty members and students about the Intellectual Property Law and to motivate them to prepare projects and innovate to create intellectual property.

The speaker was **Shri Amarjeet Singh Monga**, who is a practicing Advocate with 30 years of experience in Intellectual Property Laws including Trade Marks, Copyright, Industrial Designs and Patents.





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Gender Sensitization workshops:

Internal Quality Assurance Cell of SGT University took the initiative to sensitize all the students, teaching and non-teaching staff about the issue of Gender Sensitization. This was a continuous effort in the form of series of workshops targeting different audiences of the University. This first workshop was targeted towards the first year students of the medical group Medical, Dental, Ayurveda, Pharmacy, Nursing, Physiotherapy and Allied health Sciences.

The first year students were chosen so as to instill this sensitivity and awareness in the beginning stages of the professional career so that the environment in the University campus is maintained.

The guest speaker for the same was Dr Anjali Gandhi, Former Dean, Faculty of Social sciences, Jamia Milia islamia, New Delhi.

The event also witnessed the gracious presence of Director, IQAC Dr. M S Sidhu and Dean Faculty of Behavioral Sciences, Dr. Waheeda Khan.



Guest Speaker Prof Anjali Gandhi being welcomed by Dr Waheeda Khan, Dean FBS



Dr M. S Sidhu, Director IQAC presenting University memento to Prof Anjali Gandhi



Know your rights workshop

Knowing our rights as a human is a very important thing because we can use our rights in many situations. Sometimes, our rights can get us out of troubles. If we don't know them, we cannot fight for them. The knowledge of our rights help us protect ourselves. Keeping these in mind, the Internal Quality Assurance Cell (IQAC) in collaboration with UNESCO Bioethics Unit of SGT University organized this workshop on "Know your rights" as a part of campaign # AbSamjhauthaNahin by Josh Talks in partnership with ITCVivel.

The objective of this workshop was to change the collective consciousness through an increased perceptiveness on gender-sensitive issues; enable gender-responsive actions at a personal level and build confidence through the knowledge of rights.

The workshop was targeted to different audiences in 4 sessions in 2 days.



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Dr M. S Sidhu, Director IQAC welcoming trainer from Josh Talks-Ms Soumya Singhal



The audience for 1st workshop in Shooting hall. A block



The trainer and audience during second workshop on 18th March at Room 318A Block



The certificate awarded from ITC Vivel for all participants attending this workshop.



Dr M. S Sidhu, Director IQAC welcoming trainer from Josh Talks-Ms Agrima Rathore on 19th March



The trainer and audience during workshop on 19th March at Hospital Auditorium





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Institution Innovation Council



Institution Innovation Council

Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs).

The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas while they are in formative years.

MIC has envisioned creation of 'Institution's Innovation Council (IICs)' across selected HEIs with Our University being one of them.

Following this directive by MHRD for establishment of Institution Innovation Council(IIC), The students and faculty members were shortlisted for this council and this was prepared under the Faculty of commerce and management with Dr T.D Dogra,(Director IQAC) as Chairman and it was registered on MIC portal on 30th October 2018.

The functions of this IIC includes:-

- Promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campus
- To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bounded fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.
- Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- Organize Hackathons, idea competition, mini-challenges etc with the involvement of industries.

The benefits for creating this council included:-

- No major capital investment required for establishing IIC as it will make use of existing local ecosystem.
- Students/Faculty associated with IIC will get exclusive opportunity to participate in various Innovation related initiatives and competitions organized by MHRD.
- Win exciting Prizes/Certificates every month.
- Meet/Interact with renowned Business Leaders and top-notch academicians.
- Opportunity to nurture and prototype new ideas.
- Mentoring by Industry Professionals.
- Experimentation with new/latest technologies.
- Visit new places and learn a new culture.

The official documents for the same are as follows:-



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Declaration Form

Dear Sir,

This is to inform MHRD Innovation Cell (MIC) that Institution's Innovation Council (IIC) for our institution is formed as per the prescribed format by MIC under the Presidentship of Dr./Prof.T.D Dogra, Director IQAC

As institution, we are committed to support activities suggested by MIC as per the prescribed schedule and timelines. Please find below the details regarding council members.

Institution's Innovation Council Composition Experts	Designation	No.	Name
Senior Faculty Member of the Institution	President	1	Dr T.D Dogra, Director IQAC
Faculty Member	Convener	1	DR. Yogesh Mehta
Faculty Member	Member	1	Dr Bharti Raina, Mr. Pankaj Jain
IICs Coordinator (Student)	Coordinator	1	Ms. Pooja Tanwar
Representative from nearby Incubation Centre	Member	1	Ms. Abha Rishi Head, BIMTECH Incubation Centre, Abha.rishi@bimtech.ac.in
Representatives of SIDBI / NABARD / Lead Bank / Investor	Member	1	Mr. Karan Singh 0124-2276420/7015531037 B04868@pnb.co.in
Technical Experts from nearby Industry	Member	1	1. Mr. Pramod Kumar, Project Manager, SSP India, IT Industry 95608-44424, pramod.kumar@ssp-worldwide.com 2.Mr. Pravesh Gupta, Director, S. Gupta & Son's Water Management Expert Infrastructure Industry 88604-16488, pravesh2001@yahoo.com
Alumni Entrepreneurs from the Host Institutions (Optional)	Member	1	1) Dr. Abhishek Kukreja, MDS, Faculty of Dental Sciences 2) Dr Deepti Sharma, MDS, Faculty of Dental Sciences
Patent Expert (Optional)	Special Invitee	1	NA
Students from the host institution	Member	10 (Minimum) 15 (Maximum)	1) Ms. Tanya (MBA-I) 2) Mr. Piyush Jain (MBA-I) 3) Mr. Ishan (MBA-I) 4) Mr. Chandan (B. Tech-ME-III) 5) Mr. Vikram Dhankar (B. Tech-EEE-III)

Phone : 0124-2278183-85, Fax : 0124-2278151 Website : www.sgtuniversity.ac.in Email : info@sgtuniversity.org
Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505



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			6) Mr. Divy Gautam (B. Tech-CS-III) 7) Mr. Mohit (B. Tech-CE-III) 8) Mr. Shantanu (MBA-I) 9) Archit, BDS 3rd year Faculty of Dental Sciences 10) Rudrani, BDS 3rd year Faculty of Dental Sciences 11) Apoorva, BPT 2nd year, Faculty of Physiotherapy 12) Manisha Yadav, BAMS 3rd year, Faculty of Indian Medical System
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Date: 30-10-2018
Place: Gurugram

Principal/Dean/Director/VC of the institution)

(Signature & Seal of

Dean
Faculty of Commerce & Management
SGT University
Budhera, Gurugram

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After the successful registration of our Institution Innovation Council on MIC portal, there was an invitation to attend the inaugural session of MHRD's innovation council to be held on 21st November 2018 at AICTE headquarters, New Delhi inaugurated by Shri Prakash Javadekar, Hon HRD Minister.



MIC Innovation Cell <innovationcell@aicte-india.org>

to me

Tue, Nov 6, 2018, 7:28 PM

boxbe

MIC Innovation Cell (innovationcell@aicte-india.org) is not on your Guest List | Approve sender | Approve domain

Dear Sir/Madam,

Warm Greetings from MHRD's Innovation Cell, New Delhi.

Congratulations! We are pleased to inform that your institute has been selected for establishing Institution Innovation Council (IIC) at your premises as per the norms and directions of Innovation Cell, Ministry of HRD, Govt. of India.

You are invited to participate in the inaugural function on 21st November 2018 at 11:00 am by Hon'ble HRD Minister Shri Prakash Javadekar at the Auditorium, AICTE HQs, New Delhi. The program would continue till 2:00 p.m. (Registration starts at 9:30 a.m.)

After the launch event, you are also requested to collect certificate of Institution Innovation Council (IIC) for your institution.

Please note that no TA/DA or accommodation would be given for attending the Inaugural function. Also, maximum two participants per institution can attend the inaugural function. To confirm your participation, please register on the link given below before 13th November, 2018:

<https://goo.gl/forms/87P4oFl5gTimIXJx2>

With Warm Regards,

Dr. Elangovan Kariappan

Assistant Innovation Director | Innovation Cell | Ministry of HRD, Govt. of India

Room No. - 332 | AICTE HQ

Nelson Mandela Marg | Vasant Kunj | New Delhi - 70



MHRD'S
INNOVATION CELL
(GOVERNMENT OF INDIA)



You are cordially invited to participate in the

Launch of

Institution Innovation Council

Dream Develop Innovate

on

21st November 2018 at 11:00 am

by

Hon'ble HRD Minister Shri Prakash Javadekar

Organized by

MHRD'S INNOVATION CELL

Venue:

Main Auditorium,

All India Council for Technical Education

Headquarters, Nelson Mandela Marg, Vasant Kunj,

New Delhi - 70



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The certificate awarded to the Institute is as follows:-



This is Certify that

**SHREE GURU GOBIND TRICENTENARY
UNIVERSITY, HARYANA**

has established Institution Innovation Council (IIC) as per the Norms of
Innovation Cell, Ministry of HRD, Govt. of India
on 21st November, 2018.

Prof. Anil D. Sahasrabudhe
Chairman, AICTE

Shri. R. Subrahmanyam
Secretary, MHRD

Dr. Abhay Jere
CIO, MHRD, Innovation Cell

As per the directions received, activities are conducted at regular intervals and report is submitted to MHRD's innovation council at regular intervals.



The compiled list of activities of IIC are as follows:-

Event ID	Type	Title	Description	Start Date	End Date
EVE 10	Online workshop	Workshop on Cognitive Skills, Design Thinking using Local Resources persons	IICs Have to organise	9-Apr-19	15-May-19
EVE9	Leadership Talk	Episode 04 of India First Leadership Talk with Prof. Anil.D Sahasrabudhe, Chairman, AICTE	MHRD Innovation	10-Apr-19	30-May-19
EVE6	Leadership Talk	Episode 03 of India First Leadership Talk with Dr. Ajit Doval, NSA, Govt. of India	MHRD Innovation cell (MIC) is Organising	21-Feb-19	30-May-19
Workshop	Workshop on IPR for Students and Faculty Members	Facebook Live session by MHRD innovation cell for workshop on "IPR for students and faculty Members" Date :10th january, 2019 Time: 1:30PM to 3:30PM	10-Jan-19	10-Jan-19	Accepted
EVE2	Leadership Talk	India First Leadership Talk by Shri. Anand Mahindra, Chairman Mahindra Group	MHRD Innovation cell (MIC) is Organising "india First Leadership Talk Series" as per IIC calender on 8th January 2019	8-Jan-19	8-Jan-19



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Academic audit



Academic audit

The academic proceedings according to enclosed proforma was presented by each Dean under the chairmanship of Vice Chancellor, Shri Balwinder Kumar on 21st, 22nd June, 4th, 6th, 13th, 20th, 23rd, 24th, 25th and 27th July 2018 with members of IQAC in all the meetings.

The notification for the same was as follows:

Re: Regular review meeting with Hon,ble Vice Chancellor

Inbox X Boxbe Waiting List X

X Print X



Director IQAC <director.iqac@sgtuniversity.org>

Fri, Jun 29, 2018, 4:11 PM

☆ ↩ ⋮

to Dean, Dean, Dean, Dean, Dean, Dean, College, Dean, Dean, Dean, Dean, Dean, Dean, Dean, Astha, Anil, Amit, Astha, me, MANINDER, Rahul, director.crc, Vice

boxbe

Director IQAC (director.iqac@sgtuniversity.org) is not on your Guest List | Approve sender | Approve domain

Dear Sir/Madam,

Greetings for the Day!!

With reference to the trail mail dated 12th June 2018, Please note that there are some changes in the proposed meetings as follows:

A) The members who shall be attending these review meetings with Vice- Chancellor shall be:

- 1) Dean, Head of department and all faculty members except on emergency/academic work
- 2) Director, IQAC
- 3) Dr M.S Sidhu, Dean Research and development
- 4) Representative from the Placement cell

B) The following agenda shall be reviewed. The Deans are required to make a concise presentation of not more than 15 slides about the following mentioned points:

- 1) Synergy Projects for 2018
- 2) Online /e-lecture modules
- 3) Extramural research projects and Ph.D by faculty if not awarded so far.
- 4) Result analysis of last 2 semesters and the reasons for the poor results if applicable
- 5) Mentor-mentee meetings during last semester
- 6) Review of Placement outcome of 2017-18 session

C) Other points that shall be addressed by Vice Chancellor shall include the feedback system, attendance system, communication skills learning and cultural club participation.

D) The presentation shall be as per the following schedule.

6 th July 2018 11:00-12:00 noon	6 th July 2018 2:00-3:00	10 th July 2018 11:00-12:00 noon	10 th July 2018 2:00-3:00pm	13 th July 2018 11:00- 12:00 noon	13 th July 2018 2:00-3:00pm	17 th July 2018 11:00-12:00 noon	17 th July 2018 2:00- 3:00pm	20 th July 2018 11:00- 12:00noon
Mass communication	Behavioural Sciences	Physiotherapy	Commerce & Management	Nursing	Agriculture	Engineering	Physical Sciences	Ayurveda
Fashion	Allied health Sciences	Pharmacy			Law			
Hotel Management								

E) The total duration of meeting shall be about 1 hr . The venue shall be A106, First floor, A block.

With Kind Regards

The format for these presentations was common and as follows:-



Status of Faculty

- ▶ Faculty members
- ▶ Non-Teaching staff
- ▶ Strength of Students
- ▶ No. of courses offered
- ▶ Other activities

Faculty Name



Teaching activities

- ▶ No. of classes
- ▶ Course completion status, problems encountered, suggested remedies
- ▶ Teaching methodology used (percentage of each method used)
- ▶ Details of Choice based credit system
- ▶ Summer and winter break assignments to students



Examination and evaluation

- ▶ Formative assessment
- ▶ Summative assessment
- ▶ Examination methodology used
- ▶ Analysis of results



Extra-curricular activities and mentor-mentee program



Research

- ▶ Intramural
- ▶ Extramural
- ▶ Thesis- PhD
- MD/MS/MDS
Dissertation



Publications/patents

- ▶ Indexed/Non-Indexed
- ▶ Indian/foreign journal
- ▶ Popular press



- ▶ Conference/Seminar/ conventions/ symposiums- organized, participation, presentation

- ▶ Community lectures





National and international collaboration

- ▶ Active/inactive
- ▶ Outcome

Preparedness for next semester

Proposed activity in next 2 months

- ▶ Invited Guest Lectures
- ▶ FDP Organized
- ▶ Industrial visits
- ▶ Workshops
- ▶ Conference / Seminar
- ▶ Student's activity outside
- ▶ MoUs / Tie Ups
- ▶ International Tie ups
- ▶ Journal Publications
- ▶ Awards / Recognition
- ▶ Research proposal/ Consultancy
- ▶ Professional society activities
- ▶ Alumni Engagement
- ▶ Placement

Administrative difficulties



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e-learning



The e-learning process was initiated in 2017 and following the inauguration of e-learning portal by Pro-Chancellor on 9th Feb 2018, multiple videos were recoded and uploaded. The list of uploaded videos include:

Sl.No	Name of the teacher	Faculty Name	Name of the module	Date of launching econtent	Link of the relevant document
1)	Dr. Premraj Chaudhary	Ayurveda	Classi fication of Poison	03.07.2018	https://www.youtube.com/watch?v=G1HIKOXuoio
2)	Dr Umesh Chandra	Language	Paragraph Writing	05.07.2018	https://www.youtube.com/watch?v=AhTHCw7QK0g
3)	Dr. Sachin Kumar	Ayurveda	Cumulative toxicity in light of Dushivisha	10.07.2018	https://www.youtube.com/watch?v=8TYUE2CtiGo
4)	Mr Arvind Kumar	Language	Introduction in German	10.07.2018	https://www.youtube.com/watch?v=fC9VEI3ezX8
5)	Mr. Sandeep Kumar Sahu	FCM	Filing income tax return Part 1	12.07.2018	https://www.youtube.com/watch?v=I FBA7fRkcjo
6)	Ms. Bharti sachdeva	Nursing	Hypovolemic shock	12.07.2018	https://www.youtube.com/watch?v=OpS2X79hWDc
7)	Mr Praveen	Hotel Managem ent	Gin(spirit)	13.07.2018	https://www.youtube.com/watch?v=RT9pY9Np6Fc
8)	Ms. Anu grover	Nursing	Post partum hemorrhage part -1	13.07.2018	https://www.youtube.com/watch?v=KoOKSP0Vlyg
9)	Ms. Anu grover	Nursing	Post partum hemorrhage part-2	13.07.2018	https://www.youtube.com/watch?v=YpLZBBhxyTE
10)	Dr. Himani Goshwami	Ayurveda	Ayushkaameey am Adhyayam	16.07.2018	https://www.youtube.com/watch?v=H7NIQLHcnWQ
11)	Dr. Neha Gupta	FCM	Assignment problem	16.07.2018	https://www.youtube.com/watch?v=sDSk9tb1jpg
12)	Mr. Pratap Singh Shastri	Ayurveda	Sanskrit Grammer	16.07.2018	https://www.youtube.com/watch?v=eKDxlQns4I0
13)	Ms. Renuka Sharma	FCM	Capital Budgeting	16.07.2018	https://www.youtube.com/watch?v=UDkZm2Q3ivo
14)	Ms. Shagun Chahal	FCM	Capital Structure	16.07.2018	https://www.youtube.com/watch?v=DJzmA80argM
15)	Dr. Varsha Goel	FCM	Financial management	17.07.2018	https://www.youtube.com/watch?v=sYcCSOBU-tw
16)	Dr Ravindra Kumar Arahunsi	Ayurveda	Amavata	18.07.2018	https://www.youtube.com/watch?v=wVd9uJt1bAw
17)	Dr. B. Kothainayagi	Ayurveda	Introduction & Relevance of Padartha Vigyan in Ayurveda	18.07.2018	https://www.youtube.com/watch?v=yLmGqVWdmko
18)	Dr. Pallavee Shrivastava	FCM	Human Resource	18.07.2018	https://www.youtube.com/watch?v=t1MgzzRJZ-Qw



			management		
19)	Dr. Heena Vasdev	FCM	Medical Record Department	19.07.2018	https://www.youtube.com/watch?v=VrUNzPeYd5Q
20)	Mr. Amit Dangi	FCM	Buying Decision making process	19.07.2018	https://www.youtube.com/watch?v=WhuivSnWZ4g
21)	Mr. Chand Prakash Saini	FCM	Product Life Cycle	19.07.2018	https://www.youtube.com/watch?v=uvkylmVPG1A
22)	Ms. Amrit Sharma	FCM	Valid contracts and its elements	19.07.2018	https://www.youtube.com/watch?v=8A4QPjSuKvg
23)	Dr. Nithin Krishnan R.	Ayurveda	Concept of Leena Dosha	20.07.2018	https://www.youtube.com/watch?v=t3nhy3jaRos
24)	Dr. Anupam Sharma	Ayurveda	Physiological Aspect of Pandu	20.07.2018	https://www.youtube.com/watch?v=JxvXVklSDIE
25)	Dr. Timsi Sriwastava	Ayurveda	Ashtanga Yoga	28.07.2018	https://www.youtube.com/watch?v=v2whppTaDTM
26)	Dr. Vidyavati V.H	Ayurveda	Scientific View of Dravya Sangraha	28.07.2018	https://www.youtube.com/watch?v=iRiVXwVkwM
27)	Dr Mohit Gulati	Physiotherapy	Gait Training with Mobility Aids	29.07.2018	https://www.youtube.com/watch?v=iUII-E2SeU
28)	Dr Ashwani Kumar Ghai	Allied	Causes of Blindness	29.07.2018	https://www.youtube.com/watch?v=glyBPkQtaN0
29)	Dr. B. Kothainayagi	Ayurveda	Pandu Roga Chikitsa Siddhanta	29.07.2018	https://www.youtube.com/watch?v=WSRYIXzb494
30)	Dr. Kavita Sharma	Pharmacy	Pandu Roga Chikitsa	29.07.2018	https://www.youtube.com/watch?v=M9INzivzSLY
31)	Dr. Ashwini Ghai	Allied	Adverse effects of Diabetes	29.07.2018	https://www.youtube.com/watch?v=E89CHq1Vi0o
32)	Mr. Sandeep Kumar Sahu	FCM	Creation of profile on Income tax portal	29.07.2018	https://www.youtube.com/watch?v=PcnYHI7JV10
33)	Mr. Sandeep Kumar Sahu	FCM	Filing income tax return (series of lectures)	29.07.2018	https://www.youtube.com/watch?v=U6mNbXS8CPE
34)	Mr. Sandeep Kumar Sahu	FCM	Computation of correct profit under PGBP	29.07.2018	https://www.youtube.com/channel/UC7A_N2vHL2jRFtoGAX1OJYw
35)	Dr. Aparna	Physiotherapy	Corticospinal tract	06.08.2018	https://www.youtube.com/watch?v=ZeRjPkbsJW8
36)	Dr. Nupur Dabas	Dental	Introduction to ethics	11.03.2019	https://www.youtube.com/watch?v=cFOZplkRqsk
37)	Dr. Astha Chaudhary	Dental	Theories of bioethics	26.03.2019	https://www.youtube.com/watch?v=HJk1Eodmf9A



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38)	Dr. Mona Prabhakar	Dental	Autonomy, informed consent & right to withdrawal	26.03.2019	https://www.youtube.com/watch?v=HffXs9RHfSE
39)	Dr. Debasish Chattopadhyaya	Medical	Professional Ethics & Human values - Lecture 3 - Nuremberg Code	27.03.2019	https://www.youtube.com/watch?v=IWZwFN825EE
40)	Dr. Archana Chaudhary	Physical Science	Professional Ethics & Human values - Lecture 4	29.03.2019	https://youtu.be/Fqt7m8LH5GY
41)	Dr. Vijay Bhalla	Pharmacy	Professional Ethics - Human rights & Values-Equality	29.03.2019	https://www.youtube.com/watch?v=SWggd0wbqAk
42)	Dr. Astha Arya	Dental	Disaster ethics & animal ethics	8.04.2019	https://www.youtube.com/watch?v=9JJykyE2MHw
43)	Dr. Amit Bhardwaj	Dental	Authorship	09.04.2019	https://www.youtube.com/watch?v=2VYF_t51FyE
44)	Dr. Amit Bhardwaj	Dental	Institutional review board & its functions	09.04.2019	https://www.youtube.com/watch?v=hjzA_rZG-bU&pbjreload=10
45)	Dr. Vijay Sharma	Pharmacy	Institutional LMS	09.04.2019	https://youtu.be/ASKZ3wMzz9E
46)	Dr. Priya	Physiotherapy	Professional Ethics and Humans Values	18.04.2019	https://www.youtube.com/watch?v=59jdCKaFwIQ
47)	Dr. Vijay Sharma	Pharmacy	Professional Ethics & Human values - Lecture 11	18.04.2019	https://www.youtube.com/watch?v=7OisVli8HIE



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Following, the purchase of “URKUND” anti-plagiarism software, Continuous checking of Ph.D thesis, MD/MS/MDS dissertations and scientific papers was done.

It was made mandatory for all PG dissertations to get it checked with anti-plagiarism software and if the similarity index was $\leq 10\%$, it was accepted by Controller of examinations office.

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				11%	D47357154	DR. Abhishek.docx	Efficacy of Lugol's iodine solution in detecting d...	3 MB	6785 word(s)	Astha	1/29/2019 8:20 AM
				27%	D47357530	Dr. Vipul.docx	To study the possibility of APE1/Ref-1 as a novel...	1 MB	14568 word(s)	Astha	1/29/2019 8:41 AM
				100%	D47361596	Dr. Vipul.docx	To study the possibility of APE1/Ref-1 as a novel...	1 MB	8749 word(s)	Astha	1/29/2019 10:24 AM
				98%	D47391648	Dr. abhishek kumar.docx	The efficacy of Lugol's iodine solution in detecti...	3 MB	6794 word(s)	Astha	1/30/2019 5:04 AM
				21%	D47392828	Dr Sonia Raj.docx	Evaluation of buccal hard and soft tissue using ...	28 KB	4716 word(s)	Astha	1/30/2019 7:40 AM
				77%	D47392902	Dr Anil Redhu.doc	Study on evaluation of performance of DOTS pr...	232 KB	14118 word(s)	Astha	1/30/2019 7:47 AM
				100%	D47392996	Dr Anil Redhu.doc	Study on evaluation of performance of DOTS pr...	178 KB	8342 word(s)	Astha	1/30/2019 8:01 AM
				97%	D47397350	Dr Sonia Raj.docx	Evaluation of buccal hard and soft tissue using ...	29 KB	4098 word(s)	Astha	1/30/2019 10:11 AM
				97%	D47437848	Dr Vipul Bhasin.docx	Co-Relationship of AP1 with NT-pro BNP with li...	1015 KB	6198 word(s)	Astha	1/31/2019 10:15 AM
				100%	D47438338	Dr Vipul Bhasin.docx	Co-Relationship of AP1 with NT-pro BNP with li...	1 MB	8205 word(s)	Astha	1/31/2019 10:22 AM
				23%	D47676200	Dr. Neha Dutt.doc	Parenting Styles and Depression among Adoles...	431 KB	21528 word(s)	Astha	2/7/2019 5:55 AM
				58%	D47676796	poonam juyal.docx	Impact of Behavioural Disposition on Portfolio I...	249 KB	4514 word(s)	Astha	2/7/2019 7:26 AM
				95%	D47768598	Dr. Neha Dutt.doc	Parenting Styles and Depression among Adoles...	433 KB	21620 word(s)	Astha	2/9/2019 11:17 AM
				51%	D47953793	Dr M K Nair Research paper Tannery workers.docx	Assessment of tannery workers opinion toward...	57 KB	2674 word(s)	Astha	2/15/2019 5:59 AM
				78%	D47953795	Dr Jyoti Arora Research paper.docx	RELATION OF REFRACTIVE ERROR WITH AXIAL L...	30 KB	2946 word(s)	Astha	2/15/2019 5:59 AM
				78%	D48243178	Dr. Jyoti Arora.docx	COMPARING REFRACTIVE ERROR WITH AXIAL LE...	25 KB	3225 word(s)	Astha	2/23/2019 9:41 AM
				28%	D49083601	Ms. Renuka.docx	Present Research- Introduction and the Philoso...	592 KB	73700 word(s)	Astha	3/14/2019 6:39 AM
				36%	D49090458	Ms Komal Dahiya.docx	Honour Killing - A curse to society- A socio-legal...	236 KB	63412 word(s)	Astha	3/14/2019 10:28 AM
				37%	D49154923	Comparison of Enzyme-Linked Immunosorbent.docx	Comparison of Enzyme-Linked Immunosorbent...	32 KB	1910 word(s)	Astha	3/15/2019 11:26 AM
				100%	D49260258	Ms Renuka Sharma.docx	Impact of behavioural Disposition on investme...	584 KB	64754 word(s)	Astha	3/18/2019 9:40 AM
				8%	D49365520	DIGITAL INNOVATIONS IN HEALTHCARE.docx	DIGITAL INNOVATIONS IN HEALTHCARE- IMPACT...	39 KB	3710 word(s)	Astha	3/20/2019 5:24 AM
				18%	D49365756	True fibroma in third molar region.docx	True fibroma in third molar region a rar...	18 KB	1078 word(s)	Astha	3/20/2019 5:41 AM
				87%	D49365794	Implant supported overdenture for resorbed.docx	Implant supported overdenture for resorbed m...	24 KB	1497 word(s)	Astha	3/20/2019 5:45 AM
				75%	D49365811	Evaluation of Immunochromatic Method for Diagnosis...	Evaluation of Immunochromatic Method for Di...	39 KB	3274 word(s)	Astha	3/20/2019 5:47 AM
				8%	D49365847	Evaluation of Renal Function Tests and Serum Electroly...	Evaluation of Renal Function Tests and Serum E...	41 KB	1957 word(s)	Astha	3/20/2019 5:52 AM
				56%	D49365860	Seroprevalence of Hepatitis B and C Co-infection amon...	Seroprevalence of Hepatitis B and C Co-infectio...	35 KB	2876 word(s)	Astha	3/20/2019 5:56 AM
				41%	D49365905	Molecular characterization of Dengue and Chikungunya...	Molecular characterization of Dengue and Chik...	64 KB	2956 word(s)	Astha	3/20/2019 6:00 AM
				16%	D49365983	Sedentarylife style among salespersons.docx	Sedentary life style among salespersons: Cogni...	80 KB	5126 word(s)	Astha	3/20/2019 6:04 AM
				62%	D49366024	Disability Adjusted Life Years.docx	Disability Adjusted Life Years: concept and com...	158 KB	3893 word(s)	Astha	3/20/2019 6:09 AM
				80%	D49367029	fluorides.docx	Comparative evaluation of Dental Fluorosis and...	28 KB	2031 word(s)	Astha	3/20/2019 7:56 AM
				6%	D49746036	Ashima Sharma.docx	Oral Health Status and Treatment Needs Amon...	105 KB	8654 word(s)	Astha	3/27/2019 5:55 AM
				5%	D49799658	Parveen Kumar.docx	A comparative evaluation of anterior maxillary ...	47 KB	7831 word(s)	Astha	3/28/2019 5:14 AM
				81%	D49866595	A RARE CASE OF UTERUS DIDELPHYS WITH OBSTRUCTI...	A RARE CASE OF UTERUS DIDELPHYS WITH OBS...	19 KB	467 word(s)	Astha	3/29/2019 10:34 AM
				10%	D49867117	A STUDY TO EXPLORE THE COPING STRATEGIES AND S...	A STUDY TO EXPLORE THE COPING STRATEGIES...	48 KB	3976 word(s)	Astha	3/29/2019 10:37 AM
				100%	D49868249	Child Health Among Himalayan States of India From NF...	Child Health Among Himalayan States of India	81 KB	4168 word(s)	Astha	3/29/2019 10:48 AM
				10%	D49868556	Impact of Public Education & Awareness Program.docx	Impact of Public Education & Awareness Progra...	83 KB	5373 word(s)	Astha	3/29/2019 10:52 AM
				100%	D49868866	True fibroma in third molar region.docx	True fibroma in third molar region - a rare occu...	18 KB	1078 word(s)	Astha	3/29/2019 10:56 AM



				2%	D50170482	Dr.kusum mehta MDS 2019.docx	role of image filters in direct radiographic meas...	2 MB	14575 word(s)	Astha	4/4/2019 12:12 PM
				84%	D50224283	renuka.docx	Presence of Behavioural Dispositions in Portfoli...	67 KB	5896 word(s)	Astha	4/5/2019 10:47 AM
				0%	D50269940	Ms Avani.docx	Ms Avani document- Dr Aparna Dave Research ...	49 KB	6905 word(s)	Astha	4/6/2019 3:24 AM
				5%	D50927313	Dr Meena Bansal.docx	Personality characteristics dental anxiety and o...	55 KB	9640 word(s)	Astha	4/23/2019 7:09 AM
				79%	D51386066	Developmental Defects of Enamel Molar Incisor Hypopl...	Developmental Defects of Enamel Molar Incisor...	75 KB	5695 word(s)	Astha	5/2/2019 6:43 AM
				99%	D51518891	Dr Monika Nagpal.docx	Molar incisor hypoplasia- Dr Monika Nagpal, Pedo...	79 KB	5771 word(s)	Astha	5/4/2019 12:26 PM
				100%	D51695261	Dr. Monika Nagpal.docx	Molar incisor Hypoplasia- review paper- Dr Mon...	55 KB	3800 word(s)	Astha	5/8/2019 6:32 AM
				87%	D51755701	Developmental Defects of Enamel Molar Incisor Hypopl...	Developmental Defects of Enamel Molar Incisor...	32 KB	3219 word(s)	Astha	5/9/2019 8:53 AM
				93%	D51761007	Developmental Defects of Enamel Molar Incisor Hypopl...	Developmental Defects of Enamel Molar Incisor...	32 KB	3223 word(s)	Astha	5/9/2019 10:43 AM
				16%	D51818731	Phenotypic and genotypic Study of Metallo Beta Lacta...	Phenotypic and genotypic Study of Metallo Bet...	5 MB	25076 word(s)	Astha	5/10/2019 9:34 AM
				52%	D52223393	Dr Sonia Yadav-Scientific paper.docx	INVESTIGATION OF ANTIEPILEPTIC PROPERTY ...	44 KB	3558 word(s)	Astha	5/17/2019 11:31 AM
				6%	D52223459	Dr Sonia yadav- Scientific paper 2.docx	EVALUATION OF WOUND HEALING ACTIVITY OF ...	1 MB	2472 word(s)	Astha	5/17/2019 11:33 AM
				38%	D52260575	Dr Sonia Pawaria -Scientific article.docx	Effectiveness of Cervical Stabilization Exercises ...	36 KB	2921 word(s)	Astha	5/18/2019 11:26 AM
				100%	D52328103	Molar incisor hypomineralisation (1).docx	Developmental Defects of Enamel Molar Incisor...	50 KB	5379 word(s)	Astha	5/20/2019 10:57 AM
				19%	D52897094	Dr Naveen Kumar Singh.docx	Estimation of osteopontin in Alcoholic Liver Dis...	394 KB	6098 word(s)	Astha	5/27/2019 11:10 AM
				38%	D52897319	Dr Bibek Bhurer Yadav.docx	Estimation of oxidized LDL and Lipid Profile in ...	1 MB	5652 word(s)	Astha	5/27/2019 11:11 AM
				35%	D53167786	Ms Kajal Kiran.docx	Estimation of serum osteopontin levels in Hypo...	843 KB	4115 word(s)	Astha	5/30/2019 7:03 AM
				99%	D53556075	Molecular characterization of Dengue and Chikunguny...	Molecular characterization of Dengue and Chik...	62 KB	2475 word(s)	Astha	6/7/2019 8:59 AM
				100%	D53556443	A RARE CASE OF UTERUS DIDELPHYS WITH OBSTRUCTI...	A RARE CASE OF UTERUS DIDELPHYS WITH OBS...	17 KB	467 word(s)	Astha	6/7/2019 9:04 AM
				14%	D53562805	Dr Vikas Kumar Arya.docx	Study of prescription pattern of anti-hypertensi...	47 KB	3453 word(s)	Astha	6/7/2019 10:47 AM
				35%	D53621786	Dr Sonia Pawaria.docx	Effectiveness of cervical stabilization exercises ...	3 MB	11328 word(s)	Astha	6/8/2019 11:05 AM
				18%	D53670712	74580-Monitoring Healthcare workers for exposure to b...	Monitoring Healthcare workers for exposure to ...	39 KB	2745 word(s)	Astha	6/10/2019 6:39 AM
				46%	D53670789	74711-VITAMIN D STATUS IN NORTH INDIAN FEMALES A...	VITAMIN D STATUS IN NORTH INDIAN FEMALES: ...	90 KB	3419 word(s)	Astha	6/10/2019 6:45 AM
				29%	D53670822	75962-Needlestick injury in healthcare workers.docx	Needlestick injury in healthcare workers	85 KB	4681 word(s)	Astha	6/10/2019 6:49 AM
				50%	D53670883	Project report on "The Study On The Behavior Of You...	Project report on "The Study On The Behavior ...	196 KB	7052 word(s)	Astha	6/10/2019 6:54 AM
				99%	D53705223	Dr. Naveen.docx	Estimation of Osteopontin in Alcoholic liver dise...	390 KB	5396 word(s)	Astha	6/11/2019 7:04 AM
				97%	D53705251	Dr. Bibek.docx	Oxidizeldel and Lipid profile in psoritic patient	1 MB	4271 word(s)	Astha	6/11/2019 7:08 AM
				26%	D53743864	76027- Silent invasion of Disseminated Cryptococcal i...	Silent invasion of Disseminated Cryptococcal i...	34 KB	1881 word(s)	Astha	6/12/2019 6:54 AM
				29%	D53743880	76034- Effect of yoga on pulmonary function tests in A...	76034- Effect of yoga on pulmonary function te...	28 KB	2181 word(s)	Astha	6/12/2019 6:57 AM
				37%	D53743888	Bacteriological_profile_of_environmental_samples_o...	Bacteriological profile of environment surface s...	153 KB	2655 word(s)	Astha	6/12/2019 6:59 AM
				34%	D53743904	PULMONARY FUNCTION AMONG COPD PATIENTS OF H...	PULMONARY FUNCTION AMONG COPD PATIENT...	65 KB	3841 word(s)	Astha	6/12/2019 7:02 AM
				97%	D53744829	Dr Vikas Kumar Arya.docx	Study of Prescription pattern of Anti Hypertensi...	47 KB	3463 word(s)	Astha	6/12/2019 8:29 AM
				77%	D53744958	dR. Diksha.docx	Morpho Metric analysis of dry human scapula i...	48 KB	3694 word(s)	Astha	6/12/2019 8:37 AM
				76%	D53826395	MRP (Kartika MBA-HA).docx	MEDDO WITH CONTEXT TO MARKET POTENTIAL...	1 MB	15036 word(s)	Astha	6/14/2019 9:22 AM
				2%	D53826478	MRP (Mohana MBA).docx	PERFORMANCE APPRAISAL MANAGEMENT	125 KB	17094 word(s)	Astha	6/14/2019 9:27 AM
				71%	D53826556	MRP (Gurkirat MBA).docx	IMPACT OF DIGITAL MARKETING ON INTEGRATE...	3 MB	27430 word(s)	Astha	6/14/2019 9:31 AM
				25%	D53828580	Mandeep MBA.docx	Job Satisfaction among Private Sector Bank Em...	892 KB	9426 word(s)	Astha	6/14/2019 10:21 AM
				20%	D53830100	ANJU PUNIA.doc	"IMPACT OF LABOUR WELFARE MEASURES ON ...	564 KB	15030 word(s)	Astha	6/14/2019 11:00 AM
				28%	D53831168	Vikas.docx	ONLINE SHOPPING PORTALS COMPARISON IN ...	3 MB	12420 word(s)	Astha	6/14/2019 11:21 AM
				38%	D53831508	ROHIT.doc	A STUDY OF CONSUMER BEHAVIOR TOWARDS T...	2 MB	15645 word(s)	Astha	6/14/2019 11:25 AM
				11%	D53831911	Hemlata.docx	Recruitment and selection at ITC	346 KB	17232 word(s)	Astha	6/14/2019 11:30 AM
				68%	D53832178	Sneh.docx	A Study On The Preference Of Salaried Class On...	135 KB	7734 word(s)	Astha	6/14/2019 11:34 AM
				56%	D53833177	MRP (Gurkirat MBA) New.docx	IMPACT OF DIGITAL MARKETING ON INTEGRATE...	3 MB	27808 word(s)	Astha	6/14/2019 11:55 AM
				0%	D53834201	MRP (Ashish MBA).docx	subsidies in Indian Economy	106 KB	20666 word(s)	Astha	6/14/2019 12:04 PM
				55%	D53834399	NITISH KUMAR MBA MARKETING.doc	CONSUMER SATISFACTION TOWARDS QUALITY ...	470 KB	15798 word(s)	Astha	6/14/2019 12:09 PM
				9%	D53868053	Kamal Goel.docx	CONSUMER BEHAVIOUR IN THE PAINT INDUSTR...	750 KB	13134 word(s)	Astha	6/15/2019 6:14 AM
				31%	D53868080	Anuradha.doc	QUALITY MANAGEMENT IN BLOOD BANK IN DEL...	864 KB	10791 word(s)	Astha	6/15/2019 6:19 AM
				15%	D53868100	Nency.docx	INTRODUCTION OF CONCEPTUAL FRAMEWORK	717 KB	11208 word(s)	Astha	6/15/2019 6:22 AM
				25%	D53868108	Jyoti.doc	COMPARATIVE STUDY OF JOB SATISFACTION OF...	977 KB	14771 word(s)	Astha	6/15/2019 6:26 AM
				63%	D53868136	Employee Motivation STRATEGIES MRP PROJECT.doc	ANALISIS OF EMPLOYEE MOTIVATION STRATEGI...	985 KB	10564 word(s)	Astha	6/15/2019 6:31 AM
				3%	D53868154	Bikram.doc	A STUDY ON EXCHANGE TRADED FUNDS (ETF) A...	4 MB	9597 word(s)	Astha	6/15/2019 6:36 AM
				79%	D53868369	amuL.docx	Research Methodology	5 MB	4624 word(s)	Astha	6/15/2019 7:18 AM
				94%	D53905015	Ms.Kajal Kiran.docx	Estimation of serum osteopontin levels in hypo...	845 KB	4210 word(s)	Astha	6/17/2019 6:59 AM
				90%	D53937657	Ms. kajalkiran.docx	Estimation of serum osteopontin levels in hypo...	846 KB	4021 word(s)	Astha	6/18/2019 7:03 AM
				87%	D53965284	Ms Diksha Arora.docx	Morphometric analysis of dry human scapula in...	3 MB	4053 word(s)	Astha	6/19/2019 8:40 AM
				100%	D54019253	NEP.pdf	National Education Policy-Amogh Rai	17 MB	162433 word(s)	Astha	6/21/2019 9:22 AM
				0%	D54077590	Mass Comm- Higher Education in India.pdf	Higher education in India- Mass Comm	34 KB	567 word(s)	Astha	6/22/2019 6:39 AM



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY

(UGC Approved)

Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185



GOLD

Committees



Following the constitution of multiple committees in consultation with Registrar on 19th December 2017, the committees were revisited since some of the members have retired or have left the Institution. Some of the old committees were removed and some committees were formed

Under the Chairmanship of Dr M.S Sidhu, the committees were reconstituted and notified by Registrar office.

The reconstituted committees were as follows:

Administrative Committees

1. Human Resource Development Committee

1.	Dr S C Mohapatra, Dean Academic affairs	Chairman
2.	Dr Jay Bhatnagar, Dean, Faculty of Physical Sciences	Member
3.	Dr Amit Saxena, Prof &HOD, Dept of Anatomy, faculty of Medicine and Health Sciences	Member
4.	Dr Sarju Devi, Associate Professor, Centre for languages and communication	Member
5.	Ms Arvinder Kaur Pabla, Centre for languages and communication	Member
6.	Ms Manisha, Lecturer, Faculty of Nursing	Member
7.	Ms Preeta, Manager, HR	Member
8.	Mr Naved, Executive HR	Member Secretary

2. Conference, Workshop and Seminar Committee

1.	Dr Sheetal Kalra, Professor, Faculty of Physiotherapy	Chairperson
2.	Dr. Sarju Devi, Asso. Professor, Centre for Languages	Member
3.	Ms. Shweta Sharma, Asst professor, Engineering	Member
4.	Dr. Vikas Sharma, Assistant professor, Faculty of Ayurveda	Member
5.	Mr. Manish Yadav, Asst Professor, SGT College of Pharmacy	Member
6.	Dr. Radhika Rai, Reader, Faculty of Dental Sciences	Member Secretary

3. Hostel Committee

1.	Mr Gopal Pratap Singh, Chief warden	Chairman
2.	Ms Poonam, Warden, Ladies Hostel	Member
3.	Mr. S.C.Chauhan, Administrator	Member Secretary



4. Finance Committee

1.	Mr Praveen Grover, CFAO	Chairman
2.	Shri D K Mishra, Registrar	Member
3.	Mr Navdeep Punj	Member
4.	Mr. Ramesh Semwal, Accounts Officer	Member Secretary

5. Sports Committee

1.	Dr Sanjay Kumar Das, Dean, Student Welfare	Chairman
2.	Dr Gopal Pratap Singh, Sports officer	Member
3.	Mr Moolchand, Hostel Warden	Member
4.	Mr Kuldeep Chauhan, Warden	Member Secretary

6. Grievance Redressal Committee

1.	Dr Vijay Bhalla, Principal, SGT College of Pharmacy	Chairman
2.	Ms. Anu Grover, Faculty of Nursing	Member
3.	Dr. Jasdeep Monga, Faculty of Medicine and Health Sciences	Member
4.	Mr Sanjay Kumar Das, Dean Student Welfare(DSW)	Member
5.	Mr Vijay Kumar, Deputy Controller of Examinations	Member
6.	Shri Praveen Grover, CFAO	Member
7.	Dean/HOD of Faculty concerned	Member
8.	A person with rural background from socially underprivileged Category (nominated by DSW)	Member
9.	A student leader (nominated by DSW)	Member
10.	Dr. Amit Bhardwaj, Sub Dean, IQAC and Professor, Dept of Periodontics, Faculty of Dental Sciences	Member Secretary

7. Students' Welfare committee

1.	Dr Sanjay Kumar Das, Dean Student Welfare	Chairman
2.	Dr Jasdeep Monga, Assistant professor, Dept of ENT, Faculty of Medicine and Health Sciences	Member
3.	Dr Manbir Singh, Assistant Professor, Faculty of Physical Sciences	Member
4.	Mr Gaurav Aggarwal, AR, Registration Branch/Student section	Member Secretary



10. Cultural and Extracurricular Committee

1.	Dr. Bharti Raina, Reader, Faculty of Dental Sciences	Coordinator
2.	Dr. Bharti Arora, Assistant professor, Faculty of Physiotherapy	Asst-coordinator
3.	Ms. Monika, Assistant professor, Faculty of Engineering and Technology	Member
4.	Mr. Biswamber Bose, Assistant professor, Faculty of Mass Communication & Media technology	Member
5.	Mr. Kaushal Sharma, Assistant professor, Faculty of Engineering and Technology	Member
6.	Ms. Sabiha Farhat, Associate professor, Faculty of Mass Communication & Media technology	Member
7.	Mr. Sushil Sharma, Professor, Faculty of Mass Communication & Media technology	Member
8.	Dr. Shikha Dogra, Senior lecturer, Faculty of Dental Sciences	Member
9.	Dr. Vidushi Sheokand, Senior lecturer, Faculty of Dental Sciences	Member
10.	Ms. Sonia, Assistant professor, Faculty of Nursing	Member
11.	Ms. Usha, Assistant professor, Faculty of Nursing	Member
12.	Ms. Sonia, Assistant professor, SGT College of Pharmacy	Member
13.	Mr. Simranjeet Singh, Assistant professor, Faculty of Allied Health Sciences	Member
14.	Ms. Anjana Das, Assistant professor, faculty of Commerce and Management	Member

11) Internal Complaints committee (Committee to Prevent Sexual harassment and eve teasing)

1.	Dr. Suma G.N, Prof and Head, Dept of Oral Medicine and Radiology	Chairman
2.	Dr Nudrat Jahan, Asst prof, Faculty of Behavioural Sciences	Member- Counselor
3.	*Prof Ashutosh Tripathi, Professor, FMHS	Member- Counselor
4.	Ms Akoijam Mamata Devi, Assoc. professor, Nursing	Member
5.	Dr. Uma Sharma, Dept pathology, FMHS	Member



6.	Ms Rajni Chauhan	Member Secretary
7.	NGO(to be appointed as and when required)	Member

Academic Committees

1. Curriculum and Learning Process Committee

1.	Dr. T.D.Dogra, Professor Emeritus & Advisor, IQAC,	Chairman
2.	Dr M.S Sidhu, Director IQAC	Member
2.	Dr. S C Mohapatra, Dean academic affairs	Member
3.	Dr.Amit Bhardwaj, Sub Dean, IQAC and Professor, Dept of Periodontics, Faculty of Dental Sciences	Member
4.	Dr Jasdeep Monga, Associate professor, Dept of ENT, Faculty of Medicine and Health Sciences	Member
5.	Dr. Astha Chaudhry, SubDean and Member secretary IQAC, Reader, Faculty of Dental Sciences	Member Secretary

2. Research Committee

1.	Dr.M.S.Sidhu, Dean Research & Development, Prof & HOD, Dept of Orthodontics, Faculty of Dental Sciences	Chairman
2.	Dr. Shourya Tandon, Prof &HOD, Dept of Public Health Dentistry, Faculty of Dental Sciences	Member
3.	Dr. Shefali Phogat, Reader, Faculty of Dental Sciences	Member
4.	Dr. Nupur Dabas, Professor, Faculty of Dental Sciences	Member
5.	Dr. Reshu Madan, Reader, Faculty of Dental Sciences	Member
6.	Dr. Radhika , Reader, Faculty of Dental Sciences	Member
7.	Dr. Shalini Ray, Assistant Professor, Dept of Community Medicine, Faculty of Medicine and Health Sciences	Member
8.	Dr Jasdeep Monga, Associate professor, Dept of ENT, Faculty of Medicine and Health Sciences	Member
9.	Dr. Vidyavathi, Associate Professor, Faculty of Indian Medical System	Member
10.	Dr. Simranjeet Singh , Assistant Professor, Faculty of Physical Sciences	Member
11.	Dr. Priya Chauhan, Assistant Professor, Faculty of	Member



	Physiotherapy	
12.	Ms Akoijam Mamta Devi , Professor, Faculty of Nursing	Member
13.	Mr. Sunil Dullar, Associate Professor, Faculty of Nursing	Member
14.	Dr. Raman Kapoor, Assistant Professor, Faculty of Engineering and Technology	Member
15.	Dr. Suma GN, Associate Dean, Research and Development, Prof &HOD , Dept of Oral Medicine and Radiology, Faculty of Dental Sciences	Member Secretary

3. Feedback Committee

1.	Mr Rajneesh Wadhwa, Chief Technical Officer	Chairman
2.	Mr Vimal K Vashisht, System analyst	Member
3.	Dr. Astha Chaudhry, SubDean and Member secretary IQAC & Reader, Faculty of Dental Sciences	Member
4.	Dr Chand Saini, Assistant Professor, Faculty of Commerce & Management	Member
5.	Dr Priya Chauhan, Assistant Professor, Faculty of Physiotherapy	Member
6.	Dr. Amit Bhardwaj, Sub Dean, IQAC and Professor, Dept of Periodontics, Faculty of Dental Sciences	Member Secretary

4. Environmental committee

1.	Dr. Archana Chaudhary, Sr. Assistant Professor, Dept of Environmental Sciences, Faculty of Physical Sciences	Chairperson
2.	Dr. Manbir Singh, Assistant Professor, Dept of Environmental Sciences, Faculty of Physical Sciences	Member
3.	Dr. Simranjeet Singh Assistant Professor, Dept of Environmental Sciences, Faculty of Physical Sciences	Member
4.	Mr. Gaurav Chaudhary (Administrator)	Member
5.	Mr. Ramesh Semwal (Manager- Finance)	Member
6.	Mr. Umesh Kothari (GM Administration)	Member
7.	Mr. S.K. Khare (Manager Electrical)	Member



8.	Dr. Puneet Kaushik	(External Expert)
9.	Dr. Sunanda (Physical Sciences)	Member Secretary

5. Publication and Data base Committee

1.	Dr. Shobha Broor, Professor Emeritus, Dept of Microbiology	Chairperson
2.	Dr. Suma GN, Associate Dean, Research and Development, Prof &HOD , Dept of Oral Medicine and Radiology, Faculty of Dental Sciences	Member
3.	Mrs. Mamta Akoijam, Professor, Faculty of Nursing	Member
4.	Mr. Asad Habeeb, Assistant professor, Faculty of Engineering & Technology	Coordinator
5.	Mr. Manish Yadav, Assistant professor, Faculty of Pharmacy	Coordinator
6.	Dr. Manisha Sharma, Assistant professor, Faculty of Allied Health Sciences	Coordinator
7.	Dr. Akanksha Yadav, Assistant professor, Faculty of Allied Health Sciences	Coordinator
8.	Mr. Rajan Rai, Professor, Faculty of Law	Coordinator
9.	Ms. Sakshi Kapoor, Lecturer, faculty of Fashion Design	Coordinator,
10.	Dr. Varsha Goel, Assistant professor, Faculty of Commerce & Management	Coordinator,
11.	Dr. Nitin Krishnan R, Assistant professor, Faculty of Indian Medical System	Coordinator,
12.	Dr. Vinita Rajput, Assistant professor, Faculty of Agricultural Sciences	Coordinator,
13.	Dr. Lokesh Gupta, Assistant professor, Faculty of Behavioural Sciences	Coordinator,
14.	Dr. Aparna Dave Professor, Faculty of Dental Sciences	Coordinator,
15.	Dr. Abhilasha Singh , Assistant professor, Centre for Language and communication	Coordinator
16.	Ms Jasleen Chhatwal , Demonstrator, Faculty of Hotel and Tourism Management	Coordinator,



17.	Dr. Jasdeep Monga, Associate professor, Faculty of medicine and Health Sciences	Coordinator,
18.	Dr Abhishek Swami, Associate Professor, Faculty of Physical Sciences	Coordinator,
19.	Dr .Ankita Grover, Assistant professor, Faculty of Physiotherapy	Coordinator,

6. Examination Committee

1.	Dr Gurpreet Singh Tuteja, Pro-Vice Chancellor	Chairman
2.	Mr, Balwinder Singh, Controller of Examination	Member
3.	Dr. TaraShankar, Dean, Commerce Mgmt	Member
4.	Dr Vijay Bhalla, Principal, SGT College of Pharmacy	Member
5.	Dr Amit Saxena, Prof &HOD, Dept of Anatomy, FMHS	Member
6.	Dr. Amit Bhardwaj, Professor, FDS, SubDean, IQAC	Member Secretary

7. Institutional Academic Integrity Panel

1.	Dr Gurpreet Singh Tuteja, Pro-Vice Chancellor	Chairman
2.	Dr M.S Sidhu, Director IQAC	Member
3.	Dr. Y.K Gupta, External expert	External expert
4.	Dr S.C Mohapatra, Dean Academic affairs	Member

Council of Biomedical Research S.No.	Designation	Name of the faculty
1.	Chairman	Dr Y.K Gupta, Principal Advisor DBT and Former Dean Academics, AIIMS
2.	Vice- Chairman	Dr Shobha Broor, Professor Emeritus, Microbiology, FMHS
3.	Members	Dr M.S Sidhu, Director IQAC
4.		Dr RavindraKumar Arahunsi, Dean, Indian Medical System
5.		Dr. Deboshish Chattopadhyaya, Associate Professor, Faculty of Medicine and Health Sciences
6.		Dr Aparna Dave, Professor & HOD, Oral Pathology, Faculty of Dental Sciences
7.		Dr. Astha Chaudhry, Member Secretary, IQAC and reader, Faculty of Dental Sciences



8.		Dr V.K Bhalla, Principal, SGT College of Pharmacy
9.		Dr KVS Chaudhary, Addl Dean, Faculty of Nursing
10.		Dr Sheetal Kalra, professor Faculty of Physiotherapy
11.	Member Secretary	Dr Suma G.N, Associate Dean, Research & Development
12.	Coordinators	Dr. Shefali, Reader, Faculty of Dental Sciences
13.		Dr. Sujatha, Reader, Faculty of Dental Sciences
14.		Mrs.Mamata, Professor, Faculty of Nursing
15.		Mrs. Manisha, Lecturer, Faculty of Nursing
16.		Dr. Vidyavathi, Associate professor, Faculty of Indian Medical system
17.		Dr. Nitin Krishnan R, Assistant professor, Indian Medical system
18.		Dr. Nitin Mittal, Associate professor, SGT College of Pharmacy
19.		Dr. Vijay Sharma, Associate professor, SGT College of Pharmacy
20.		Dr. Akanksha, Assistant professor, Allied Health Sciences
21.		Dr. Manisha, Assistant professor, Allied Health Sciences
22.		Dr.Priya Chauhan, Assistant professor, Physiotherapy
23.		Dr.Sonia, Assistant professor, Physiotherapy
24.		Dr. Lokesh Gupta, Assistant professor, Behavioural sciences

The revised constitution of these committees were shared with registrar office. Also the broad areas of functioning of these committees was also prepared and shared along with the committees to be circulated to Chairman of the committee.



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GOLD

Miscellaneous



Other Miscellaneous activities

A) Examination reforms

The continued developments in the field of education including syllabus and curriculum and innovative teaching methods also requires reformation of examination and evaluation system.

Therefore, IQAC advocated multiple examination reforms in 2017 including:

- 2) Importance on practical and skill based learning with resultant equal distribution of theory and practical percentages.
- 3) Emphasis on continuous assessment of the student and resultant formative assessment as 40% and summative assessment as 60%.
- 4) Change of question paper pattern with the introduction of objective types of questions constituting 50% of the total marks.
- 5) The Evaluation of Objective type questions through OMR software
- 6) Implementation of Choice based credit system as per UGC guidelines.

In 2018, there were multiple discussion regarding the creation of question bank and procurement of appropriate software for the generation of question paper.

IQAC initiated the process of software procurement by appropriate agencies and the presentation of their proposals in consultation with Chief technology officer, IT head and purchase team.

After the multiple demonstrations and discussions, the CHRONON software by Yoctel was selected. The minutes of the meeting regarding the same was held on 18th June as follows:-

Minutes of the meeting regarding Question Banking software

Director IQAC <director.iqac@sgtuniversity.org>
to IT, Controller, Ajay, Amit, Astha, Dean

Mon, Jun 18, 2018, 2:52 PM

Dear Sir/Madam,
There was meeting on Question Banking software by Yoctel on 18/6/18 under the chairmanship of
Dr. T D Dogra, Director IQAC and following members.

Sh. Jitender Vats, IT Head

Sh. Vijaya kumar, Dy. COE

Dr. S C Mohapatra, Dean, Academic affairs,

Dr. Amit Bhardwaj, Sub-Dean, IQAC

Dr. Astha Chaudhry, Sub-Dean, IQAC,

Ms. Neha Arora, Representative from Yoctel

After detailed discussion on all the technical aspects of the software it was found that it is suitable for implementation of question banking and question paper generation in SGT University.

Initially we want to purchase Premium cum ultimate version of this software with one license and 5 users later we may go for 4 more licenses depending on the requirement.

The company will provide us training of the software on 9th and 10th July 2018.

Following this, the training regarding the demonstration was held on 9th and 10th July 2018.



The formal inauguration of this software was held on 10th July 2018 by Shri Balwinder Kumar, Vice-Chancellor at 12:30pm as per the notification below:-



Director IQAC <director.iqac@sgtuniversity.org>

Tue, Jul 10, 2018, 9:42 AM



to Vice, Astha, Dean, Dean, Dean, Dean, Dean, Dean, Sarju, Dean, Dean, Dean, Dean, Prof, Dean, Dean, Dean, College, Dean, Dean, Registrar, PVC, Dr, Manmohan, Manmohan, Rajni

Dear Sir/Madam,

The IQAC is pleased to inform that it has now established the **question banking** at SGT University.

The **question banking** is not only repository of the **question** papers but it will help faculty to generate **question** papers based on various criteria's such as difficulty index, marking scheme, types of **question** etc. by a random selection from the **question bank** keeping balance in various index of **question** papers.

The Hon'ble Vice Chancellor Sh. Balwinder Kumar will officially inaugurate the **question banking software** on 10/7/18 (today) 12.30am at COE office, 4th Floor, A-Block. It shall be an official procedure of SGT University after inauguration.

Those who are interested to understand the process are welcome to meet Dr. Amit Bhardwaj, Sub-Dean IQAC and IQAC in-charge of the **question banking**. He may organize awareness program regarding **question banking** and process of **question** paper generation. Now onwards every faculty member has to prepare **question** papers using this facility.

With Regards,

--

T D Dogra





B) Data compilation for AQAR 2017-18

The new format of AQAR as per NAAC was circulated to all faculties for data compilation for Annual Quality Assurance report of academic year 2017-18.

C) Data compilation for DSIR

Department of science and industrial research certifies the private organizations to facilitate easy granting of funds for research projects. IQAC initiated the process of data compilation for DSIR. The format for the same was circulated to all the deans and the data regarding the same was asked from all faculties, registrar office and finance office.

D) Collaborations

Initially all the national and international collaborations from 2017 onwards were taken forward by IQAC. In 2018, a separate coordinator for international relations Dr Reshu Madan was handed over the charge.

E) IPR cell

The IPR policy was prepared and IPR cell was reconstituted with Mr Rajneesh Wadhwa as Chairman.

The policy was sent for approval by Academic council.



Mr Manoj Bhatia, Assistant Registrar was made the contact point for all faculty members and students for any information or queries related to patents and intellectual property.

The circulation of IPR cell was done as follows:

Regarding IPR Policy Academic Council approval



IQAC <director.iqac@sgtuniversity.org>
to AR, Registrar ▾

Tue, Nov 6, 2018, 11:35 AM ☆ ↶ ⋮

Dear Sir,

The IPR Policy of SGT University was framed on 2/12/2017 however it was not submitted to the Academic Council for its approval. The copy of same is attached herewith which may kindly be placed as an agenda item in next scheduled Academic Council meeting on 16.11.2018 for its approval. Please also find list of the members of IPR Committee for implementation of IPR policy for approval.

Chairman- Mr. Rajneesh Wadhwa.

Members

1. Dr. T D Dogra

2. Prof. Rajiv Khanna

3. Prof. (Dr.) R H Gorane

4. Dr. Astha Chaudhry

5. Dr. Leena Bhardwaj

6. Dr. Sunil Verma

Member Secretary- Dr. Amit Bhardwaj

F) Syllabus and Curriculum revision

In 2017-18, the syllabus revision for UG curriculum was done. In 2018-19, the process of syllabus revision for PG curriculum was initiated.

The format for revised syllabus and curriculum for all faculties were prepared and it was shared with all faculties. In the revised format, there was focus on preparation of outcomes for each program, specific program and courses taught.

To explain the concepts of POs, PSOs and Cos, a meeting of all Deans was scheduled in December 2018. The presentation about the concept was done by dr Dogra and following this, all faculty Deans were asked to prepare the Program Outcomes, Program Specific outcomes and course outcomes for their particular faculty.



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**Internal Quality
Assurance Cell
(IQAC)**

Annual Report

2019-20

(1st July 2019- 30th June 2020)



SGT UNIVERSITY

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Introduction

Internal Quality Assurance Cell(IQAC) is an integral part of Higher Education Institutions(HEIs). It serves as a quality sustenance measure and integrates with Institutional system to work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution. It serves to channelize all the efforts and measures of the institution towards promoting its academic excellence.

IQAC evolves mechanisms and procedures for efficient and progressive performance of academic procedures including integration of modern methods of teaching, learning and evaluation procedures. It promotes quality research programmes as well as sharing of research findings with network of institutions nationally and internationally. It also ensures timely and efficient performance of administrative and financial tasks.

Vision statement:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Core values:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles



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- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the institution



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IQAC Meetings



The IQAC would meet at regular intervals (quarterly) and discuss about the quality initiatives to be taken for the University mainly in the academic front. The finalized decisions will then be communicated to all the Deans and their faculty coordinators for the implementation and execution.

The IQAC would meet the Deans and the faculty coordinators monthly regularly and sometimes fortnightly or weekly depending on the initiative or the work to be implemented.

IQAC Meetings

7 th Meeting	22 nd July 2019
8 th Meeting	04 th November 2019
9 th Meeting	28 th January 2020



Minutes of meetings

7th Meeting



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

Minutes of the 7th meeting of IQAC

The 7th formal meeting of IQAC committee took place on 22nd July 2019 at 12:00noon in 306 A, Third Floor, A Block with the following agenda :

- 1) **Assessing the progress of NAAC data compilation**
- 2) **Discussion of responses compiled for NAAC**

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiar IQAC
- 3) Dr. Waheeda Khan, Dean International relations and Teacher IQAC
- 4) Dr G.N Suma, Asso Dean R&D, and Teacher IQAC
- 5) Dr Joginder Yadav, Dean, Physiotherapy, Teacher IQAC
- 6) Dr. K. Tara Shankar, Dean, Commerce and Management and Teacher, IQAC
- 7) Dr Vijay Bhalla, Principal, College of Pharmacy and Teacher, IQAC
- 8) Dr Rajan Rai, Professor, Faculty of Law, Teacher IQAC
- 9) Dr Reshu Madan, Member Alumni relations IQAC
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 12) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) The Chairman of the meeting, Dr M.S. Sidhu formally welcomed and introduced each member of the newly notified IQAC.
- 2) The members were apprised about the update of IQAC activities and initiatives taken so far.
- 3) Since, NAAC data compilation was under progress, all the members were apprised that the compilation of NAAC data is in the final phase and all the members were requested to verify the data being compiled.



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

- 4) Once Verified, the preliminary Data for IIQA will be submitted. The members were also requested to go through the IIQA submission tutorials provided on the NAAC website for complete preparedness before application submission.
- 5) The University central responses were also discussed for valuable inputs for the completion of the responses.
- 6) The drafts of policies for research, feedback, research promotion and anti-plagiarism were discussed to gather the essential inputs before being put forth to the Vice Chancellor and Academic Council.
- 7) The Director expressed his gratitude to all members for their participation and tremendous cooperation throughout the NAAC data compilation.
- 8) The meeting concluded with the Vote of Thanks from the Chairman.

Minutes recorded by

Astha Chaudhry

Dr Astha Chaudhry
(Member Secretary, IQAC)

Minutes Approved by

M.S. Sidhu

Dr M.S Sidhu
(Director, IQAC)





8th meeting



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

Minutes of the 8th meeting of IQAC

The 8th formal meeting of IQAC committee took place on 4th November 2019 at 12:00noon in 306 A, Third Floor, A Block with the following agenda :

1) Regarding submission of SSR to NAAC

The Following members were present:

- 1) Dr M.S Sidhu, Director IQAC
- 2) Dr T.D Dogra, Advsiar IQAC
- 3) Dr. Waheeda Khan, Dean, Faculty of Behavioural Sciences and Teacher IQAC
- 4) Mr Rajneesh Wadhwa, Head, International Affairs, Member, Administration
- 5) Dr G.N Suma, Asso Dean R&D, and Teacher IQAC
- 6) Dr Joginder Yadav, Dean, Physiotherapy, Teacher IQAC
- 7) Dr. K. Tara Shankar, Dean, Commerce and Management and Teacher, IQAC
- 8) Dr Vijay Bhalla, Principal, College of Pharmacy and Teacher, IQAC
- 9) Dr Reshu Madan, Member Alumni relations IQAC
- 10) Dr. Shefali Phogat, Member Alumni relations IQAC
- 11) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 12) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) The Chairman of the meeting, Dr M.S. Sidhu apprised that initial application of IQA was submitted to NAAC on 19th August 2019 and certain clarifications were asked by NAAC which were duly submitted and the application was finally approved on 4th October 2019.
- 2) However, based on the number of courses submitted to NAAC, they have asked us to follow the Manual for Health Sciences. Hence, the data that was compiled as per the General University Manual has now being changed as per the



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

requirements for Manual of Health Sciences with the dedicated efforts by all the coordinators and support from the Deans.

- 3) Since, the NAAC portal allows a timeline of 45 days for uploading of SSR from the approval of IQA, hence, the clock is ticking and the data has to be submitted to portal by 18th November 2019.
- 4) For preparedness all the members are urged to go through to SSR submission tutorials to understand the process and technical requirements.
- 5) All the members are also requested to go through the SSR prepared and critically review it in a day or two so that necessary modifications can be done while uploading in the portal.
- 6) The data uploading on NAAC portal has begun and will be continued from A 306 uninterruptedly.
- 7) The Director expressed that this crucial step for data uploading is extremely sensitive and hence all the members should extend their whole hearted cooperation and indulgence.
- 8) The meeting concluded with the Vote of Thanks from the Chairman.

Minutes recorded by

Astha Chaudhry

Dr Astha Chaudhry
(Member Secretary, IQAC)

Minutes Approved by

M.S. Sidhu

Dr M.S Sidhu
(Director, IQAC)





9th meeting



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

Minutes of the 9th meeting of IQAC

The 9th formal meeting of IQAC committee took place on 28th January 2020 at 12:00noon in 306 A, Third Floor, A Block with the following agenda :

1) Update of the IQAC activities of 2019

- a) NAAC SSR submission on 15th November 2019
- b) Value added course on “Professional Ethics and Human values” with participation from 14 faculties.
- c) Celebration of **World Bioethics Day 2019** on 12th December 2019 in collaboration with UNESCO Bioethics Unit which included guest lectures by 4 eminent speakers on the theme “Respect for Cultural Diversity”.
- d) **Management Development Program on Leadership Skills** organized from 29th April to 2nd May 2019 with resource persons from International Institute of Health Management Research (IIHMR), New Delhi. The program included 25 faculty participants from medical, dental, ayurveda, allied health, pharmacy, nursing and physiotherapy compiled.
- e) In collaboration with UNESCO Bioethics unit, IQAC organized **Know your rights workshop #AbSamjhautaNahin** in association with JOSH TALKS & ITC VIVEL on 18th and 19th March for Medical and non-medical group of UG students.
- f) A series of **Gender Sensitization Workshops** on 28th February, 7th March, 11th March and 26th March targeting different audience of students, faculty members, and non-teaching staff with resource person from Jamia Milia Islamia, Prof Anjali Gandhi.

2) Preparation for the NAAC Visit.

- **Booklets**
 - i) IQAC Annual reports
 - ii) QS I Gauge report
 - iii) Research and Development Annual report
 - iv) Community extension activities
 - v) Library
 - vi) Cultural activities
 - vii) Scholars Book
 - viii) Academic associations
 - ix) Alumni
 - x) Faculty development programs
 - xi) Corporate Resource Centre
- **Signages**
- **PPT by Deans**



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

- VC PPT

3) Any other agenda with the permission of Chair.

The Following members were present:

- 1) Dr Gurpreet Singh Tuteja, Pro-Vice chancellor and chairman IQAC
- 2) Dr M.S Sidhu, Director IQAC
- 3) Mr N.N Gupta, Registrar and Member Senior Administration
- 4) Dr T.D Dogra, Advsiar IQAC
- 5) Dr. Waheeda Khan, Dean, Faculty of Behavioural Sciences and Teacher IQAC
- 6) Dr G.N Suma, Asso Dean R&D, and Teacher IQAC
- 7) Dr Joginder Yadav, Dean, Physiotherapy, Teacher IQAC
- 8) Dr. K. Tara Shankar, Dean, Commerce and Management and Teacher, IQAC
- 9) Dr Vijay Bhalla, Principal, College of Pharmacy and Teacher, IQAC
- 10) Prof Rajan Rai, Professor, Faculty of Law and Teacher IQAC
- 11) Dr Reshu Madan, Member Alumni relations IQAC
- 12) Dr. Shefali Phogat, Member Alumni relations IQAC
- 13) Dr Amit Bhardwaj, Sub Dean and Teacher IQAC
- 14) Dr. Astha Chaudhry, Sub Dean and Member Secretary IQAC

The following were the proceedings of the meeting:-

- 1) The meeting commenced with the formal welcome of all the members by Director IQAC. Following this, each agenda item was discussed.
- 2) A brief update about IQAC activities of last year was given by Member Secretary, IQAC
- 3) Following this, the preparations for NAAC peer team visit were discussed.
- 4) Director IQAC apprised all the members about the status of all the booklets being prepared.
- 5) Regarding signages, it was discussed that there is a need for proper signages and display about all the constituents of the University and a draft proposal has



Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

been prepared by IQAC and shall be submitted to Pro-Vice Chancellor office for execution and implementation.

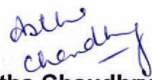
- 6) Regarding presentation by Vice Chancellor before NAAC, it was updated that powerpoint is under progress and shall be shared with Vice Chancellor soon.
- 7) Regarding presentations by Deans, It was informed that all Dean have been given a template with key points to be included for their presentation and till now none of the ppts have been received. Hence, a reminder mail shall be sent to all Deans to submit the presentations by 7th February 2020 so that they can be looked into and modified if required. It was also suggested that Deans should add Vision and mission of their faculty in their presentations. Moreover, the departments should also make the presentations of their individual department highlighting the Vision and Mission.
- 8) After initial approval, a series of presentations by Deans shall be initiated before the University authorities for improvisations and rehearsal.
- 9) It was suggested by the Vice Chancellor, that mock inspections of all faculties should be done before the actual NAAC team visit. It was then discussed that regular academic audits need to be conducted by IQAC.
- 10) Director Sir apprised that the academic audit for Dental Faculty has been initiated and proposed that a committee should be prepared for Academic audit called the "Academic Audit Committee (AAC)" with experts from each field to audit a particular discipline.
- 11) After multiple deliberations it was discussed that AAC should have:
 - i) One representative from Registrar office to understand the compliance of course curriculum with University Common Ordinance.
 - ii) One representative from Controller of examinations Office
 - iii) One external expert from nearby region of NCR preferably a member of Board of studies of a particular department
- 12) It was also deliberated that a pre-evaluation form/ guidelines should be framed for academic audit before initiating the process.
- 13) Following these discussions, some of the other agendas were also discussed with the permission of the Chair.




Internal Quality Assurance Cell (IQAC) SGT UNIVERSITY

- 14) Director IQAC expressed that inspite of the excellent learning infrastructural facilities, Institution lacks smart class rooms. Pro- Vice Chancellor Sir updated that one of the classrooms in Commerce and Management is under progress of being converted to Smart class room and shall be made functional soon.
- 15) Other pressing issue discussed was of the movement of students and staff members in Library. Director IQAC expressed that the usage of Library in person as well as online is very less and some corrective measures need to be taken.
- 16) During deliberations, it was decided that sensitization of faculty and students about books, journals and online resources should be regularly done to improve the utilization of resources. Some of the members expressed that library hour is also included in some of the time tables of the students but it needed to be reinforced. Pro-Vice-Chancellor Sir suggested that from 1st February 2020, Library attendance shall be made mandatory on ERP.
- 17) Regarding preparations before NAAC team visit, it was also discussed that all the faculty members and students need to be motivated and sensitized about the NAAC inspection as they are the ambassadors of the Institution and should be made aware of the process.
- 18) The meeting concluded with vote of thanks from the Director IQAC.

Minutes recorded by


Dr Astha Chaudhry
(Member Secretary, IQAC)

Minutes Approved by


Dr M.S Sidhu
(Director, IQAC)



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List of IQAC Activities 2019-20



List of activities in the Academic Year 2019-2020

- 1) Development of Online mechanism for collection of feedback and creation of feedback policy.
- 2) Regular checking for plagiarism of PhD Thesis, MD/MS/MDS/MPhil Dissertation and scientific papers.
- 3) Academic audit – The academic proceedings according to said proforma was presented by each Dean under the chairmanship of Vice Chancellor, with members of IQAC in all the meetings.
- 4) Updation of faculty profiles on IQAC website
- 5) Preparations for NAAC- Regular meetings of faculty along with their NAAC coordinators for education about the NAAC data requirements.
- 6) Compilation of all data from 17 faculties regarding Self Study report(SSR) for NAAC application.
- 7) Reconstitution of multiple committees – the multiple committees required for NAAC and otherwise have been reconstituted and have been duly notified by the Registrar office. The broad scope of the functioning of each committee was prepared and shared with the Chairman of the committee.
- 8) Environmental audit of SGT University- The environment audit of SGT University with external agency EHS alliance was done in August 2019.
- 9) Preparation of Ph.D thesis evaluation proforma.
- 10) Regular updating of data on IQAC website.
- 11) Preparation of NIRF.



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Online feedback



The formats for the same are attached below:

INTERNAL QUALITY ASSURANCE CELL

Parents' feedback

Name of Parent:

Student ID of the ward in University:

Name of Degree/Diploma program Ward is pursuing:

Year/Semester:

Date:

Direction: For each item, indicate your opinion choosing a score from 1 to 5 with 5 being excellent and 1 being Poor.

S.No	Particulars	1	2	3	4	5
1.	Overall personality development of your ward					
2.	Importance to practical classes					
3.	Regular field/industry visits for practical learning					
4.	Ambience of the University for effective delivery of academics					
5.	Infrastructure facilities in institution for learning(lecture theatres/library/computer labs etc)					
6.	Co-curricular activities in the institution					
7.	Skills enhancement programs in the curriculum for better result in placement activities					
8.	Placement activities in the institution					
9.	Cultural activities in the institution					
10.	Transparency in the examination and evaluation system of the University					

Signature of Parent:



INTERNAL QUALITY ASSURANCE CELL

Employer Feedback

Name and Designation of the Employer:

Company/Organization name:

The purpose of the feedback is to obtain the employers input on the quality of the graduates at SGT University.

Your response as an esteemed employer in this regard is valuable for our continuous improvement.

Please mark your opinion about the graduates on the scale 1 to 5 where 1 is poor and 5 is excellent.

S.No	Particular about Graduating students	1	2	3	4	5
1.	Have acquired adequate subject knowledge					
2.	Updated with current techniques, skills and modern tools					
3.	Function effectively in a team and individually including diverse and multidisciplinary approach to accomplish a task					
4.	Aware of ethical and professional responsibilities					
5.	Possess the necessary interpersonal and communication skills to be a productive member of the team in work environment					
6.	Demonstrate effective planning and implement plans within time frame					
7.	Have motivation to pursue life-long learning					

The action taken report of each analyzed feedback was then compiled by IQAC and forwarded to registrar through feedback committee for necessary approval and implementations.



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NAAC SSR Compilation



NAAC SSR Compilation

The SGT University on completion of its 6 years of existence on 23rd January 2019 decided to apply for NAAC accreditation. For this, IQAC was entrusted to carry forward the process of educating all the faculty members and getting the required data for NAAC compilation.

After an initial sensitization workshop from 24-26th July 2018 by Dr J.R Sharma regarding NAAC manual and their criterias to all the University Deans, faculty members and university offices, the NAAC manual for Universities was circulated to all the Deans and central offices.

The IQAC started the process of educating the deans and faculty members about each point of each indicator in detail from 19th November 2018 onwards.

After this initial process of back to back meetings from 19th November till 27th November 2019 with all faculty members and Deans, the indicators in the manual were divided according to the offices from which data will be obtained.

The following offices were sent the required indicators for furnishing of data:

- 1) Registrar office
- 2) HR dept
- 3) Students Section
- 4) Finance dept
- 5) Corporate resource centre
- 6) Controller of examinations
- 7) General administration
- 8) Sports officer
- 9) Dept of Environmental sciences
- 10) All the Deans and HODs

Regarding the collection and compilation of data from individual faculty, NAAC coordinators are made from each faculty. These coordinators are the main coordinators who supervise the overall data from their respective faculty.

Following this, each Dean divided the 7 criterias to different faculty for detailed data collection and compilation.

The list of faculty coordinators selected for this purpose are as follows:-

Sl.No	Faculty	Name	Criteria no.	Contact No.	Mail ID
1	Dental	Dr. Aparna	Overall	9717703007	aparnaad15@gmail.com
		Dr. Sujata	1	9999816163	Sujata_masamatti@sgtuniversity.org



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		Dr. Nupur Dabas	2	9873163023	drnupurdabas82@gmail.com
		Dr. Shefali	3	9560288445	shefaliphogat@gmail.com
		Dr. Ashish Dabas	4	9871702660	ashishdabas79@gmail.com
		Dr. Astha arya	5	9810761757	ashtha.arya@sgtuniversity.org
		Dr. Radhika Rai	6	9818193544	dradrikajrai@gmail.com
		Dr. Alok	7	8587883077	alok.bhatnagar@sgtuniversity.org
2	Medical	Dr. Jasdeep Monga	2	9729554829	jasdeep_fmhs@sgtuniversity.org
		Dr. Sikha Manajan	1	8708336091	doc.mahajan7@yahoo.com
		Dr. Mukesh Sharma	3	7982996169	mukeshraturi320@gmail.com
		Dr. Kapil Hazarika	4	8851509620	kapshaz@rediffmail.com
		Dr. Shalini Ray	5	9437312202	drshalini.medhealth@gmail.com
		Dr. R. Talukdar	6	9810139249	talukdarramen@yahoo.co.in
3	Allied	kanishka Raheja	6	7082525098/ 8059200000	kanishka.raheja@gmail.com
		Ms. Upasana Sarma	2&5	8588842448	upasanasarma20@gmail.com
		Ms. Suchandra Gupta	2&5	8171214194	gupta.suchandra@gmail.com
		Dr. Vatsala	1 & 3	9711793395	vatsala.saharan@gmail.com
		Ms. Rashmi	4&7	8397963812	dcrust.bme.7023@gmail.com
		Dr. Akanksha	1 & 3	9719415211	akankshayadav5@gmail.com
4	Physiotherapy	Dr. Jogender Yadav	Overall	8527090261	Dean.physiotherapy@sgtuniversity.org
		Dr. Sheetal	Overall	9990003410	Sheetal.kalra@sgtuniversity.org
		Dr Bharti Arora	1	9416414362	sonupawaria@gmail.com
		Dr Priyanka Rishi	2	9468324923	dr.sajjanyadav@gmail.com
		Dr Priya Chauhan	3	9023245955	saurabh04pt@gmail.com
		Dr. Shivangi	4	8289015265	jaganjyotidas4@gmail.com
		Dr Sonia Pawaria	5	8882043172	dr.ankitagrover@gmail.com
		Dr Sajjan Yadav	6	9910927021	bharti.arora@sgtuniversity.org
		Dr Jaganjyoti Das		8588878467	prnk.rishi@gmail.com
		Dr Saurabh Kumar	7	7042122863	isicpriyachauhan1@gmail.com



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		Dr Ankita Grover		7838460762	airybatth62@gmail.com
5	Pharmacy	Dr. Neelam Vashisht	Overall	9250543728	neelam.vashisht@sgtuniversity.org
		Dr Neelkant Prasad	1	9027169402	neelkant.pharmacy@sgtuniversity.org
		Dr. Pratibha Mehla	1		
		Dr Vijay Sharma	2	8146069364	drvijay.pharmacy@sgtuniversity.org
		Mr. Manish Pal Singh	2		
		Dr. Nitin Mittal	3	9837135368	drnitin_pharmacy@sgtuniversity.org
		Dr. Kiran Sharma	3		
		Ms. Bhawna Sethi	4		
		Mr. Vinod Gahlot	4	9213780722	vinod.gahlot@sgtuniversity.org
		Ms Sonia Yadav	5	9999630180	sonia.yadav@sgtuniversity.org
		Ms. Tripti Arora	5		
		Ms. Kavita Atri	6		
		Mr. Manish Yadav	6	9717594522	manish.yadav@sgtuniversity.org
		Dr. Dinesh Yadav	7		
		Mr Dheeraj Kumar Sharma	7	9457057966/9205298306	dheeraj.sharma@sgtuniversity.org
6	Ayurveda				
		Dr. Neeraj Kumar Gupta	1 & 2	9650970307	neeraj.bvp.coa@gmail.com
		Dr. Nitin Krishnan		9620300103	nithinkris1989@gmail.com
		Dr. Yagyik Mishra		7732814921	yagyikmishra@gmail.com
		Dr. Kapil		8901006644	kpy3112@gmail.com
		Dr.Premraj Chaudhary	3	<u>9958090243</u>	dr.premrajchaudhary@gmail.com
		Dr. Swapnil Auti		8446318328	swapn.punarvasu19@gmail.com
		Dr. Madhu Pathak		7877020139	<u>Dr.madhupathak81@gmail</u>
		Dr. Avinash Chaudhary		9588509659	<u>dr.avinashchaudhary@gmail.com</u>
		Kothainaya g	4	9003029857	Kothai.nayagi@gmail.com
		Dr. Milind Deshmukh		8308934955	drmilindd13@gmail.com
		Dr.Vikash Sharma	5	9654350079	<u>drtimshivikassharma@yahoo.co.in</u>
		Dr. Timsi Sharma		9315545155	<u>drtimshivikassharma@yahoo.co.in</u>



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		Dr. Dibyabh		9916847902	dibyabh.fims@sgtuniversity.org
		Dr. Poonam Bambola		8126279698	Poonam.bamola@gmail.com
		Dr. Anupama Patra		8826948950	dranupamapatra@gmail.com
		Dr. Vidyavati Hiremath	6	7011739589	vidyahiremath2003@gmail.com
		Dr. Arvind goel		8010505241	Arvsap0412@gmail.com
		Dr. Praveen		9468284545	Py1096@gmail.com
		Dr. Anupam Sharma	7	9868418382	anupam@sgtuniversity.org
		Dr. Himani Goswami		9458977760	himani.fims@sgtuniversity.org
		Dr. Supriya		8527509679	Supriya4aug@gmail.com
		Dr. Himani Gupta		7060830568	gupta.himani2103@gmail.com
7	Nursing	Prof. K.V.S. Chaudhary	Overall	9205798509	addean.nursing@sgtuniversity.org
		Prof. AK Mamta Devi	1	8588065631	mamatadevi@sgtuniversity.org
		Mr. Sunil Dular	1	9582074477	skdular@sgtuniversity.org
		Ms. Khushboo	2	9971130504	khushboo.nursing@sgtuniversity.org
		Ms. Shweta Handa	3	9540822290	shweta.nursing@sgtuniversity.org
		Ms. Salu	4	7678653406	shalu_nursing@sgtuniversity.org
		Ms. Sarika Yadav	5	9560157710	sarika@sgtuniversity.org
		Mrs. Anu Grover	5	9958513339	anu.nursing@sgtuniversity.org
		Mrs. Ritu Yadav	6	9711200369	ritu.nursing@sgtuniversity.org
		Mrs. Sikha Thapa	7	8130843367	sarika@sgtuniversity.org
8	Mass Com	Mr. Sushil	Overall	7506649180	sushil_masscom@sgtuniversity.org
		Ms. Apoorva Agnihotri	1	9935731781	apoorva_masscom@sgtuniversity.org
		Mr. Biswambhar Bose	2	8920454052	bosebiswa@sgtuniversity.org
		Ms. Jitendra Singh	3	8439208867/9958276999	jitendrasingh079@gmail.com
		Mr. Asif Husain	4	9891123811	asif.hussain@sgtuniversity.org
		Ms. Sabiha Farhat	5	9810914349	sabiha.farhat@sgtuniversity.org
		Kranti	6	9818735616	kranti_fmc@sgtuniversity.org



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		Mr. S K Pandey	7	9716204602	shashikumar.pandey@sgtuniversity.org
9	Behavioral science	Dr. Nimisha	Overall	9953681570	drnimisha_fbs@sgtuniversity.org
10	Fashion	Dr. M.K. Nair	Overall	9540111680	dean.fashion@sgtuniversity.org
		Ms. Anuradha	Overall	9643464699	anuradha.sharma@sgtuniversity.org
		Ms. Kavita	Overall	8368682625	kavita_FFD@sgtuniversity.org
11	Commerce and Management	Mr. Sumit	Overall	8604413471	sunilkumar.verma@sgtuniversity.org
		Ms. Arti	Overall		-
		Mr. sandeep sahu	Overall	9015427593	sandeepkumar_fcm@sgtuniversity.org
12	Hotel Management	Ms. Richa	Overall		-
		Ms. Anshu	Overall	9015777199	anshu.fhtm@sgtuniversity.org
13	Education	Ms. Ritika Devi	Overall	9810169534	ritika.devi@sgtuniversity.org
		Ms. Ruby	Overall	9911591536	-
14	Agriculture	Dr. Baldeep Singh	Overall	9050078444	baldeep.singh55@gmail.com
15	Physical Science	Dr. Manbir Singh	3 & 7	9671011662	manbirsingh_fps@sgtuniversity.org
		Dr Manjistha	4	9874045884	manjistha.fps@sgtuniversity.org
		Dr Vikram	1 & 7	9996822404	vikram_fps@sgtuniversity.org
		Mr. Ekramudde n	2	9643975676	ekramu.fps@sgtuniversity.org
		Mr. Vipin Yadav	6	8447370149	-
		Mr. Naveen kumar	6	9992524909	naveen_fps@sgtuniversity.org
		Mr. Naveen Kadyan	5	9813011620	naveen_kumar@sgtuniversity.org
16	Engineering	Dr. Rajan Garg	Overall	9466475135	rajan_fet@sgtuniversity.org
		Ms. Sangeeta	1	9990003424	sangeetarani.fet@sgtuniversity.org
		Ms. Jyoti Ahlawat	2	9560052832	jyoti_fet@sgtuniversity.org
		Mr. Asad Habib	3	9643323461	asad_fet@sgtuniversity.org
		Ms.Neha Gahlot	4	9999710660	neha_fet@sgtuniversity.org
		Dr. Neeraj Saini	5	9643626546	drneeraj.fet@sgtuniversity.org
		Dr. Sumit Kumar Moudgil	6	9654899863	drsumit_fet@sgtuniversity.org
		Mr. Aman Kumar	7	7827914720	amanthapak_fet@sgtuniversity.org



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17	Law	Mr. Nishit Ranjan Chaki	1	9654035694	nishitranjanchaki_law@sgtuniversity.org
		Dr. Bhawna	1&3	9654032085	dr.bhavana.law@sgtuniversity.org
		Mr. Shekhar Olhyan	2	9654765199	adv15.olhyan@gmail.com
		Miss Anchal Mittal	2	9810997768	mittalanchal28@gmail.com
		Mr. Azad Singh	3	9560659722	azadsingh.hc@gmail.com
		Miss Resham Khanna	3	8527582289	reshamkhanna1990@gmail.com
		Mr. Akanshu Gupta	4	9899926982	akanshugupta@gmail.com
		Miss Neha Dhillon	4	9711225699	nehadhillon31@gmail.com
		Prof. J.M. Gandhi	5	9818822323	jagdish.mitter.gandhi@gmail.com
		Miss Ruchi Gupta	5	9873961407	ruchi.gupta1407@gmail.com
		Mr. Mohit Kumar Gupta	6	9871603969	mohitkumar_law@sgtuniversity.org
		Mr. Yatin Kathuria	6	9560538963	yatin.law@sgtuniversity.org
		Professor S.K. Gupta	7 & Overall	9717227026	drskgupta@sgtuniversity.org
		Professor Suresh Minocha	7 & Overall	9211532403	sureshminocha@gmail.com
18	Language	Dr. Sarju Devi	Overall	8859356711	abhilasha.singh@sgtuniversity.org

Once, the data from these coordinators was furnished, some of the coordinators were selected as chief coordinators to compile the data of all 17 faculties for each criteria and indicator. The list of main/ chief coordinators were as follows:

S.No	Criteria	Chief Coordinators
	I	Dr Bharti Arora(Physiotherapy) Dr Sujata Masamatti(Dental)
	II	Dr Nupur Dabas(Dental) Dr Priyanka Rishi(Physiotherapy)
	III	Dr Shefali(Dental) Dr Mukesh(Medical)
	IV	Dr Ashish Dabas(Dental) Dr Shivangi Sachdeva(Physiotherapy)
	V	Dr Ashtha Arya(Dental) Ms Arti Sharma(Commerce & Management)
	VI	Dr Radhika Rai(Dental)



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		Ms Ritu Yadav(Nursing)
	VII	Mr Dheeraj Kumar Sharma(Pharmacy) Ms Shikha Thapa(Nursing)

Regular meetings almost every alternate day since 19th November 2019 were held with all the coordinators to check the status and to solve the queries or any issues arising during data compilation.

All the data was compiled in the SSR format and is made ready for final review by the authorities and NAAC application.

Simultaneously, all the required data is also updated on the University and IQAC website for easy online verification by NAAC.

The NAAC steering committee comprises of all Chief coordinators, IQAC members- Dr Astha Chaudhry and Dr Amit Bhardwaj and All Deans. This committee is headed by Director IQAC- Dr M.S Sidhu.



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**Internal Quality
Assurance Cell(IQAC)**

**Annual Report
for
2020-21**



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Introduction

Internal Quality Assurance Cell (IQAC) is an integral part of Higher Education Institutions (HEIs). It serves as a quality sustenance measure and integrates with Institutional system to work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution. It serves to channelize all the efforts and measures of the institution towards promoting its academic excellence.

IQAC evolves mechanisms and procedures for efficient and progressive performance of academic procedures including integration of modern methods of teaching, learning and evaluation procedures. It promotes quality research programmes as well as sharing of research findings with network of institutions nationally and internationally. It also ensures timely and efficient performance of administrative and financial tasks.

Vision statement:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Core values:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles



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- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the institution



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IQAC Meetings



The IQAC would meet at regular intervals (quarterly) and discuss about the quality initiatives to be taken for the University mainly in the academic front. The finalized decisions will then be communicated to all the Deans and their faculty coordinators for the implementation and execution.

The IQAC would meet the Deans and the faculty coordinators monthly regularly and sometimes fortnightly or weekly depending on the initiative or the work to be implemented.

IQAC Meetings

10 th Meeting	10 th December 2020
11 th Meeting	15 th January 2021
12 th Meeting	11 th June 2021



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Minutes of meetings

10th Meeting

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	Minutes of Meeting		
From: Director IQAC Date-14 th December 2020		To: All IQAC Members IQAC/MOM/02/2020	
Minutes of 10 th Meeting of Internal Quality Assurance Cell (IQAC), SGT University held on 10 th December 2020 at 10:30 a.m. in Room A-306.			
The following members attended the meeting:			
Sr.No.	Name	Representing	Remarks
1.	Vice Chancellor	Chairman	Leave of Absence
2.	Prof. (Dr.) G. L. Khanna Pro Vice Chancellor, SGT University	Senior Administrative Officers	Present
3.	Mr. Satish Kumar Deputy Registrar, SGT University		Present
4.	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management	Leave of Absence
5.	Dean Academics, SGT University	Teachers	Leave of Absence
6.	Dr. Waheeda Khan, Dean Faculty of Behavioural Sciences, SGT University		Present
7.	Dr. Joginder Yadav, Dean Student Welfare, SGT University		Present
8.	Dr. Amit Bhardwaj, Prof & HOD , Periodontology, FDS, SGT University		Present
9.	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University		Present
10.	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University		Present
11.	Dr. Shourya Tandon, Prof & HOD , Public Health Dentistry , SGT University		Present
12.	Dr. Shefali Phogat, Associate Professor, FDS, SGT University	Member Secretary	Present
13.	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni	Present
14.	Dr. Aditi Chaturvedi, PG Student, FDS, SGT University		Present
15.	Dr. Sandeep Grover, Professor, Mech. Engg, YMCA, Faridabad	Employer Nominee	Leave of Absence
16.	Mr. Hitesh Kakkar, Chief Operating Officer, CPM International		Leave of Absence
17.	Prof. (Dr.) M.S Sidhu	Director IQAC	Present



The Minutes of the meeting are as under:-

- 1) The meeting commenced with the formal welcome of all the members by Director IQAC.
- 2) A brief update about IQAC activities of last year was given by Member Secretary, IQAC which included-
 - a) Submission of SSR & DVV clarification- The IQAC team was actively involved in compilation of NAAC Data by coordinating with more than 50 coordinators of various Faculties nominated by their respective Deans. The SSR was submitted to NAAC on 15th Nov 2019. The DVV clarifications were received & then after consultation with Management it was decided to withdraw from the NAAC process.
 - b) Departmental Analysis after withdrawal from NAAC process by IQAC Team-
A Detailed University Departmental analysis was conducted by University NAAC Coordinators highlighting the lacunae & the suggested remedies for the same. This analysis will be presented to Office of Vice- Chancellor. Once it is approved from VC office, it will be circulated to respective departments for necessary action.
 - c) Compilation of University booklets- The hard copies of the following University booklets were shown to all the members-
 - i) IQAC Annual reports
 - ii) QS I Gauge report
 - iii) Research and Development Annual report
 - iv) Community extension activities
 - v) Library
 - vi) Cultural activities
 - vii) Scholars Book
 - viii) Academic associations
 - ix) Alumni
 - x) Faculty development programs
 - xi) Corporate Resource Centre

Prof. (Dr.) G. L. Khanna, Pro VC, SGT University suggested that soft copy of these booklets should be circulated to all the Deans.

- d) Webinars under the aegis of IQAC in the year 2019- The IQAC organized a webinar on *Gender Bias & Stereotyping, Gender Equality & Women's Rights* on 23rd July



2020 in collaboration with Faculty of Behavioral Sciences and Internal Complaints Committee, SGT University.

IQAC also organized a webinar on 5th Nov 2020 on *Bioethics & Covid-19 Pandemic*. The Speakers included the stalwarts in the field of Bioethics lead by Prof. Russell D Souza, Head, Asia Pacific Division.

- e) Student Survey conducted on Online Teaching & learning – The IQAC conducted a survey on Online Teaching & learning on 30th September 2020 by using Google forms. The Survey was conducted among 4982 students to which 2986 students responded.
- 3) Director IQAC suggested starting the Internal Audits of all the Departments of the University.
- 4) Dr G L Khanna, Pro VC, SGT University suggested that all the webinars should be conducted under the aegis of Internal Quality Assurance Cell and certification should be done by IQAC. Also, the report of the event should be submitted to IQAC with a week of completion of event.
- 5) Dr Waheeda Khan, Dean, Faculty of Behavioral Sciences, SGT University suggested planning of International webinar on Bioethics in collaboration with SANRACHNA.
- 6) Director IQAC advised Dr. Amit Bhardwaj, Member IQAC to plan a webinar with SANRACHNA on National Education Policy. Also, IQAC will do the presentation on NEP to the entire stakeholder. Also, importance of quality check & innovation as per NEP will be emphasized to all the stakeholders.
- 7) Director IQAC apprised the members about the results of the survey done by the IQAC on online teaching & learning. Dr. Khanna suggested that the faculty wise results of survey should be send to all the Deans for further action. The Deans will be asked to submit the ATR of the survey to IQAC. Dr. Waheeda Khan, Dr. Vijay Bhalla & other members expressed their concern regarding the low band width of internet network & poor transmission of online lectures through Microsoft teams.
- 8) Dr. Amit Bhardwaj briefed all the members about establishment of NSS Unit in SGT University & events held under its banner in the year 2019-20. Dr. M. Bhattacharya, Prof & HOD, Community Medicine extended her full support & gave her valuable



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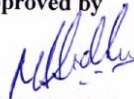
suggestions to strengthen the NSS unit. Dr. Shourya Tandon, Member IQAC also assured his full support for the community work under NSS unit.

- 9) Dr. Joginder Yadav, Dean Student Welfare, SGT University suggested the active involvement of Post Graduates from faculty of Nursing, Physiotherapy & Community Medicine to participate in NSS activities.
- 10) Dr. Joginder Yadav & Dr. Shourya Tandon expressed their concern regarding the delay of results from Examination cell. Director IQAC assured them that the matter will be presented in front of Controller of Examination.
- 11) Dr. Reshu Sanan, Alumni member, IQAC has been asked to gather the placement data from CRC to avoid any mismatch.
- 12) The meeting concluded with vote of thanks from the Director IQAC.

Minutes recorded by


Dr. Shefali Phogat
Member Secretary, IQAC

Minutes Approved by


Dr M.S Sidhu
Director, IQAC



11th meeting

Minutes of 11th Meeting of Internal Quality Assurance Cell (IQAC), SGT University held on 15th January 2021 at 10:30 a.m. in Room A-306.

The following members attended the meeting:

Sr.No.	Name	Representing	Remarks
1.	Prof. Vinod Kumar, Vice Chancellor, SGT University	Chairman	Present
2.	Prof. (Dr.) Sharif Ahmad, PVC Research, SGT University	Senior Administrative Officers	Present
3.	Dr. Joginder Yadav, Registrar, SGT University		
4.	Mr. Satish Kumar Deputy Registrar, SGT University		Present
5.	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management	Leave of Absence
6.	Dr. Vikas Dhawan, PVC Academics, SGT University	Teachers	Present
7.	Dr. Rajbir Singh, Dean Faculty of Behavioural Sciences, SGT University		Present
8.	Dr. Amit Bhardwaj, Prof & HOD , Periodontology, FDS, SGT University		Present
9.	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University		Present
10.	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University		Present
11.	Dr. Shourya Tandon, Prof & HOD , Public Health Dentistry , SGT University		Present
12.	Dr. Shefali Phogat, Associate Professor, FDS, SGT University	Member Secretary	Present
13.	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni	Present
14.	Dr. Aditi Chaturvedi, PG Student, FDS, SGT University		Present
15.	Prof. (Dr.) Rajat Aggarwal, Dept. of Management Studies, IIT Roorkee	Employer Nominee	Leave of Absence
16.	Mr. Sushil Kumar, Ex Sarpanch (Number Daar), Village-Sultanpur, Tehsil-Farukh Nagar, District-Gurugram	Member from local society	Leave of Absence
17.	Prof. (Dr.) M.S Sidhu	Director IQAC	Present



The Minutes of the meeting are as under:-

- 1) The meeting commenced with the formal welcome of all the members by Director IQAC. Following this, each agenda item was discussed.
- 2) Director IQAC also briefed about to start planning for workshop on mapping of PO's & CO's of all the faculties and discussed with Dr. Vikas Dhawan, PVC Academics to arrange the expert for this training session.
- 3) Hon'ble Vice Chancellor, Prof. Vinod Kumar suggested to director IQAC to plan and start the academic audit in next month.
- 4) Director IQAC instructed Dr. Amit Bhardwaj, Member IQAC to plan a FDP on Quality Initiatives in coming week.
- 5) Director IQAC sent a format through mail of Faculty Course Booklet to all deans for verify the format and ask them to revert their suggestion to director IQAC.
- 6) Dr. Amit Bhardwaj briefed all the members about establishment of NSS Unit in SGT University & events held under its banner in the year 2020-21. Dr. M. Bhattacharya, Prof & HOD, Community Medicine extended her full support & gave her valuable suggestions to strengthen the NSS unit.
- 7) Dr. Reshu Madan, Alumni member, IQAC has been asked to gather the placement data From CRC.
- 8) The meeting concluded with vote of thanks from the Director IQAC.



12th meeting

Minutes of 12th Meeting of Internal Quality Assurance Cell (IQAC), SGT University held on 11th June 2021 at 10:30 a.m. in Room A-306.

The following members attended the meeting:

Sr.No.	Name	Representing	Remarks
1	Prof. Vinod Kumar, Vice Chancellor, SGT University	Chairman	Present
2	Prof. (Dr.) Sharif Ahmad, PVC Research, SGT University	Senior Administrative Officers	Present
3	Dr. Joginder Yadav, Registrar, SGT University		
4	Mr. Satish Kumar Deputy Registrar, SGT University		Present
5	Mr. Dilpreet Singh Chawla Member, Governing Body	Member of Management	Leave of Absence
6	Dr. Vikas Dhawan, PVC Academics, SGT University	Teachers	Present
7	Dr. Rajbir Singh, Dean Faculty of Behavioural Sciences, SGT University		Present
8	Dr. Amit Bhardwaj, Prof & HOD , Periodontology, FDS, SGT University		Present
9	Dr. Vijay Bhalla, Principal, SGT College of Pharmacy, SGT University		Present
10	Dr. M. Bhattacharya, Prof & HOD, Community Medicine, SGT University		Present
11	Dr. Shourya Tandon, Prof & HOD , Public Health Dentistry , SGT University		Present
12	Dr. Shefali Phogat, Associate Professor, FDS, SGT University	Member Secretary	Present
13	Dr. Reshu Madan, Associate Professor, FDS, SGT University	Alumni	Present
14	Dr. Aditi Chaturvedi, PG Student, FDS, SGT University		Present
15	Prof. (Dr.) Rajat Aggarwal, Dept. of Management Studies, IIT Roorkee	Employer Nominee	Leave of Absence
16	Mr. Sushil Kumar, Ex Sarpanch (Number Daar), Village-Sultanpur, Tehsil-Farukh Nagar, District-Gurugram	Member from local society	Leave of Absence
17	Prof. (Dr.) M.S Sidhu	Director IQAC	Present



The Minutes of the meeting are as under:-

- 9) The meeting commenced with the formal welcome of all the members by Director IQAC.
Following this, each agenda item was discussed.
- 10) Director IQAC asked to the Chairman of the IQAC Committee that IQAC has collected all the data of NIRF and submitted in the NIRF portal.
- 11) Director IQAC asked to the committee members that the SGT University is going to participation in QS-I-Gauge and submit the data within a month.
- 12) Hon'ble Vice Chancellor suggested that the University is hiring a NAAC Consultant and asked to the director IQAC to collect some quotation regarding this.
- 13) The meeting concluded with vote of thanks from the Director IQAC.



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List of IQAC Activities 2020-21



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Report of Faculty Development Program

Organized by IQAC

on

26th – 28th July 2021

Topic of FDP

Outcome Based Education-Criteria I NAAC

Resource Person

Dr. Peeyush Pahade,

**Head, Department of Zoology, H.V. Desai College,
Pune**

& President, IQAC Cluster India



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Internal Quality Assurance Cell (IQAC)
of
SGT UNIVERSITY

In collaboration with

IQAC CLUSTER INDIA

Organized

3-Day Faculty Development Program

(26th -28th July 2021)

on

“Outcome Based Education-Criteria I NAAC”



Organized by: IQAC of SGT University

Organizing Team:

Dr. Vikas Nath- Convenor

Dr. Manpreet Kaur- Co-convenor

Mr. Vijay Kumar Ghai-Technical support

Mr. Anil Kumar Sharma- Technical Support

Objectives of the program:

For every HEI, it is important to develop and implement good academic processes in institutionalized manner by involving not only teachers but also students to ensure the quality of the outcome of any of the programmes of the Institution.

In this regard, the IQAC Cell of SGT University in collaboration with IQAC Cluster Indiaorganised FDP on OBE to nurture the philosophy of Outcome Based Education (OBE) and build the capacity of the NAAC faculty coordinators / Heads of department / NAAC Central Coordinators / Deans of the Institutions, so as to facilitate its institutionalization in the Teaching Learning System and other Academic Processes of the Institution.

The program was executed through discussions and deliberations, case studies on how to reform and fine tune the academic process in order to improvise the quality of outcome which will in turn, facilitate the accreditation process. In particular, the FDP aimed to cover the following aspects:

1. Building blocks of Outcome Based Education (OBE)
2. Outcome-based Accreditation & SAR
3. Outcome-based Education Framework & its Components (Vision, Mission & PEO, PSO, PO & CO)
4. Mapping Outcomes, Assessment and Rubrics
5. Attainment of CO, PO and Continuous Quality Improvement
6. Project-Based Learning and Design of Outcome based Curriculum
7. Design of Outcome based Question Paper and Attainment of CO & PO

Participants:

All Deans

NAAC Central Coordinators

NAAC Faculty Coordinators



Mode of Delivery

All lectures were held online through Digital Learning Mode using **CISCO Webex Platform**. Participants joined using their Desktop, Laptop, Tablet or Smart Phone.

Detailed Program Schedule

Date and Day	1:30 pm -3:30 pm
26 th July, 2021, Monday	Inaugural <ul style="list-style-type: none">• Introduction to Outcome Based Education (OBE) & Blooms Taxonomy.
27 th July, 2021, Tuesday	<ul style="list-style-type: none">• Applying Blooms to the teacher's syllabus (hands on exercises).• Applying blooms to Assignments & paper setting process. Evaluating some papers set by university on basis of difficulty levels.
28 th July, 2021, Wednesday	<ul style="list-style-type: none">• Mapping & measuring outcomes• Calculating academic attainments of the course taught.• Rubrics and its methodology Valedictory& Certification

Brief details of Program:

A three-day Faculty Development Program was organized by the IQAC from 26th July to 28th July 2021. The speaker for all three days was Dr. Peeyush Pahade, Head Department of Zoology, H.V. Desai College, Pune and President, IQAC Cluster India.

Outcome-Based Education

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment is planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels.

Knowledge levels for assessment of Outcomes based on Blooms Taxonomy Level Parameter Description:

1. Knowledge It is the ability to remember the previously learned material/information
2. Comprehension It is the ability to grasp the meaning of material.
3. Application It is the ability to use learned material in new and concrete situations
4. Analysis It is the ability to break down material/concept into its component parts/subsections so that its organizational structure may be understood



5. Synthesis It is the ability to put parts/subsections together to form a new whole material/idea/concept/information
6. Evaluation It is the ability to judge the value of material/concept/statement/creative material /research report) for a given purpose

Day 1: The session started with introduction of the resource person by Dr Manpreet Kaur. Dr Kaur stated the importance of measuring outcome in accreditation process. The FDP was inaugurated by Additional Director IQAC, Dr. Vikas Nath. The Additional Director offered a warm welcome to the participants of the FDP and presented a brief about the NAAC accreditation process. He explained the importance of FDP to the participants in preparing for the accreditation process.

After the inaugural, Dr Peeyush started the discussion and laid down the foundation of outcome based education. He further explained the concept of Bloom taxonomy in order to streamline the academic process by enhancing learner-centric teaching and curriculum development. He introduced the usage of active verbs to be used in framing course outcomes and unit outcomes.

Day 2: The discussion on day 2 was focused on developing the course outcomes, after the unit outcomes are decided. There were hands-on exercises on making the unit outcomes followed by course outcomes. Participants from various faculties such as physical sciences, nutrition, commerce and management, education, nursing and hotel management prepared and presented their course outcomes after the guidelines were shared by the resource person. Dr Peeyush suggested necessary changes, wherever required. Further, he analyzed the select question papers of the university to examine its conformity to Bloom's Taxonomy. Dr Bushra from faculty of Education shared one of the question papers made by their department as per Bloom's Taxonomy. It was quiet appreciated by the resource person and other participants.

Day 3: The last recorded deliberations on devising the program outcomes (PO), mapping the PO with course outcomes (CO), designing rubrics for evaluation for the benefit of students and computation of attainment scores of teachers to measure the outcomes. Participants were told to design the rubrics for any evaluation method they will use for the assessment of students. There was active participation from Dr Gurjot Singh, Dr Harish, Dr Ramandeep, Dr Sandeep Kumar Sahu, Dr Shikha, Dr Prashant and Dr Amra Ashan to name a few. The key takeaways from the session were:

1. Courses can be designed to achieve the program outcomes.
2. Course outcomes (CO) can be flexible but program outcomes (PO) are fixed.
3. If the outcome is not good, it is difficult to have good graduate outcomes.



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4. PO are decided by university but CO are decided by teachers.

In the valedictory, the Honorable VC sir, Dr Vinod Kumar, joined the session with his benign presence and appreciated the organizing team and participants of FDP. He emphasized the importance of clearly identifying and mapping the CO and PO for the measurement of outcomes. Dr Manpreet Kaur summarized the learnings of three-day program. The program ended with vote of thanks presented by Dr Vikas Nath.



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INTERNAL QUALITY ASSURANCE CELL (IQAC) OF SGT UNIVERSITY

In collaboration with

IQAC CLUSTER INDIA

Present

3-DAYS FACULTY DEVELOPMENT PROGRAM

on

“OUTCOME BASED EDUCATION-CRITERIA I NAAC”

Participants: NAAC Central Co-ordinators, Faculty Co-ordinators and Deans

26th - 28th July 2021

Detailed Program Schedule

Date & Days	1:30- 3:30 PM
26 th July, 2021, Monday	Inaugural • Introduction to Outcome Based Education (OBE) & Blooms Taxonomy.
27 th July, 2021, Tuesday	• Applying Blooms to the teacher's syllabus (hands on exercises). • Applying blooms to Assignments & paper setting process. Evaluating some papers set by university on basis of difficulty levels.
28 th July, 2021, Wednesday	• Mapping & measuring outcomes • Calculating academic attainments of the course taught. • Rubrics and its methodology <i>Valedictory & Certification</i>

Convenor
Prof. Vikas Nath
Additional Director, IQAC

Co-Convenor
Dr Manpreet Kaur
IQAC

Registration Link: <https://forms.gle/8Nnu63M2qdeLHgK7>

For any queries, please contact Mr Anil Sharma : 7042907533 | Mr. Vijay Ghai : 8178325389

Email-anil.sharma@sgtuniversity.org | vijayghai.iqac@sgtuniversity.org



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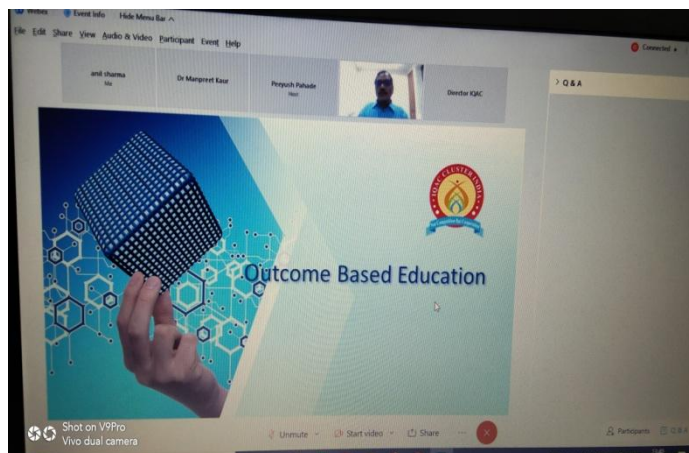
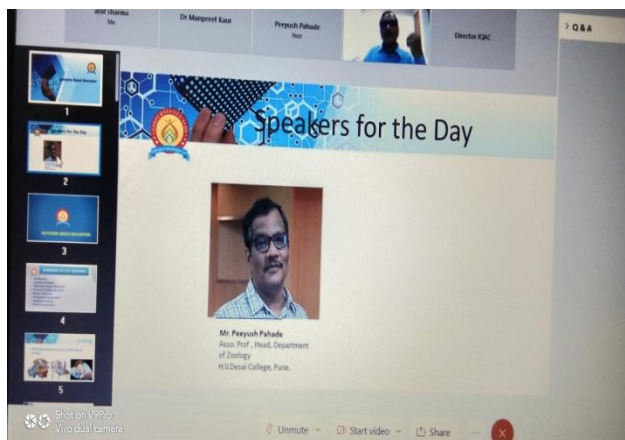
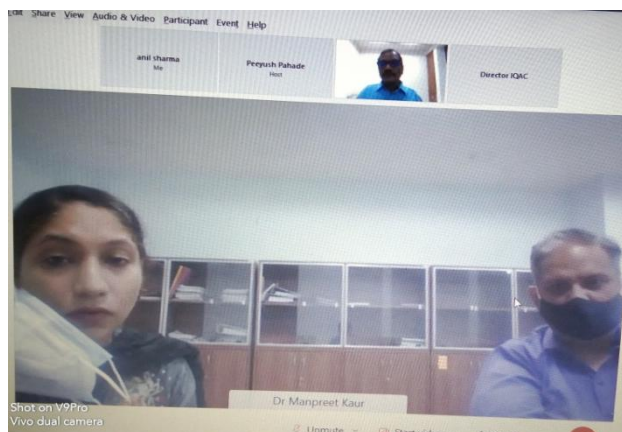
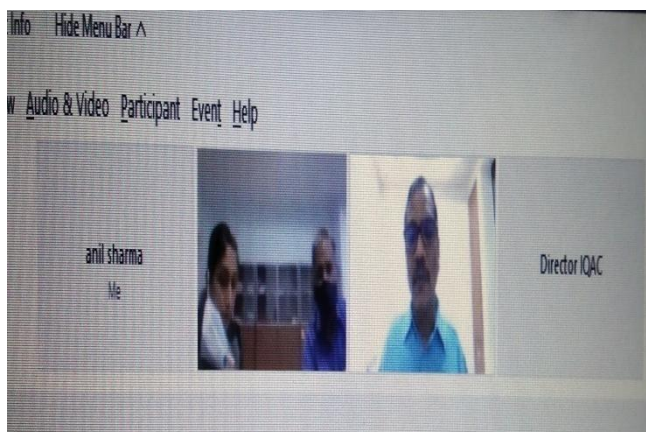


Photo Gallery





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Total Number of participants: 93

S.No.	Name	Faculty	Email ID
1	Dr Yagyik Mishra	Faculty of Indian Medical System	yagyik_fims@sgtuniversity.org
2	Dr Sataz Rahmania	Faculty of Naturopathy & Yogic Sciences	sataz_fnys@sgtuniversity.org
3	Vivek Kumar Jha	Faculty of Behavioral Sciences	jhavivek98@yahoo.com
4	Dr. Manita Devi	Faculty of Education	Manita_fedu@sgtuniversity.org
5	Dr. Gurjot Singh	Faculty of Sciences	gurjot_fosc@sgtuniversity.org
6	SANDEEP KUMAR SAHU	Faculty of Commerce and Management	sandeepkumar_fcm@sgtuniversity.org
7	Dr.Anu Naruka	Faculty of Agricultural Sciences	anu_fasc@sgtuniversity.org
8	Vedamurthy R	Faculty of Nursing	vedamurthy_fnur@sgtuniversity.org
9	Ramesh Abhishek	Faculty of Agricultural Sciences	ramesh_fasc@sgtuniversity.org
10	Dr priyanka	Faculty of Medicine and Health Sciences	priyankassachdeva2014@gmail.com
11	Jyoti Ahlawat	Faculty of Engineering and Technology	Jyothi_fet@sgtuniversity.org
12	Prashant Prabhakar	Faculty of Commerce and Management	prashant.fcm@sgtuniversity.org
13	Dr. Lakhwinder Singh	Faculty of Sciences	dean.fosc@sgtuniversity.org
14	Parveen Kumar Jat	Faculty of Behavioral Sciences	praveenkumar_fbosc@sgtuniversity.org
15	Dr Abhishek Swami	Faculty of Sciences	abhishek.fps@sgtuniversity.org
16	Anjaneyulu Bendi	Faculty of Sciences	anjaneyulu.bendi@sgtuniversity.org
17	Ravi Kumar	Faculty of Behavioral Sciences	ravi.behavioural@sgtuniversity.org
18	Dr. Tokika	Faculty of Naturopathy &	Tokika_fnys@sgtuniversity.org



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	Yepthomi	Yogic Sciences	
19	Dr. Ravi Tomat	Faculty of Sciences	Ravi_fosc@sgtuniversity.org
20	Dr Himanshu	Faculty of Naturopathy & Yogic Sciences	Himanshu_fnys@sgtuniversity.org
21	Sangeeta	Faculty of Sciences	Sangeeta_fps@sgtuniversity.org
22	Dr. Elizabeth Oinam	Faculty of Naturopathy & Yogic Sciences	elizabethoinam_naturopathy@sgtuniversity.org
23	Dr. Vikram Mor	Faculty of Sciences	vikram_fps@sgtuniversity.org
24	Sakshi Joshi	Faculty of Dental Sciences	joshi.sakshi@gmail.com
25	Dr. Amra Ahsan	Faculty of Behavioral Sciences	amra_fbosc@sgtuniversity.org
26	Anjali	Faculty of Law	Anjali_flaw@sgtuniversity.org
27	Devika Raje	Faculty of Behavioral Sciences	devika_fbosc@sgtuniversity.org
28	Dr. Ravikant Sharma	Faculty of Indian Medical System	ravikant_fims@sgtuniversity.org
29	Dr Rohit Kumar	Faculty of Agricultural Sciences	rohit_fasc@sgtuniversity.org
30	Neha Reyach	Faculty of Physiotherapy	Neha_fphy@sgtuniversity.org
31	Puneeta Vohra	Faculty of Dental Sciences	puneeta.vohra@sgtuniversity.org
32	Nithin Krishnan R	Faculty of Indian Medical System	nithin.fims@sgtuniversity.org

33	Dr Susmita Saha	Faculty of Medicine and Health Sciences	susmita_fmhs@sgtuniversity.org
34	SUSANTA RANJAN CHAINI	Faculty of Hotel & Tourism Management	susanta_chaini@yahoo.co.in
35	Shikha Sharma Thapa	Faculty of Nursing	shikha.nursing@sgtuniversity.org
36	Dr Manish Mahajan	Faculty of Engineering and Technology	manishmahajan4u@gmail.com
37	Dr. N. K. Tiwari	Faculty of Agricultural Sciences	nktiwariissnd@gmail.com
38	Gagan Deep	Faculty of Hotel & Tourism	gagan_hm@sgtuniversity.org



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		Management	
39	Shreya Arora	Faculty of Sciences	shreya_fosc@sgtuniversity.org
40	S.JASMINDEBORA	Faculty of Nursing	debbisjd@gmail.com
41	Prof, (Dr,) Madhavi Sharma	Faculty of Education	dean.fedu@sgtuniversity.org
42	Dr.Mahalingam M	Faculty of Law	Mahalingam_flaw@sgtuniversity.org
43	Dr Ram Chhavi Sharma	Faculty of Sciences	rcsharma@sgtuniversity.org
44	Gomathi S	Faculty of Nursing	gmpsai12@gmail.com
45	Bharti Sachdeva Sahni	Faculty of Nursing	bharti.nursing@sgtuniversity.org
46	Akoijam Mamata Devi	Faculty of Nursing	mamatadevi@sgtuniversity.org
47	Raman Deep	Faculty of Nursing	raman.nursing@sgtuniversity.org
48	Dr. Bushra Sumaiya	Faculty of Education	bushrasumaiya_fedu@sgtuniversity.org
49	Dr Bijender Sindhu	Faculty of Physiotherapy	bijender_nabh@sgtuniversity.org
50	Dr. Santosh Kumar	Faculty of Behavioral Sciences	santosh_fbosc@sgtuniversity.org
51	Dr Sangeeth S	Faculty of Naturopathy & Yogic Sciences	sangeeth_fnys@sgtuniversity.org
52	Vishesh Yadav	Faculty of Dental Sciences	Vishesh_fds@sgtuniversity.org
53	Dr. M. K Nair	Faculty of Fashion & Design	dean.ffad@sgtuniversity.org
54	Swati Yadav	Faculty of Fashion & Design	swatiyadav1909@gmail.com
55	Surakshya Rajaure	Faculty of Allied Health Sciences	surakshya_fahs@sgtuniversity.org
56	Dr Jyoti Arora	Faculty of Medicine and Health Sciences	dr.arorajyoti808@gmail.com
57	JYOTI SINGH	Faculty of Fashion & Design	joyti_ffad@sgtuniversity.org
58	shefali bansal	Faculty of Fashion & Design	shefali_ffad@sgtuniversity.org
59	Jaslien	Faculty of Hotel & Tourism Management	jaslien_fhtm@sgtuniversity.org
60	Harish Kumar	Faculty of Hotel & Tourism	harish_fhtm@sgtuniversity.org



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		Management	
61	Tejee Isha	Faculty of Mass Comm. & Media Technology	tejeeisha_fmmt@sgtuniversity.org
62	Shipra Kumari	Faculty of Commerce and Management	Shipra_fcarn@sgtuniversity.org
63	Dr. Renu Shrestha	Faculty of Allied Health Sciences	renus02@gmail.com
64	Sangeeta Rani	Faculty of Engineering and Technology	sangeetarani.fet@sgtuniversity.org
65	Nitin sharma	Faculty of Commerce and Management	nitin_fcm@sgtuniversity.org
66	Dr. Pooja Bhati	Faculty of Physiotherapy	pooja_fphy@sgtuniversity.org
67	SUSHMA CHATURVEDI	SGT College of Pharmacy	sushma_fphs@sgtuniversity.org
68	Sweta	Faculty of Medicine and Health Sciences	sweta20eleven@gmail.com
69	Dr. Reshu Sanan	Faculty of Dental Sciences	Reshu.sanan@sgtuniversity.org
70	Dr. Farhat Jahan	Faculty of Behavioral Sciences	farhatjahan_fbnc@sgtuniversity.org
71	Ritu Yadav	Faculty of Nursing	ritu.nursing@sgtuniversity.org
72	Dr Nimarpreet Kaur	Faculty of Medicine and Health Sciences	dr.nimarpreet@gmail.com
73	Dr. Pooja Pant	Faculty of Agricultural Sciences	Pooja_agriculture@sgtuniversity.org
74	Dr Swati Singh	Faculty of Allied Health Sciences	Swatisingh_fahs@sgtuniversity.org
75	Neeraj Kumar Verma	Faculty of Engineering and Technology	neeraj_fet@sgtuniversity.org
76	Dr. Saurabh Kumar	Faculty of Physiotherapy	saurabh_fpt@sgtuniversity.org
77	Nikita Sethi	Faculty of Allied Health Sciences	nikita_fahs@sgtuniversity.org
78	Naveen	Faculty of Sciences	naveen_fps@sgtuniversity.org
79	Ruchi Gupta	Faculty of Law	ruchi_law@sgtuniversity.org
80	Dr Jyoti Kumbar	Faculty of Indian Medical System	jyoti.fims@sgtuniversity.org



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81	Dinkar Kumawat	Faculty of Fashion & Design	Dinkar_ffad@sgtuniversity.org
82	Dr Deepti Dwivedi	Faculty of Medicine and Health Sciences	deepti_fmhs@sgtuniversity.org
83	Dr Asad Habeeb	Faculty of Engineering and Technology	
84	Dr Priyanka Rishi	Faculty of Physiotherapy	
85	Anshu Kapoor	Faculty of Hotel & Tourism Management	
86	Seema Jain	Faculty of Hotel & Tourism Management	
87	Kiran Sharma	Pharmacy	
88	Charu Khurana	Faculty of Dental Sciences	
89	Sunil Kumar Dullar	Faculty of Nursing	
90	Sonia Pawaria	Faculty of Physiotherapy	
91	Ravinder Saini	Faculty of Behavioral Sciences	
92	Dr Mohammad Asim	Faculty of Sciences	asim_fosc@sgtuniversity.org
93	Dr Ravikant Sharma	Faculty of Indian Medical System	ravikant_fims@sgtuniversity.org



Select feedback

Overall very Good programme. Lecturer should be in bi-Lingual. Sometimes the teachers are also from diverse background.

FDPs should be organized regularly to clear emerging clarifications.

It was a great team work by the IQAC team

Such FDPs should be more frequent and 3 days were very less to understand, apply and evaluate the concepts. Overall very good attempt by the organisers. Looking forward to more FDPs and training.

We can enhance knowledge for the NAAC each of criteria with this kind of activities, programs and workshops

Very informative sessions



Internal Quality Assurance Cell (IQAC)

SGT University

Staff Development Workshop (SDW) Series on Skill Development

About the Series:

IQAC cell of SGT university is committed to internal quality and development of its teaching and non-teaching staff. In order to ensure that the non-teaching staff is trained at regular intervals, the IQAC cell is conducting the Staff Development Workshop series to develop the skills related to office management. The program will be executed in the following manner:

1. SDW 1.0: This workshop is designed to impart the training on basic excel used in day to day operations. The contents will provide hands on training in excel using various exercises and cases. There is one session on document storage and retrieval.
2. SDW 2.0: This workshop is aimed at enhancing the basic skills of excel learned in the previous workshop with focus on advance excel. The topics covered will include advance functions, graphs and charts, lookup functions and report making.
3. SDW 3.0: This workshop will focus on developing the business writing skills and email etiquettes used quite often by the office assistants. After this workshop, participants will be able to write consistent, professional emails, understand basic email etiquettes and structure emails as per the shared formats.

Participants: Office Assistants, HR assistants, Exam Department Assistants, Library Assistants. PA to the Deans and assistant to higher authorities.

Resource Persons:

Dr Manpreet Kaur: For SDW 1.0 and 2.0

Mr Vijay Ghai: For SDW 1.0

Dr Arvinder Kaur Pabla: For SDW 3.0

Dates

SDP 1.0: 10th August 2021

SDP 2.0: 13th August 2021

SDP 3.0: 20th August 2021

Mode of Delivery

All lectures shall be held online through Digital Learning Mode using **Google Meet Platform**. Participants can easily join using their Desktop, Laptop, Tablet or Smart Phone. However, we



recommend that the participants must join using Desktop / Laptop to have sufficient practice sessions.

Programme Schedule

Three workshops of two hours' duration each. Each session will be an interactive session with hands on exercises. The details are stated as follows:

Program Name	Contents Covered
SDW 1.0 (10 th August, 2021, Tuesday) 10:00 – 12:00 (30 minutes practice session)	Introduction to MS-excel, formatting cells, shortcut keys, paste special, data editing, conditional formatting, basic formulas. Document storage and retrieval
SDW 2.0 (13 th August, 2021, Friday) 10:00 – 12:00 (30 minutes practice session)	Advance functions used in excel, Look up and reference functions, Mathematical functions, Charts and graphs, Data Validation, Protecting sheets
SDW 3.0 (20 th August, 2021, Friday) 10:00 – 12:00 (30 minutes practice session)	Email Etiquettes-Introduction, Greetings and openings, closings, and contact information, Subject-lines and replies, techniques to improve email writing.

Organized by:

IQAC Cell, SGT University.

Convenor-Prof. Vikas Nath, Additional Director, IQAC, SGT University.

Co-convenor- Dr Manpreet Kaur, Member Secretary, IQAC, SGT University.